

The 524th Stated Meeting of the Presbytery of Des Moines was opened with a prayer devotion by Moderator TE Lynne Hanna on September 18, 2021 at 9:01 a.m. on Zoom.

FORMATION OF THE ROLL

The following commissioners and members were registered for this meeting (Present, Absent, Excused):

CHURCH	MINISTER	P/A/E	COMMISSIONER
Adair, First	Bob Zirkelbach	P	A
Allerton, United	Melanie Halferty	A	A
Ankeny	Eric Pasanchin	P	Myrna Rummer
Ankeny (PA)	Sue Tomlinson	P	----
Atlantic, First United	Rachelle McCalla	P	A
Audubon, First	Philip Beisswenger	P	David Jensen
Bedford, United	Vacant	----	A
Brooklyn, First	Vacant	----	A
Carlisle, Scotch Ridge	Christopher (Kip) Harris	A	A
Centerville, First	R.D. Blount	A	A
Chariton, First	Vacant	----	A
Clive, Heartland	P. Alex Thornburg	A	A
Clive, Heartland (PA)	Robert Houser	A	----
Corning, First	Jessica Paulsen	P	Ken Pangburn
Creston, First	Cynthia Ripperger	P	A
Creston, Platte Center	Dolores Doench	E	A
Dallas Center, First	Nicole Wegele	A	A
Deep River, United	Michelle Williamson	A	A
Des Moines, Central (2)	Wallace Bubar	E	Susan Stroope
Des Moines, Central		----	David Boyd
Des Moines, Douglas Avenue	Patricia Summers	P	A
Des Moines, First	Doug Basler	P	Kathleen Smith
Des Moines, First Arabic	Ekram Kachu	P	A
Des Moines, Fort Des Moines	Vacant	----	A
Des Moines, Park Avenue	John W. Gilmore	E	A
Des Moines, Union Park	Doug Basler	A	Joyce Rash
Des Moines, Westminster (3)	Scott Paczkowski	P	A
Des Moines, Westminster	William Ekhardt	A	----
Des Moines, Westminster (PA)	Jan Scott	A	----
Des Moines, Westminster (PA)	Ken Arentson	A	----
Des Moines, Westminster (PA)	Dick Kiefer	A	----
Dexter, First	David Kincaide	P	Linda Rummel
Diagonal, United	Gwen Trullinger	A	A
Earlham, First	Robert Waldron	P	A
Gibson, First	Bob Elgin	A	A
Greenfield, First	David Kincaide	P	Pat Armstrong
Grimes, First	Jessica Wietzke	A	A
Grinnell, First	Kirsten Klepfer	P	Charlaine Ewan
Guthrie Center, First	Jolene James	A	A
Hartford, Community United	Kristin Pike	P	Ann Polito
Indianola, Trinity United	David Endriss	P	Margaret Blair
Johnston, St. Paul	William O'Connell	P	A

CHURCH	MINISTER	P/A/E	COMMISSIONER
Knoxville, First	Ann Johnson	P	A
Lenox, United	Tim Maxa	P	Vera Bradley
LeRoy, First (United Trinity Parish)	Donna Murphy-Ceradsky	A	A
Lucas, First	Vacant	----	A
Malcom, First United	Vacant	----	A
Monroe	Ann Johnson	P	A
Mount Ayr, United Baptist	Ed Wegele	A	A
Newton, First	Meghan Davis-Brass	P	Mickey Van Baale
Newton, First (PA)	Linda Curtis-Stolper	P	
Newton, United	Donald Freeman	P	A
Oskaloosa, First	Vacant	----	Marilyn Vatter
Ottumwa, First	William Hornback	A	A
Ottumwa, Westminster	Vacant	----	Liz Stufflebeem
Perry, First	Lynne Hanna	P	LaJune Magill
Sharpsburg	Tim Maxa	P	A
Sigourney, First	Vacant	----	A
West Des Moines, Covenant	Nathan Williams	P	Jean Caster
West Des Moines, Covenant (PA)	Marcy Campbell	P	A
Windsor Heights, Windsor	Shamaine Chambers King	P	Richard Teig
Winterset, First United	Randal Lubbers	A	A

OTHER PRESBYTERY MEMBERS	STATUS	P/A/E
Ken Rummer	HR	P
Jack DePond	HR	A
Elizabeth "Betty" Sandy	HR	P
Sarai Schnucker Rice	HR	A
Kim Alten	HR	A
Jay Basler	HR	A
John Beran	HR	A
Peter Brantner	HR	A
Theron (Tom) Conrey	HR	A
Carl Cooper	HR	P
Hans Cornelder	HR	A
Barbara Gaddis	HR	A
Bruce Giese	HR	A
Nancy Gorsuch	HR	A
P. Calvin Hsu	HR	A
Claude Jones	HR	A
David Klanderman	HR	A
Elizabeth Knott	HR	A
Aaron Koskamp	HR	A
William LeMosy	HR	A
Barbara Nish	HR	A
Dale O'Connell	HR	A
Linda O'Connell	HR	A
Craig Palmer	HR	A

Sara Speer Palmer	HR	A
Marvin Potter	HR	A
Nancy Profit	HR	A
John Reynolds Jr.	HR	A
Greg Smith	HR	A
Ken Stuber	HR	A
Barbara Tooker Todd	HR	A
Roger Todd	HR	A
Ronald VanHeukelom	HR	A
Erasmo Velez	HR	A
Lynn Williams	HR	A
Francis Younkin	HR	A
Ane K. Fitzgerald	Director, Harmony River Living Center, Hutchinson, MN	P
Jane Martinez	At-Large	A
Judy Winkelpleck	At-Large	P
Maricarmen Campos Castro	At-Large	P
J. Mark Howland	At-Large	A
Michelle Leaverton	At-Large	A
Dawn Linder	At-Large	A
James Koopman	At-Large	A
Za Thawng Lian	Mizo Church of Des Moines	E
Mary Beth Mardis-LeCroy	St. Paul's United Church of Christ, Madrid & Plymouth UCC, Des Moines	A
Ray D.E. McCalla	Atlantic, First Baptist	A
John McElroy	Australia, Mission Co-Worker	A
J. Jeffrey Means	HR/Des Moines Pastoral Counseling Center	A
Beverly Modlin	Walnut Ridge Presbyterian Home, Clive	A

VISITORS – CHURCH	NAME
Dallas Center, First	Deborah Snyder
Oskaloosa, First	Carol Barnes
Oskaloosa, First	Janet Ewart
Oskaloosa, First	Kathie Ferree
Oskaloosa, First	Veronica Grim
Oskaloosa, First	Lori Lunsford
Oskaloosa, First	Amy McGriff
Oskaloosa, First	Barbara Johnson
Oskaloosa, First	Ann Johnson
Oskaloosa, First	Joy Prothero
Oskaloosa, First	Jenna Sullivan
West Des Moines, Covenant	Ann McGowan
Windsor Heights, Windsor	Dwight Tomes
Winterset, First United	Sheryl Puderbaugh
CROSS Outreach	Roberta Victor

LAY MEMBERS OF COUNCIL	
CHURCH	NAME
Des Moines Westminster	Polk Davison, Leadership Council
Des Moines, Central	Bev Evans, Budget & Finance
Windsor Heights, Windsor	Ron Grohe, Budget & Finance
Des Moines, Park Avenue	Lisa Whitmarsh Peterson, Nominating
Ankeny	Sandy Wagener, Immediate Past Moderator

PRESBYTERY STAFF	
Administrative Executive & Stated Clerk	Annika Lister Stroope
Mission Executive	Amgad Beblawi
Pastor to the Presbyteries	Ian McMullen
Office Manager	Jeannie Stolee
Treasurer	Karen Kaiser

MINISTERS (99 on roll)		ELDER COMMISSIONERS and OTHERS			
Present	32	Present	44	Total Present	76
Excused	4	Excused	0	Total Excused	4
Absent	63	Absent	36	Total Absent	99

Stated Clerk TE Annika Lister Stroope gave notes and reminders about the ZOOM format.

The meeting continued with the Call to Worship.

First time commissioners and guests were introduced.

Motion to approve the docket with the following amendments: adjustments to Offerings of Song, the first motion from the Commission on Ministry will be regarding the Manual of Operations, and moving the report of the Budget and Finance Committee after the first Offering of Song.

The Stated Clerk declared a quorum

Excused absences were noted and approved – M2A

No corresponding members were in attendance.

Approval of the Consent Agenda – M2A

Approval of May 18, 2021, Presbytery Minutes – M2A

Offering of Song – “We Gather Together”

Cindy Ray and Jim Behrens

Committee on Budget & Finance Report

Bev Evans

- July financial reports show total expenses under budget. About \$90,000 of income is from investments (Living Legacy fund). Looking ahead, Presbytery is operating at a deficit without investment income. Chair Evans encourages looking closely at this in the near future.
- B & F Committee received two responses for accounting services in addition to current accounting firm. Committee recommended to Leadership Council to remain with current accountant.

- Motion adopted: To support the recommendation of the Budget and Finance Committee to retain Corwin, Reichter & Company, P.C. as Presbytery accountants for 2021 at a cost of \$1,350 per month for monthly reports and attendance at six meetings. plus additional fees at their normal hourly rate for unanticipated services, with authority to enter into a substantially similar agreement for services in the 2022 calendar year.

Committee on Preparation for Ministry Report

Linda Curtis-Stolper

- Motion adopted: That Candidate Ellen Keyser Endelman be allowed to complete the Bible Content Exam through alternate means of examination (BOO G-2.0610).
- Motion adopted: That Dawt Lian “Dennis” Sang be enrolled as a Candidate in seeking to become a Minister of Word and Sacrament (Teaching Elder).
 - Dennis shared about his upcoming field studies and his hopes for it preparing him for ministry. TE Dave Endriss shared about Dennis’ field studies at Trinity Indianola.
 - TE Dave Kincaid offered a prayer for Dennis’ ministry.
- Motion adopted: Approve Dwight Tomes as a Ruling Elder reader, Sandy Wagener as Ruling Elder alternate reader, and Marcy Campbell as Teaching Elder reader of Ordination Exams in 2022.

Noted for information: CPM conducted a final assessment of Elder Amy McGriff after she completed her training to become a Commissioned Pastor and she completed the requirements. CPM recommended to Commission on Ministry that she be examined for designation as a CP. CPM granted the request from Elder McGriff to withdraw from the process to become a Minister of the Word and Sacrament.

- Motion adopted: That the CPM Report be Received

Leadership Council Report

Tim Maxa

Crisis Team Report

Sandy Wagener

- Motion adopted: to receive the report of the Crisis Team, including its direction to Presbytery of Des Moines staff to follow CDC guidelines and ask churches to respect requests from staff when inviting them to come to particular churches, including requests for those in attendance to wear masks.

Executives’ Reports

- Mission Executive – RE Amgad Beblawi – written report in Appendices
 - Question and encouragement regarding Living Legacy including the possibility for support for small churches and question regarding refugees coming to Iowa.
- Pastor to the Presbyteries - TE Ian McMullen gave oral report
 - Thanks to churches that have invited Ian to speak on the Seven Marks of Vital Ministries. Ian is booked on Sunday mornings through 2021 but can schedule visits on other days of the week or in 2022.
 - The pandemic has uncovered truths that were perhaps not acknowledged pre-pandemic and churches are considering possibilities they had not before.
 - Ian feels that this time may be even more difficult that when the pandemic started, it seems that we perhaps have lost the sense of camaraderie that folks felt at the start of the pandemic. He requests that we check on our pastors, many of whom have expressed a lot of frustration.
 - Appreciation for all presbyters and staff colleagues, COM and CPM leadership, all who are doing God’s ministry in your context.

- Ian is following CDC guidelines regarding covid precautions and encourages using county health information about meetings in person and asks for graciousness in our work with one another.
- Administrative Executive & Stated Clerk - TE Annika Lister Stroope gave oral report
 - Gratitude for the hard-working Nominating Committee and asks that all give time for prayerful discernment about presbytery service.
 - This is the season for budgeting for the coming year. We are in our first round of having a full year in the shared staffing. It is anticipated that all three presbyteries will have deficit budgets and all three presbyteries have resources from reserves/investments.
 - Insurance Task Force is still working; insurance agents are advising that each presbytery have its own insurance policies. Thank you to the task force for doing this tedious but important work.
 - Please let any clerks of session know that minutes reviews will be scheduled soon. There will be three dates in October with a zoom to “Meet the Stated Clerk,” ask questions of Annika, and prepare for minutes review.
 - Gratitude for staff colleagues and for the time at Lakeshore to work with LeaderWise on team building.
 - Session Minutes Reviews can include 2019 and 2020 minutes.

Moderator Hanna expressed gratitude for executives’ and Jeannie’s work.

Motion approved to receive Executives’ and Stated Clerk’s reports.

Motion, second, approved to take a 5-minute recess 10:01 a.m. to 10:06 a.m.

The meeting continued with a Meditation and Prayer Time led by TE Ane Kvale Fitzgerald.

Offering of Song - “Breathe Deep”

Commission on Ministry Report

Myrna Rummer

- Welcome of TE Doug Basler to Temporary Covenant with Des Moines Union Park which has been approved by COM. He is also serving Des Moines First.
- Motion adopted: the following changes to the Manual of Operations of the Presbytery of Des Moines. Items to be removed shown with a strikethrough and items to be added in bold.
 - 13.2.5.1 Schedule boundaries/ethics training at least every two years and to keep a record of those who have attended such events.
 - 13.2.7 The commission is authorized to act on behalf of Presbytery: 13.2.7.1 to find in order confirm calls issued by churches; and then adjust the numbering for the current 13.2.7.1 through 13.2.7.4
 - 13.2.7.2 (with the new numbering this will be 13.2.7.3) to approve the examination of and approve membership of ministers of the Word and Sacrament and lay pastors Commissioned Ruling Elders transferring from other presbyteries;
 - 13.2.8 Commissioned Lay Pastors Commissioned Ruling Elders: The Commission shall recommend to Presbytery for approval of all actions with regard to commissioning Ruling Elders lay pastors.
 - 13.2.13 Pension Representative: The Stated Clerk of the Presbytery and Pastor to the Presbyteries shall serve as the Board of Pensions Representatives, to resource the

Commission and the Presbytery and to coordinate retirement and memorial recognitions of ministers.

