

**Meeting Packet
for the 531st Stated
Meeting of the
Presbytery of Des Moines**



November 11, 2023

**First Arabic Presbyterian Church
Des Moines, Iowa**

PROPOSED DOCKET 531st STATED MEETING
Presbytery of Des Moines
November 11, 2023
9:30 a.m.

8:30 a.m. Registration and Coffee Fellowship

9:00 a.m. Orientation for New Commissioners
Zoom Orientation for Remote Attendees

9:30 a.m. Call to Order with Prayer and Land Acknowledgment Nathan Williams

Worship with Communion
Offering to First Arabic Presbyterian Church

Statement of Quorum
Introduce First Timers and Guests
Approve Excused Absences
Seat Corresponding Members

Intent to Introduce New Business

Approve Docket

Approve Consent Agenda

- First Arabic Presbyterian Church – p. 3
- Personnel Commission – p. 4
- 2023 Summer Fun and Friends Camp – p. 10

Approve Minutes of May 16, 2023, Stated Meeting – p. 11

Commission on Ministry – p. 17 Kristin Pike

- Motions – See Attached COM Report (report p. 3 of 4)

Budget & Finance Committee Bill Ekhardt

- Third Quarter Financial Report – p. 21
- Motion: Approve Proposed 2024 Budget – p. 31

Leadership Council Ane Kvale Fitzgerald

- Motion: Approve Anti-Racism Policy, Harassment Policy, and Child Protection Policy additions to Manual of Operations – p. 33
- Motion: Approve Proposed 2024 Stated Presbytery Meetings and All Iowa Gathering
February 10, 2024
May 16, 2024
August 24, 2024 – All Iowa Gathering
November 9, 2024
- Knoxville First Property Sale – p. 41

Order of the Day: Noon Lunch

Committee on Promotion for Social Righteousness (CPSR) – p. 47

Margaret Blair

Nominating Committee

Sandy Wagener

- Motion: Approve 2024 Slate – p. 50

Executives' Reports

Mission Executive

Amgad Beblawi

Pastor to the Presbyteries

Ian McMullen

Administrative Executive & Stated Clerk

Annika Lister Stroope

- 2022 Presbytery Minutes Reviews – p. 56
- TE and RE parity – proposed for Manual of Operations 2024 - p. 57

New Business

Installation of Vice Moderator

Nathan Williams

Closing Prayer

Adjournment

First Arabic Presbyterian Church Arabic Outreach Center

First Arabic Presbyterian Church is a growing congregation of immigrants and refugees from Sudan, South Sudan, and other Arabic-speaking countries. The congregation includes many young families and lots of children. The church offers Bible study, an adult choir, a children's choir, and weekly worship in person and online. The online service draws as many as 2,000 viewers per week, from up to 15 countries around the world. The mission arm of the church is the Arabic Outreach Center, which provides support and services to the Arabic-speaking community in our city.

A new challenge is now facing the church and its outreach center. To explain the situation, we need to share a little history. Refugees from Sudan began arriving in Iowa in the 1990s, seeking safety and new life here after escaping violence, famine, and war in their homeland. While newcomers continue to arrive, many have been here long enough that their American-born children are now teenagers. Raising teens is often challenging, but for these families there are added difficulties: language and cultural differences between parents and teens, parents' lack of understanding of the school system and the services offered, and lack of supervision for children when parents must work two jobs to make ends meet, etc. In too many cases, teens have struggled in school, dropped out, joined gangs, broken laws and gotten in legal trouble.

For First Arabic and the Arabic Outreach Center, addressing these problems is a top priority. **The goal is to keep kids in school, help them succeed, graduate, and prepare for college, trade school or other additional training.** Currently Pastor Ekram Kachu meets with mothers to help them understand the issues resulting from cultural differences and help them connect with educational support services offered by the schools and social service agencies. Planning is underway to help in other ways: providing school supplies and computers, funding to pay for college entrance exams and application fees and mentoring for teens.

Meanwhile, the Arabic Outreach Center continues to provide transportation and translation services to the community at large, supplies to newly arriving immigrant/refugee families, baby items, etc. Financial resources are limited, therefore First Arabic deeply appreciates the monetary support from the Presbytery of Des Moines and many of its churches, as they seek to make a difference in the lives of those who are struggling.

UPP Personnel Commission Report

Submitted by Jeff Stanley, Commission Moderator
October 25, 2023

- Surveys were sent out to leaders in each of the three Presbyteries in May to assess the shared staffing model, with results compiled and reviewed by Executives and Personnel Commission members during our October Retreat. Results and recommended actions will be shared during the November Leadership Council and Presbytery Meetings. A total of 77 completed surveys were received. We will be personally contacting the 12 survey participants who requested a follow-up conversation.
- The Personnel Commission met at Lakeshore Center on October 19 to complete staff performance reviews, approve the action plan arising from the survey results, and begin to plan 2024 activities and actions.
- At Amgad's request and in light of feedback received from the survey and leadership councils, It was agreed that Amgad's responsibilities and job title will shift to Missions, General Presbyter (in coordination with Ian), and COM leadership effective January 1. He will work with Ian and Annika to update his job description and present to the Commission either November 30 or the first meeting in January.
- In addition, UPP will be adding a part-time Communications resource (employee, consultant, or contractor) to assist us with social media, event planning/management, newsletter and other communications-related work beginning next year TBD. A plan will be presented to the Commission by the Executives at our November 30 meeting.
- We are finalizing the 2024 UPP budget with a plan to approve the budget at our November 30 Meeting.
- Financials for the Personnel Commission from the latest August reports:
 - Actual revenue and expenses generally on target versus budget, with a net negative income of \$5,015 for the month of August and a positive net income of \$30,303 for the year.
 - Current balance in the UPP checking account is \$262,257 with restricted and allocated liabilities of \$66,481 and unrestricted funds of \$195,777. Personnel Commission and Executives are recommending a distribution of \$150,000 in unrestricted funds be returned to the three Presbyteries based upon annual percentage of funding.
 - Des Moines - \$69,450
 - North Central Iowa - \$52,200
 - Prospect Hill - \$28,350
 - Distribution of funds should be made no later than November 30.



Tri-Presbytery Survey Results

September 2023



Executive Summary – Tri-Presbytery Survey Data

- Surveys distributed to Presbyteries in mid-May
- Completed surveys received between May 23 and July 13
- 77 completed surveys received
 - Des Moines – 26
 - NCI – 27
 - PPH – 24
 - Feedback received across Teaching Elders, Session Clerks, Commissioned Ruling Elders, and Ruling Elders
- General mood of the respondents leans more concerned about the present and future
 - Decreasing membership across the tri-presbyteries and broader church family
 - Large number of vacant pulpits, especially in rural churches, with trend continuing to worsen
 - Churches closing or consolidating, especially in rural areas
 - Reduced funding undermining leaders' ability to support the Presbyteries and support structures
 - COVID measures still lingering, isolating church leaders and making cohorts and face-to-face communications more difficult



Executive Summary – Tri-Presbytery Survey Data



- Positive Feedback
 - Strong centralized Executive and Staff Team
 - Knowledgeable and helpful
 - Generally working on the right things, although the scope is broadly spread across a wide geography
 - Enhanced services offered to each Presbytery (Missions, Financial Reporting, Clerk of Session support and expertise)
 - Greater support for churches/parishes in crisis
 - A centralized staff structure reduces the cost across all three Presbyteries versus individual Presbytery staff
- Areas to improve
 - Executives stretched thin across a broader geography – is this a long-term viable structure?
 - Churches in crisis are getting support, but what about the churches not in crisis. They still need assistance and support
 - Despite cost savings generated by moving to a centralized structure, we may still not be able to afford it
 - We need to become more proactive in addressing the obstacles facing our faith, versus our current reactive state
 - How do we increase the pool of younger pastors and leaders who will lead the next generation?
 - How do we create a broader utilization plan for technology and social media?
 - Need to improve the monthly newsletter and make it more relevant to the readership



Des Moines Presbytery

Clerks of Session

- **What is going well:** Things are getting done; responsibilities are shared.
- **What is not going well:** Staff is stretched thin.
- **Priorities should be:** helping churches with empty pulpits; supporting churches more broadly beyond current crises.

Commissioned Ruling Elders

- **What is going well:** Enhanced collaboration with mission activities, financial tracking, and strategizing for the future.
- **What is not going well:** Staff is stretched thin. Availability of staff is slow at times.
- **Support needs:** More support for smaller churches.
- **Priorities should be:** Supporting churches in responding to changing culture; helping churches find pastors.



Des Moines Presbytery

Ruling Elders (this was a small group, so it was hard to gather themes for the responses)

- **What is going well:** It is economical; collaboration between staff and varied expertise.
- **What is not going well:** Losing money; relationships much more impersonal.
- **Support needs:** Financial support; more people at Presbytery meetings.
- **Priorities should be:** Supporting pastors and churches looking for pastors; individualized guidance for churches on growth and sustainability.

Teaching Elders

- **What is going well:** Varied staff expertise; availability of staff; staff works well together; increased connections within DM presbytery and within the 3 presbyteries.
- **What is not going well:** Staff stretched thin; financial cost.
- **Support needs:** financial support; guidance for church growth;
- **Priorities should be:** Develop and support pastoral leaders (lay and clergy); guidance for churches going through change/crisis; guidance for churches on growth and sustainability; missions in local communities

2023 Summer Fun and Friends Camp

A four-day camp staffed by volunteers from the Presbytery of Des Moines was held this summer at Camp Wesley Woods near Indianola. Thirty youth (ranging in age from 2nd grade – 12th grade) attended the camp along with 10 adult volunteers.

Special thanks to the members of the Camping and Youth Committee (Loren Smith and Melanie Halferty) and other adults for volunteering their time and energy.

Tim Maxa

PRESBYTERY OF DES MOINES
MINUTES OF THE 530th STATED MEETING
MAY 16, 2023

The 530th Stated Meeting of the Presbytery of Des Moines was called to order by Moderator the Rev. Nathan Williams at 9:31 a.m. on May 16, 2023. The meeting was held at Lenox United Presbyterian Church, Lenox, Iowa and via videoconferencing using the Zoom platform.

FORMATION OF THE ROLL

The following commissioners and members were registered for this meeting (**P**resent, **A**bsent, **E**xcused):

CHURCH	MINISTER	P/A/E	COMMISSIONER
Adair, First	Bob Zirkelbach	A	A
Allerton, United	Melanie Halferty	A	A
Ankeny	Eric Pasanchin	A	A
Ankeny (PA)	Sue Tomlinson	P	A
Atlantic, First United	Rachelle McCalla	E	Lloyd Reeder
Audubon, First	Philip Beisswenger	A	A
Bedford, United	Vacant	----	A
Brooklyn, First	Vacant	----	A
Carlisle, Scotch Ridge	Christopher (Kip) Harris	A	A
Centerville, First	R.D. Blount	A	A
Chariton, First	Vacant	----	A
Clive, Heartland	P. Alex Thornburg	A	A
Clive, Heartland (PA)	Robert Houser	A	----
Corning, First	Jessica Paulsen	P	Ken Pangburn
Creston, First	Cynthia Ripperger	E	A
Creston, Platte Center	Dolores Doench	A	A
Dallas Center, First	Nicole Wegele	A	A
Deep River, United	Michelle Williamson	A	A
Des Moines, Central (2)	Wallace Bubar	P	David Boyd
Des Moines, Central		----	----
Des Moines, Douglas Avenue	Patricia Summers	A	A
Des Moines, Douglas Avenue	Val Smith	A	----
Des Moines, First Arabic	Ekram Kachu	A	A
Des Moines, Fort Des Moines	Vacant	----	A
Des Moines, Union Park	Doug Basler	A	A
Des Moines, Westminster (3)	Scott Paczkowski	A	Roxanne Neary
Des Moines, Westminster	William Ekhardt	A	----
Des Moines, Westminster (PA)	Jan Scott	A	----
Dexter, First	Robert Waldron	A	A
Diagonal, United	Ed Wegele	A	A
Earlham, First	Robert Waldron	A	A
Gibson, First	Bob Elgin	A	A
Grimes, First	Carl Lee	A	A

CHURCH	MINISTER	P/A/E	COMMISSIONER
Grinnell, First	Kirsten Klepfer	P	Char Ewan
Guthrie Center, First	Jolene James	A	A
Hartford, Community United	Kristin Pike	P	Ann Polito
Indianola, Trinity United	David Endriss	P	Margaret Blair
Johnston, St. Paul	William O'Connell	P	Sheri Veraldi
Knoxville, First	Ann Johnson	A	A
Lenox, United	Tim Maxa	P	A
LeRoy, First (United Trinity Parish)	Donna Murphy-Ceradsky	A	A
Lucas, First	Vacant	-----	A
Malcom, First United	Vacant	-----	A
Monroe	Ann Johnson	A	A
Mount Ayr, United Baptist	Ed Wegele	A	A
Newton, First	Meghan Davis-Brass	P	Mickey Van Baale
Newton, First (PA)	Linda Curtis-Stolper	E	-----
Newton, United	Donald Freeman	A	A
Oskaloosa, First	Amy McGriff	A	A
Ottumwa, First	William Hornback	A	A
Ottumwa, Westminster	Vacant	-----	A
Perry, First	Lynne Hanna	P	JoAnn Harmelink
Sharpsburg	Tim Maxa	P	A
Sigourney, First	Vacant	-----	A
West Des Moines, Covenant	Nathan Williams	P	Pamela Rees
West Des Moines, Covenant (PA)	Marcy Campbell	P	-----
Windsor Heights, Windsor	Shamaine Chambers King	P	A
Winterset, First United	Vacant	-----	Pam Deichmann

OTHER PRESBYTERY MEMBERS	STATUS	P/A/E
Ken Rummer	HR	P
Jack DePond	HR	E
Elizabeth "Betty" Sandy	HR	E
Sarai Schnucker Rice	HR	P
Kim Alten	HR	E
Jay Basler	HR	E
John Beran	HR	E
Peter Brantner	HR	E
Theron (Tom) Conrey	HR	E
Carl Cooper	HR	E
Hans Cornelder	HR	E
Don Elly	HR	E
Barbara Gaddis	HR	E
Bruce Giese	HR	E
Nancy Gorsuch	HR	E
P. Calvin Hsu	HR	E
Claude Jones	HR	E
David Klanderman	HR	E

William LeMosy	HR	E
Barbara Nish	HR	E
Dale O'Connell	HR	E
Linda O'Connell	HR	E
Craig Palmer	HR	E
Marvin Potter	HR	E
Nancy Profit	HR	E
John Reynolds Jr.	HR	E
Greg Smith	HR	E
Ken Stuber	HR	E
Barbara Tooker Todd	HR	E
Roger Todd	HR	E
Ronald VanHeukelom	HR	E
Erasmus Velez	HR	E
Francis Younkin	HR	E
Judy Winkelpleck	HR	E

AT-LARGE AND VALIDATED MINISTRY

Ane K. Fitzgerald	Director, Harmony River Living Center, Hutchinson, MN	P
Jane Martinez	At-Large	P
Maricarmen Campos Castro	At-Large	A
J. Mark Howland	At-Large	A
Michelle Leaverton	At-Large	A
Dawn Linder	At-Large	A
James Koopman	At-Large	A
Za Thawng Lian	Mizo Church of Des Moines	A

COMMITTEE MEMBERS

COMMITTEE

Lisa Whitmarsh Peterson

COM

VISITORS – CHURCH

NAME

Perry First

LaJune Magill

PRESBYTERY STAFF

Administrative Executive & Stated Clerk	Annika Lister Stroope
Mission Executive	Amgad Beblawi
Pastor to the Presbyteries	Ian McMullen
Office Manager	Jeannie Stolee

MINISTERS (86 on roll)

ELDER COMMISSIONERS and OTHERS

Present	17	Present	17	Total Present	35
Excused	35	Excused	0	Total Excused	35
Absent	34	Absent	39	Total Absent	73

TE: Teaching Elder (Minister of the Word and Sacrament)
RE: Ruling Elder
CRE: Commissioned Ruling Elder
HR: Honorably Retired
M/S/C: Moved, seconded, and carried

The Moderator led the Presbytery in a responsive call to worship and prayer.