- 13.2.14 Continuing Education and Pastoral Care: The Commission shall review regularly the continuing education and personal well-being of ministers of the Word and Sacrament and Commissioned Ruling Elders lay pastors.
- 13.2.15 The Commission shall provide for ethics/boundaries training opportunities at least every other year.
- Motion adopted: 6% increase to the minimum effective salary rate, effective January 1, 2022. The 2021 rate is \$49,926 – the 2022 rate would be \$52,920.
- Motion adopted: Amy McGriff be commissioned to serve the Oskaloosa First Presbyterian Church as Commissioned Ruling Elder/pastor and that the commissioning service be held during September 18 presbytery meeting.
- Commissioning was led by Moderator Hanna.
- Motion adopted to accept COM report.

Offering of Song - “Down to the River to Pray”

Committee on Property Report

- Update from TE Annika Lister Stroope: Presbytery of Des Moines office condo, 2400 – 86th Street, Urbandale, Iowa is still for sale. A minor repair was made to the AC unit. Photocopier machine has been moved to Lakeshore office which is a good stewardship of resources because the lease on the machine goes through 2023. TE Ian McMullen borrowed a truck to move the machine to Lakeshore and it is up and running there.
- Motion adopted to receive the Committee on Property report.

Committee on Stewardship & Mission Education Moment

- TE Nathan Williams shared a video about general mission giving. All congregations are encouraged to utilize this video, which can be accessed at <https://dmpresbytery.org/stewardship-and-mission-education/>

Other Business

- RE Sandy Wagener reported that the Name Change Task Force will soon resume.
- Motion adopted for Des Moines Park Avenue to extend officer terms. This motion was adopted following discussion which included encouragement for the Commission on Ministry to engage with Des Moines Park Avenue.

Sudan Support Team Moment for Mission

- TE Ekram Kachu shared about ongoing and active ministry. She estimates around 40 people regularly worship weekly with First Arabic and she is also providing translation and support for the larger Arabic-speaking Sudanese community, which extends beyond the local community and include both Christians and Muslims. First Arabic continues to use Des Moines Windsor Height’s kitchen and is also in ministries in collaboration with Des Moines Central, Clive Heartland, Ankeny, and Lenox United Presbyterian Churches. The fundraising event on September 28 was postponed, donations can still be made through the presbytery website.

Moderator Hanna thanked Jeannie Stolee, Office Manager and TE Nathan Williams for tech support for this meeting.

Motion to adjourn – seconded – approved – meeting adjourned with prayer from Patrick of Ireland by Moderator TE Hanna at 11:02 a.m.

Respectfully Submitted,

Rev. Dr. Annika Lister Stroope, Administrative Executive and Stated Clerk

The following written reports were also received and are included as Appendices:

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Appendix 1

**CAMPING AND YOUTH MINISTRIES COMMITTEE REPORT
SEPTEMBER 10, 2021**

The Camping and Youth Ministries Committee restarted its program of youth activities with a shorter, smaller Summer Fun and Friends Camp in July at Wesley Woods Camp in Indianola. Despite some Covid safety protocols and related program modifications, camp was a very normal experience.

Twenty-nine campers enjoyed a campfire, s'mores, singing and chapel activities, archery, a slip 'n slide, horse rides, paddleboats, kayaks, paddleboards, a climbing wall, a high ropes course, challenge games and swimming. Campers made new friends and renewed existing friendship in a wonderful outdoor setting. Camping is full of memories and friendships that last a lifetime.

We continue to look for opportunities to involve youth. While we hope to have some youth retreats during the next year and predict a church camp July 10th to the 16th, our next scheduled project is the Presbyterian Youth Triennium July 24 – 27, 2022 with the theme "When Did We See You." Look for more information in the future from Laura Schieber as she has volunteered to be our delegation's Registrar for PYT.

We are cautiously considering a Fall or Winter Retreat. Due to a rise in variants of the COVID-19 virus there are multiple areas to consider.

Dennis Britson and I have announced our retirement from Summer Fun and Friends Camp and Youth Ministries for the end of the year 2022. We hope people will step forward to transition with us into the future for a smoother transition. We have been coordinators for decades and feel this mission needs to continue for the benefit of our youth.

Committee members

RE Hannah Anderson (Clive, Heartland)
RE Dennis Britson (Dallas Center, First)
RE Leslie Mettler (Des Moines, First)
RE Laura Schieber (West Des Moines, Covenant)

STAFF Amgad Beblawi
Liaison Tim Maxa

Respectfully submitted,

RE Barb Britson, Moderator (Dallas Center, First)

Appendix 2

CROSS Outreach

Report to Presbytery September 2021

Preventing Homelessness with Compassion

Our world has changed but our mission has not! CROSS Outreach was formed in the mid 1970s in a partnership with the Presbytery of Des Moines. Today, CROSS is a Presbyterian 501(c)3 nonprofit organization dedicated to helping struggling people with life's most basic of survival needs. Our primary goal is to provide financial help to stabilize at-risk households with rent, security deposits, mortgage, electric and water bills on a one-time emergency basis. CROSS also helps with an array of basic human needs including laundromat vouchers for clean clothes to wear to work, school or job searches; storage costs for households who are living in shelters, doubled up with family or friends or in places not deemed suitable for housing so they will not lose their belongings while in transition; \$50 gift cards for emergency food or personal hygiene items for households with children; and our ever popular school supply giveaway program.

Following is an update on some of the assistance we have recently provided:

Back to School Giveaway: Have you ever seen 3,000 lbs. of school supplies delivered on wooden pallets and wrapped in plastic bundles? That was our recent shipment that was dropped off at St. Paul Presbyterian Church as we waited for the Des Moines Public School Success Program to come and transport the supplies for distribution to every school in the district.



Photo by Dwight Tomes

The \$15,000 worth of supplies will help children, grades K-12th from low- and no-income families, with the backpacks and materials that they need to start their academic year. Special thanks to Delta Dental for donating more than 3,000 toothbrushes and tubes of toothpaste; the Clive Library for donating reading books to add to the distribution; to Variety the Children's Charity for a \$5,000 donation; and to the many donors who helped to contribute funds in support of this important event for the kids. We are still short about \$5,000 under our total fundraising goal for this project.

Rent: Brian's income is from social security disability that he supplements by picking up and recycling cans and bottles. He started falling behind on his rent when recycling became more challenging during the pandemic, as well as after he developed COVID. CROSS assisted toward his rent payment to get him caught up and back on budget.

Gift Card: Sherice, a single mother of four, was still behind on her bills after the loss of wages during the pandemic closures. CROSS provided a gift card for use at HyVee to purchase some emergency supplies not available through her food pantry. She was very grateful to be able to buy some milk, eggs, toilet tissue and other household staples for the kids.

Water: Cindy and her two children had their water disconnected while she was trying to straighten out a paperwork error that had discontinued her unemployment benefits. She was scheduled to start a new work training program and the unemployment funds should have been the bridge to keep the family afloat. Due to the governmental backlog and red tape, the problem had dragged out longer than it should have. CROSS paid the back bill and the water service was restored.



Security Deposit: Elise and her five-year-old were seeking help to move into an apartment that would be subsidized by the Section 8 Housing Assistance Program. The only thing standing in their way was the expense of the security deposit which was an insurmountable obstacle. Governmental funding sources do not typically assist with security deposits to move into housing, that is the responsibility of the new tenant. CROSS came to the aid of the family which meant that their living situation would now be affordable and stable.

Electric: Tina's only income is her small social security disability each month. She struggles with severe anxiety and depression and the last 1 ½ years have been particularly difficult for her with the added stress of the pandemic. Working with her was a bit of a challenge due to her disorganized thought process and severe anxiety. She had received help in prior years through the Low-Income Home Energy Assistance Program (LIHEAP) but had failed to apply this year and missed the deadline. Because she did not have LIHEAP protection, she could have her electricity disconnected if she did not make a payment. CROSS assisted with the amount needed to avoid the disconnection and place her on a payment plan with MidAmerican Energy.

CROSS operates on donations from private individuals, churches, and small grants including the Presbytery of Des Moines; BWA; the Community Foundation of Greater Des Moines; Variety, the Children's Charity; and Prairie Meadows. Our annual budget is approximately \$268,000 per year with more than 78% of those funds used for direct assistance to the people we serve.

Please note that since the pandemic, CROSS no longer maintains a brick and mortar office. Requests for financial assistance or resource navigation are made by calling our helpline at 515-279-9998 and then emailing crossoutreachhelp@gmail.com. Interviews for financial assistance are conducted over the phone with emailed documents verified through landlords, utility companies and other resources.

Donations can be mailed to: **CROSS Outreach, PO Box 12121, Des Moines, IA 50312** or made online via PayPal from our website at www.crossoutreachdm.org.

Thank you for your faithful support of CROSS Outreach!

Sincerely,

Dr. Roberta Victor, Executive Director

Board Members:

Rhonda Heggen, Joyce Hoffman, Rev. William LeMosy, Alissa McKinney, Dean Nihart, Jayne Owen, Joanne Page, Pamela Rees, Patti Schroeder, Susan Van Essen, Rev. Nathan Williams

**The Personnel Commission
Reporting to the Presbytery of Des Moines
September 2021**

Appendix 3

I am Ken Rummer, and I serve as Moderator for the shared Personnel Commission of our three presbyteries. The Personnel Commission has nine members, three elected by each presbytery.

My picture for the work of the Commission is to serve as shepherds of the shared stuff. The three presbyteries have agreed to share a staff and an office and a budget to support that staff and that office, and the three presbyteries have empowered the Personnel Commission to take care of all that shared stuff.

Today I want to highlight 8 actions we have taken through the summer.

1. The Commission formalized the hiring of Jeannie Stolee as the Office Manager in the shared staff team. Jeannie has been serving as the Transitional Office Administrator and will take on the new title in the continuing position starting July 1. The Personnel Commission conducted an open search process for the position.
2. The Commission extended the contract for accounting services related to the shared budget. Karen Kaiser has been doing this work over the last six months, and has agreed to continue through the end of the year.
3. The Commission approved Personnel Policies to guide our work with the shared staff.
4. The Commission approved Financial Policies to guide our work with the shared budget.
5. The Commission extended the contracting of communications (websites, newsletters, social media) through the end of the year. The original shared staffing plan envisioned hiring a person to work with communications and program support. The six-month transitional plan delayed filling that position and instead contracted for website, newsletters, email blasts, and social media with a tech company. The executive team reports that this is working well, and that new websites for the presbyteries will soon be ready to go live. The Commission voted to continue the arrangement, with another evaluation near the end of the year.
6. The Commission conducted six-month reviews for the shared staff at the Commission's July and August meetings. Reviews were positive and satisfactory for all four positions: Administrative Executive/Stated Clerk, Mission Executive, Pastor to the Presbyteries, and Office Manager.
7. The Commission received the funds remaining in the Search and Start account, approximately \$38,000, from the Synod of Lakes and Prairies. These funds will be used at the direction of the Personnel Commission for additional start-up expenses, and for needs falling outside the seven-year budget plan.

8. The Commission, acting on the recommendation of the executive team, voted to cancel the September in-person gathering of the three presbyteries due to the worsening COVID situation.

Appendix 4

COMMITTEE ON STEWARDSHIP & MISSION EDUCATION REPORT**September 18, 2021****A. 2022 General Mission Pledge invitation**

In late September, you'll receive the 2022 General Mission Pledge invitation email. This message will include:

- The General Mission pledge invitation letter. Please act on this invitation at your October session meeting if possible.
- The 2022 General Mission pledge form. After the session acts, your clerk of session will complete this form and return it to the presbyteries office.
- A new General Mission bulletin insert. Include this in your Sunday bulletin and share it with your congregation to interpret your commitment to General Mission. We are providing this insert in lieu of a trifold brochure this year in hopes that you'll share it widely.

How much to pledge? We're asking churches to consider an increase over your 2020 general mission pledge by 1% of the annual church budget. We recommend using the 2020 pledge as a starting point because most churches' financial outlooks were so uncertain when you set your 2021 pledges.

As in previous years, we recommend that general mission giving be divided this way: 41% to the Presbytery of Des Moines; 19% to the Synod of Lakes and Prairies; and 40% to the General Assembly. Your session may choose to break down your general mission giving in different amounts.

B. Special Offerings:

We encourage you to have your sessions approve the collection of all offerings before they occur. Some churches approve the special offerings they will collect all at once. If you haven't yet, now is the time to approve:

The Theological Education Fund combines gifts from Presbyterians for students at Presbyterian seminaries throughout the United States. The Theological Education Fund is the Presbyterian Church (U.S.A.)'s best hope of ensuring that the church of Christ is prepared to serve long into the future. The fund is housed at the Presbyterian Foundation and is the sole source of denomination-wide funding for seminaries from the PC (USA). Theological Education Sunday this year is September 19.

The Peace and Global Witness Offering (GA) provides an opportunity to share the peace of Christ by promoting ministries of reconciliation and peacemaking within cultures of violence and conflict—including our own. Congregations retain 25% of this offering for efforts on their local scale. This offering is collected each year in October in conjunction with World Communion Sunday.

The Harvest Offering (our Presbytery) supports programs and projects addressing root causes of hunger and poverty in rural Iowa and around the world. Half of the proceeds are designated for rural Iowa, and half are designated for international programs benefiting farmers, with a special emphasis

on women in agriculture. This offering may be collected at any time – late fall/Thanksgiving time might be a good time to do so.

The Christmas Joy Offering (GA) provides critical financial assistance to church workers and their families in need and supports leadership development and education for students attending Presbyterian-related racial ethnic schools and colleges. The offering supports church leaders – past, present and future – through the Assistance Program of the Board of Pensions; Schools and Colleges Equipping Communities of Color and Leadership Development for People of Color. This offering is collected during Advent each year.

C. Stewardship Event:

Do you remember the stewardship Day of Learning in early March? The Presbyterian Foundation is pleased to offer a second Day of Learning with presentations focused on the stewardship of church property. Please invite your congregation's property committee as well as stewardship committee and session to participate!

Join the Presbyterian Foundation on October 12 for this free online learning opportunity focused on Managing and Stewarding Church Property. Workshops include:

- 10:30 am - Mission, Vision, and Values in Managing Real-Property Assets
- 1:00 pm - Considerations in Property Use, Re-Purposing, and Partnering
- 4:30 pm - Understanding Finance Related to Property

Learn more and register at <https://www.presbyterianfoundation.org/events/day-of-learning-2/>

Committee members:

TE Kip Harris (Carlisle, Scotch Ridge) revcph@gmail.com

RE Joyce Hoffman (Clive, Heartland) hoffmanjah@hotmail.com

TE Kirsten Klepfer (Grinnell, First) kirsten@klepfer.net

RE Peri Van Tassel (West Des Moines, Covenant) perilou@mchsi.com

TE Nathan Williams, Moderator (West Des Moines, Covenant) pastor@wdmcovenant.org

Respectfully Submitted,

TE Nathan Williams, Moderator (West Des Moines, Covenant)

Phone: (515) 225-2254

Email: pastor@wdmcovenant.org

Appendix 5

The 523rd Stated Meeting of the Presbytery of Des Moines was opened with prayer by Moderator TE Lynne Hanna on May 18, 2021 at 10:02 a.m. on Zoom.

FORMATION OF THE ROLL

The following commissioners and members were registered for this meeting (Present, Absent, Excused):

CHURCH	MINISTER	P/A/E	COMMISSIONER
Adair, First	Bob Zirkelbach	P	A
Allerton, United	Melanie Halferty	A	A
Ankeny	Eric Pasanchin	P	Myrna Rummer
Ankeny (PA)	Sue Tomlinson	P	----
Atlantic, First United	Rachelle McCalla	P	Lloyd Reeder
Audubon, First	Philip Beisswenger	P	Jonie Fancher
Bedford, United	Vacant	----	A
Brooklyn, First	Bernard (Ben) Nti	P	A
Carlisle, Scotch Ridge	Christopher (Kip) Harris	A	A
Centerville, First	R.D. Blount	A	A
Chariton, First	Vacant	----	A
Clive, Heartland	P. Alex Thornburg	E	A
Clive, Heartland (PA)	Robert Houser	A	----
Corning, First	Jessica Paulsen	P	Ken Pangburn
Creston, First	Cynthia Ripperger	A	A
Creston, Platte Center	Dolores Doench	E	A
Dallas Center, First	Nicole Wegele	P	Barbara Britson
Deep River, United	Michelle Williamson	A	A
Des Moines, Central (2)	Wallace Bubar	P	David Boyd
Des Moines, Central		----	A
Des Moines, Douglas Avenue	Patricia Summers	P	A
Des Moines, First	Doug Basler	A	Kathleen Smith
Des Moines, First Arabic	Ekram Kachu	P	A
Des Moines, Fort Des Moines	Vacant	----	A
Des Moines, Park Avenue	John W. Gilmore	A	A
Des Moines, Union Park	Don Elly	P	A
Des Moines, Westminster (3)	Scott Paczkowski	E	Bob Schlueter
Des Moines, Westminster	William Ekhardt	A	Dan Hanson
Des Moines, Westminster (PA)	Jan Scott	A	----
Des Moines, Westminster (PA)	Ken Arentson	A	----
Des Moines, Westminster (PA)	Dick Kiefer	A	----
Dexter, First	David Kincaide	E	Carolyn Harris
Diagonal, United	Gwen Trullinger	A	A
Earlham, First	Robert Waldron	P	A
Gibson, First	Bob Elgin	A	David Cummins
Greenfield, First	David Kincaide	E	Pat Armstrong
Grimes, First	Jessica Wietzke	P	A
Grinnell, First	Kirsten Klepfer	A	Charlaine Ewan
Guthrie Center, First	Jolene James	E	A
Hartford, Community United	Kristin Pike	E	Ann Polito
Indianola, Trinity United	David Endriss	P	Jim Thorius
Johnston, St. Paul	William O'Connell	E	A

CHURCH	MINISTER	P/A/E	COMMISSIONER
Knoxville, First	Ann Johnson	P	A
Lenox, United	Tim Maxa	P	Vera Bradley
LeRoy, First (United Trinity Parish)	Donna Murphy-Ceradsky	P	A
Lucas, First	Vacant	----	A
Malcom, First United	Bernard (Ben) Nti	P	A
Monroe	Ann Johnson	P	A
Mount Ayr, United Baptist	Ed Wegele	P	A
Newton, First	Meghan Davis-Brass	P	Mickey Van Baale
Newton, First (PA)	Linda Curtis-Stolper	P	----
Newton, United	Donald Freeman	P	A
Oskaloosa, First	John White	E	Marilyn Vatter
Ottumwa, First	William Hornback	A	A
Ottumwa, Westminster	Vacant	----	E
Perry, First	Lynne Hanna	P	LaJune Magill
Sharpsburg	Tim Maxa	P	A
Sigourney, First	Vacant	----	A
West Des Moines, Covenant	Nathan Williams	P	Jean Caster
West Des Moines, Covenant (PA)	Marcy Campbell	A	-----
Windsor Heights, Windsor	Shamaine Chambers King	P	Dwight Tomes
Winterset, First United	Randal Lubbers	A	A

OTHER PRESBYTERY MEMBERS	STATUS	P/A/E
Ken Rummer	HR	P
Jack DePond	HR	P
Elizabeth "Betty" Sandy	HR	E
Sarai Schnucker Rice	HR	E
Kim Alten	HR	E
Jay Basler	HR	E
John Beran	HR	E
Peter Brantner	HR	E
Theron (Tom) Conrey	HR	E
Carl Cooper	HR	E
Hans Cornelder	HR	E
Barbara Gaddis	HR	E
Bruce Giese	HR	E
Nancy Gorsuch	HR	E
P. Calvin Hsu	HR	E
Claude Jones	HR	E
David Klanderman	HR	E
Elizabeth Knott	HR	E
Aaron Koskamp	HR	E
William LeMosy	HR	E
Barbara Nish	HR	E
Dale O'Connell	HR	E
Linda O'Connell	HR	E
Craig Palmer	HR	E

Sara Speer Palmer	HR	E
Marvin Potter	HR	E
Nancy Profit	HR	E
John Reynolds Jr.	HR	E
Greg Smith	HR	E
Ken Stuber	HR	E
Patricia Summers	HR	E
Barbara Tooker Todd	HR	E
Roger Todd	HR	E
Ronald VanHeukelom	HR	E
Erasmo Velez	HR	E
Lynn Williams	HR	E
Francis Younkin	HR	E
Ane K. Fitzgerald	Director, Harmony River Living Center, Hutchinson, MN	P
Jane Martinez	At-Large	P
Judy Winkelpleck	At-Large	P
Maricarmen Campos Castro	At-Large	P
J. Mark Howland	At-Large	A
Michelle Leaverton	At-Large	A
Dawn Linder	At-Large	A
James Koopman	At-Large	A
Za Thawng Lian	Mizo Church of Des Moines	A
Mary Beth Mardis-LeCroy	St. Paul's United Church of Christ, Madrid & Plymouth UCC, Des Moines	A
Ray D.E. McCalla	Atlantic, First Baptist	A
John McElroy	Australia, Mission Co-Worker	A
J. Jeffrey Means	HR/Des Moines Pastoral Counseling Center	A
Beverly Modlin	Walnut Ridge Presbyterian Home, Clive	A

VISITORS – CHURCH	NAME
Des Moines, Park Avenue	Lisa Whitmarsh Peterson, Nominating Committee
Clive, Heartland	Jim Thompson, Living Legacy Committee
West Des Moines, Covenant	Ann McGowan
Dallas Center, First	Carolyn Rogers
Grinnell, First	Hannah Lundberg
West Des Moines, Covenant	Pamela Rees
Grinnell, First	Sharon Falck
Winterset, First United	Sheryl Puderbaugh
CROSS Outreach	Roberta Victor

LAY MEMBERS OF COUNCIL	
CHURCH	NAME
Des Moines Westminster	Roxanne Neary, Leadership Council
Des Moines, Westminster	Polk Davison, Leadership Council
Indianola, Trinity United	Joe Weinman, Leadership Council
?	Sandy Wagener, Immediate Past Moderator

PRESBYTERY STAFF

Administrative Executive & Stated Clerk	Annika Lister Stroope
Mission Executive	Amgad Beblawi
Pastor to the Presbyteries	Ian McMullen
Interim Office Manager	Jeannie Stolee

MINISTERS (102 on roll)**ELDER COMMISSIONERS and OTHERS**

Present	30	Present	38	Total Present	68
Excused	44	Excused	1	Total Excused	45
Absent	28	Absent	33	Total Absent	61

Stated Clerk Rev. Dr. Annika Lister Stroope gave notes and reminders about the ZOOM format.

- First time commissioners and guests were introduced
- Motion by RE David Boyd to approve the docket with the addition of the sale of the Indianola Trinity United Presbyterian Church manse in the Property Committee report – M2A
- The Stated Clerk declared a quorum
- Excused absences were noted and approved – M2A
- The Consent Agenda was approved – M2A
- February 2021 Presbytery Minutes – M2A – approved

The meeting continued with the Call to Worship, prayer and the song “Every Time I Feel the Spirit” led by TE Sue Tomlinson and RE Ann McGowen. TE Don Elly led the Call to Confession and Assurance of Pardon.

Leadership Council Report

- TE Tim Maxa, chair, reporting
- Motion amending Living Legacy Fund policies – approved
- Motion to set aside the bylaws that a stated presbytery meeting be on the third Saturday of the month – approved
- Motion to hold the next stated meeting of the presbytery on Saturday, September 18, 2021 in conjunction with the first annual Iowa Tri-Presbyteries Gathering – approved
- TE Maxa expressed gratitude on behalf of the Leadership Council to the committees of the presbytery for doing great work

Crisis Team Report

- RE Sandy Wagener reporting
- Motion to receive the report from the Crisis Team which includes the following:
 - Committees, commissions, and task forces may meet in person using CDC guidelines and must include an option to attend virtually
 - Once fully vaccinated, Presbytery of Des Moines staff may attend functions in person - approved

Committee on Budget & Finance Report

- Bob Zirkelbach reporting
- Packet includes 2020 year-end financial and monthly financial reports, review of reports
- Motion to receive report - approved

Committee on Nominating

- RE Lisa Whitmarsh Peterson reporting
- Committee on Living Legacy nominates TE Robert Houser HR Class of 2021 and RE Loren Smith, Des Moines First Class of 2022 - approved

Committee on Preparation for Ministry

- RE Linda Curtis-Stolper reporting
- Candidate Hannah Lundberg has completed requirements for ordination process and will begin a residency at Ann Arbor First Presbyterian Church this summer
- Motion to approve Hannah Lundberg for ordination pending receipt of a call - approved

Commission on Ministry

- RE Myrna Rummer reporting
- TE Ed Wegele now serving in Mt. Ayr United Baptist Presbyterian
- Motion to accept COM report - approved

Motion, second, approved to take a 5-minute recess 10:48 a.m. to 10:53 a.m.

The meeting continued with Guided Meditation and Prayer Time led by TE Nicole Wegele.

Personnel Commission Report

- TE Ken Rummer reporting
- Highlighting vote of Personnel Commission to affirm the physical office location of the Tri-Presbyteries at Lakeshore Center at Okoboji. Executive staff continue to work out of home offices.
- Motion to receive Personnel Commission report - approved

Committee on Stewardship & Mission Education Report

- TE Nathan Williams reporting
- Special Offering report on pg. 55 of packet, please let Annika know if a contribution to a Special Offering was sent in by congregation but is not in report
- Moment for Mission – Theological Education Fund
- Motion to receive Committee on Stewardship & Mission Education Report - approved

Committee on Property

- RE David Boyd reporting
- Motion to list to sell the Presbytery of Des Moines office condo, 2400 86th Street, Urbandale, Iowa 50322 – approved
- Motion for Property Committee to request bids for storage/office space for Presbytery of Des Moines ministerial and church paper files after sale of Des Moines office - approved
- Motion to approve sale of Hope Home owned by Winterset First Presbyterian - approved
- RE Jim Thorius from Indianola Trinity United Presbyterian Church presented on the proposed sale of the Trinity United manse. Motion to approve the sale of the manse - approved

Motion, second, approved to take a 5-minute recess 11:38 a.m. to 11:43 a.m.