The Presbytery joined in singing “Christ the Lord is Risen Today.”

The Moderator acknowledged the Native American homeland on which the church is located, the land of the people commonly known as Ioway and Sioux, and before them, the people known as Mound Builders.

Vice Moderator CRE Linda Curtis-Stolper led the Presbytery in a responsive Prayer of Confession.

Administrative Executive and Stated Clerk TE Annika Lister Stroope gave an introduction to the hybrid meeting (in-person and online) format.

TE Tim Maxa, Pastor, welcomed the Presbytery to the Trinity Larger Parish, Lenox United Presbyterian Church and Sharpsburg Presbyterian Church.

First time commissioners and guests were introduced.

Excused Absences were approved by consent.

Corresponding members were seated by consent:

- TE Richard Francis, member of the Presbytery of Prospect Hill
- TE Sarah Moore-Noakes
- TE Jermaine Ross-Allam

No New Business was introduced.

The Docket was approved by consensus with one adjustment: the examination of Cindy Ray will precede the retirement ceremony for Rev. David Endriss.

The Consent Agenda was approved by consensus:

- The report of the Personnel Commission (see appendix).
- The report of New Worshiping Communities (see appendix).
- The report of the Committee on Promotion of Social Righteousness (see appendix).
 - The Restorative Actions Catechism (see appendix).
- The report of Our Sister Parish (see appendix).
- The report of the Lakeshore Center at Okoboji (see appendix).

The minutes of February 11, 2023, were approved by consent.

Jermaine Ross-Allam and Sarah Moore-Nokes made an educational presentation on the Restorative Action Initiative, followed by Holy Conversation among those present. The Presbytery concluded this part of the meeting with the Passing of the Peace.

TE Tim Maxa presented a Minute for Mission on the Southwest Regional Partnership Mission Fund. The Partnership was formed by the Presbytery more than 20 years ago. This year the Partnership sponsored a mission trip to Appalachia. An offering was taken for the fund.

The Presbytery recessed for lunch at 11:37 a.m. The Moderator led the Presbytery in prayer for the meal.

The Presbytery reconvened following lunch at 12:30 p.m.

The Synod Commissioner's Report (see appendix) was received by consensus.

Nathan Williams presented the Moderator's Report. He thanked the Presbytery for their participation in the April 27, 2023, called meeting. He lifted up the ongoing work of the Presbytery through the various committees, commissions, and task forces.

RE Sandy Wagener presented the report of the Nominating Committee (see appendix). She placed the following names in nomination:

Budget & Finance

1 Year: Steve Schraderbacher

Rev. Dr. Bill Ekhardt

Audrey Kobus (fill term)

Personnel

3 Year: Lori Schraderbacher

There were no nominations from the floor. Those nominated were elected by consensus.

TE Ane Fitzgerald presented the report of the Leadership Council.

TE Kristin Pike presented the report of the Commission on Ministry (see appendix).

- Kristin moved on behalf of the Commission that Cindy Ray be approved for ordination pending examination by the Presbytery. Windsor Presbyterian Church has approved Cindy Ray to serve as a part-time Parish Associate. She would provide leadership in worship, spiritual formation, member care, and pulpit supply for other churches. The Commission has approved this arrangement. Cindy's Statement of Faith is included in the appendix, along with the job description from Windsor Church.

The Presbytery examined Cindy Ray regarding her "wisdom and maturity of faith, leadership skills, compassionate spirit, honest repute, and sound judgment" (*Book of Order* G-2.0607a) and her fitness for the position in which she will serve. Following the examination, Cindy was escorted from the floor. M/S/C to sustain the examination and approve Cindy Ray for ordination. She was brought back into the room and the Moderator called on Kristin to lead the Presbytery in prayer for her ministry.

- Kristin and Nathan led the Presbytery in a retirement service for the Rev. David Endriss. Members of the Presbytery expressed their appreciation for Dave’s ministry.

TE Dave Endriss preached on Micah 6:6ff. And Galatians 5:22ff., titling his sermon “A Visit to Mr. Roger’s Neighborhood: Kindness.” TE Tim Maxa and TE Cynthia Ripperger led the Presbytery in the celebration of the Lord’s Supper, assisted by Ruling Elders from the Lenox church. Rebecca Donaldson was pianist/organist.

Pastor to the Presbyteries Ian McMullen presented his report.

Administrative Executive and Stated Clerk Annika Lister Stroope presented her report. She called the Presbytery’s attention to the report of the Budget and Finance Committee, including the First Quarter 2023 Financial Reports (see appendix).

RE Julie Will presented the report of the Property Committee.

M/S/C to adjourn at 2:10 p.m. with the singing of “They’ll Know We Are Christians by Our Love.” TE Dave Endriss closed the meeting with a charge and benediction.

The 531st meeting of the Presbytery of Des Moines will be held at First Arabic Presbyterian Church, 1050 24th St, Des Moines, Iowa, on Saturday, November 11, 2023.

The following written reports were also received and are included as Appendices:

Appendix	Page
1.....Personnel Commission.....	7
2.....New Worshiping Communities.....	8
3.....Committee on Promotion of Social Righteousness	9
4.....Restorative Action Catechism.....	10
5.....Our Sister Parish.....	15
6.....Lakeshore Center at Okoboji	19
7.....Synod Commissioner	20
8.....Nominating Committee	21
9.....Commission on Ministry	22
10.....Cindy Ray’s Statement of Faith.....	23
11.....Windsor Presbyterian Church Parish Associate Job Desc.	25
12.....Financial Reports	26

Des Moines Presbytery
Commission on Ministry
Report to the November 2023 Presbytery Meeting

The Commission on Ministry meets monthly as a group usually via Zoom but with several in-person meetings a year that include additional training on things specific to being on COM. Liaisons are also in contact with their churches through the pastor or clerk of session as well as conducting biennial visits.

The Presbytery has authorized the COM to act on its behalf in dissolving pastoral relationship where the congregation and pastor concur. We have approved the terms of dissolution for the following:

- the Rev. David Endriss and Trinity United Presbyterian Church, Indianola
- the Rev. Nicole Wegele and First Presbyterian, Dallas Center

The Presbytery has authorized the COM to act on its behalf in approving contracts and calls for pastors and churches. We have approved contracts and calls for the following:

- Lisa Whitmarsh Peterson and First Presbyterian, Brooklyn
- the Rev. David Endriss and First United Presbyterian, Winterset
- the Rev. Doug Basler and Union Park, Des Moines
- the Rev. Meghan Davis-Brass and Westminster, Des Moines
- the Rev. Dr. Bill Ekhardt and Westminster, Des Moines
- CRE/CLP Bob Waldron and First Presbyterian, Dexter
- Jolene James and First Presbyterian, Guthrie Center
- the Rev. Shamaine Chambers King and Windsor Presbyterian, Windsor Heights
- CRE/CLP Melanie Halferty and United Presbyterian, Allerton
- CRE/CLP Bob Waldron and First Presbyterian, Earlham
- the Rev. Rodney Glazebrook and United Church of Diagonal
- the Rev. Mary Jo Dean and United Baptist Presbyterian, Mt. Ayr
- the Rev. Doug Basler, First, Grimes, and Union Park, Des Moines

We welcome to the Presbytery of Des Moines the Rev. Mary Jo Dean, pastor of United Baptist Presbyterian in Mt. Ayr and the Rev. Rodney Glazebrook, pastor of United Church of Diagonal. We ask that if they are in attendance at this presbytery meeting, they be granted 3 minutes each to introduce themselves to the presbytery and be welcomed.

The Presbytery allows for COM to appoint moderators for sessions as needed. We have appointed the following:

- the Rev. Ian McMullen to moderate the June session meeting for Trinity United Presbyterian Church, Indianola
- the Rev. Kip Harris as moderator for the session of Trinity United Presbyterian Church, Indianola
- the Rev. Roger Todd as moderator for the session of First Presbyterian, Dallas Center
- CRE/CLP Bob Waldron as moderator for the session of First Presbyterian, Dexter
- COM Member Lisa Whitmarsh-Peterson as moderator for the session of First Presbyterian, Brooklyn

The Presbytery has authorized COM to grant permission to labor within or outside the bounds of the Presbytery, approve validated ministries, and to receive or dismiss Ministers of the Word and Sacrament/Teaching Elders and other actions related to membership in the Presbytery. We have approved the following:

- dismissal of the Rev. Ed Wegele to the Presbytery of Great Rivers (July 7, 2023)
- dismissal of the Rev. Dawn Linder to the Presbytery of Cascades (October 5, 2023)

- the Rev. Beverly Modlin serving The Shores at Pleasant Hill as the Campus Pastor/Chaplain as validated ministry
- the Rev. Jessica Wietzke serving the Anita and Wiota United Methodist churches as validated ministry
- for the Rev. John McElroy to labor outside the bounds of the presbytery
- for the Rev. Ane Fitzgerald to labor outside the bounds of the presbytery
- designating the Rev. David Endriss as Honorably Retired effective June 1, 2023

The COM has approved a policy for authorizing ruling elders to preside at the Lord's Supper. It is attached to this report. Currently, the following ruling elders are authorized to preside at the Lord's Supper:

- Kevin deRegnier at First, Winterset through December 2023
- Paul Millhollin at First, Winterset through December 2023
- Lisa Whitmarsh Peterson at First, Brooklyn through December 2023
- The following people on the Presbytery's Pulpit Supply List at any congregation or ministry in the presbytery through December 2024:
 - Laurie Berry
 - Linda Curtis-Stolper
 - Maurice Dyer
 - John Edwards
 - Sharon Falck
 - Pam Nagel
 - Val Smith
 - Janet Swaby
 - Roberta Victor

We approved the following Administration Commission for the ordination of Cindy Ray: Rev. Shamaine Chambers King, Rev. Nathan Williams, Rev. Ken Arentsen, RE Linda Newsom, RE Linda Curtis-Stolper, and David Ewing. The commission was dismissed with thanks upon the benediction of the ordination service, which was held Sunday, October 8, 2023 at Windsor Presbyterian Church, Windsor Heights.

We approved the following Administrative Commission for the installation of the Rev. Doug Basler as pastor for First Presbyterian Church, Grimes: Rev. Nathan Williams, Rev. Ian McMullen, Rev. David Endriss, RE Joan Mahafee, RE Myrna Rummer, and RE Polk Davison. The installation is scheduled for Sunday, November 12, 2023, at 3:00 p.m. at First Presbyterian Church, Grimes. The commission will be dismissed with thanks upon the benediction of the installation service.

The COM celebrates the following ordination and church anniversaries that occurred in 2023:

- 5 years: Ekram Kachu
- 10 years: Jessica Paulsen
- 15 years: Nathan Williams
- 20 years: Rachelle McCalla, Patricia Summers
- 25 years: Bill Ekhardt
- 30 years: Jane Martinez, Eric Pasanchin, Greg Smith, Sue Tomlinson
- 35 years: Kim Alten, Scott Paczkowski
- 40 years: Craig Palmer, Ken Stuber
- 45 years: John McElroy
- 100 years: Windsor Presbyterian Church, Windsor Heights
- 175 years: Central Presbyterian Church, Des Moines

The COM has the following recommendations for the Presbytery:

We recommend the Presbytery approve the following changes to the Des Moines Presbytery Manual of Operations – items to be added in red, items to removed shown with a ~~striketrough~~.

- 13.3.5.5 To grant permission to labor within or outside the bounds of the Presbytery; and to dismiss ministers ~~and Commissioned Ruling Elders~~ to other presbyteries, with the provision that all such actions will be reported to the next Stated Meeting of the Presbytery.
- 13.3.8 Administration of the Lord's Supper: The Commission shall report to Presbytery specific elders to administer or preside at the Lord's Supper for a period of time not to exceed ~~one year~~ **18 months**.
- New **13.3.3 The commission will elect a secretary annual from its membership.**
 - Adjust all numbering after that.
- New **13.3.17 The commission shall oversee the Presbytery's approved pulpit supply list including ensuring that all individuals on the list have, at a minimum, had a background check, completed boundaries training once every three years, and completed an examination interview with a 3-person team of COM members.**

We recommend that the 2024 minimum effective salary be \$57,165. This is a 3% increase from \$55,500 for 2023.

Respectfully Submitted,
Rev. Jessica Paulsen
COM Secretary

Policy for Authorizing Ruling Elders to Preside at the Lord's Supper

Background

In our polity, presbyteries are charged with “the government of the church and assisting and supporting the witness of the congregations...” throughout the bounds of the Presbytery (Book of Order, G-3.0301). In light of that charge, the Presbytery has the responsibility and power to “provide that the Sacraments be rightly administered and received. This responsibility shall include...**authorizing and training specific ruling elders to administer or preside at the Lord's Supper when it deems it necessary to meet the needs for the administration of the Sacrament**; and exercising pastoral care for the congregations and members of Presbytery in order that the Sacraments may be received as a means of grace, and the Presbytery may live in the unity represented in the Sacraments” (G-3.0301b, emphasis added).

Note: This policy/procedure does not apply to Commissioned Ruling Elders (G-2.10) nor to the Extended Serving of Communion by ruling elders, but only authorizations related to G-3.0301b.

Purpose

This policy/procedure addresses the processes by which the Commission on Ministry will work with ruling elders and congregations to ensure that specific ruling elders may be, when necessary, authorized and trained to administer or preside at the Lord's Supper.

Policy

Specific ruling elders may, upon request, and after having received sufficient training, and at the discretion of COM, be authorized by COM to administer and preside at the Lord's Supper in their specific congregation for a period of up to 18 months, usually ending on December 31.

Procedures

1. NEED. The need to have a ruling elder(s) preside at the sacrament is discerned by the session of a congregation and is communicated to the COM liaison, generally by the Clerk of Session.
2. TRAINING. Various formal and informal training options will be made available by COM on a regular basis to ruling elders desiring such training. These training options may be led by an executive of the Presbytery, a member of COM, or any Minister of Word and Sacrament/Teaching Elder designated by the Presbytery or the COM. For example:
 - a. Virtual Workshops;
 - b. Workshops prior to or following Presbytery meetings;
 - c. One-on-one or small group workshops on location at a specific church in the Presbytery.
3. Authorization. “Authorization” in accordance with the policy is a distinct and separate action of the COM which follows the sufficient training. Authorization is for a specific period of time and for a specific congregational setting.

Presbytery of Des Moines Remittance Report										1/1/2023	to	9/30/2023					
			Per Capita (Current)	Mission GA	Mission Synod	Mission Pby	One Great Hour	Peacemaking GA	Peacemaking Presb Share	Christmas Joy	Pentecost	Theological Education	First Arabic Church		GA Designated (includes hunger)	GA Disaster Relief	Totals
	Income GL		4001	4501	4502	4002	4503	4504	4806	4505	4506	4507	4508		4509	4510	
	Expense GL			5501	5502		5503	5504	5806	5505	5506	5507	5508		5509	5510	
	A/P GL			2501	2502		2503	2504	3806	2505	2506	2507	2508		2509	2510	
Totals:			154,301.84	26,835.71	12,783.09	28,444.85	27,564.54	691.06	340.37	7,005.80	4,974.56	1,250.00			2,246.36	1,806.00	268,244.18
Church City, Name	PIN	Per Cap est.															
Adair	2407	1880	1,880.00	360.00	171.00	369.00	295.00			306.00							3,381.00
Allerton	6887	3525															
Ankeny	9621	9353	6,556.47	5,415.00	2,572.14	5,550.38	3,402.88			100.00	1,709.96	500.00				25.00	25,831.83
Atlantic	2408	5076	3,008.00	1,600.00	760.00	1,640.00	427.12			195.00	147.00						7,777.12
Audobon	2409	4136					250.00										250.00
Bedford	2383	752	752.00														752.00
Brooklyn	2592	2256															
Carlisle	6893	2115	2,115.00	200.00	95.00	205.00	245.00				200.00						3,060.00
Centerville	2436	1786	1,786.00				65.00			60.00							1,911.00
Chariton	2437	1081															
Clive	11219	12596															
Corning	2385	4089	3,066.75	450.00	213.75	461.25	655.00	88.44	43.56			250.00					5,228.75
Creston - First	2386	4841	1,167.00				706.58			320.51							2,194.09
Creston - Platte	2393	1974	235.00	93.75	75.00	18.75	300.00										722.50
Dallas Ctr	2439	7614					1,853.70	320.38	157.80	226.02	45.00						2,602.90
Deep River	2602	423	423.00			46.90											469.90
Des Moines - Central	2442	23782	23,782.00	2,083.60	989.71	2,135.69	907.68								907.69		30,806.37
Des Moines - Douglas	2449	2491	2,491.00	600.00	285.00	615.00	200.00			150.00							4,341.00
Des Moines - First	2474	2491															
Des Moines - First Arabic	15126	1645	940.00	100.00	47.50	102.50											1,190.00
Des Moines - Fort DM	2453	705	705.00														705.00
Des Moines - Union Pk	2448	2256															
Des Moines - Westmin.	6933	44979	33,734.25							265.00						25.00	34,024.25
Dexter	2451	752	752.00	400.00	190.00	410.00											1,752.00
Diagonal	2387	1128															
Earlham	2452	1410	1,410.00	200.00	95.00	205.00		118.09	58.16								2,086.25
Gibson	971	940	940.00														940.00
Greenfield	2391	752															
Grimes	2455	3431	3,183.34							20.00							3,203.34
Grinnell	6950	4700	4,500.00	3,733.37	1,773.33	3,826.72	2,025.11			645.00							16,503.53
Guthrie Ctr	2421	1645	2,045.00							260.00							2,305.00
Hartford	2470	3478	2,846.50			1,000.00	241.16				237.00						4,324.66
Indianola	2457	14100	10,504.50	1,913.60	908.96	1,929.44	2,240.00			1,732.00					528.67		19,757.17

			Per Capita (Current)	Mission GA	Mission Synod	Mission Pby	One Great Hour	Peacemaking GA	Peacemaking Presb Share	Christmas Joy	Pentecost	Theological Education	First Arabic Church	GA Designated (includes hunger)	GA Disaster Relief	Totals
	Income GL		4001	4501	4502	4002	4503	4504	4806	4505	4506	4507	4508	4509	4510	
	Expense GL			5501	5502		5503	5504	5806	5505	5506	5507	5508	5509	5510	
	A/P GL			2501	2502		2503	2504	3806	2505	2506	2507	2508	2509	2510	
Totals:			154,301.84	26,835.71	12,783.09	28,444.85	27,564.54	691.06	340.37	7,005.80	4,974.56	1,250.00		2,246.36	1,806.00	268,244.18
Johnston	2463	7003	2,256.00													2,256.00
Knoxville	8975	940	235.00				205.00			90.00						530.00
Lenox	3092	8037	8,037.00	2,640.00	1,254.00	2,706.00	3,300.00					500.00				18,437.00
Leroy	2461	1692	1,692.00	200.00	95.00	205.00	68.50			115.27	5.60				50.00	2,431.37
Lucas	2462	611														
Malcom	2610	1128														
Monroe	6951	4230														
Mount Ayr	3646	2444	2,444.00													2,444.00
Newton - First	2465	5264	5,264.00	2,000.00	950.00	2,050.00	415.00			500.00					1,031.00	12,210.00
Newton - United	6964	2914	2,390.75	121.39	57.70	243.22	118.00			50.00				110.00		3,091.06
Oskaloosa	2467	6157		1,000.00	475.00	1,025.00	1,180.00								150.00	3,830.00
Ottumwa - First	2573	4136														
Ottumwa - Westmin.	2576	658	658.00	225.00	112.50	112.50								100.00		1,208.00
Perry	2469	1739	1,304.25	800.00	380.00	820.00	310.00	164.15	80.85	255.00	150.00					4,264.25
Sharpsburg	2400	3196	3,196.00	400.00	190.00	410.00	128.01									4,324.01
Sigourney	2617	1598														
West Des Moines	2441	6815	525.00				7,389.69			814.00	1,056.00				525.00	10,309.69
Windsor Hts	2450	2961	2,202.00	2,000.00	950.00	2,050.00					804.00			600.00		8,606.00
Winterset	2472	3572	3,572.00													3,572.00
Heartland - Clive	11219	12596	9,447.03				636.11			867.00	620.00					11,570.14
Union Park - Des Moines	2448	2256	2,256.00	300.00	142.50	307.50				35.00						3,041.00
Des Mines Presb	DMP															
GA Per Capita:			4,230.58													4,230.58
Payment to Mission Agency:				26,835.71			27,564.54	691.06		7,005.80	4,974.56			2,246.36	1,806.00	71,124.03
Payment to Foundation:												1,250.00				1,250.00
Payment to Synod:			2,362.25		12,783.09											15,145.34
Payment to Lakeshore Center:																
									GA Designations	Amount	PIN	Designations				
										\$ 1,031.00	2465	DR999999ST Earthquake				
										\$ 907.69	2442	DR999999ST - Earthquake				
										\$ 600.00	2450	DR999999ST - Earthquake				
										\$ 528.67	2457	DR-000156 - Ukraine				
										\$ 525.00	2441	General Disaster				
										\$ 150.00	2467	DR9999999ST Earthquake				
										\$ 100.00	2576	E-862367 Hansen's Mission - Leprosy				
										\$ 50.00	2461	DR999999ST Earthquake				
										\$ 30.00	6964	Menaul				
										\$ 25.00	6933	DR-000156 Ukraine				

			Per Capita (Current)	Mission GA	Mission Synod	Mission Pby	One Great Hour	Peacemaking GA	Peacemaking Presb Share	Christmas Joy	Pentecost	Theological Education	First Arabic Church		GA Designated (includes hunger)	GA Disaster Relief	Totals
	Income GL		4001	4501	4502	4002	4503	4504	4806	4505	4506	4507	4508		4509	4510	
	Expense GL			5501	5502		5503	5504	5806	5505	5506	5507	5508		5509	5510	
	A/P GL			2501	2502		2503	2504	3806	2505	2506	2507	2508		2509	2510	
Totals:			154,301.84	26,835.71	12,783.09	28,444.85	27,564.54	691.06	340.37	7,005.80	4,974.56	1,250.00			2,246.36	1,806.00	268,244.18
										\$ 25.00	9621						
										\$ 20.00	6964	Menaul School					
										\$ 20.00	6964	Menaul School					
										\$ 20.00	6964	Menaul					
										\$ 10.00	6964	Menaul School					
										\$ 10.00	6964	Menaul					

Presbytery of Des Moines							
Statement of Financial Activities				d	f	h	c
9/30/2023				MTD Actual (This Yr)	YTD Actual (This Yr)	Annual Budget (This Yr)	Total Actual (Prior Yr)
Presbytery Operations and Missions				9/30/2023	9/30/2023	12/31/2023	12/31/2022
Revenues							
Operating Support	4001	Op. Support: Per capita		\$5,080	\$154,302	\$212,930	\$243,404
	4002	Op. Support: Presby mission		\$395	\$28,445	\$40,000	\$52,038
	4003	Op. Support: Synod		\$0	\$6,667	\$10,000	\$10,000
	4004	Op. Support: Donations		\$0	\$0	\$0	\$4,790
	4005	Op. Support: Interest		\$63	\$2,196	\$0	\$1,908
	4007	Op. Support: Inv. Earnings		\$0	\$0	\$85,000	\$0
	4010	Op. Support: Sales (net)		\$0	\$0	\$0	\$53
	4013	Op. Support: Miscellaneous		\$0	\$0	\$0	\$20,750
	4014	Op. Support: Other tbd		\$0	\$0	\$0	(\$10,340)
	4015	Op. Support: Park Ave Endowment		\$0	\$266	\$0	\$0
				\$5,538	\$191,875	\$347,930	\$322,602
Invest. Net Income & Apprec.	4601	Investment Gains: Walther Fund		(\$1,329)	\$1,741	\$0	(\$6,805)
(Realized and Unrealized Net of Costs)	4602	Investment Gains: McCahon Fund		(\$2,769)	\$3,627	\$0	(\$14,073)
	4603	Investment Gains: Swan Fund		(\$1,568)	\$2,071	\$0	(\$7,906)
	4604	Investment Gains: Living Leg		(\$89,962)	\$69,801	\$0	(\$306,418)
	4605	Investment Gains: Life Inc		\$0	\$0	\$0	\$0
	4606	Investment Gains: Pastors Sem		\$0	\$0	\$0	\$0
	4607	Investment Gains: Other		\$0	\$0	\$0	\$91
				(\$95,629)	\$77,239	\$0	(\$335,111)
Designated Support	4101	Desig. Support: Living Leg Grants		\$0	\$16,800	\$0	\$0
	4102	Desig. Support: LL New Worship		\$0	\$0	\$24,000	\$0
	4103	Desig. Support: LL Youth		\$0	\$0	\$7,200	\$8,700
	4104	Desig. Support: Michelson Endowment		\$0	\$1,143	\$0	\$0
	4115	Pastors' Seminar End. Income		\$0	\$289	\$0	\$0
				\$0	\$18,232	\$31,200	\$8,700
Non-operating Income	4200	Income: Gain/Loss Asset Sale		\$0	(\$1,806)	\$0	(\$1,499)
	4401	Property Received: Easton		\$0	\$0	\$0	\$750,000
	4402	Property Received: Park Ave.		\$0	\$0	\$0	\$679,000
	4410	Property Income: General		\$0	\$0	\$0	\$3,000
	4411	Property Income: Easton		\$0	\$0	\$0	\$0
	4412	Property Income: Park Ave.		\$0	\$0	\$0	\$0
				\$0	(\$1,806)	\$0	\$1,430,501
Designated Receipts	4701	Desig. Receipts: Commissions		\$0	\$0	\$0	\$368
	4702	Desig. Receipts: Living Legacy		\$0	\$0	\$0	\$15,031
	4703	Desig. Receipts: General		\$0	\$0	\$0	\$3,000
	4704	Desig. Receipts: Disaster		\$0	\$0	\$0	\$7,550
	4705	Desig. Receipts: tbd		\$0	\$0	\$0	\$1,608
				\$0	\$0	\$0	\$27,557

Presbytery of Des Moines						
Statement of Financial Activities			d	f	h	c
9/30/2023			MTD Actual (This Yr)	YTD Actual (This Yr)	Annual Budget (This Yr)	Total Actual (Prior Yr)
	9					
Restricted & Perm. Receipts	4801	Rest. Income: Presby Des	\$0	\$0	\$0	\$0
	4802	Rest. Income: Life IncTrust	\$0	\$0	\$0	\$0
	4803	Rest. Income: Disaster	\$0	\$0	\$0	\$0
	4804	Rest. Income: Mental Hlth	\$0	\$0	\$0	\$0
	4805	Rest. Income: Cents Ability	\$0	\$0	\$0	\$0
	4806	Rest. Income: Peacemaking	\$58	\$340	\$0	\$3,308
	4807	Rest. Income: Two Rivers	\$0	\$0	\$0	\$0
	4808	Rest. Income: Harvest	\$0	\$155	\$0	\$2,080
	4809	Rest. Inc: tbd (formerly Harvest Intl)	\$0	\$0	\$0	\$2,080
	4810	Rest. Income: Swan Fund	\$0	\$347	\$0	\$0
	4811	Rest. Income: McCahon	\$0	\$0	\$0	\$0
	4812	Rest. Income: Walther	\$0	\$0	\$0	\$0
	4813	Rest. Income: New Worship	\$0	\$0	\$0	\$0
	4814	Rest. Income: Youth	\$0	\$0	\$0	\$0
	4815	Rest. Income: Pastors' Sem. Endow.	\$0	\$0	\$0	\$0
	4901	Perm. Income: Endowment	\$0	\$0	\$0	\$0
	4902	Perm. Income: Swan	\$0	\$0	\$0	\$0
			\$58	\$842	\$0	\$7,469
		Total Revenues and Receipts	(\$90,033)	\$286,383	\$379,130	\$1,461,718
Expenses						
Governance & Administration	5001	Per Capita to GA	\$4,231	\$38,075	\$50,767	\$48,160
	5002	Per Capita to Synod	\$2,362	\$21,260	\$28,347	\$29,497
	5101	GA meetings	\$0	\$0	\$0	\$0
	5102	Committee Preparation Ministry	\$0	\$954	\$1,000	\$0
	5103	Stewardship/Mission Ed	\$0	\$0	\$0	\$0
	5104	Permanent Judicial Commission	\$0	\$0	\$100	\$0
	5105	Investigating Comm.	\$0	\$0	\$100	\$0
	5106	Leadership Council	\$0	\$103	\$100	\$1,753
	5107	New Worship Communities Comm.	\$675	\$732	\$24,000	\$0
	5108	Budget & Finance	\$0	\$0	\$0	\$0
	5109	Property Committee	\$0	\$0	\$100	\$0
	5110	Committee on Ministry	\$225	\$2,644	\$14,000	\$3,019
	5111	Living Legacy Committee	\$0	\$0	\$0	\$0
	5112	Nominating Committee	\$0	\$0	\$100	\$0
	5113	Administrative Commissions	\$0	\$0	\$100	\$0
	5114	Personnel	\$0	\$0	\$0	\$0
	5115	Presbytery Meetings	\$0	\$713	\$2,000	\$1,938
	5116	Sexual Misconduct Reponse Team	\$0	\$0	\$0	\$0
	5117	Conferences & Retreats	\$0	\$0	\$0	\$0
			\$7,493	\$64,482	\$120,714	\$84,366