Executives' Reports

- Administrative Executive & Stated Clerk - TE Annika Lister Stroope gave an oral report
 - Thanks to all for affirming the plan to move ahead with the first annual Iowa Tri-Presbyteries Gathering; the Presbytery of Prospect Hill affirmed 9/18 at their called meeting on 5/15 and the Council of the Presbytery of North Central Iowa affirmed 9/18 on 5/13. Location of 9/18 TBD.
 - Launching Tri-Presbyteries Insurance Task Force – currently workers' comp for the shared staff is held by Presbytery of North Central Iowa as common paymaster. Please let Annika know if there is any communication about insurance that is confusing, and we will keep in close communication with the insurance agents.
 - In process for filling the permanent Office Manager position for Tri-Presbyteries, interviews will be held on 5/21
 - Grateful for second COVID-19 vaccination on 5/19 which will facilitate in-person meeting. Will keep in close dialogue with the Personnel Commission about travel and continued use of technology for fruitful and efficient ministry.
- Mission Executive – RE Amgad Beblawi gave an oral report
 - It has been exciting and uplifting to learn how God has been working in and among and through our churches as he has visited with mission committees and pastors. A handful of our presbytery's churches were founded with the help of Sheldon Jackson and other missionaries from western Pennsylvania, including Corning and Atlantic. Oskaloosa First helped churches organize including in Newton, Knoxville, and Indianola. Indianola Trinity United had a capital campaign that raised mission funds that later contributed to the founding of Clive Heartland. Des Moines Westminster helped to start Johnston St. Paul and Knox United. Churches sent missionaries to Japan, Korea, Pakistan, Sudan, Egypt, and most recently to El Salvador.
 - On a local level, this month is the 45th anniversary of the founding of DMARC's food pantry, which serves thousands, and is a ministry which started in the basement of Des Moines Central Presbyterian Church. CROSS Ministries and Our Sister Parish are more recent ministries of this presbytery. The witness of our churches is too many to count – we are reminded of Hebrews 12.
 - Daryl Guder, who did a workshop for the tri-presbyteries, said that "The church of Jesus Christ is not the purpose or the goal of the gospel, but rather its instrument and witness. God is calling sending us to be a missionary church in our societies and the cultures in which we find ourselves." May it be so.
 - In the next few weeks, look for information about a fall mission trip to the US/Mexico border and in the spring of 2022 to Israel/Palestine.
 - Please pray for countries in the global south that do not have access to the coronavirus vaccine.
 - TE Ben Nti thanked Amgad for sharing this history and his work
- Pastor to the Presbyteries - TE Ian McMullen gave an oral report
 - Thanks to Amgad and Annika for leadership, camaraderie, and friendship. Des Moines is new territory for Ian as he works with COM and CPM, which are built on relationships.
 - With the affirmation of the Crisis Team to travel, Ian welcomes invitations to visit churches, Sessions, to preach, to build relationships. As Ian has met most presbyters via Zoom, he wanted to let folks know in advance that he is tall!
 - A blessing to Hannah in her next steps. Thank you to everyone on CPM for staying connected to inquirers and candidates very diligently.

- COM is doing great work under RE Myrna Rummer's leadership. We want to have collegial, not adversarial relationships when working with churches even in times of conflict.
- Congregational vitality is another purview and passion of Ian's. Please call him about these initiatives.
- Thanks to all for all you do for the presbytery, please reach out to Ian, he wants to celebrate all you do.
- TE Ben Nti thanked Ian for his work with Ben and his support and visit

Motion to receive the Executives' reports – M2A – approved

TE Ian McMullen and RE Amgad Beblawi shared screen to show the newly built presbytery website. Features include Member Access, Documents and Forms, Committees. Clarification of Member Access, which will require username and password, including contact information for committees/commissions.

There was no other business.

Motion to adjourn – seconded – approved – meeting adjourned with prayer from the liturgy of St. Basil by Moderator TE Hanna, then hymn "Come Holy Spirit Heavenly Dove," and charge and benediction by Moderator TE Hanna at 12:20 p.m.

Respectfully Submitted,

Rev. Dr. Annika Lister Stroope, Administrative Executive and Stated Clerk

The following written reports were also received and are included as Appendices:

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PRESBYTERIAN WOMEN

[Appendix 1]

The Fall Gathering of the Presbytery of Des Moines PW will be held at Covenant Church in Des Moines on Saturday, October 9, 2021, from 9 a.m. to 3 p.m. “Renew, Reconnect, Re-energize” is the theme for the meeting.

Kathleen Keefer, Synod of Lakes and Prairies representative to the Churchwide PW Coordinating Team, will be the keynote speaker.

The women nominated by their churches for the PW Purpose award will be recognized. New officers will be installed during the business meeting.

We are seeking women to fill the following positions on the Coordinating Team: Vice-Moderator, Treasurer, Together in Mission Chair, Search Committee (3 persons), Members-at-large (3 persons). This will be a three-year commitment. If there is a woman or women in your congregation who would be willing to serve, please contact Moderator Sharon Falck by e-mail: sfalck2009@gmail.com home phone: 641-260-8500 or cell phone 641-660-7615 as soon as possible.

Respectfully submitted,
Sharon Falck
PW Moderator

[Appendix 2]

**CAMPING AND YOUTH MINISTRIES COMMITTEE REPORT
MAY 18, 2021**

The Committee has been busy collaborating with Presbytery Staff, Camp Wesley Woods in Indianola, Iowa, and the Crisis Team to establish what a safely run camp would look like after the Corona virus pandemic. This has included (but is not limited to) the following actions:

- Setting dates for camp that includes a time outline of when camp daily activities will take place.
- Shortened the camp week to provide a well-organized, well controlled event.
- Reduced fees due to a shorter camp week.
- Having the necessary forms for staff, campers, and volunteers as required by Camp Wesley Woods and Presbytery of Des Moines.
- Complying with all applicable local state laws and regulations.
- No waivers for campers that have not completed 2nd grade in school.
- No off-site special activities (except for waterfront activities at Lake Ahquabi) so we can “shelter in place”.
- Access to our camp and Camp Wesley Woods will be reduced, as well as interaction with staff and campers by parents, guardians and visitors will be restricted.
- Limit access to cabins/rooms to occupants only with exceptions including registration/drop-off and departure time periods.
- Staff and campers will be instructed not to share items and keep personal belongings organized and separate.
- Staff will be asked not to leave camp.
- Buffet-style food service will not be used. Meals will be in shifts if necessary.
- Appropriate behaviors with staff and campers will be discussed.
- Campers will be asked to bring two masks for each day of camp.
- We will utilize “household” and “cohort” groups. A household group of campers is a group of campers who sleep in the same room/cabin. A cohort group is a household or a couple of households that will be the small groups at camp for purposes of our safety protocols. No masks/social distancing will be required while in their small group and separate from other staff and campers.
- Camp staff will limit mixing of small groups and eliminate, restrict, or control large group gatherings.
- Activities and group gatherings will be moved outdoors as much as possible.
- Three primary protection layers will be 1) masks, 2) physical distancing, and 3) ventilation. The practice will be to have at least two of these three layers except within households/cohorts.

- Health of staff and campers will be monitored for any signs of COVID-19 symptoms. In the event anyone exhibits conditions such as a fever (100.4 degrees Fahrenheit or higher), dry cough or the loss of smell/taste they will be isolated and symptomatic staff or campers will be asked to leave camp in a timely manner.
- Creating a flyer for advertising camp with a themed message.
- Access required training for Sexual Abuse and Racism.
- Getting background checks sent in by all staff and volunteers over the age of 18.
- Setting up online payments.
- All registrations will be on-line only this year.
- Start discussions on Triennium for 2022.

Committee members

RE Hannah Anderson (Clive, Heartland)
RE Dennis Britson (Dallas Center, First)
RE Leslie Mettler (Des Moines, First)
RE Laura Schieber (West Des Moines, Covenant)

STAFF Amgad Beblawi
Liaison Tim Maxa

Respectfully submitted,

RE Barb Britson, Moderator (Dallas Center, First)

Presbytery of Des Moines [Appendix 3]
Living Legacy Fund Policies DRAFT

Statement of Purpose

The Presbytery of Des Moines established the Living Legacy Fund to empower and support the churches of the Presbytery in growing the mission of the Church of Jesus Christ. The Living Legacy Fund has been built upon the proceeds of the sale of church properties within the Presbytery and with donations directly to the Fund. The Fund therefore is intended to be managed to grow and continue in perpetuity and to stress long-term total return (income and capital gains) that is consistent with a moderate amount of short-term risk of principal. As of December 2020, proceeds from the sale of church properties at Highland Park, Clifton Heights, Colfax, Albia, Pitzer, and Knox Knolls comprise the Living Legacy Fund.

This policy is to provide guidelines on the investment of financial assets of the Presbytery and the use of income from them.

Donor-restricted endowments – namely the Swan Fund, Walther Fund, and McCahon Fund – are not part of the Living Legacy Fund and shall be kept in separate accounts. The Committee on Living Legacy Fund will oversee the investment of donor-restricted endowments along with the Living Legacy Fund. However, disbursement of grants from the Swan Fund will be in the purview of the Committee on Preparation for Ministry. Interest earnings from the Walther Fund shall be used discretion of the Camping and Youth Committee of the Presbytery for scholarship aid for children in need to attend youth conferences and activities. Interest earnings from the McCahon Fund shall be used for Congregational Revitalization Grants as specified below in the “Categories of Grants from the Living Legacy Fund” in consultation with the Commission on Ministry.

Use of the Living Legacy Fund

For definition purposes, the term “investment” means any financial asset owned by the Presbytery of Des Moines that is not cash deposited with a FDIC insured institution (including Certificates of Deposit) or Money Market funds with assets guaranteed by the U.S. government.

1. All investments will be held in accounts with institutions recommended by the Committee on Living Legacy Fund and approved by the Leadership Council.
2. The Presbytery accepts a moderate level of investment risk. This precludes investments in high-risk securities. This requires a balance asset allocation strategy to diversify risk.
3. The Committee on Living Legacy Fund is responsible to review investment performance, risk, and advisor performance (after receipt of the quarterly statement from the Investment Advisor) and make recommendations for changes to the Leadership Council.
4. The Committee on Living Legacy Fund will set aside each year a specified amount to be available for grants. This amount will be 4.5% of the 12-quarter rolling average of the total market value

of the fund. The first grant allocations will begin no sooner than one year after the funds are invested.

Responsibilities for the Committee

The Committee on Living Legacy Fund will oversee the assets of the Fund, new donations to the fund and the distribution of funds. The Committee will manage the fund to conserve capital while obtaining returns that will enable the granting of funds to support requests using established criteria.

The Committee on Living Legacy Fund will also oversee the investment of donor-restricted endowments such as Swan Fund, Walther Fund, and McCahon Fund.

Management of the Account

1. The principal of the fund will be managed by New Covenant Trust Company, subsidiary of the Presbyterian Foundation of the Presbyterian Church (U.S.A.).
2. The social criteria for investing will be met, as much as is feasibly possible, by adhering to the General Assembly guidelines for social responsibility through investment.
3. The Committee on Living Legacy Fund recommends that proceeds from the sale of church properties at Highland Park, Clifton Heights, Colfax, Albia, Pitzer, and Knox Knolls (which are currently in four different accounts) be combined into one account.

Presbytery Reserve

The Presbytery shall maintain at least \$250,000 as reserve. In case of shortfall in presbytery cash, funds from this account shall be available on request of the Committee on Budget and Finance. Replenishment of the reserve account will not be from the Living Legacy Fund.

Categories of Grants from the Living Legacy Fund

1. Congregational Revitalization Grants

15% of the annual allocation will be available for grants for congregational revitalization. These grants will be made in consultation with the Commission on Ministry and are intended to enable and support initiatives toward congregational growth and vitality. Accordingly, these grants cannot be used for property repair or payment of loans and are not intended for cases in which long-term financial support is needed.

2. Leadership Development Grants

10% of the annual allocation will be available for grants for leadership development. Teaching elders and ruling elders pursuing ministry-related continuing education or theological education may apply for grants. (Additional funds are available for leadership development events through the Pastors' Seminar Fund.)

3. Mission Grants

10% of the annual allocation will be available for grants for churches or committees of the presbytery to be used for mission activities or mission trips.

4. Youth Ministries

15% of the annual allocation will be available for camping and youth ministries of the presbytery. Additional funds for camping and youth ministries of the presbytery are available from the Walther Fund. These funds can be accumulated for up to three years to be used as scholarship for Presbyterian Youth Triennium.

5. New Worshiping Communities

50% of the annual allocation will be available to the new church development committee with the approval of the Presbytery for use in starting and supporting new worshiping communities (Manual of Operations 13.5.). These funds can be accumulated for up to five years.

Procedure for Requesting Grants

1. Funds may be requested through an application process established by the Committee on Living Legacy Fund. Application may be made by the session of a local congregation or a committee of the presbytery. Seminary student, teaching elders, and ruling elder may submit applications with the endorsement of the appropriate committee of the presbytery.
2. Congregations applying for a grant must have paid their per capita assessments, thus demonstrating their commitment to the unity and interdependence of the church and their commitment to strengthening the church's witness to the mission of God (G-3.0106).
3. Each application will establish the limit for funds to be requested.
4. Normally application for funds will be for one time only per project.

Review

The Committee on Living Legacy Fund will review this policy at their first meeting every year. A recommendation for any changes or for confirmation of the policy without changes will be made to the Leadership Council and reported to the presbytery at its next regular meeting.

Procedures for Soliciting, Receiving and Acknowledging Gifts

The Living Legacy Fund may receive donations with restrictions from individuals or churches within the Presbytery.

The Committee on Living Legacy Fund will develop a strategy for promoting the Living Legacy Fund within the bounds of the Presbytery of Des Moines. This might include but not be limited by some of the following:

- a. Developing and sending promotional materials to the churches in the presbytery.
- b. Promoting the Living Legacy Fund as a possible recipient of the Wills Emphasis Program.
- c. The Committee on Living Legacy Fund might meet with individual donors or sessions to explain the options available.
- d. Unrestricted donations are always preferred in the interest of administering funds more effectively.
- e. Donations below \$10,000 are not eligible for separate-account treatment.