Presbytery of Des Moines						
Statement of Financial Activities						
9/30/2023			d	f	h	c
	9		MTD Actual (This Yr)	YTD Actual (This Yr)	Annual Budget (This Yr)	Total Actual (Prior Yr)
Operating Expenses	5201	Insurance	\$0	\$5,090	\$2,500	\$2,417
	5202	Bank Charges	\$0	\$54	\$50	\$4
	5205	Legal Fees	\$0	\$0	\$1,000	\$0
	5206	Audit/Review	\$0	\$7,972	\$8,500	\$8,095
	5207	Accounting fees	\$500	\$7,816	\$8,500	\$17,970
	5208	Finance charges	\$0	\$57	\$0	\$0
	5250	Shared Services: UPP	\$23,640	\$212,068	\$282,900	\$277,440
			\$24,140	\$233,056	\$303,450	\$305,925
Mission & Ministry	5301	Committee of PSR	\$0	\$1,000	\$2,000	\$2,650
	5302	CROSS	\$0	\$4,200	\$5,600	\$7,000
	5303	First Arabic Support	\$0	\$5,400	\$7,200	\$9,000
	5304	OSP Support	\$0	\$4,200	\$5,600	\$7,000
	5305	Two Rivers	\$0	\$0	\$0	\$300
	5306	Camping Scholarships	\$0	\$4,198	\$0	\$0
	5307	Camp Rental	\$0	\$23,160	\$6,100	\$4,375
	5308	Camp Activity Fees	\$0	\$1,715	\$0	\$2,183
	5309	Camp Transportation	\$0	\$0	\$0	\$828
	5310	Camp Meals	\$0	\$3,060	\$0	\$4,288
	5311	Camp Supplies & Materials	\$0	\$0	\$0	\$643
	5312	Camp other Expenses	\$0	\$84	\$0	\$48
	5313	Camp Registrations	\$0	(\$4,150)	\$0	(\$4,235)
	5315	Youth Mission	\$0	\$0	\$1,100	\$0
	5320	Living Legacy (Revitalization)	\$0	\$0	\$7,200	\$0
	5321	Living Legacy (Leadership)	\$0	\$8,100	\$4,800	\$6,000
	5322	Living Legacy (Mission)	\$0	\$1,500	\$4,800	\$5,800
	5323	Living Legacy (Youth)	\$0	\$0	\$7,200	\$8,700
	5324	Living Legacy (New Worshiping)	\$0	\$0	\$24,000	\$0
			\$0	\$52,467	\$75,600	\$54,580
Property & Non-Operating	5401	Property Cost: Easton	\$0	\$0	\$0	\$17,621
	5402	Property Cost: Park Ave.	\$0	\$8,508	\$16,000	\$750
			\$0	\$8,508	\$16,000	\$18,371

Presbytery of Des Moines						
Statement of Financial Activities			d	f	h	c
9/30/2023			MTD Actual (This Yr)	YTD Actual (This Yr)	Annual Budget (This Yr)	Total Actual (Prior Yr)
	9					
Desig. & Restricted Spending	5701	Desig. Spending: Commissions	\$0	\$0	\$0	\$0
	5702	Desig. Spending: Living Legacy	\$0	\$16,800	\$0	\$0
	5703	Desig. Spending: General	\$0	\$0	\$0	\$3,000
	5704	Desig. Spending: Disaster	\$0	\$0	\$0	\$7,500
	5705	Desig. Spending: Presb. Offer.	\$0	\$0	\$0	\$1,608
	5801	Rest. Spending: Presby Des	\$0	\$0	\$0	\$0
	5802	Rest. Spending: Life Income	\$0	\$0	\$0	\$0
	5803	Rest. Spending: Disaster	\$0	\$0	\$0	\$0
	5804	Rest. Spending: Mental Hlth	\$0	\$0	\$0	\$0
	5805	Rest. Spending: Cents Ability	\$0	\$190	\$0	\$0
	5806	Rest. Spending: Peacemaking	\$0	\$2,000	\$0	\$1,775
	5807	Rest. Spending: Two Rivers	\$0	\$0	\$0	\$0
	5808	Rest. Spending: Harvest	\$0	\$6,310	\$0	\$0
	5809	Rest. Spending: tbd (formerly Harvest Int)	\$0	\$0	\$0	\$2,000
	5810	Rest. Spending: Swan	\$0	\$0	\$0	\$0
	5811	Rest. Spending: McCahon	\$0	\$500	\$0	\$0
	5812	Rest. Spending: Walther	\$0	\$0	\$0	\$0
	5813	Rest. Spending: New Worship	\$0	\$0	\$0	\$0
	5814	Rest. Spending: Youth	\$0	\$6,000	\$0	\$0
	5815	Rest. Spending: Pastors' Sem. End.	\$0	\$0	\$0	\$0
	5901	Perm. Spending: Endowment	\$0	\$0	\$0	\$0
	5902	Perm. Spending: Swan Perm.	\$0	\$0	\$0	\$0
			\$0	\$31,800	\$0	\$15,883
		Total Costs, Spending & Transfers	\$31,633	\$390,312	\$515,764	\$479,125
		Surplus (Deficit)	(\$121,667)	(\$103,929)	(\$136,634)	\$982,593

Presbytery of Des Moines						
Statement of Financial Activities			d	f	h	c
9/30/2023			MTD Actual (This Yr)	YTD Actual (This Yr)	Annual Budget (This Yr)	Total Actual (Prior Yr)
	9					
Remittance Receipts & Transfers						
Pass-through Receipts	4501	Receipts: GA mission	\$385	\$26,836	\$0	\$0
	4502	Receipts: Synod mission	\$183	\$12,783	\$0	\$0
	4503	Receipts: One Great Hour	\$0	\$27,565	\$0	\$0
	4504	Receipts: GA Peacemaking	\$118	\$691	\$0	\$0
	4505	Receipts: Christmas Joy	\$0	\$7,006	\$0	\$0
	4506	Receipts: Pentecost	\$804	\$4,975	\$0	\$0
	4507	Receipts: Theological Ed.	\$0	\$1,250	\$0	\$0
	4508	Receipts: First Arabic Ch	\$0	\$0	\$0	\$0
	4509	Receipts: GA Desig. & Hunger	\$0	\$2,246	\$0	\$0
	4510	Receipts: GA Disaster Relief	\$0	\$1,806	\$0	\$0
	4511	Receipts: Harvest Offer	\$0	\$0	\$0	\$0
	4512	Receipts: Harvest Intl.	\$0	\$0	\$0	\$0
	4513	Receipts: OSP	\$0	\$0	\$0	\$0
			\$1,490	\$85,647	\$0	\$0
Transfers to Payables	5501	Transfer: GA Mission 2501	\$385	\$26,836	\$0	\$0
	5502	Transfer: Synod Mission 2502	\$183	\$12,783	\$0	\$0
	5503	Transfer: One Great Hour 2503	\$0	\$27,565	\$0	\$0
	5504	Transfer: GA Peacemaking 2504	\$118	\$691	\$0	\$0
	5505	Transfer: Christmas Joy 2505	\$0	\$7,006	\$0	\$0
	5506	Transfer: Pentecost 2506	\$804	\$4,975	\$0	\$0
	5507	Transfer: Theological Ed. 2507	\$0	\$1,250	\$0	\$0
	5508	Transfer: First Arabic 2508	\$0	\$0	\$0	\$0
	5509	Transfer: GA Des & Hunger 2509	\$0	\$2,246	\$0	\$0
	5510	Transfer: GA Disaster 2510	\$0	\$1,806	\$0	\$0
	5511	Transfer: Harvest Local 2511	\$0	\$0	\$0	\$0
	5512	Transfer: Harvest Intl 2512	\$0	\$0	\$0	\$0
	5513	Transfer: Pass-thru tbd	\$0	\$0	\$0	\$0
			\$1,490	\$85,647	\$0	\$0
		Receipts Net of Transfers	\$0	\$0	\$0	\$0
		Overall Change in Net Assets	(\$121,667)	(\$103,929)	(\$136,634)	\$982,593

Presbytery of Des Moines					
Statement of Financial Position				k	f
9/30/2023				Beginning of Year 1/1/2023	Current Yr. 9/30/2023
					Unallocated YTD Earnings
Assets	Current Assets	1001	Checking: UCB	\$1,131,915	\$193,751
		1002	Checking: WB	\$2,205	\$81,011
		1201	Account Receivable	\$3,623	\$3,623
		1207	Prepaid Expense	\$0	\$0
		1209	Undeposited Cash	\$9,454	\$0
				\$1,147,197	\$278,385
	Investments	1301	Investments: Walther Fund	\$35,344	\$37,085
		1302	Investments: McCahon Fund	\$73,630	\$77,256
		1303	Investments: Swan Fund	\$41,614	\$43,685
		1304	Investments: Living Legacy Fnd	\$1,589,138	\$2,992,050
		1305	Investments: Life Inc Char	\$1,411	\$1,411
		1306	Pastors' Seminar Endowment	\$22,298	\$22,298
		1315	Investments: Due from Others	\$0	\$0
				\$1,763,435	\$3,173,785
	Property	1401	Property: Easton	\$0	\$0
		1402	Park Avenue Buildings	\$615,000	\$0
		1403	Park Avenue Land	\$64,000	\$0
				\$679,000	\$0
			Total Assets	\$3,589,632	\$3,452,170
Liabilities	Operating Payables	2001	Accts. Payable: GA Per Capita	\$0	\$0
		2002	A/P: Synod per capita	\$0	\$2,362
		2003	Accts. Payable: General	\$38,115	\$229
		2004	A/P Synod Accting Fees	\$0	\$500
				\$38,115	\$3,092
	Pass-through Balances	2501	Pass-thru: GA Mission	\$614	\$999
		2502	Pass-thru: Synod Mission	\$319	\$501
		2503	Pass-thru: One Great Hour	\$0	\$0
		2504	Pass-thru: GA Peacemaking	\$0	\$118
		2505	Pass-thru: Christmas Joy	\$0	\$0
		2506	Pass-thru: Pentecost	\$0	\$804
		2507	Pass-thru: Theol Educ	\$0	\$0
		2508	Pass-thru: First Arabic	\$0	\$0
		2509	Pass-thru: GA Des & Hunger	\$0	\$0
		2510	Pass-thru: GA Disaster	\$0	\$0
		2511	Pass-thru: tbd	\$0	\$0
		2512	Pass-thru: tbd	\$0	\$0
				\$932	\$2,422
			Total Liabilities	\$39,047	\$5,514

Presbytery of Des Moines						
Statement of Financial Position				k	f	
9/30/2023				Beginning of Year	Current Yr.	Unallocated
				1/1/2023	9/30/2023	YTD Earnings
Net Assets	Equity	3000	Year-to-Date Unalloc. Earnings	\$0	(\$103,929)	
		3100	Prior Years' Unrest Net Assets	\$1,045,016	\$1,045,016	(\$156,500)
				\$1,045,016	\$941,087	
	Designated Net Assets	3701	Desig. Net Assets: Commissions	\$702,285	\$702,285	\$0
		3702	Desig. Net Assets: Living Leg	\$1,604,169	\$1,604,169	\$53,001
				\$2,306,453	\$2,306,453	
	Restricted Net Assets	3801	Rest Net Assets: Presby Desig.	\$3,268	\$3,268	\$0
		3802	Rest Net Assets: Life Inc Trst	\$1,411	\$1,411	\$0
		3803	Rest Net Assets: Disaster	\$150	\$150	\$0
		3804	Rest Net Assets: Mental Hlth	\$4,902	\$4,902	\$0
		3805	Rest Net Assets: Cents Ability	\$190	\$190	(\$190)
		3806	Rest Net Assets: Peacemaking	\$9,125	\$9,125	(\$1,660)
		3807	Rest Net Assets: Two Rivers	\$122	\$122	\$0
		3808	Rest Net Assets: Harvest	\$3,491	\$6,408	(\$6,155)
		3809	Rest NA: tbd (formerly Harvest Intl)	\$2,917	\$0	\$0
		3810	Rest. Net Assets: Swan	\$36,614	\$36,614	\$2,418
		3811	Rest. Net Assets: McCahon	\$73,630	\$73,630	\$3,127
		3812	Rest. Net Assets: Walther	\$35,344	\$35,344	\$1,741
		3813	Rest. Net Assets: New Worship	\$368	\$368	\$0
		3814	Rest. NA: Pastors' Seminar End.	\$12,583	\$12,583	\$289
				\$184,115	\$184,115	
	Permanent Net Assets	3901	Perm. NA: Pastors' Seminar End.	\$10,000	\$10,000	\$0
		3902	Perm. Net Assets: Swan	\$5,000	\$5,000	\$0
				\$15,000	\$15,000	
			Total Net Assets	\$3,550,585	\$3,446,656	
			Total Liabilities & Net Assets	\$3,589,632	\$3,452,170	

Presbytery of Des Moines

2024 Proposed Budget

Revenues			2024	2025	2026	2027	Total
Per Capita Revenue		Membership	4910	4699	4497	4303	
	4001	Total Per Capita	225,860	216,148	206,854	197,959	846,821
	4003	Support from Synod	10,000	10,000	10,000	10,000	40,000
	5001	Less Per Capita to GA	(48,584)	(46,495)	(44,496)	(42,582)	(182,157)
	5002	Less Per Capita to Synod	(27,128)	(25,962)	(24,845)	(23,777)	(101,712)
		Net Per Capita	160,148	153,692	147,513	141,600	602,952
Missions and Endowment	4002	Presby Mission Income	40,000	40,000	40,000	40,000	160,000
	4007	Operating Endowment	-	64,373	64,373	64,373	193,118
			40,000	104,373	104,373	104,373	353,118
Total Revenues			200,148	258,064	251,885	245,972	956,070
Expenses							
Governance & Administration	5101	GA meetings	1,000	-	-	-	1,000
	5102	Committee Preparation Ministry	1,000	1,000	1,000	1,000	4,000
	5103	Stewardship/Mission Ed	-	-	-	-	-
	5104	Permanent Judicial Commission	100	100	100	100	400
	5105	Investigating Comm.	100	100	100	100	400
	5106	Leadership Council	100	100	100	100	400
	5107	New Worship Communities Comm.	-	-	-	-	-
	5108	Budget & Finance	-	-	-	-	-
	5109	Property Committee	100	100	100	100	400
	5110	Committee on Ministry	14,000	3,000	3,000	3,000	23,000
	5111	Living Legacy Committee	-	-	-	-	-
	5112	Nominating Committee	100	100	100	100	400
	5113	Administrative Commissions	100	100	100	100	400
	5114	Personnel	-	-	-	-	-
	5115	Presbytery Meetings	2,000	2,000	2,000	2,000	8,000
	5116	Sexual Misconduct Reponse Team	-	-	-	-	-
	5117	Conferences & Retreats	-	-	-	-	-
			18,600	6,600	6,600	6,600	38,400
Operating Expenses	5201	Insurance	10,000	2,500	2,500	2,500	17,500

	5202	Bank Charges	50	50	50	50	200
	5205	Legal Fees	1,000	1,000	1,000	1,000	4,000
	5206	Audit/Review	2,500	2,500	2,500	2,500	10,000
	5207	Accounting fees	6,000	6,000	6,000	6,000	24,000
	5208	Finance charges	-	-	-	-	-
	5250	Shared Services: UPP	288,767	220,000	224,400	228,888	962,055
			308,317	232,050	236,450	240,938	1,017,755
Mission & Ministry	5301	Committee of PSR	2,000	2,000	2,000	2,000	8,000
	5303	First Arabic Support	15,000	7,200	7,200	7,200	36,600
			17,000	9,200	9,200	9,200	44,600
Total Expenses			343,917	247,850	252,250	256,738	1,100,755
Surplus (Deficit)			(143,769)	10,214	(365)	(10,766)	(144,685)
Operating Funds \$ 380,000			236,231	246,445	246,080	235,315	

Anti Racism Policy (Diversity)

F-1.0403 states, *Unity in Diversity*:

“As many of you as were baptized into Christ have clothed yourselves with Christ. There is no longer Jew or Greek, there is no longer slave or free, there is no longer male and female; for all of you are one in Christ Jesus. And if you belong to Christ, then you are Abraham’s offspring, heirs according to the promise” (Gal. 3:27–29).

The unity of believers in Christ is reflected in the rich diversity of the Church’s membership. In Christ, by the power of the Spirit, God unites persons through baptism regardless of race, ethnicity, age, sex, disability, geography, or theological conviction. There is therefore no place in the life of the Church for discrimination against any person. The Presbyterian Church (U.S.A.) shall guarantee full participation and representation in its worship, governance, and emerging life to all persons or groups within its membership. No member shall be denied participation or representation for any reason other than those stated in this Constitution.