[Appendix 4]

The Crisis Team of the Presbytery of Des Moines met Tuesday, May 11, 2021 at 9:30 a.m.

Present were Executives Amgad Beblawi, Ian McMullen, and Annika Lister Stroope, and committee members Myrna Rummer, Tim Maxa, Sandy Wagener, and Lynne Hanna.

Myrna made a motion: Committees, commissions, and task forces (of the Presbytery of Des Moines) may meet in person using CDC guidelines and must include an option to attend virtually. The motion was seconded by Tim Maxa and was approved unanimously.

Myrna made a motion: Once fully vaccinated, Presbytery of Des Moines staff may attend functions in person. Tim Maxa seconded the motion and it was approved unanimously.

Respectfully submitted,
Lynne Hanna

Presbytery Report

Presbytery of Des Moines

[Appendix 5]

For the period ended December 31, 2020



Prepared by

Corwin, Reichter & Company, P.C.

Prepared on

February 15, 2021

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Statement of Financial Position

As of December 31, 2020

	As of Dec 31, 2020	As of Dec 31, 2019 (PY)	Total Change
ASSETS			
Current Assets			
Bank Accounts			
1000 Checking	246,758.19	621,848.69	-375,090.50
1105 Money Market	262,427.28	48,233.57	214,193.71
1180 Certificates of Deposits	314,251.78	616,495.39	-302,243.61
Total Bank Accounts	823,437.25	1,286,577.65	-463,140.40
Accounts Receivable			
1200 Accounts Receivable	11,971.00	-333.39	12,304.39
Total Accounts Receivable	11,971.00	-333.39	12,304.39
Other Current Assets			
1220 Allowance for Uncollectible Accounts	-6,788.50	0.00	-6,788.50
1250 Undeposited Funds	9,303.08	1,548.75	7,754.33
1280 Inventory Asset	431.30	749.62	-318.32
1290 Prepaid Expenses	5,000.00	5,000.00	0.00
1300 Investments	1,594,446.67	655,193.88	939,252.79
1320 Life Inc Char Int-Restricted	1,286.51	1,227.57	58.94
1321 Pastors Seminar Fund	19,486.99	19,836.53	-349.54
1410 Due from Others	178.88	0.00	178.88
Total Other Current Assets	1,623,344.93	683,556.35	939,788.58
Total Current Assets	2,458,753.18	1,969,800.61	488,952.57
Fixed Assets			
1510 Office Equipment	22,143.64	22,143.64	0.00
1520 Real Estate - Buildings	97,500.00	597,500.00	-500,000.00
1530 Real Estate - Land	0.00	50,000.00	-50,000.00
1590 Accumulated Depreciation	-61,071.70	-58,059.34	-3,012.36
Total Fixed Assets	58,571.94	611,584.30	-553,012.36
TOTAL ASSETS	\$2,517,325.12	\$2,581,384.91	\$ -64,059.79
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 Accounts Payable	60,631.96	91,356.20	-30,724.24
Total Accounts Payable	60,631.96	91,356.20	-30,724.24
Credit Cards			
2120 Credit Card	0.00	93.03	-93.03
Total Credit Cards	0.00	93.03	-93.03
Other Current Liabilities			
2300 Trust Funds	2,212.50	0.00	2,212.50
2420 Deferred Grant Revenue	0.00	3,000.00	-3,000.00

			Total
	As of Dec 31, 2020	As of Dec 31, 2019 (PY)	Change
Total Other Current Liabilities	2,212.50	3,000.00	-787.50
Total Current Liabilities	62,844.46	94,449.23	-31,604.77
Total Liabilities	62,844.46	94,449.23	-31,604.77
Equity			
3100 Net Assets, without Donor Restrictions	2,367,478.55	1,341,871.00	1,025,607.55
3500 Net Assets With Donor Restrictions	119,457.13	113,235.07	6,222.06
3998 Retained Earnings	0.00	0.00	0.00
Net Income	-32,455.02	1,031,829.61	-1,064,284.63
Total Equity	2,454,480.66	2,486,935.68	-32,455.02
TOTAL LIABILITIES AND EQUITY	\$2,517,325.12	\$2,581,384.91	\$ -64,059.79

YTD Actuals vs Budget Summary

January - December 2020

	Actual	Budget	over Budget	Total % of Budget
INCOME				
4000 Total Per Capita	260,550.00	265,185.00	-4,635.00	98.25 %
4002 Synod Support Staff Salaries	10,000.08	10,000.00	0.08	100.00 %
4004 Presbytery General Mission	58,470.47	68,000.00	-9,529.53	85.99 %
4008 H.A.A. Income	3,000.00	3,000.00	0.00	100.00 %
4009 Donations	420.35		420.35	
4020 Interest Income	6,488.07	16,250.00	-9,761.93	39.93 %
4024 Investment Income	161,026.09	24,000.00	137,026.09	670.94 %
4100 Designated Gifts	52,498.00		52,498.00	
4200 Property Related Income	5,622.75	12,276.00	-6,653.25	45.80 %
4300 Youth Mission Revenue	2,000.00	18,900.00	-16,900.00	10.58 %
4700 Compassion, Peace & Justice	4,545.55		4,545.55	
4810 Misc Product Sales	1,786.12	2,500.00	-713.88	71.44 %
4820 Misc Income	36,325.71		36,325.71	
Total Income	602,733.19	420,111.00	182,622.19	143.47 %
COST OF GOODS SOLD				
4900 Cost of Goods Sold	1,758.78	2,375.00	-616.22	74.05 %
Total Cost of Goods Sold	1,758.78	2,375.00	-616.22	74.05 %
GROSS PROFIT	600,974.41	417,736.00	183,238.41	143.86 %
EXPENSES				
5100 Governance Expenses	105,578.40	116,803.85	-11,225.45	90.39 %
5200 Administrative Expense	37,602.88	36,815.00	787.88	102.14 %
5300 Office Expense	25,263.95	18,000.00	7,263.95	140.36 %
5500 Personnel	222,254.09	107,497.07	114,757.02	206.75 %
5600 Shared Services	25,000.00	161,000.00	-136,000.00	15.53 %
6000 Designated Expenses	77,747.00		77,747.00	
6100 Extension of Ministries	48,982.94	65,900.00	-16,917.06	74.33 %
6200 Support of Local Ministries	4,293.40	9,500.00	-5,206.60	45.19 %
6300 Youth Mission Expenses		18,900.00	-18,900.00	
6700 CP&J Expenses	9,850.00		9,850.00	
8500 Highland Park Property	11,011.39	12,276.00	-1,264.61	89.70 %
Total Expenses	567,584.05	546,691.92	20,892.13	103.82 %
NET OPERATING INCOME	33,390.36	-128,955.92	162,346.28	-25.89 %
OTHER INCOME				
9000 Gain (Loss) on Sale of Assets	-65,845.38		-65,845.38	
Total Other Income	-65,845.38	0.00	-65,845.38	0.00%
NET OTHER INCOME	-65,845.38	0.00	-65,845.38	0.00%
NET INCOME	\$ -32,455.02	\$ -128,955.92	\$96,500.90	25.17 %

A/R Aging Summary

As of December 31, 2020

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
DM First Presbyterian Church					1,242.50	1,242.50
DM Fort Des Moines Presbyterian Church					720.00	720.00
Johnston St Paul Presbyterian Church					3,686.00	3,686.00
Knoxville First Presbyterian Church	812.50					812.50
Living Legacy	800.00	300.00	600.00			1,700.00
Oskaloosa First Presbyterian Church	3,500.00					3,500.00
Ottumwa Westminster Presbyterian Church	300.00					300.00
Tomlinson, Sue					10.00	10.00
TOTAL	\$5,412.50	\$300.00	\$600.00	\$0.00	\$5,658.50	\$11,971.00

A/P Aging Summary

As of December 31, 2020

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Centurylink (Pby)		156.76				156.76
Corwin, Reichter & Company, PC	1,350.00					1,350.00
CROSS Outreach	225.00					225.00
Dwat Lian Sang		500.00				500.00
First American Bank CC	59.03					59.03
Jan Davidson	374.50					374.50
LeaderWise		150.00				150.00
Little Dog Tech, LLC	187.50					187.50
PCUSA Box 643751	33,372.87					33,372.87
Plaza Printers	299.60					299.60
Synod of Lakes and Prairies	23,931.70	25.00				23,956.70
TOTAL	\$59,800.20	\$831.76	\$0.00	\$0.00	\$0.00	\$60,631.96

Year to Date Per Capita Payments

January - December 2020

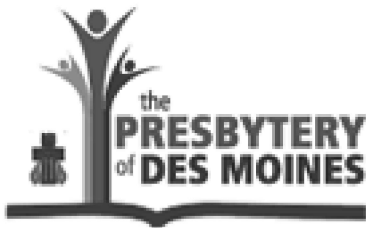
			Total
	Jan - Dec 2020	Jan - Dec 2019 (PY)	Change
Adair First Presbyterian Church	2,250.00	1,800.00	450.00
Allerton United Presbyterian Church	3,915.00	4,230.00	-315.00
Ankeny Presbyterian Church	8,910.00	8,550.00	360.00
Atlantic First United Presbyterian Church	4,995.00	4,950.00	45.00
Audubon First Presbyterian Church	4,320.00	4,905.00	-585.00
Bedford United Christian-Presbyterian Church	765.00	810.00	-45.00
Brooklyn First Presbyterian Church	3,420.00	3,600.00	-180.00
Carlisle Scotch Ridge Presbyterian Church	2,250.00	2,385.00	-135.00
Centerville First Presbyterian Church	1,980.00	1,980.00	0.00
Chariton First Presbyterian Church	1,260.00	1,260.00	0.00
Clive Heartland Presbyterian Church	14,220.00	28,591.81	-14,371.81
Corning First Presbyterian Church	6,480.00	6,435.00	45.00
Creston First Presbyterian Church	5,085.00	4,950.00	135.00
Creston Platte Center Presbyterian Church	1,980.00	2,025.00	-45.00
Dallas Center First Presbyterian Church	8,235.00	8,235.00	0.00
Deep River United Church	405.00	405.00	0.00
Dexter First Presbyterian Church	1,080.00	1,080.00	0.00
Diagonal United Church	1,080.00	1,080.00	0.00
DM Central Presbyterian Church	23,580.00	23,355.00	225.00
DM Douglas Avenue Presbyterian Church	3,645.00	3,735.00	-90.00
DM First Arabic Presbyterian Church	1,170.00	1,935.00	-765.00
DM First Presbyterian Church	1,192.50	2,655.00	-1,462.50
DM Fort Des Moines Presbyterian Church	0.00	900.00	-900.00
DM Highland Park Presbyterian Church		4,931.00	-4,931.00
DM Park Avenue Presbyterian Church	3,510.00	3,555.00	-45.00
DM Union Park Presbyterian Church	2,250.00	2,250.00	0.00
DM Westminster Presbyterian Church	46,665.00	47,340.00	-675.00
Earlham First Presbyterian Church	1,485.00	1,710.00	-225.00
Gibson First Presbyterian Church	945.00	1,080.00	-135.00
Greenfield First Presbyterian Church	810.00	1,170.00	-360.00
Grimes First Presbyterian Church	4,455.00	4,500.00	-45.00
Grinnell First Presbyterian Church	4,410.00	4,815.00	-405.00
Guthrie Center First Presbyterian Church	1,755.00	1,755.00	0.00
Hartford Community United Presbyterian Church	4,095.00	4,050.00	45.00
Indianola Trinity United Presbyterian Church	16,380.00	16,965.00	-585.00
Johnston St Paul Presbyterian Church	2,659.00	5,940.00	-3,281.00
Knoxville First Presbyterian Church	1,687.50	2,250.00	-562.50
Lenox United Presbyterian Church	8,100.00	7,875.00	225.00
LeRoy First Presbyterian Church	1,710.00	1,710.00	0.00
Lucas First Presbyterian Church	855.00	945.00	-90.00
Malcom First United Presbyterian Church	1,260.00	1,215.00	45.00

			Total
	Jan - Dec 2020	Jan - Dec 2019 (PY)	Change
Monroe Presbyterian Church	4,050.00	4,095.00	-45.00
Mount Ayr United Baptist-Presbyterian Church	2,970.00	3,420.00	-450.00
Newton First Presbyterian Church	6,435.00	8,730.00	-2,295.00
Newton United Presbyterian Church	3,870.00	3,960.00	-90.00
Oskaloosa First Presbyterian Church	7,020.00	7,740.00	-720.00
Ottumwa First Presbyterian Church	4,140.00	5,985.00	-1,845.00
Ottumwa Westminster Presbyterian Church	945.00	1,035.00	-90.00
Perry First Presbyterian Church	1,755.00	1,935.00	-180.00
Sharpsburg Presbyterian Church	3,195.00	2,970.00	225.00
Sigourney First Presbyterian Church	1,845.00	1,800.00	45.00
WDM Covenant Presbyterian Church	6,570.00	7,560.00	-990.00
Windsor Heights Windsor Presbyterian Church	3,015.00	3,150.00	-135.00
Winterset First United Presbyterian Church	3,330.00	4,365.00	-1,035.00
TOTAL	\$254,389.00	\$290,652.81	\$ -36,263.81

Presbytery Report

Presbytery of Des Moines

For the period ended March 31, 2021



Prepared by

Corwin, Reichter & Company, P.C.