Racism is the opposite of what God intends for humanity. It is the rejection of the other, which is entirely contrary to the Word of God incarnate in Jesus Christ. Racism is a lie about our fellow human beings, for it says that some are less than others. Because of our biblical understanding of who God is and what God intends for humanity, the PC(USA) must stand against, speak against and work against racism. (GA policy reference)

G-3.0106 requires each Council to adopt an anti-racism policy.

As a congregation within the PCUSA we will:

1. Seek to welcome and be open to all people (believers)
2. Educate ourselves to seek awareness of our own behavior and biases and the impact on our community of faith and the wider community.
3. Seek resources (curriculum, worship, preaching and music) which are reflective of all ethnic and racial backgrounds.
4. Study Matthew 25 materials and resources to increase our awareness of systemic racism and its impact. (<https://www.presbyterianmission.org/ministries/matthew-25/matt-25-resources/>)
5. Review our hiring practices to identify and address unintentional or systemic racism.

Harassment Policy

1. Introduction: As the Church of Jesus Christ, love is the rule of our relationships.
 - a. Jesus said, “In everything do to others as you would have them do to you; for this is the law and the prophets,” (Matt. 7:12), and “By this everyone will know that you are my disciples, if you have love for one another.” (John 13:35).
 - b. The Book of Order states, “The Church is to be a community of love, where sin is forgiven, reconciliation is accomplished, and the dividing walls of hostility are torn down.” (F-1.0301, “The Calling of the Church: the Church is the Body of Christ”)
 - c. Because we believe this, and because we seek to live it out in all aspects of our personal and corporate life, we believe that harassment in all its forms is incompatible with who we are as followers of Jesus.
2. What is harassment?
 - a. Harassment, simply put, is “*repeated unwanted behavior*.” To take the parts in reverse order:
 - b. *Behavior*: harassment consists of words or actions that demean, threaten, offend, or humiliate another person.¹ This could include, but is not limited to, name-calling in private or public, or in electronic communication such as email; offensive or demeaning social media posts (see the presbytery’s Social Media Policy); stalking; and mockery of another person’s appearance, demeanor, gender, or racial/ethnic identity.
 - c. *Unwanted*: teasing or humorous language that might appear offensive to an observer is characteristic of some relationships, but if the person who is being teased in this way finds that teasing offensive or demeaning, it has crossed the line into harassment. In these cases intention is irrelevant; it is how the language is received that is crucial.
 - d. *Repeated*: in an emotionally-charged setting, a person may use insulting or demeaning language. Ideally, this leads to apology, forgiveness, and reconciliation. But when the insulting or demeaning language is repeated, it becomes harassment.
3. How do we prevent harassment in the Church?
 - a. Jesus is our model for how we treat each other. But we don’t always live up to that standard. That means we must begin with ourselves in stopping harassment of our fellow believers. One way is to ask ourselves before we speak in a meeting or write in an email, “will what I am about to say or write tend to build up the community or break down the community?” More

¹ This language is adapted from the National Archives document, “Factsheet about Workplace Harassment,” <https://www.archives.gov/files/eo/policy/facts-about-workplace-harassment.pdf>

specifically, “have I fallen into a pattern of using dismissive or demeaning language toward this person or this group?” This does not preclude legitimate criticism; it does mean that when criticism is necessary, it must be done in genuine love and concern not only for the body as a whole but also for the individual.

- b. Jesus is our model for how we treat each other. But we don’t always live up to that standard. That means that we acknowledge together that harassment in all its forms is wrong, and we commit ourselves to repentance and genuine reconciliation whenever harassment occurs.
 - c. Jesus is our model for how we treat each other. But we don’t always live up to that standard. Those in positions of power like pastors, ruling elders, and youth leaders are particularly tempted to use insulting or demeaning language to those with less power. Men are more likely to harass women. If we are in a position of power, we need to test our words and actions by Jesus’ standards.
4. What do we do when harassment takes place?
- a. Jesus’ words in Matthew 18:15-19 are a good place to begin:
If another member of the church sins against you, go and point out the fault when the two of you are alone. If the member listens to you, you have regained that one. But if you are not listened to, take one or two others along with you, so that every word may be confirmed by the evidence of two or three witnesses. If the member refuses to listen to them, tell it to the church; and if the offender refuses to listen even to the church, let such a one be to you as a Gentile and a tax collector.
 - b. If you are being harassed, or if you witness harassment, call it out, if possible. It may be that the person engaging in harassing behavior will recognize their fault, repent and apologize.
 - c. If that doesn’t work, others should be brought in.
 - d. Finally, the session should counsel with the person engaging in harassing behavior. If that doesn’t lead to repentance and reconciliation, it may be necessary to initiate a Disciplinary Process under Chapter VII of Church Discipline section of the Book of Order, always remembering the purpose of church discipline (D-1.0301) and the duty to conciliate and mediate whenever appropriate (D-1.04)
5. This policy takes effect when it is approved by the session/presbytery council. The session/council will review it every three years and change it as necessary to fulfill the requirements of the Book of Order. Each session member will be provided with a written copy of this policy. *The policy will be included in the Presbytery Manual of Operations.*

This policy statement is by its nature stated in negative terms. At the same time, it is written to be consistent with the Statement of Ethical Conduct of the Presbyterian Church (U.S.A.),² in the belief that those who adhere to the ethical conduct set forth in that document will avoid the kind of harassing behavior the present document is meant to deal with.

² The Standards of Ethical Conduct can be downloaded here: [Standards of Ethical Conduct PCUSA](#)

Presbytery of Des Moines

Policy for the Protection of Children, Youth, and Vulnerable Adults

PURPOSE

The purpose of the Presbytery of Des Moines' Policy for the Protection of Children, Youth, and Vulnerable Adults is to implement and maintain a safe environment for children, youth, and adults that will help them participate freely in the presbytery's ministries and programs.

OBJECTIVES

Protect Children, Youth, and Vulnerable Adults. Our intent is to provide a safe environment for children and youth to learn, grow, and experience God's love. We believe that effective ministry for children and youth requires relationships with trustworthy, caring, loving, and mature adults and youth leaders who can demonstrate God's love to them.

Protect Adults and Leaders. When adults and leaders are interacting with children and youth, they need to be in a safe place as well. Our intent is to create an environment that sets appropriate guidelines and boundaries and provide the support that staff and volunteers need to be effective in their roles with children and youth. Our intent is also to provide accountability for the actions of adults and leaders to other leaders and parents, by peer observance and mandatory reporting protocols, possibly involving law enforcement.

All ministry areas and programs will incorporate this policy into all activities involving minors and vulnerable adults, provide training for staff and volunteers working with children and youth, and communicate clear expectations for parents, guardians, children, and youth about adhering to the policy and procedures to keep minors and vulnerable adults safe.

GENERAL DEFINITIONS

The following definitions are to clarify the Policy for the Protection of Children, Youth, and Vulnerable Adults and its procedures:

- **Staff** – all personnel on the payroll of the Presbytery of Des Moines, whether lay or clergy, temporary or permanent.
- **Volunteer** – any person who enters into or offers himself or herself for presbytery-related service.
- **Worker** – anyone doing work for the church, paid or unpaid.
- **Child** – anyone under the age of 18 years, as defined by Iowa Code section 232.68.
- **Youth** – anyone from sixth grade through high school graduation.
- **Vulnerable Adult** – anyone 18 years or older who is unable to protect his or her own interests or unable to adequately perform or obtain services necessary to meet essential human needs, as a result of a physical or mental condition which requires assistance from another, as defined by Iowa Code 709. or section 726.2.
- **Misuse of Technology** – the use of technology to text or email suggestive messages and/or images to or of children, and includes the viewing and transmission of pornography.
- **Abuse** – all improper treatment of children, youth, or persons of diminished mental or physical capacity. Abuse discussed in this document includes, but is not limited to the following types defined by Iowa Code section 232.68 (See Appendix B or full definitions):
 - Physical abuse
 - Mental injury
 - Sexual abuse

- Child prostitution
- Presence of illegal drugs in a child's body
- Denial of critical care
- Dangerous substance
- Bestiality in the presence of a child
- Allowing access to a registered sex offender
- Allowing access to obscene materials
- Child sex trafficking.

SAFE CHURCH COMPONENTS

The five components for ensuring a safe church are screening, training, supervision, responding, and accountability.

All staff and volunteers are expected to do everything reasonably possible to provide a safe environment for children and vulnerable adults. The following instructions, although not exhaustive, are practical actions that can be taken.

1. SCREENING

All employees of the presbytery shall be screened prior to employment. All workers eighteen years of age or older, who may have direct contact with children or vulnerable adults must comply with screening requirements before being allowed to serve. Screening will include a criminal background check. The information provided for, and obtained by the background check, shall be retained by the Presbytery of Des Moines.

2. POLICY TRAINING

Each applicant shall receive a copy of the Policy for the Protection of Children, Youth, and Vulnerable Adults and attest to having read and agree to follow the policy by completing the Acknowledgement of Receipt of Policy Form in Appendix A. Signed copies of this form will be retained by the Presbytery of Des Moines. Updated forms may be required if this policy changes.

3. SUPERVISION

Workers who are responsible for the supervision of children, youth, or vulnerable adults during ministry activities are expected to do everything possible to provide a safe environment.

The presence of two adults shall occur during all children's activities.

Verbal Interactions

Verbal abuse will not be used at any time. Speaking with children appropriately establishes respect. For example, children should always be called by name, rather than nicknames, generic terms (buddy, sweetie, honey, etc.) or derogatory names. Workers should avoid harsh language that may frighten, threaten, or humiliate children.

Touching

Physical punishment will not be used at any time. Workers who feel inadequate regarding guidance of children's behaviors should consult with a leader and/or staff.

Touching should be initiated by the child. A child's preference to not be touched should be respected by all workers. Physical affection should be appropriate for the age of the child. For

example, it is generally appropriate for a four-year-old to sit in a worker's lap and give a hug. It is not appropriate for a teenager and adult worker to engage in this conduct.

Injury and Medications

Medications will be administered by a parent or guardian, if possible and practicable, except in potentially life-threatening conditions when a worker may administer medication. Parents and guardians may provide signed written instructions to the staff for other medical conditions that may occur.

Workers may provide aid for minor injuries, scrapes and bruises as appropriate. The worker will notify the child's parent or guardian of the reason for the injury and the treatment in writing. A copy of the accident report will be retained in the church files.

Parents will give prior instructions regarding procedures for emergency situations involving their child(ren). Workers will attempt to contact parents or guardians for injuries requiring treatment beyond simple first aid. If parents are unavailable, or give permission by telephone, workers may call an ambulance. Workers will document all emergency situations in writing to parents or guardians, and a copy kept in the church files.

Transportation

Individual workers will not transport children except their own. At least two adults must be present in any vehicles transporting minors and/or vulnerable adults.

4. RESPONDING

First and foremost, all workers shall do whatever is necessary to ensure that all persons are safe. All workers have a responsibility to report actual or suspected abuse of children, youth, or vulnerable adults, whether the suspected abuse occurred during church ministry activities or on church property, or elsewhere.

Reporting and Documenting Child Abuse

If a worker suspects a child has been abused, the worker will report it to the leader or pastor within 24 hours. Workers are not mandatory reporters but are expected to report any suspected abuse for the welfare of the children.

Only professionals trained in child abuse investigations should question a child about the suspected or actual child abuse.

In the event of founded child abuse for a child or vulnerable adult engaged in an outside program, the pastor will provide a written report to the Session as soon as possible.

All workers should be familiar with the Iowa Abuse Reporting Hotline phone number:
1-800-362-2178.

Policy Violations by Workers

Any worker who is aware of mistreatment of a child, youth, or vulnerable adult, must report to the stated clerk.

If the report is a minor infraction not meeting the abuse definition of the Iowa Code:

- the supervising staff will meet with the worker involved and remind him or her of the Policy for the Protection of Children, Youth, and Vulnerable Adults.

- A second infraction of the policy will result in a suspension of the worker for a specific period of time.
- A third infraction will result in the worker being removed from the program.

If the worker's behavior meets or appears to meet the abuse definition of the Iowa Code, the worker will be suspended from working with children while the case is under review. A founded case of abuse shall result in termination of the worker's status in the program.

5. ACCOUNTABILITY

All workers are responsible for ensuring that the Policy for the Protection of Children, Youth, and Vulnerable Adults is understood and followed.

Only professionals trained in child abuse investigations should question a child about the suspected or actual child abuse.

References

Iowa Code 232.68. (2018). Iowa Department of Human Services. Retrieved from <http://dhs.iowa.gov/child-abuse/what-is-child-abuse/victims>

Dependent Adult Abuse. (2018). Iowa Department of Human Services. Retrieved from http://dhs.iowa.gov/dependent_adult_abuse

Presbyterian Church (USA) Book of Order. (2017/2019).Section G-3.0106. Retrieved from <https://www.pcusastore.com/Products/OGA17010/book-of-order-20172019-pdf.aspx>

Acknowledgement of Receipt of Policy Form Presbytery of Des Moines Policy for the Protection of Children, Youth, and Vulnerable Adults

I hereby acknowledge that I, _____ ,
(printed name)

representing _____ have received copy
(name of group)

of the Presbytery of Des Moines' Policy for the Protection of Children, Youth, and Vulnerable Adults, adopted on _____, 2023.

I certify that I have read and understand this policy, and that I will comply with its procedures.

(Signature)

(Date)

A copy of this signed acknowledgement shall be kept on file in the Presbytery of Des Moines. The agreement shall be in effect for five years, or until a change in group leadership occurs, or a change in the policy occurs.

PURCHASE AGREEMENT

This is an approved uniform DMAAR Purchase Agreement Form



DATE: 09/28/2023 **MLS Number:** 676112

AGENCY AGREEMENT: In this Agreement, it is understood and agreed to by the parties, the Selling Agent(s) exclusively represents the BUYER(S). The Listing Agent(s) exclusively represents the SELLER(S). If the same Agent represents both BUYER(S) and SELLER(S), a Consensual Dual Agency form must accompany this Agreement. BUYER(S) and SELLER(S) acknowledge their respective Agent(s) made a written disclosure of the type of representation being provided.

TO: Presbyterian Church of Knoxville SELLER(S)

FROM: Grant Armbruster and Martha Armbruster BUYER(S)

BUYER(s) offers to buy the real property situated in Marion County (county) Knoxville (city), Iowa, locally known as 409 South Park Lane Drive and legally described as: Blanche Kading Lot 10 subject to and together with any reasonable easements, zoning restrictions, restrictive covenants and mineral reservations of record, if any, and offer the following terms:

PURCHASE PRICE: The purchase price shall be \$275000 and method of payment as follows: Earnest money via check or electronic transfer of \$500 to be provided within 3 days after written acceptance of this Agreement; to be deposited and held in Trust by Sundance Realty Trust.

If earnest money is not delivered within this time, this Agreement may be voidable at the option of the SELLER(S) until earnest money is delivered.