Prepared on

April 16, 2021

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Statement of Financial Position

As of March 31, 2021

	As of Mar 31, 2021	As of Mar 31, 2020 (PY)	Total Change
ASSETS			
Current Assets			
Bank Accounts			
1000 Checking	206,086.80	586,928.72	-380,841.92
1105 Money Market	262,491.97	48,239.58	214,252.39
1180 Certificates of Deposits	315,757.31	618,808.63	-303,051.32
Total Bank Accounts	784,336.08	1,253,976.93	-469,640.85
Accounts Receivable			
1200 Accounts Receivable	75,807.37	232,796.88	-156,989.51
Total Accounts Receivable	75,807.37	232,796.88	-156,989.51
Other Current Assets			
1220 Allowance for Uncollectible Accounts	-10.00	-22,000.00	21,990.00
1250 Undeposited Funds	20,398.41	0.00	20,398.41
1280 Inventory Asset	431.30	749.62	-318.32
1290 Prepaid Expenses	5,000.00	5,000.00	0.00
1300 Investments	1,594,446.67	547,960.97	1,046,485.70
1320 Life Inc Char Int-Restricted	1,286.51	1,227.57	58.94
1321 Pastors Seminar Fund	21,442.94	19,720.87	1,722.07
1410 Due from Others	500.00	27,000.00	-26,500.00
Total Other Current Assets	1,643,495.83	579,659.03	1,063,836.80
Total Current Assets	2,503,639.28	2,066,432.84	437,206.44
Fixed Assets			
1510 Office Equipment	22,143.64	22,143.64	0.00
1520 Real Estate - Buildings	97,500.00	597,500.00	-500,000.00
1530 Real Estate - Land	0.00	50,000.00	-50,000.00
1590 Accumulated Depreciation	-61,824.79	-58,812.43	-3,012.36
Total Fixed Assets	57,818.85	610,831.21	-553,012.36
TOTAL ASSETS	\$2,561,458.13	\$2,677,264.05	\$ -115,805.92
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 Accounts Payable	108,989.27	53,720.18	55,269.09
Total Accounts Payable	108,989.27	53,720.18	55,269.09
Credit Cards			
2120 Credit Card	0.00	189.07	-189.07
Total Credit Cards	0.00	189.07	-189.07
Other Current Liabilities			
2300 Trust Funds	8,966.64	47,871.46	-38,904.82
Total Other Current Liabilities	8,966.64	47,871.46	-38,904.82

	As of Mar 31, 2021	As of Mar 31, 2020 (PY)	Total Change
Total Current Liabilities	117,955.91	101,780.71	16,175.20
Total Liabilities	117,955.91	101,780.71	16,175.20
Equity			
3100 Net Assets, without Donor Restrictions	2,341,495.25	2,382,148.19	-40,652.94
3500 Net Assets With Donor Restrictions	119,360.51	104,787.49	14,573.02
3998 Retained Earnings	0.00	0.00	0.00
Net Income	-17,353.54	88,547.66	-105,901.20
Total Equity	2,443,502.22	2,575,483.34	-131,981.12
TOTAL LIABILITIES AND EQUITY	\$2,561,458.13	\$2,677,264.05	\$ -115,805.92

YTD Actuals vs Budget Summary

January - March, 2021

				Total
	Actual	Budget	over Budget	% of Budget
INCOME				
4000 Total Per Capita	128,762.50	246,960.00	-118,197.50	52.14 %
4002 Synod Support Staff Salaries	2,500.02	2,500.00	0.02	100.00 %
4004 Presbytery General Mission	18,770.09	55,000.00	-36,229.91	34.13 %
4009 Donations	203.00		203.00	
4020 Interest Income	163.24	406.25	-243.01	40.18 %
4024 Investment Income		10,200.00	-10,200.00	
4300 Youth Mission Revenue		11,200.00	-11,200.00	
Total Income	150,398.85	326,266.25	-175,867.40	46.10 %
GROSS PROFIT	150,398.85	326,266.25	-175,867.40	46.10 %
EXPENSES				
5100 Governance Expenses	80,016.24	104,616.24	-24,600.00	76.49 %
5200 Administrative Expense	8,902.00	5,877.25	3,024.75	151.47 %
5300 Office Expense	3,084.03	5,950.00	-2,865.97	51.83 %
5600 Shared Services	68,000.01	68,000.00	0.01	100.00 %
6100 Extension of Ministries	7,750.11	19,700.03	-11,949.92	39.34 %
6200 Support of Local Ministires		1,000.00	-1,000.00	
Total Expenses	167,752.39	205,143.52	-37,391.13	81.77 %
NET OPERATING INCOME	-17,353.54	121,122.73	-138,476.27	-14.33 %
NET INCOME	\$ -17,353.54	\$121,122.73	\$ -138,476.27	-14.33 %

A/R Aging Summary

As of March 31, 2021

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Ankeny Presbyterian Church	20,118.75					20,118.75
Clive Heartland Presbyterian Church	8,343.75					8,343.75
Corning First Presbyterian Church	3,746.25					3,746.25
DM Westminster Presbyterian Church	34,290.00					34,290.00
Grimes First Presbyterian Church	5,158.62					5,158.62
Hartford Community United Presbyterian Church	4,140.00					4,140.00
Tomlinson, Sue					10.00	10.00
TOTAL	\$75,797.37	\$0.00	\$0.00	\$0.00	\$10.00	\$75,807.37

A/P Aging Summary

As of March 31, 2021

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Corwin, Reichter & Company, PC	1,350.00					1,350.00
PCUSA (Per Capita)	49,282.24					49,282.24
PCUSA Box 643751	18,790.77					18,790.77
Rev. Nicole Wegele		250.00				250.00
Synod of Lakes and Prairies	39,316.26					39,316.26
TOTAL	\$108,739.27	\$250.00	\$0.00	\$0.00	\$0.00	\$108,989.27

Year to Date Per Capita Payments

January - March, 2021

			Total
	Jan - Mar, 2021	Jan - Mar, 2020 (PY)	Change
Adair First Presbyterian Church	2,295.00	2,250.00	45.00
Allerton United Presbyterian Church		3,915.00	-3,915.00
Ankeny Presbyterian Church	2,193.75	2,250.00	-56.25
Atlantic First United Presbyterian Church	1,000.00		1,000.00
Bedford United Christian-Presbyterian Church	765.00	765.00	0.00
Centerville First Presbyterian Church	1,980.00	1,980.00	0.00
Chariton First Presbyterian Church	1,035.00	1,260.00	-225.00
Clive Heartland Presbyterian Church	2,861.25	3,555.00	-693.75
Corning First Presbyterian Church	1,248.75	1,620.00	-371.25
Dallas Center First Presbyterian Church		8,235.00	-8,235.00
Deep River United Church	405.00	405.00	0.00
Dexter First Presbyterian Church		270.00	-270.00
DM Central Presbyterian Church		23,580.00	-23,580.00
DM Douglas Avenue Presbyterian Church	3,645.00	3,645.00	0.00
DM First Presbyterian Church	1,192.50		1,192.50
DM Fort Des Moines Presbyterian Church	720.00		720.00
DM Park Avenue Presbyterian Church	787.50	877.50	-90.00
DM Union Park Presbyterian Church	2,250.00		2,250.00
DM Westminster Presbyterian Church	11,430.00	11,666.25	-236.25
Earlham First Presbyterian Church	315.00	1,485.00	-1,170.00
Gibson First Presbyterian Church	855.00	945.00	-90.00
Grimes First Presbyterian Church	1,141.38	1,116.82	24.56
Grinnell First Presbyterian Church	4,545.00	4,410.00	135.00
Guthrie Center First Presbyterian Church		945.00	-945.00
Hartford Community United Presbyterian Church		1,023.75	-1,023.75
Indianola Trinity United Presbyterian Church	3,555.00	4,095.00	-540.00
Johnston St Paul Presbyterian Church		1,940.00	-1,940.00
Knoxville First Presbyterian Church	562.50		562.50
Lenox United Presbyterian Church	7,785.00	8,100.00	-315.00
LeRoy First Presbyterian Church	1,665.00	1,710.00	-45.00
Lucas First Presbyterian Church	765.00	855.00	-90.00
Monroe Presbyterian Church		1,200.00	-1,200.00
Newton First Presbyterian Church		6,435.00	-6,435.00
Oskaloosa First Presbyterian Church	6,840.00	7,020.00	-180.00
Ottumwa Westminster Presbyterian Church	810.00	945.00	-135.00
Perry First Presbyterian Church	855.00	438.75	416.25
Sharpsburg Presbyterian Church	3,195.00	798.75	2,396.25
WDM Covenant Presbyterian Church		1,642.50	-1,642.50
Windsor Heights Windsor Presbyterian Church	750.00	500.00	250.00
Winterset First United Presbyterian Church	3,330.00	832.50	2,497.50
TOTAL	\$70,777.63	\$112,711.82	\$ -41,934.19

[Appendix 6]

COMMITTEE ON NOMINATING REPORT

MAY, 2021

We have had 2 recent resignations from the Living Legacy Fund Committee. The Nominating Committee presents the following persons to be elected to fulfill the terms of the positions noted:

LIVING LEGACY FUND COMMITTEE

2021

TE Robert Houser (HR)

2022

RE Loren Smith (Des Moines, First)

Respectfully Submitted,

RE Jim Hoffman, Moderator (Clive, Heartland)

Committee on Preparation for Ministry

[Appendix 7]

CPM recommends that Presbytery approve Candidate Hannah Lundberg as ready to seek a call and negotiate for service. She will graduate from Union Theological Seminary on May 21 but has provided a statement from her advisor confirming that all coursework has been satisfactorily completed. She has been examined by CPM and has given evidence of: (BOO G-2.0607)

- Wisdom and maturity of faith
- Leadership skills
- Compassionate spirit
- Honest repute
- Sound judgement

Hannah will be spending the next two years in the Parish Ministry Residency Program at First Presbyterian Church of Ann Arbor, Michigan.

Linda Curtis-Stolper, Moderator

Committee on Preparation for Ministry

[Appendix 8]

Commission on Ministry Report to the May 2021 Meeting of the Presbytery of Des Moines

Commission on Ministry reports the following actions:

Approved the Changes in COM section of the Manual of Operations to be forwarded to Leadership Council.

Approved the installation commission for TE Philip Beisswenger and Audubon First Presbyterian Church and Ebenezer Lutheran Church on March 14 @ 3:00 p.m. via zoom.

Approved the transfer of TE Beverly Jean Maudlin to Presbytery of Des Moines from The Twin Cities Presbytery (July of 2019).

Approved the dismissal of TE Mary Beth Mardis-LeCroy from Presbytery of Des Moines to Newton (New Jersey) Presbytery.

Approved TE Kristin Pike as moderator for Ft. Des Moines Presbyterian.

Approved TE Jane Martinez' request to labor outside the bounds of Presbytery of Des Moines. The Presbytery of Western Colorado has granted her permission within its bounds for general pulpit supply.

Approved the Temporary Pastoral Relationship Covenant Form for Mt. Ayr United Baptist Presbyterian and TE Ed Wegele.

Approved the dissolution of TE Ben Nti's call with Malcom First Presbyterian.

Approved TE Ben Nti's terms of call with Brooklyn First Presbyterian to be modified to remove Malcom's portion.

Approved that the recommended guidelines for pulpit supply be increased to \$150 for one service and \$200 for two services. Mileage should be paid at the IRS rate for mileage both ways for pulpit supply.

Myrna Rummer
COM Moderator

[Appendix 9]

**Report from the shared Personnel Commission
to the Presbytery of Des Moines
from Ken Rummer, Commission Moderator
May 3, 2021**



1. The Commission has completed 3-month check-ins with the Office Administrator, the Pastor to the Presbyteries, the Mission Executive, and the Administrative Executive.
2. Drafting teams from the Commission have been working on personnel policies and financial policies for the shared staff and the shared budget, and their drafts are now being considered by the whole Commission.
3. The Commission decided to continue with the remote/virtual office model for the shared staff with a physical office at Lakeshore Center.
4. A search team from the Commission is launching an open search process for the long-term Office Administrator position.
 - The Transitional Office Administrator is a six-month position, ending on June 30.
 - The Transitional Office Administrator has been encouraged to apply for the continuing position.
 - The continuing position is being renamed Office Manager to avoid confusion with the Administrative Executive position.
 - The Office Manager will be working out of the Lakeshore Center office.
 - The Commission anticipates making a hiring decision by the end of May with the position to begin on July 1.
5. The Commission is working with Leaderwise to provide a team-building retreat for the shared executives.
6. The Commission has been working closely with the members of the shared staff team and appreciates their leadership and insights.
7. The next scheduled meeting of the Personnel Commission is May 20 at 2 PM.

Commission members:

Gordon Moen (TE-NCI)
Judy Klepfer (RE-NCI)
Brad Braley (TE-NCI)

Jennifer Olson (TE-PH)
Rebecca Brown (RE-PH)
Jeff Stanley (RE-PH)

Shamaine Chambers-King (TE-DM)
Mickey Van Baale (RE-DM)
Ken Rummer (TE-DM)

Moderator: Ken Rummer
Vice-Moderator: Brad Braley
Secretary: Rebecca Brown

Liaison (non-voting) from the Leadership Council
of the Presbytery of Des Moines: Carol Ferrell

**Stewardship and Mission Education Committee Report
May 2021**

[Appendix 10]

A. 2021 General Mission Pledges

To date we have received General Mission pledges and estimates from 31 of our 53 churches totaling **\$100,025**, an overall \$15,808 decrease below 2020 pledges from these same churches. Two churches make pledges to other mission partners in lieu of General Mission.

Breaking down these General Mission pledges, responding churches intend to give this year:

- \$36,584.70 to the mission of the General Assembly
- \$18,821.05 to the mission of the Synod of Lakes and Prairies
- \$44,619.25 to the mission of our Presbytery, the Presbytery of Des Moines

Three of our 53 churches (6%) increased their pledges over their 2020 pledge. Twenty churches (38%) continued their pledges at the 2020 level. Six churches (11%) decreased their pledges compared with 2020 pledge amounts, and two churches elected not to make a pledge this year.