The balance of the purchase price shall be paid as indicated below. Select all that apply, (A) through (G):

☒ **A. NEW MORTGAGE:** This Agreement is contingent upon BUYER(S) obtaining full loan approval in writing for a new mortgage. Mortgage type shall be Conventional for not more than 85 % of the purchase price with note interest at 7 % or less, with a term no less than 30 years. BUYER(S) agrees upon acceptance of this Agreement to immediately make application with a lender for such mortgage and to make their best good faith effort to obtain mortgage. BUYER(S) to provide SELLER(S) a written preliminary approval within 3 days from acceptance of Agreement. This preliminary approval must show BUYER(S) has the ability to qualify for the loan amount and terms above, subject only to such reasonable and customary conditions as the lender typically imposes. Written final loan commitment shall follow, with ALL lender contingencies met including appraisal, if required, on or before 10 days prior to closing. If BUYER(S) does not provide final loan commitment, SELLER(S) may rescind this Agreement by giving written notice any time after to BUYER(S), stating if required documentation is not provided within 5 days of receipt of notice, then this Agreement shall be null and void. If SELLER(S) does not give such written notice, then this Agreement shall remain valid until the BUYER(S) has provided a final loan commitment or denial. In addition to the proceeds of the mortgage, BUYER(S) shall pay the balance of purchase price, in cash at the time of closing with adjustment for closing costs to be added or deducted.

☒ BUYER(S) to pay all customary actual closing and loan costs.

☐ SELLER(S) to pay BUYER(S) actual closing and loan costs (including origination fees and discount points) and prepaid expenses not to exceed \$.

☐ **B. ASSUMPTION OR CONTRACT FOR DEED:** See attached Financing Addendum

☐ **C. CASH:** BUYER(S) will pay the balance of the purchase price in cash at the time of closing with adjustment for closing costs to be either added or deducted. This Agreement is not contingent upon BUYER(S) obtaining such funds to close. SELLER(S) has the right to request and receive verification of funds within 5 days of written acceptance.

☒ **D. APPRAISAL:** This Agreement is contingent upon the property appraising at or above the purchase price. Appraisal to be completed no later than 10 days prior to closing. Obtaining an appraisal is BUYER(S) and/or Mortgage Lender's responsibility.

Property Address 409 South Park Lane Drive, Knoxville, IA 50138

- ☐ **E. SUBJECT TO CLOSING:** This Agreement is contingent upon BUYER(S) closing and obtaining proceeds from the sale of their property located at _____ scheduled to close on or before _____
- ☐ **F. SUBJECT TO SALE:** This Agreement is contingent on the sale of BUYER(S) property. See attached Subject to Sale Addendum.
- ☐ **G. OTHER FINANCING TERMS:** _____

CLOSING: Closing shall be on or about (date) 11/03/2023 This transaction shall be considered closed upon delivery for recording of all documents required to convey marketable title to the BUYER(S) and receipt of all funds by the settlement agent.

POSSESSION: To be given ☒ at time of closing, or ☐ on (date) _____ (time) _____ ☐ AM ☐ PM.

FINAL WALKTHROUGH: The BUYER(S) shall be permitted to do a final walkthrough of the property prior to possession or closing, whichever is sooner, to determine there have been no changes to the condition of the property, ordinary wear and tear excepted.

HOME WARRANTY: A home warranty shall be included with this sale: ☐ Yes ☒ No. Warranty to be paid for by ☐ SELLER(S) ☐ BUYER(S). Warranty Company _____ Plan _____ Cost \$ _____

INCLUDED PROPERTY: All property integrally belonging to, specifically adapted to, or part of the real estate (except rental items disclosed in writing), whether attached or detached including but not limited to:

- | | | |
|------------------------------------------------------------------------------|----------------------------------------------------------------------------|--------------------------------------------------------------------------|
| <input type="checkbox"/> Attached satellites and/or antennas for TV or radio | <input type="checkbox"/> Bathroom mirrors and other attached mirrors | <input type="checkbox"/> Water softeners and purifiers |
| <input type="checkbox"/> Attached brackets for television or audio | <input type="checkbox"/> Attached shelving | <input type="checkbox"/> Sump pumps |
| <input type="checkbox"/> Built in sound systems | <input type="checkbox"/> Window treatments | <input type="checkbox"/> Fences including inground and receiving collars |
| <input type="checkbox"/> Installed security systems or alarm devices | <input type="checkbox"/> Attached or fitted floor coverings | <input type="checkbox"/> Garage door opener and controls |
| <input type="checkbox"/> Thermostats | <input type="checkbox"/> Built in appliances | <input type="checkbox"/> Outdoor buildings or sheds |
| <input type="checkbox"/> Doorbells | <input type="checkbox"/> Light fixtures and bulbs | <input type="checkbox"/> Outdoor in-ground plants |
| <input type="checkbox"/> Attic and ceiling fans and remotes if any | <input type="checkbox"/> Central vacuum systems and accessories | <input type="checkbox"/> Landscaping and lighting |
| | <input type="checkbox"/> Fireplace screens, grates, equipment, and remotes | <input type="checkbox"/> In-ground lawn sprinkler systems and components |
| | | <input type="checkbox"/> Keys to the property including mailboxes |

OTHER INCLUDED ITEMS:

See addendum

EXCLUDED PROPERTY:

see addendum

Personal property not included in the sale must be removed at the expense of the SELLER(S) prior to possession.

NEW CONSTRUCTION: If improvements on subject property are under construction or to be constructed, this Agreement shall be subject to approval of plans and specifications by the parties within --- days of final acceptance of this Agreement. New construction shall have warranties implied by law, specifically made by suppliers of materials/appliances, or specifically tendered by the contractor. The Brokers and their Agents make no warranties to quality of construction or materials. Other than express warranties specifically made by suppliers of materials and/or specifically tendered by the contractor, there are no implied or express warranties with regard to such construction.

- ☐ **HOMEOWNERS ASSOCIATION/COVENANTS:** This Agreement is for a townhome, condominium, or other property subject to a Homeowners Association. Association fees, if any, shall be paid current by SELLER(S) to date of closing. See HOA Addendum.

DUTIES OF THE PARTIES:

A. The Brokers, their Agents, employees, and associates make no representations or warranties as to the physical condition of the property, its size, future value or income potential.

B. SELLER(S) and BUYER(S) acknowledges that SELLER(S) of real property has a legal duty to disclose Material Defects of which SELLER(S) has actual knowledge and which a reasonable inspection by BUYER(S) would not reveal.

CONDITION OF PROPERTY: Federal Law (known as Title X) requires notification of potentially dangerous levels of lead-based paint in properties built before 1978 (See Lead-Based Paint Disclosure). If applicable, the SELLER(S) will provide the BUYER(S) with copies of any records or prior test results pertaining to lead-based paint findings. Any Sellers' Disclosure of Property Condition form required by Chapter 558A of the Code of Iowa is incorporated herein as if fully and completely set forth in this paragraph. The property as of the date of this Agreement, including buildings, grounds, and all improvements, will be preserved by the SELLER(S) in its present condition until possession, excluding ordinary wear and tear.

INSPECTIONS OF PROPERTY: A home inspection is not intended to bring an older home into compliance with current local building codes and in no way affects any improvements to the property that may be required by Buyer's lender.

BUYER(S) shall CHOOSE ONE of the following alternatives relative to the condition of the property:

- ☒ **1.** Within 10 days after the Acceptance Date of this Agreement, BUYER(S) may, at their sole expense, have the property inspected by a qualified person(s) of Buyer's choice to determine if there are any major structural, mechanical, environmental (including radon gas or fungal), roof, plumbing, electrical, siding, lead-based paint, or other deficiencies existing at the property which would constitute a hazard to any occupant of the property.

Within this same period, BUYER(S) may notify SELLER(S) in writing what requests, if any, are being made of the SELLER(S) to correct the deficiencies disclosed by BUYER(S) as a result of the inspection. SELLER(S) shall have 3 days to notify BUYER(S) in writing what steps, if any, the SELLER(S) will agree to in order to correct the deficiencies identified by the BUYER(S).

If SELLER(S) declines to correct identified deficiencies from BUYER(S), BUYER(S) has 2 days from receipt of SELLER'S response to notify the SELLER(S) in writing that:

(A) Such steps are acceptable; in which case this Agreement shall be deemed modified to incorporate the requests agreed to by and between the BUYER(S) and SELLER(S) and shall be binding on all parties.

OR

(B) If parties cannot come to agreeable terms, this Agreement is null and void and the earnest money shall be returned to the BUYER(S).

If BUYER(S) fails to notify SELLER(S) in writing of any requests to correct deficiencies within the specified time period, it shall be deemed as a waiver of the Buyer's inspection and repair rights. BUYER(S) is accepting the property in its present condition.

If SELLER(S) fails to notify BUYER(S) within the specified time period of what requests, if any, the SELLER(S) will agree to, in order to correct any deficiencies, it shall be deemed a rejection of the BUYER(S) correction request and the BUYER(S) may declare this Agreement null and void and any earnest money shall be returned to the BUYER(S).

- ☐ **2.** BUYER(S) acknowledges they have made a satisfactory inspection of the property and are purchasing this property "As-Is" in its present condition, and no repairs or corrections will be made by the SELLER(S).
- ☐ **3.** BUYER(S) acknowledges the SELLER(S) is selling the property "As-Is" in its present condition, and no repairs or corrections will be made by the SELLER. BUYER(S) may, at their sole expense, have the property inspected by a qualified person(s) of Buyer's choice within _____ days after final acceptance. If as a result of the inspection, BUYER(S) discovers unacceptable findings, BUYER(S) may within this same period rescind this Agreement and any earnest money shall be returned to the BUYER(S).

Property Address 409 South Park Lane Drive, Knoxville, IA 50138

☐ **INSPECTION OF PRIVATE SEWAGE DISPOSAL SYSTEM:** Property has a private sewage disposal system or is served by a private sewage disposal system. The septic system shall be inspected and approved for real estate transfer by a licensed DNR inspector as required by Iowa Code 455B.172 (unless exempt) no later than ____ days after acceptance of Agreement unless mutually agreed upon by all parties.

Inspection to be scheduled and paid for by: ☐ Buyer ☐ Seller

WOOD DESTROYING PEST INSPECTION: If subject property is at least one and not more than a four-family residential dwelling, SELLER(S), at their expense, shall have property inspected for termites or other wood destroying pests by a licensed pest inspector prior to closing. If active pest infestation or damage due to prior infestation is found, SELLER(S) shall have option of either treating property by a licensed pest exterminator and having any damage repaired to BUYER(S) satisfaction, or declaring this Agreement void. This shall not apply to fences, trees or shrubs. However, BUYER(S) may accept property in its existing condition without such treatments or repairs.

☐ **RENTAL PROPERTY:** This Agreement is for a property currently being rented/leased. See Rental Addendum.

ADDITIONAL PROVISIONS: Buyers agree to pay Signature Resources, Inc. a Regulatory & Compliance Fee of \$620 at closing.

INSURANCE: SELLER(S) shall bear risk of loss or damage to the property prior to closing or possession, whichever occurs first and agrees to maintain existing homeowners' insurance. BUYER(S) may purchase additional insurance. If prior to closing substantial damage or destruction occurs and the property cannot be restored to its previous condition on or before the closing date, this Agreement shall be null and void, unless otherwise agreed to by the Parties. However, BUYER(S) has the right to complete closing and receive insurance proceeds regardless of the extent of damage.

ABSTRACT AND TITLE: SELLER(S) shall promptly provide an abstract of title continued to and including date of acceptance of this Agreement. Abstract shall be delivered to an attorney (selected by BUYER(S) or their lender) for a title opinion. SELLER(S) agrees to make every reasonable effort to promptly perfect the title in accordance with such opinions so that upon conveyance, title shall be deemed marketable in compliance with this Agreement and land title laws of the State of Iowa or title policy. If closing is delayed due to SELLER(S) inability to provide marketable title, this Agreement shall continue in force and effect until either party rescinds the Agreement after giving 5 days written notice to the other party and the Brokers. The SELLER(S) shall not be entitled to rescind unless they have made a reasonable effort to produce marketable title. With Buyer's approval, SELLER(S) has option to provide title through an owner's title guarantee or title insurance policy purchased for BUYER(S) by SELLER(S) or lender to protect the lender's interest in the property.

SURVEY: BUYER(S) may have the property surveyed at their expense not to exceed 10 days after the final acceptance of this Agreement. If survey, certified by a registered land surveyor, shows any encroachments or improvements located on subject property encroach on land of others, they shall be treated as a title defect.

PROPERTY TAXES: SELLER(S) shall pay all real estate taxes related to the property that are liens for prior years and all those due and payable in the fiscal year of closing. All real estate taxes for the fiscal year in which closing occurs, due and payable in the following fiscal year, shall be prorated to the date of closing, with such proration based upon applicable assessed value(s), rollback(s), exemption(s) and levy of record at the time of closing. SELLER(S) shall pay any real estate taxes due and payable on or before the date of closing, with BUYER(S) receiving credit at closing for any remaining unpaid real estate taxes for which SELLER(S) is responsible under this section. If this Agreement is for a contract purchase, see Financing Addendum.

SPECIAL ASSESSMENTS: SELLER(S) shall pay in full all special assessments that are liens on the property as of the date of closing. Any preliminary or deficiency assessments which cannot be discharged by payment at closing shall be paid through a written escrow account with sufficient funds to pay liens when payable, with unused funds to be returned to the SELLER(S) without further signatures of the BUYER(S). All charges for solid waste, trash removal, sewage, utility bills and assessments for maintenance that are attributable to Seller's ownership shall be paid by SELLER(S).

Property Address 409 South Park Lane Drive, Knoxville, IA 50138

JOINT TENANCY: Upon full payment of purchase price, SELLER(S) shall deliver to BUYER(S) a general warranty deed to this property. If Seller's title is held in joint tenancy, this Agreement shall not sever such joint tenancy. If BUYER(S) is married, their interest shall be held in joint tenancy unless otherwise indicated.

COURT APPROVAL: If the property is an asset of an estate, trust or conservatorship, this Agreement is contingent upon court approval unless declared unnecessary by Buyer's attorney. If necessary, the appropriate fiduciary shall promptly obtain court approval and conveyance shall be made by Court Officers Deed.

FUNDS: At the time of closing, funds of the purchase price, received from BUYER(S) and/or Buyer's lender, may be applied to purchase price, to pay taxes and liens and are to be handled under supervision of the Brokers and subject to approval of Buyer's attorney.

CALCULATING TIME PERIODS IN THIS AGREEMENT: All references to days shall be construed as business days unless otherwise noted. A business day is defined as any day other than weekends or legal state or federal holidays. A day shall begin at 12:00AM and end at 11:59PM. In calculating, the day of the act or event is not included. The last day is included unless that day is a state or federal holiday; in which case the last day shall be the next business day.

NOTICE: Any notice required under this Agreement shall be deemed given when it is received in writing, either by hand delivery, fax, return receipt requested mail, or electronic mail. Persons designated to receive any notice for the purpose of this Agreement shall be the SELLER(S) and BUYER(S) or their respective Agents.

DOCUMENT PREPARATION: Parties request the Listing or Selling Brokerage or any employees, agents or associates select, prepare, and complete form documents as authorized by Iowa law or by the Iowa Supreme Court Rule, such as purchase agreements, groundwater hazard, and declaration of value incident to a residential real estate transaction.

MARKETING: Unless otherwise specified in writing, SELLER(S) acknowledges and agrees the property will not be marketed while this Agreement is in effect.

REMEDIES OF THE PARTIES: If SELLER(S) fails to fulfill this Agreement, BUYER(S) shall have the right to have all payments returned and to proceed by any action at law or in equity. SELLER(S) agrees to pay costs and reasonable attorney fees, and a receiver may be appointed. If BUYER(S) fails to fulfill this Agreement, SELLER(S) may forfeit the same as provided in Chapter 656 of the Code of Iowa, and all payments made herein shall be forfeited, or the SELLER(S) may proceed by an action at law or in equity. The BUYER(S) agrees to pay costs and reasonable attorney fees and any other expense incurred by SELLER(S). In the event of a breach of this Agreement by either SELLER(S) or BUYER(S), the Listing Broker shall be deemed an intended third-party beneficiary of this Agreement and may maintain an action at law against the breaching party for the collection of the Broker's commissions and all costs, including attorneys' fees.

DISPUTE RESOLUTION: If initialed, BUYER(S) and SELLER(S) agree if a dispute or claim arises out of or relating to this Agreement, before exercising any other legal remedies, the dispute or claim shall be submitted to mediation in accordance with the Rules and Procedures of the Des Moines Area Association of REALTORS® Home Seller/Homebuyer Dispute Resolution System. *(Initialed or not Initialed does not constitute a counter offer.)*

BUYER(S) Initials

--	--

SELLER(S) Initials

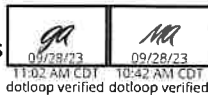
--	--

GENERAL PROVISIONS: Pertaining to this Agreement, time shall be of the essence. This Agreement shall be binding on and inure to the benefit of the heirs, executors, administrators, assigns and successors in interest of the respective parties. This Agreement, its representations, warranties and covenants shall survive the closing of the transaction and the delivery and recording of all documents necessary to transfer title or an interest in the property to the BUYER(S).

Property Address 409 South Park Lane Drive, Knoxville, IA 50138

ACKNOWLEDGEMENT: The signing of this Agreement creates important rights and liabilities on the part of both the SELLER(S) and the BUYER(S). This Agreement is made of free will and shall be good and binding upon the undersigned if accepted below. **This is a legally binding Agreement. If you have concerns regarding your rights and liabilities, you are encouraged to seek competent legal advice.**

BUYER(S) Initials



SELLER(S) Initials



ACCEPTANCE: When accepted, this Agreement shall become a binding contract. If this Agreement is not accepted on or before (date) 10/01/2023 (time) 5:00 ☐ AM ☒ PM, it shall become null and void and all payments shall be repaid to BUYER(S) without liability on the part of any Broker to either party. If accepted by SELLER(S) on a later date and such acceptance is ratified in written or other form by BUYER(S), then this Agreement shall be valid and binding.

☒ **SEE ATTACHED ADDENDUM(S)**

SELLER(S) ACCEPTANCE: The undersigned SELLER(S) accepts this Agreement and agrees to sell this Property according to the terms offered.

Grant Armbruster
 dotloop verified
 09/28/23 11:02 AM CDT
 MFU-CEP8-3XOP-ZNU8
 BUYER'S Signature Date

Grant Armbruster

BUYER'S Legal Name, (Printed)

Martha Armbruster
 dotloop verified
 09/28/23 10:42 AM CDT
 CTHI-ALKS-WPRV-ZN56
 BUYER'S Signature Date

Martha Armbruster

BUYER'S Legal Name, (Printed)

DocuSigned by:
Anniko Lister Stoen
 10/4/2023
 C7CAED0A47EB464
 SELLER'S Signature Date

SELLER'S Legal Name, (Printed)

SELLER'S Signature Date

SELLER'S Legal Name, (Printed)

Century 21 Signature F05009000
 Name of Selling Company & License Number

Jody Lautenbach 33173000
 Name of Selling Agent & License Number

Sundance Realty
 Name of Listing Company & License Number

Tim Vermeer
 Name of Listing Agent & License Number

☐ **SELLER(S) COUNTER-OFFER:** The SELLER(S) submits the following counteroffer to certain terms and conditions of this Agreement as set forth on the attached Counter-Offer.

☐ **SELLER(S) REJECTION:** The SELLER(S) rejects this BUYER'S written offer.

SELLER'S Signature

SELLER'S Signature

(Date)

(Time)

SELLER'S Signature

SELLER'S Signature

☐ AM ☐ PM

The Committee on the Promotion of Social Righteousness encourages churches to participate in the Harvest Offering.

Margaret Blair
CPSR Chair

The Harvest Offering's 45 Years of Witness to God's Grace

By Nancy Lister-Settle

This year, 2023, marks 45 years that the Presbytery of Des Moines has been faithful to rural neighbors in Iowa and around the world with its own special offering.

In 1978, the Presbytery demonstrated its witness to God's grace by supporting rural ministries in communities near and far. In the beginning, through the *Harvest Sunday Offering*, help was provided for educational opportunities to make available to ordinary rural people in less developed countries simple, basic agricultural knowledge special to their own type of agriculture.

In 1987, in response to the farm crisis here at home, the *Rural Harvest Offering* was born in the midst of very difficult circumstances—farm foreclosures, business closings, population loss. Presbytery members saw the hardships and worked together on a shared mission to meet the particular needs of rural neighbors.

In 1996, after five years of partnership with the Parish of San José in Berlín, El Salvador, a portion of the *Rural Harvest Offering* was designated for support of rural projects there. And in 2004, the Presbytery's *Joining Hands - Egypt* partnership was included. These two partnerships represented an acknowledgement of the original intent of the *Harvest Sunday Offering*, to recognize the reality of rural neighbors worldwide as well as the ongoing needs of Iowa's rural communities.

In recent years, the Presbytery of Des Moines' *Harvest Offering* grants have been offered by application to programs and projects that meet the criteria set forth by the Presbytery's Peace and Justice Committee (now called the Committee for the Promotion of Social Righteousness). Funding has been provided for a number of local initiatives, and international grants have prioritized women in agriculture who carry an extra burden in their own cultures and economies.

The *Harvest Offering* is a uniquely hands-on special offering. Congregations are able to share the love of Christ with many friends and neighbors. Past giving supported a wide variety of innovative and inspired projects. It has provided emergency assistance in the eleventh hour for families and communities on the brink of disaster; it has encouraged ordinary people who care about their community to develop ministries of sharing and development; Iowa

Presbyterians have stood together with brothers and sisters at home and afar, and this solidarity has helped to make better life possible.

Over the past 45 years, grants have gone to a wide variety of programs:

- Dexter Rural Neighbors for emergency assistance and self help activities
- PrairieFire's Renewing Rural Iowa, assisting with faith-based, ecumenical community organizing
- Food for Life for processing donated livestock and distributing meat to families in need in Union County
- Southern Iowa Ag Diversity Corporation to help diversify agricultural production in order to improve the income levels of the rural population
- Sharpsburg Presbyterian Church for preservation of the Spring General Store, the town's only main street business and community gathering place
- Comm-UNITY for the Common Good in Wayne County for training neighbors to assist neighbors, linking the rural poor to available services, and the following year, to create a used furniture warehouse
- First Presbyterian Church of Creston for their "backpack mission" providing new backpacks to students in four school districts
- WeLIFT program to provide individuals with the necessary skills to find employment and function well in the workplace, sponsored by Trinity United Presbyterian Church in Indianola
- Corning's weekend backpack project for students who rely on school programs for healthy food

The Committee for the Promotion of Social Righteousness has rededicated the Presbytery's commitment to the *Harvest Offering* in its 45th anniversary year to supporting local projects focused on food insecurity. Although the plight of hungry Iowans is not often on the front page of the news, congregations in the Presbytery recognize that needs still exist and they have a role to play in addressing hunger in their midst. This year, grants of \$1,500 have been made to food pantries in Allerton Presbyterian and First Arabic Presbyterian, and grants of \$1000 were given to Windsor Presbyterian and CROSS Outreach. In addition, \$500 was allocated to Corning Presbyterian to help sponsor the local food pantry fundraising efforts.

Each pantry determines its own particular needs and its own protocols. For example, pastor Melanie Hafferty indicated that the Allerton food pantry often purchases gift cards to be used at the local grocery rather than stocking food that might spoil or go unused. Assessing the needs and how best to address them is how local programs are most effective.

First Presbyterian Church in Grinnell submitted a grant application for their established mission relationship with the College of Veterinary Medicine in Mekelle, northern Ethiopia. Recalling the purpose of the original *Harvest Sunday Offering*, the program was a most fitting recipient of the international portion of the 45th *Harvest Offering*: "for educational opportunities to make available to ordinary rural people in less developed countries simple, basic agricultural knowledge special to their own type of agriculture." In addition, the criteria for 2023's grants, food insecurity, was also met.

Rev. Kirsten Klepfer submitted the following information: The program grew from the Peace Corps experience of a Grinnell First Presbyterian member. At the same time in 2016, links were being made between the College of Veterinary Medicine in Mekelle and the College of Veterinary Medicine at Iowa State University. For the first three years First Presbyterian in Grinnell sent gifts enabling each new Ethiopian veterinarian to receive basic diagnostic equipment.

The *Harvest Offering* application submission included this current information: Relationships of cooperation and mutual learning were being firmly established. All that changed dramatically in November 2020, when a genocidal war broke out in northern Ethiopia. After two years of fighting the College of Veterinary Medicine was ravaged, faculty and staff were not paid for more than two years. The facility became a make-shift rehabilitation center for people injured in the war, even as its buildings were damaged in the fighting. The immediate, urgent need is for food assistance for families of faculty and staff, as well as those still rehabilitating at Mekelle University. The Presbytery Committee elected to grant \$1,000 to Mekelle University by way of First Presbyterian Church of Grinnell.

The Presbytery of Des Moines' *Harvest Offering* continues to serve the needs of local communities, and to bring to light the common issues facing global neighbors. For the past 45 years, congregations across the Presbytery have shown unflagging support for this unique special offering with innovative ministries and generous giving.

The *Harvest Offering* can be scheduled at any time during the year as best suits individual congregations. Grant applications are accepted and reviewed by the Committee for the Promotion of Social Righteousness, and that Committee determines funding. Contact Mission Executive Amgad Beblawi at amgad@presbyteries.org for more information.

Presbytery Leaders & Standing Committees

Presbytery of Des Moines

2024

PERSONS SHOWING IN GREEN ARE THOSE UP FOR ELECTION**Presbytery Officers**

Class	Name	Status/Church	Phone	Email
2024	RE Linda Curtis-Stolper	Moderator	641-840-2417	linda.curtisstolper@gmail.com
2026	TE Sue Tomlinson	Vice Moderator	515-257-0714	pastorsuetom@gmail.com
2026	TE Annika Lister Stroope	Stated Clerk	402-942-1636	annika@presbyteries.org
2026	TE Bill Ekhardt	Treasurer	515-868-6700	bill@westpres.org

Leadership Council (9 Members At-Large)

Rep	Name	Liaison To	Status/Church	Phone	Email
Mod.	RE Linda Curtis-Stolper		Newton First	641-840-2417	linda.curtisstolper@gmail.com
2024(2)	RE Carol Ferrell	TBD	Clive Heartland	515-346-1856H	carolferrell@msn.com
2024(2)	TE David Endriss	TBD	Indianola Trinity United	515-961-6231	revendriss@gmail.com
2024(2)	TE Ekram Kachu	TBD	Des Moines First Arabic	515-556-8032	ekram_2004@yahoo.com
2025(1)	TE Ane Fitzgerald	TBD	Validated Ministry – MN	320-583-7325	anefitzgerald@gmail.com
2025					
2025					
2026(2)	RE Nate Boulton	TBD	Des Moines First	515-669-4259	nboulton@hedberglaw.com
Presby V-Mod	TE Sue Tomlinson		Ankeny	515-257-0714	pastorsuetom@gmail.com
Immed Past Mod	TE Nathan Williams		West Des Moines Covenant	515-38-8102	pastor@wdmcovenant.org
B&F Chair	TE Bill Ekhardt		Des Moines Westminster	515-868-6700	bill@westpres.org
Personnel Comm. Chair	TE Shamaine Chambers King		Windsor Heights Windsor	515-865-9927	shamaine@windsorpc.org
Staff	TE Annika Lister Stroope		Administrative Executive and Stated Clerk	402-942-1636	annika@presbyteries.org
Staff	RE Amgad Beblawi		Mission Executive	502-592-3223	amgad@presbyteries.org
Staff	TE Ian McMullen		Pastor to the Presbyteries	515-450-7534	ian@presbyteries.org

Budget & Finance Committee (5 members + Moderator of Living Legacy Fund Committee)

Class	Name	Status/Church	Phone	Email
2024(1)	TE Bill Ekhardt, Mod	Des Moines Westminster	515-868-6700	bill@westpres.org
2024(1)	RE Audrey Kobus	Ankeny	515-423-3469	inakobus@gmail.com
2024(1)	RE Tom Daft	Des Moines Westminster	515-639-4897	tadaft@gmail.com
2025(1)	RE Gloria Gray	Des Moines Central	515-770-9077	ggray933@yahoo.com
2026(2)	RE Steve SchraderBachar	Ankeny	515-360-5197	sevsb@icloud.com
2026(1)	RE Patricia Schroeder	Johnston St. Paul	551-771-5515	thegranger5@gmail.com
Living Legacy	RE Carlyn Crowe	Des Moines Westminster	515-974-7775	carlyn@netins.net
Staff	TE Annika Lister Stroope	Administrative Executive	402-942-1636	annika@presbyteries.org

The number in () behind a class denotes if they are in their 1st or 2nd term.

Presbytery Leaders & Standing Committees

Presbytery of Des Moines

2024

Camping & Youth Committee (5 Members – at least two shall be TE or RE)

Class	Name	Status/Church	Phone	Email
2024				
2025(1)	RE Melanie Halferty	Allerton United	641-344-2195	allertonpresbyterianpastor@gmail.com
2025(1)	RE Loren Smith	Des Moines Union Park	515-490-2791	lorendsmith@hotmail.com
2026(2)	RE Hannah Anderson	Clive Heartland	515-201-2915	hannah@hpcusa.org
2026(1)	TE Tim Maxa	Lenox United & Sharpsburg	712-621-6780	lenoxupchurch@frontier.net
2026(1)	RE Tiffany Gale	Creston First	641-202-4108	tiffanygale@yahoo.com
LC Liaison				
Staff	RE Amgad Beblawi	Mission Executive	502-592-3223	amgad@presbyteries.org

Committee on the Promotion of Social Righteousness (CPSR) (5 Members)

Class	Name	Status/Church	Phone	Email
2024(2)	RE Margaret Blair, Moderator	Indianola Trinity United	515-491-0356	mablair57@gmail.com
2024(1)	TE Jane Martinez	At-Large	505-401-2752	revjaner@msn.com
2025(2)	TE Alex Thornburg	Clive Heartland	608-338-9905	alexthornburg@gmail.com
2025(1)	RE Larry Anderson	Newton First	641-521-1337	wilsand95@yahoo.com
2026				
Staff	RE Amgad Beblawi	Mission Executive	502-592-3223	amgad@presbyteries.org

Living Legacy Committee (5 Members – 2 being TEs and 3 being REs)

Class	Name	Status/Church	Phone	Email
2024(2)	TE Bob Houser	Retired	308-455-0565	houserrobert1@gmail.com
2024(1)	RE Dennis Hohn	Ottumwa First	641-680-8083	ghdh456@gmail.com
2025(2)	RE Carlyn Crowe, Moderator	Des Moines Westminster	515-974-7775	carlyn@netins.net
2025(1)	RE Ruth Hardin	Windsor Windsor Heights	515-633-7968	ruth.crossroads@gmail.com
2026(1)	RE Roxanne Neary	Des Moines Westminster	515-777-0429	roxanneneary@msn.com
LC Liaison				
Staff	RE Amgad Beblawi	Mission Executive	502-592-3223	amgad@presbyteries.org

The number in () behind a class denotes if they are in their 1st or 2nd term.