Thank you to those who have sent in their pledge forms! If your church has not yet submitted your 2021 pledge, a member of SME will be contacting you during the month of May. Your mission pledges are welcome any time.

B. Special Offerings

We celebrate those churches who gave in 2020 to the denominational Special Offerings (One Great Hour of Sharing; Pentecost; Peace and Global Witness; and Christmas Joy). The following churches gave to at least three out of four Special Offerings:

- Ankeny (four for four!)
- Atlantic, First United (four for four!)
- Heartland
- Corning, First
- Oskaloosa, First
- Windsor
- West Des Moines, Covenant
- Winterset, First United (four for four!)

Thank you to all 32 churches that supported at least one Special Offering in 2020! **If you believe your congregation should appear on this list, please understand that the Presbytery office was in transition last year.** Kindly contact Annika Lister Stroepe to correct the record.

We encourage you to have your sessions approve the collection of these offerings before they occur. Some churches approve the special offerings they will collect all at once. Plan now for:

The **Pentecost Offering (GA)** allows us to invest in faith formation of our youth and join in ministries that address the needs of at-risk children and encourage, grow and support our children, youth and young adults. Forty percent of the money collected stays with the local church to use as it sees fit. This offering will be collected during Pentecost which is **May 23** this year.

The Theological Education Fund (GA) supports future pastors. It combines gifts from Presbyterians for students at Presbyterian seminaries throughout the U.S. The fund is our best hope of ensuring the church of Christ is prepared to serve long into the future. This year's Theological Education Sunday is **September 19**, but you may celebrate theological education any time.

C. Stewardship education:

Stewardship Kaleidoscope offers education, worship, and amazing opportunities for growth in stewardship and generosity. This year's conference will be September 13-15, with over two dozen workshops in person in Cincinnati, OH or selected workshops available for virtual attendees. Find more information and register at <https://stewardshipkaleidoscope.org/conference/>

Committee members:

- a. Class of 2021: RE Peri Van Tassel (Covenant) and TE Nathan Williams (Covenant, moderator)
- b. Class of 2022: RE Joyce Hoffman (Heartland)
- c. Class of 2023: TE Kip Harris (Scotch Ridge) and TE Kirsten Klepfer (Grinnell)

Respectfully submitted,

TE Nathan Williams, moderator (West Des Moines, Covenant)

Phone: 515-225-2254

Email: pastor@wdmcovenant.org

**FIRST UNITED PRESBYTERIAN CHURCH
WINTERSET, IOWA**

[Appendix 11]

**MINUTES
SPECIAL MEETING OF THE CONGREGATION
SUNDAY, APRIL 18, 2021**

A special meeting of the congregation of First United Presbyterian Church in Winterset was called to order at 11:20 a.m. on Sunday, April 18, 2021 in the sanctuary with prayer led by Pastor Randy Lubbers. Without objection, Pam Deichmann was appointed clerk pro tem. Without objection, it was reported that proper notification had been given and that a quorum was certified with 28 members present. As communicated in advance, the only item of business on the docket was the congregation's approval of the sale of church property.

**RECOMMENDATION FROM THE SESSION:
TO APPROVE THE SALE OF THE PROPERTY**

BACKGROUND (Kevin de Regnier, Property and Finance Committee)

Tuesday, March 23, 2021, the session voted to accept an offer of \$117,500 for Hope Home. After expenses of the sale (approximately \$4,186) and payment of the mortgage balance of \$42,656, it is anticipated that the net proceeds to the Church will be approximately \$70,658.

DISCUSSION

As part of the discussion on the recommendation, gratitude was expressed for those who had been most actively involved in the ministry of the Hope Home including the committee, and gratitude was voiced by Paul & Darla Millhollin for the outstanding support of the ministry by the congregation and for the privilege and joy of helping families on the verge of homelessness over the many years of the ministry.

RECOMMENDATION APPROVED by the congregation unanimously.

Meeting was adjourned at 11:40 a.m. with prayer led by Pastor Randy.

Respectfully submitted,

Pam Deichmann, clerk pro tem

Trinity United Presbyterian Church
Indianola, Iowa
Called Congregational Meeting
May 16, 2021

[Appendix 12]

The congregation of Trinity United Presbyterian Church met at 10:45 a.m. on Sunday May 16, 2021 in a called congregational meeting for the purpose of discussing the proposal to sell the church manse and adjusting the pastor's Total Effective Salary as a result of the proposed sale. Reverend David Endriss, moderator, opened the meeting with prayer after determining a quorum was present.

It was **moved** by Al Farris, and seconded by David Grissom Jr. to allow Rev. Annika Lister Stroope speaking privilege for this meeting. Motion carried. Annika is Administrative Executive and Stated Clerk for the Presbytery of Des Moines.

Pastor Endriss then left the sanctuary for the following part of the meeting.

Elder Jim Thorius presented the history of the process for these proposals. The current numbers of churches with manses, in congregations of our size, are few. Most new pastor candidates prefer churches to offer housing allowances in place of a manse. The current utility allowance for the pastor would be rolled into the adjusted compensation package. The sale of the manse would be a project of Property Committee and A & F Committee as well as the Endowment Committee.

If approved, the Presbytery Property committee would then review the proposal for their approval.

Jim Thorius, David Grissom Jr. and Annika Lister Stroope fielded questions from the congregation. Tom Kimball and Larry Lepper also helped with explanations of financial questions.

After discussion and questions the following proposal was presented:

The church manse will be sold for no less than \$220,000 sale price, and the pastor's Total Effective Salary will be amended to include a housing allowance.

It was **moved** by David Grissom Jr. and seconded by Marilyn Lawson to approve this proposal. The motion carried.

After more discussion and questions the following proposal was presented:

The pastor's Total Effective Salary will be increased by \$18,500 annually to include a housing allowance.

This will be prorated for the remainder of 2021, once the sale takes place, and begin in full starting January 1, 2022.

It was moved by David Grissom Jr. and seconded by Al Wood to approve this proposal. The motion carried.

Pastor Endriss was asked to rejoin the meeting.

The minutes of the meeting were read.

It was **moved** by Larry Lepper and seconded by Al Farris to approve the minutes.

Motion carried.

Pastor Endriss closed the meeting with prayer.

It was moved by David Grissom Jr. and seconded by Dave Grissom to adjourn the meeting.

Motion carried.

Respectively submitted

Brad Eveland

Clerk of Session

Presbytery Report

Presbytery of Des Moines

For the period ended July 31, 2021

Appendix 6



Prepared by

Corwin, Reichter & Company, P.C.

Prepared on

August 5, 2021

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Statement of Financial Position

As of July 31, 2021

	As of Jul 31, 2021	As of Jul 31, 2020 (PY)	Total Change
ASSETS			
Current Assets			
Bank Accounts			
1000 Checking	122,232.39	689,716.29	-567,483.90
1105 Money Market	262,579.69	647,305.76	-384,726.07
1180 Certificates of Deposits	0.00	314,251.78	-314,251.78
Total Bank Accounts	384,812.08	1,651,273.83	-1,266,461.75
Accounts Receivable			
1200 Accounts Receivable	130,667.79	158,679.14	-28,011.35
Total Accounts Receivable	130,667.79	158,679.14	-28,011.35
Other Current Assets			
1220 Allowance for Uncollectible Accounts	-22,000.00	-22,000.00	0.00
1250 Undeposited Funds	5,310.99	0.00	5,310.99
1280 Inventory Asset	0.00	663.68	-663.68
1290 Prepaid Expenses	0.00	5,000.00	-5,000.00
1300 Investments	2,024,614.88	566,210.97	1,458,403.91
1320 Life Inc Char Int-Restricted	1,286.51	1,227.57	58.94
1321 Pastors Seminar Fund	21,222.83	19,562.66	1,660.17
1410 Due from Others	841.90	0.00	841.90
Total Other Current Assets	2,031,277.11	570,664.88	1,460,612.23
Total Current Assets	2,546,756.98	2,380,617.85	166,139.13
Fixed Assets			
1510 Office Equipment	22,143.64	22,143.64	0.00
1520 Real Estate - Buildings	97,500.00	112,551.23	-15,051.23
1590 Accumulated Depreciation	-62,828.91	-59,816.55	-3,012.36
Total Fixed Assets	56,814.73	74,878.32	-18,063.59
TOTAL ASSETS	\$2,603,571.71	\$2,455,496.17	\$148,075.54
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 Accounts Payable	1,350.00	16,006.11	-14,656.11
Total Accounts Payable	1,350.00	16,006.11	-14,656.11
Credit Cards			
2120 Credit Card	0.00	6.00	-6.00
Total Credit Cards	0.00	6.00	-6.00
Other Current Liabilities			
2300 Trust Funds	30,166.80	37,671.33	-7,504.53
Total Other Current Liabilities	30,166.80	37,671.33	-7,504.53
Total Current Liabilities	31,516.80	53,683.44	-22,166.64

	As of Jul 31, 2021	As of Jul 31, 2020 (PY)	Total Change
Long-Term Liabilities			
2520 PPP Loan - West Bank	0.00	36,200.00	-36,200.00
Total Long-Term Liabilities	0.00	36,200.00	-36,200.00
Total Liabilities	31,516.80	89,883.44	-58,366.64
Equity			
3100 Net Assets, without Donor Restrictions	2,334,924.91	2,381,274.04	-46,349.13
3500 Net Assets With Donor Restrictions	125,930.85	105,661.64	20,269.21
3998 Retained Earnings	0.00	0.00	0.00
Net Income	111,199.15	-121,322.95	232,522.10
Total Equity	2,572,054.91	2,365,612.73	206,442.18
TOTAL LIABILITIES AND EQUITY	\$2,603,571.71	\$2,455,496.17	\$148,075.54

YTD Actuals vs Budget Summary

January - July, 2021

				Total
	Actual	Budget	over Budget	% of Budget
INCOME				
4000 Total Per Capita	246,960.00	246,960.00	0.00	100.00 %
4002 Synod Support Staff Salaries	5,833.38	5,833.34	0.04	100.00 %
4004 Presbytery General Mission	49,023.48	55,000.00	-5,976.52	89.13 %
4009 Donations	203.00		203.00	
4020 Interest Income	4,649.82	947.91	3,701.91	490.53 %
4024 Investment Income	109,914.39	20,400.00	89,514.39	538.80 %
4100 Designated Gifts	3,000.00		3,000.00	
4300 Youth Mission Revenue		11,200.00	-11,200.00	
4820 Misc Income	7,960.00		7,960.00	
Total Income	427,544.07	340,341.25	87,202.82	125.62 %
GROSS PROFIT	427,544.07	340,341.25	87,202.82	125.62 %
EXPENSES				
5100 Governance Expenses	105,566.24	111,482.94	-5,916.70	94.69 %
5200 Administrative Expense	26,802.00	26,213.59	588.41	102.24 %
5300 Office Expense	5,362.34	13,883.34	-8,521.00	38.62 %
5500 Personnel	-2,677.48		-2,677.48	
5600 Shared Services	158,666.69	158,666.66	0.03	100.00 %
6000 Designated Expenses	3,000.00		3,000.00	
6100 Extension of Ministries	18,083.59	31,033.35	-12,949.76	58.27 %
6200 Support of Local Ministries		2,333.32	-2,333.32	
6300 Youth Mission Expenses	1,541.54	11,200.00	-9,658.46	13.76 %
Total Expenses	316,344.92	354,813.20	-38,468.28	89.16 %
NET OPERATING INCOME	111,199.15	-14,471.95	125,671.10	-768.38 %
NET INCOME	\$111,199.15	\$ -14,471.95	\$125,671.10	-768.38 %

A/R Aging Summary

As of July 31, 2021

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Allerton United Presbyterian Church					3,465.00	3,465.00
Ankeny Presbyterian Church	13,412.50					13,412.50
Atlantic First United Presbyterian Church	2,725.00					2,725.00
Audubon First Presbyterian Church	2,500.00				4,050.00	6,550.00
Brooklyn First Presbyterian Church					3,420.00	3,420.00
Clive Heartland Presbyterian Church	6,202.50					6,202.50
Corning First Presbyterian Church	3,747.50					3,747.50
Creston First Presbyterian Church					4,860.00	4,860.00
Creston Platte Center Presbyterian Church	1,320.00					1,320.00
Diagonal United Church					1,080.00	1,080.00
DM Central Presbyterian Church	5,000.00					5,000.00
DM First Arabic Presbyterian Church					990.00	990.00
DM First Presbyterian Church	2,200.00				2,520.00	4,720.00
DM Fort Des Moines Presbyterian Church					720.00	720.00
DM Park Avenue Presbyterian Church	1,783.00					1,783.00
DM Westminster Presbyterian Church	19,050.00					19,050.00
Greenfield First Presbyterian Church	1,194.38				765.00	1,959.38
Grimes First Presbyterian Church	2,915.86					2,915.86
Grinnell First Presbyterian Church	5,208.30					5,208.30
Halferty, Melanie	350.00					350.00
Hartford Community United Presbyterian Church	2,970.00					2,970.00
Indianola Trinity United Presbyterian Church	5,680.00					5,680.00
Johnston St Paul Presbyterian Church					6,570.00	6,570.00
Knoxville First Presbyterian Church	1,500.00					1,500.00
Lucas First Presbyterian Church	890.00					890.00
Malcom First United Presbyterian Church					1,125.00	1,125.00
Monroe Presbyterian Church					4,050.00	4,050.00
Moore, Family	700.00					700.00
Newton United Presbyterian Church	2,218.75					2,218.75
Overlin, Helen & Bobby	450.00					450.00