Presbytery Leaders & Standing Committees

Presbytery of Des Moines

2024

New Worshiping Communities (6 Members – majority must be TEs and REs)

Class	Name	Status/Church	Phone	Email
2024(1)	TE Kristin Pike	Hartford Community	515-230-6511	revkristinpike@gmail.com
2024(2)	TE Eric Pasanchin, Co-Mod	Ankeny	515-964-0264	eric@ankenypresbyterian.org
2025(2)	TE Bill O'Connell, Co-Mod	Johnston St. Paul	515-257-3024	pastor.stpaulpres@gmail.com
2025(1)	RE Joan Mahaffey	Des Moines Union Park	515-249-9374	joanwords@gmail.com
2026(2)	TE Randy Lubbers	Retired	507-317-9814	lubbers85@gmail.com
2026(2)	RE Jan Davison	Des Moines Westminster	515-277-0444	janpolk@msn.com
LC Liaison	TE Ekram Kachu	Des Moines First Arabic	515-556-8032	ekram_2004@yahoo.com
	RE Nate Boulton	Des Moines First	515-669-4259	nboulton@hedberglaw.com
Staff	RE Amgad Beblawi	Mission Executive	502-592-3223	amgad@presbyteries.org

Commission on Ministry (18 Members – TEs and Res)

Class	Name	Status/Church	Phone	Email
2024(1)	TE Philip Beisswenger	Audubon First	712-292-7766	pbpres@bellsouth.net
2024(1)	TE Kip Harris	Carlisle Scotch Ridge	515-318-3465	revcp@gmail.com
2024(2)	TE Randal Lubbers	Retired	507-317-9814	lubbers85@gmail.com
2024(1)	TE Jack DePond	Retired	641-422-6019	jdepond@grm.net
2024(1)	RE Dottie Hassman		319-269-9722	dotthassman@gmail.com
2024(1)	RE Ann McGowan	West DM Covenant	515-480-9595	akmcgowan@msn.com
2024(1)	RE Ron Grohe	Windsor Windsor Heights	515-943-4651	reggsq@hotmail.com
2025(2)	TE Rachelle McCalla	Atlantic First United	712-250-1409	rachelle_mccalla@yahoo.com
2025(2)	RE Pam Rees	West Des Moines Covenant	515-225-9810 H	rees_pam@yahoo.com
2025(1)	RE Lisa Whitmarsh Peterson	DM Park Avenue	515-661-9103	lefty-lizard@juno.com
2025(1)	RE Sue Kimball	Indianola Trinity	515-961-2493	kimballsusan53@yahoo.com
2025(1)	RE Polk Davison	Des Moines Westminster	515-277-0444	janpolk@msn.com
2025(1)	TE Barbara Tooker Todd	Retired	712-355-3633	rogerbarbaratodd@gmail.com
2026(1)	RE Ann Polito	Hartford Community	515-681-9519	anniep597783@gmail.com
2026(1)	TE Megan Davis-Brass	Newton First	510-681-9082	revmeghandavis@gmail.com
2026(1)	RE Roger Dahl	Des Moines Central	515-333-9209	rogerdahl55@gmail.com
2026(1)	RE Marcia McAdoo	Ankeny	515-480-9517	justicebern@mchsi.com
2026(1)	RE Kim Coulter	Clive Heartland	515-867-4299	coultermk@msn.com
2026(1)	RE David Boyd	Des Moines Central	515-490-0543	boyd1018@msn.com
LC Liaison	RE Carol Ferrell			
Staff	TE Ian McMullen	Pastor to Presbyteries	515-450-7534	ian@presbyteries.org

The number in () behind a class denotes if they are in their 1st or 2nd term.

Presbytery Leaders & Standing Committees

Presbytery of Des Moines

2024

Nominating Committee/Committee on Representation (6 Members – Nominated by Leadership Council)

Class	Name	Status/Church	Phone	Email
2024(1)	RE Sandy Wagener, Chair	Ankeny	515-554-5112	swagener@dwx.com
2024(1)	TE Marcy Campbell	Retired	515-418-4859	scotswoman1954@gmail.com
2025(2)	RE Midge Slater	Des Moines First	515-250-4873	unionmaid42@gmail.com
2025(1)	TE Cyndy Ripperger	Creston First	712-539-1138	ripperger52@hotmail.com
2026				
2026				
LC Liaison	RE Linda Curtis-Stolper	Presbytery Moderator	641-840-2417	linda.curtisstolper@gmail.com
Staff	TE Annika Lister Stroope	Administrative Executive	402-942-1636	annika@presbyteries.org

Permanent Judicial Commission (minimum 7 members required by Book of Order)

Class	Name	Status/Church	Phone	Email
2024(2)	TE Ken Arentson	Retired	515-277-4043 H	kea1945@gmail.com
2024(2)	RE Mark Powell	Dallas Center First	515-465-4641	mpowell@fdplawfirm.com
2024(2)	TE Bill O'Connell	Johnston St. Paul	515-257-3024	pastor.stpaulpres@gmail.com
2025(1)	TE Sarai Rice	Retired	515-231-3958	sarai.ann.rice@gmail.com
2025(1)	RE Terry Hancock	Des Moines Central	515-321-2708	
2026(1)	RE Terry Rickers	Newton First	641-521-1613	ternecat@iowatelecom.net
2026(1)	RE Kathy Smith	Des Moines Union Park	515-265-6855	lsmith426@mchsi.com
Staff	TE Annika Lister Stroope	Administrative Executive	402-942-1636	annika@presbyteries.org

Personnel Commission (DM in Green; NCI in Blue; PPH in Yellow)

Class	Name	Status/Church	Phone	Email
2024(2)	TE Shamaine Chambers King, Chair	Windsor Heights, Windsor	515-865-9927	shamaine@windsorpc.org
2025(1)	RE Dave McNally	Clive Heartland	814-332-5134	dmcnally@coe.edu
2026(2)	RE Lori SchraderBachar	Ankeny	515-360-2488	lori.schraderbachar@gmail.com
2025(1)	RE Steve Hulsebus	Fort Dodge First	515-408-3130	shulsebus60@gmail.com
2026(2)	RE Judy Klepfer	Cedar Falls Cedar Hts. Comm.	612-501-7041	judy.klepfer@gmail.com
2026				
2024(1)	RE Pat Penning	LeMars PUC	712-540-0704	ppenningdm@gmail.com
2025(2)	TE Jennifer Olson	Storm Lake Lakeside	317-797-5860	pastorjennolson@gmail.com
2026(1)	TE Kevin Freese	Retired	712-371-2244	revkevfrees@gmail.com
Staff	TE Annika Lister Stroope	Administrative Executive	402-942-1636	annika@presbyteries.org

The number in () behind a class denotes if they are in their 1st or 2nd term.

Presbytery Leaders & Standing Committees

Presbytery of Des Moines

2024

Committee on Preparation for Ministry (5 Members – TEs and REs)

Class	Name	Status/Church	Phone	Email
2024(1)	TE Doug Basler	Des Moines Union Park	360-581-9501	dbasler10@gmail.com
2025(1)	RE Laurie Berry	Ankeny	515-720-4296	laurieiniowa1216@msn.com
2025(1)	RE Lola Peters	Ankeny	515-24909182	rlp405@msn.com
2026(2)	RE Dwight Tomes	Windsor Heights Windsor	515-240-6633	d.tomes@me.com
2026(1)	RE Ken Arentson	Des Moines Westminster	515-664-1602	kea1945@gmail.com
LC Liaison	TE Dave Endriss	Retired	515-380-0764	revendriss@gmail.com
Staff	TE Ian McMullen	Pastor to the Presbyteries	515-450-7534	ian@presbyteries.org

Presbytery Worship Committee (5 Members – Presbytery Mod. & Vice-Mod. are Ex-Officio Members)

Class	Name	Status/Church	Phone	Email
2024(2)	RE Cindy Ray	Windsor Heights Windsor	515-334-7231	cindyray@gmail.com
2024(1)	RE Carolyn Rogers	Dallas Center First	515-979-4966	carolynrogers1710@gmail.com
2025(2)	TE Sue Tomlinson	Ankeny	515-257-07414	pastorsuetom@gmail.com
2025(2)	TE Don Elly	Retired	515-419-1527	donrelly@outlook.com
2026(1)	RE Larry Smith	Des Moines Union Park	515-265-6855	lsmith426@mchsi.com
Ex Officio	TE Nathan Williams	Presbytery Moderator	515-380-8102	pastor@wdmcovenant.org
Ex Officio	RE Linda Curtis-Stolper	Presbytery Vice Moderator	641-840-2417	linda.curtisstolper@gmail.com

Property Committee (5 Total Members, 1 of Those Being a Real Estate Professional)

Class	Name	Status/Church	Phone	Email
2024(2)	RE Jeff Egge	Des Moines Central	612-807-4320	jeff@wilsonlawfirmnpc.com
2024(2)	TE Ann Johnson	Knoxville First & Monroe	641-330-0441	pastorann1987@gmail.com
2025(1)	RE Julie Will (Realtor)	Des Moines Central	515-314-2070	juliewill@kw.com
2026(2)	RE Jerry Foley	Johnston St. Paul	515-988-0474	jerryfoley1@gmail.com
2026(1)	TE Lynne Hanna	Perry First	515-231-5485	lynnehan11@gmail.com
2026(1)	RE Gary Owen	Ankeny	515-707-5300	go4790@gmail.com
LC Liaison	David Boyd	Des Moines Central	515-490-0543	boyd1018@mchsi.com
Treas	Bob Mahaffey	Des Moines Union Park	515-202-0257	boblmahaffey@gmail.com
Staff	TE Annika Lister Stroope	Administrative Executive	402-942-1636	annika@presbyteries.org

The number in () behind a class denotes if they are in their 1st or 2nd term.

Presbytery Leaders & Standing Committees

Presbytery of Des Moines

2024

Sexual Misconduct Response Committee (5 Members)

Class	Name	Status/Church	Phone	Email
2024(1)	RE Lola Peters	Ankeny	515-249-9182	rlp405@msn.com
2024(1)	TE Marcy Campbell	Retired	515-418-4859	scotswoman1954@gmail.com
2025(1)	RE Rebecca O'Connell	Johnston St. Paul	515-257-3022	roconnell.ma@gmail.com
2025(2)	TE Jack DePond	Retired	641-442-6019	jdepond@grm.net
2026(2)	TE Ray McCalla	At-Large	712-250-1607	raydemccalla@gmail.com
2026(1)	RE Scott Finneseth	Perry First	515-465-4641	lawyers@fdplawfirm.com
Staff	TE Annika Lister Stroope	Stated Clerk	402-942-1636	annika@presbyteries.org

Synod Commissioners

Class	Name	Status/Church	Phone	Email
2024(1)	RE Nancy Lister-Settle	Dallas Center First	515-557-0833	neitherthecat@gmail.com
2025(1)	TE Marcy Campbell	Retired	515-418-4859	scotswoman1954@gmail.com

General Assembly Commissioners

Class	Name	Status/Church	Phone	Email
2024-5	TE Marcy Campbell	West DM Covenant	515-418-1605	scotswoman1954@gmail.com
2024-5	RE Roxanne Neary	Des Moines Westminster	515-777-0429	roxanneneary@msn.com
2024-5	Kani Mukhtar, YAAD	Des Moines First Arabic	515-771-5887	

The number in () behind a class denotes if they are in their 1st or 2nd term.



Synod *of* Lakes & Prairies

September 25, 2023

GREETINGS in the name of our Lord Jesus Christ,

I'm writing this to you, the members of the Presbytery of Des Moines to commend your Stated Clerk, Annika Lister Stroope for her work on the 2022 minutes.

The minutes and were approved with a minor exception. The following silence was noted: There was no record of the presbytery's determination and communication of its plan to ensure parity between ministers and elders (G-3.0301)

Again, I want to commend Annika for her diligent and faithful work. If you have any questions/concerns, please let me know.

In Christ,

Rev. Pamela Prouty

Stated Clerk, Synod of Lakes and Prairies

2115 Cliff Drive Eagan, MN 55122 - 651-357-1142 - pprouty@lakesandprairies.org

Book of Order G-3.0301

[***bold** text are my emphasis/clarification*]

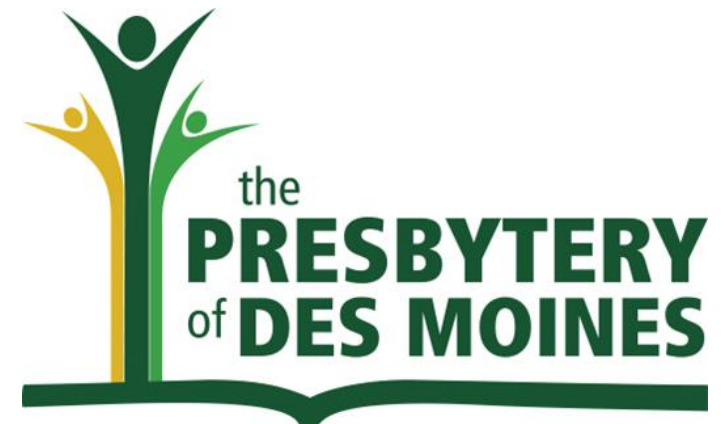
Presbytery Meeting Commissioners

The presbytery is the council serving as a corporate expression of the church within a certain district and is composed of all the congregations and ministers of the Word and Sacrament within that district.

The presbytery shall adopt and communicate to the sessions a plan for determining **how many ruling elders each session should elect as commissioners to presbytery, with a goal of numerical parity** of ministers of the Word and Sacrament and ruling elders.

This plan shall require each session to elect **at least one commissioner** and shall take into consideration **the size of congregations** as well as a method to fulfill the principles of participation and representation found in F-1.0403 and G-3.0103.

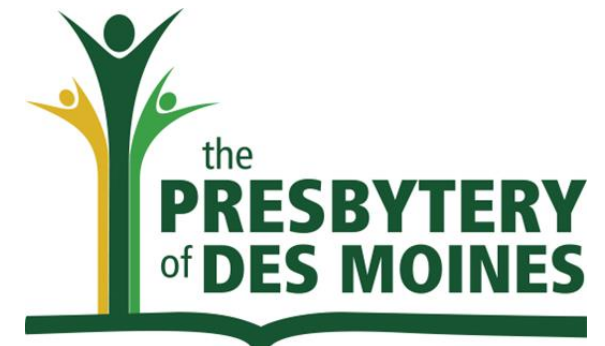
Ruling elders elected as officers of the presbytery shall be enrolled as members during the period of their service. A presbytery may enroll, or may provide by its own rule for the enrollment of, ruling elders during terms of elected service to the presbytery or its congregations.



Current Des Moines Presbytery Manual of Operations:

Commissioners at presbytery meetings with voice and vote are the following:

- all Ministers of the Word and Sacrament (Teaching Elders – **82**)
- Ruling Elder Presbytery Committee/Commission Chairs (~ 5-6 REs of 11)
- **Currently** Commissioned Ruling Elders and all Certified Christian Educators (~ 4 REs)
- Current General Assembly Ruling Elder Commissioner & YAAD (1 RE)
- RE Presbytery Officers (Moderator, Vice Moderator, Stated Clerk, Treasurer) (2-3 REs)
- at least one Ruling Elder elected by the session of each congregation (53 REs)
 - 50 - 250 members: 1 ruling elder commissioner (45 congregations) = 45 REs
 - 251 to 1000 members: 2 ruling elder commissioners (4 congregations) = 8 REs
 - 1000 members and over: 3 ruling elders (0 congregations)



Recommendation for 2024 Manual of Operations

- Up to 99 members: 1 ruling elder (35 congregations = 35 REs)
- 100 – 249 members: 2 ruling elders (10 congregations = 20 REs)
- 250 - 499 members: 3 ruling elders (2 congregations = 6 REs)
- 500 + members: 4 ruling elders (2 congregations = 8 REs)

Total from Sessions = 69 REs