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Perry First Presbyterian Church	855.00					855.00
Sigourney First Presbyterian Church					1,845.00	1,845.00
WDM Covenant Presbyterian Church	4,750.00				3,240.00	7,990.00
Windsor Heights Windsor Presbyterian Church	4,345.00					4,345.00
TOTAL	\$91,967.79	\$0.00	\$0.00	\$0.00	\$38,700.00	\$130,667.79

A/P Aging Summary

As of July 31, 2021

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Corwin, Reichter & Company, PC	1,350.00					1,350.00
TOTAL	\$1,350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,350.00

Year to Date Per Capita Payments

January - July, 2021

			Total
	Jan - Jul, 2021	Jan - Jul, 2020 (PY)	Change
Adair First Presbyterian Church	2,295.00	2,250.00	45.00
Allerton United Presbyterian Church		3,915.00	-3,915.00
Ankeny Presbyterian Church	4,387.50	4,500.00	-112.50
Atlantic First United Presbyterian Church	2,000.00	500.00	1,500.00
Bedford United Christian-Presbyterian Church	765.00	765.00	0.00
Carlisle Scotch Ridge Presbyterian Church	2,295.00		2,295.00
Centerville First Presbyterian Church	1,980.00	1,980.00	0.00
Chariton First Presbyterian Church	1,035.00	1,260.00	-225.00
Clive Heartland Presbyterian Church	5,722.50	7,110.00	-1,387.50
Corning First Presbyterian Church	2,497.50	3,240.00	-742.50
Creston Platte Center Presbyterian Church	990.00	990.00	0.00
Dallas Center First Presbyterian Church	7,830.00	8,235.00	-405.00
Deep River United Church	405.00	405.00	0.00
Dexter First Presbyterian Church	1,035.00	810.00	225.00
Diagonal United Church		1,080.00	-1,080.00
DM Central Presbyterian Church	22,365.00	23,580.00	-1,215.00
DM Douglas Avenue Presbyterian Church	3,645.00	3,645.00	0.00
DM First Presbyterian Church	1,192.50		1,192.50
DM Fort Des Moines Presbyterian Church	720.00		720.00
DM Park Avenue Presbyterian Church	1,575.00	1,755.00	-180.00
DM Union Park Presbyterian Church	2,250.00	2,250.00	0.00
DM Westminster Presbyterian Church	26,670.00	27,221.25	-551.25
Earlham First Presbyterian Church	1,260.00	1,485.00	-225.00
Gibson First Presbyterian Church	855.00	945.00	-90.00
Greenfield First Presbyterian Church		382.50	-382.50
Grimes First Presbyterian Church	2,674.14	2,600.46	73.68
Grinnell First Presbyterian Church	4,545.00	4,410.00	135.00
Guthrie Center First Presbyterian Church	1,710.00	1,035.00	675.00
Hartford Community United Presbyterian Church	2,070.00	1,023.75	1,046.25
Indianola Trinity United Presbyterian Church	10,665.00	8,190.00	2,475.00
Johnston St Paul Presbyterian Church		2,350.00	-2,350.00
Knoxville First Presbyterian Church	937.50	1,125.00	-187.50
Lenox United Presbyterian Church	7,785.00	8,100.00	-315.00
LeRoy United Presbyterian Church	1,665.00	1,710.00	-45.00
Lucas First Presbyterian Church	765.00	855.00	-90.00
Monroe Presbyterian Church		2,700.00	-2,700.00
Mount Ayr United Baptist-Presbyterian Church	2,835.00		2,835.00
Newton First Presbyterian Church	5,850.00	6,435.00	-585.00
Newton United Presbyterian Church	1,867.50	1,935.00	-67.50
Oskaloosa First Presbyterian Church	6,840.00	7,020.00	-180.00
Ottumwa First Presbyterian Church	3,960.00		3,960.00

			Total
	Jan - Jul, 2021	Jan - Jul, 2020 (PY)	Change
Ottumwa Westminster Presbyterian Church	810.00	945.00	-135.00
Perry First Presbyterian Church	855.00	877.50	-22.50
Sharpsburg Presbyterian Church	3,195.00	3,195.00	0.00
WDM Covenant Presbyterian Church	3,240.00	3,285.00	-45.00
Windsor Heights Windsor Presbyterian Church	1,750.00	1,750.00	0.00
Winterset First United Presbyterian Church	3,330.00	1,665.00	1,665.00
TOTAL	\$161,119.14	\$159,510.46	\$1,608.68

Appendix 7

Dennis Sang

Statement of Faith

I do believe that God is the creator, God is love, and everything is in God's hands. I believe in the trinity of God: The Father, the Son, and the Holy Spirit. God is justice for everyone, all human beings are equal in God's presence and God is always present with us. I believe our God is the one true God: there are no other gods and our God is higher than everything.

I believe that human beings are created in the image of God. We are created to do good work for the glory of God and to be in fellowship with God. We are created to have free will with a choice of doing the right things for good. Human beings are created to have dominion over all creatures in the right way. I believe we are created to love one another. I believe that God calls everyone to be God's people. Since the Garden of Eden human beings have fallen, but our heritage is that God saves us through Jesus Christ his only begotten Son. Sometimes we turn away from God and have sinned but God still loves us even when we do not deserve love and brings us back in God's hand and presence. We are saved by God's grace alone, there is nothing we did but we are saved by God's grace. We all are called to have a relationship with God and to do justice.

I believe Jesus Christ is the son of God, and Jesus Christ is the second person of the Trinity. I believe that Jesus Christ took on human nature and came to the world to save humankind. He died on the cross and the third day he was raised from the dead. I believe in all the miracles of Jesus Christ and Jesus's teachings. Jesus Christ not only saves us from our sins but also called us to do good works, and he sends us to proclaim the Gospel and make the disciples. I believe Jesus Christ is not only my Savior but also my friend, my way, my light, and my everything.

I believe the Holy Spirit is the third person of God. The Holy Spirit is always present among us on behalf of Jesus Christ. I believe the Holy Spirit is the one who guides me in the right way and comforts me when I am falling. The Holy Spirit is working in the church and sustains the Church in the right way. I believe the Holy Spirit is working in the church to renew and comfort, and bring us into the presence of God. The Holy Spirit is always present and active in the church and among the people.

I believe that the church is the body of Christ. The church is not just a building or organization but it is the community of the people called out by Jesus Christ. I believe the mission of the church is to reach out to those in need and strive for those around us. I believe the mission of the church is to be engaged in the horizontal dimension— social, political, economic, and ecological transformation in the world.

I believe that Scripture is the living word of God. I believe Scripture is an important center in Christian lives. The guide of the Scriptures shows us how to live, what to do and draws us near to God. The Scripture is the word of God and we have to be careful when we interpret it. I believe Christians cannot be separate from Scripture.

I believe in the sacraments of baptism and communion. I believe to be baptized is to have a new life in Christ. When we are baptized, we not only encounter forgiveness of sin but also encounter God's grace, which brings us into the new community --- the community of Jesus Christ. I believe baptism must be the first step that we practice in our Christian faith for the ministry of the Lord. I believe in the Lord's Supper and the significance of partaking in it; we restore our spiritual lives with the blood of Jesus Christ and in the remembrance of his death and faith in his second coming. I believe the celebration of the Lord's Supper renews our spiritual lives.

Appendix 8

Committee on Preparation for Ministry Report
Sept. 18, 2021

The Committee recommends the following actions:

1. That Candidate Ellen Keyser Endelman be allowed to complete the Bible Content Exam through alternate means of examination. (BOO G-2.0610)
 Reasons for this recommendation: Due to Ellen's medical leave for the past year and a half, the traditional Annual Review format was inappropriate. Ellen submitted comprehensive commentary about medical, spiritual, educational and personal events and developments which was reviewed and discussed. Ellen's health is much improved overall although there are still concerns; she will mark the one-year anniversary of her bone marrow transplant on August 28. She transferred to Chicago Theological Seminary and should be able to complete M.Div. classwork through synchronous online classes in three semesters. Ellen had hoped to work as a Hospice Chaplain but had to withdraw from this position since she is medically unable to be vaccinated against COVID-19 or other diseases at this time.

Ellen is registered to take the "standard form" Worship and Sacraments Ordination Exam on September 23. Her need for accommodations to take the Bible Content Exam was discussed. CPM will present rationale for Ellen to be allowed to use alternate means to complete the Bible Content Exam to Presbytery on September 18 and will move that the following alternate means be approved: verbal instead of written questions and responses; examination based on knowledge of major themes, important concepts, context – "tell me what you know about . . . "; a one-on-one "interview" format (possibly via Zoom) with someone not previously involved with Ellen; three hours maximum time limit plus time for break if needed; and a 30 minute "pre-test" ahead of the actual exam to verify that format and procedure will allow Ellen to demonstrate her knowledge of Bible content satisfactorily.

2. That Dawt Lian "Dennis" Sang, a member in good standing of Ankeny Presbyterian Church in Ankeny, recommended by the Session of that congregation and having been an Inquirer for more than one year, be enrolled as a Candidate in seeking to become a Minister of Word and Sacrament (Teaching Elder).
3. That Dwight Tomes be approved as Ruling Elder reader, Sandy Wagener be approved as Ruling Elder alternate reader, and Marcy Campbell be approved as Teaching Elder reader of Ordination Exams in 2022.

The Committee reports the following:

1. The Committee conducted a final assessment of RE Amy McGriff's readiness to receive a commission, as outlined in the *Procedures, Program and Policies* for becoming a Commissioned Pastor/Commissioned Ruling Elder in the Presbytery of Des Moines, following which the Committee certified Amy adequately prepared to be examined by the Commission on Ministry (COM) for designation as a Commissioned Pastor/Commissioned Ruling Elder in the Presbytery of Des Moines.

2. The Committee granted a request from Inquirer Amy McGriff to withdraw from the process seeking to become a Minister of the Word and Sacrament (TE). G-2.0609

Committee members:

- TE Betty Sandy (HR)
- RE Dwight Tones (Des Moines, Central)
- CP Bob Waldron (Earlham, First)
- TE Jessica Wietzke (Grimes, First)

Respectfully Submitted,
CP Linda Curtis-Stolper, Moderator (Newton, First)

Appendix 9

Des Moines Presbytery Crisis Team Meeting

March 30, 2021

Attendees: Lynne Hanna, Tim Maxa, Myrna Rummer, Sandy Wagener, Annika Lister Stroope *ex officio*

Called to order with prayer at 4:06 pm.

Sandy Wagener as immediate past presbytery moderator volunteered to moderate.

Crisis Team description needs updated, one item needs to be designation of Crisis Team moderator. This will be discussed at a future meeting.

Review of March 15, 2021 memo to Crisis Team from Camp and Youth Ministries Committee.

Suggestion of Dawt (Dennis) Lian Sang currently under care of Des Moines COM, to participate. Tim will communicate this suggestion.

Myrna raised question of #17 of the memo re: household/cohort groups not wearing masks and would like the mask requirement tightened up. Discussion about details of paperwork, parent communication, etc.

Suggestions about disclaimers for parents to sign.

Maxa moved that Camp and Youth Ministries Committee be allowed to move ahead with the 2021 in-person week at Wesley Woods camp following the guidelines in March 15, 2021 memo and Wesley Wood's 2021 guidelines and that parents sign a disclaimer that the presbyteryf not be held liable. Second and approved.

Meeting closed with prayer at 4:40pm

Mission Executive's Report to Presbytery of Des Moines
September 18, 2021

Appendix 10

As I reported in the last Presbytery meeting, I believe that our priority in the area of mission should be to help our members and congregations to deepen their understanding of the church's calling and role in God's mission and our identity as God's people, as Christ's ambassadors. So, this continues to be the focus of my work.

An important part of my work is being in churches, meeting with sessions and mission committees, and I enjoy it quite a lot.. So, I've been doing just that, and I would love to meet with your session and mission committee. Please let me know when I can visit (either in person or by video conferencing).

Two mission trips are coming up: US-Mexico border in December 2021, and Israel-Palestine in March 2022. The purpose of these trips is not to "do" something or to "serve," and certainly not Christian tourism. Rather, the purpose is to learn what God's doing among sisters and brothers in other parts of the world, to deepen our understanding of what it means to be disciples of Christ, and to experience the body of Christ that is the Church universal.

I am looking into the possibility of the Presbytery sponsoring a refugee family(ies) from Afghanistan. Thank you to Sandy Wagener for suggesting the idea. Please let me know if your congregation would be interested in taking part of this ministry.

Camping & Youth Committee – I want to thank Barb & Dennis Britson and Tim Maxa for their work and leadership in the Summer Camp. It was another great success and a kids had a blast. Preparation for Triennium 2022 is underway. Laura Schieber, Covenant PC, has agreed to be the registrar. More information will be forth coming.

Living Legacy is ready to start giving ministry grants next year. Applications will be on the website in February.

I am grateful to be in ministry with you all, and with my colleagues Annika, Ian, and Jeannie.

Amgad Beblawi

The Commission on Ministry continues to meet monthly. We make the following recommendations to the presbytery:

1. In mid 2021, members of COM began the process of investigating our current minimum salary rate for teaching elders. In the past we have tied our increases to the projected rates for the Cost-of-Living Increases set by the Social Security Administration. The past few years we as a presbytery have had increases at 2% each year which has more than covered the increase in the cost-of-living allowance. This year economists are predicting a 6.2% increase to the COLA. The rate will be set in October after the economic numbers for the third quarter are in. Below is a sampling of the current economic thinking.

CNBC articles of August 11 & 24, 2021

Forbes Magazine - August

AARP – August

According to data from the U.S. Bureau of Labor Statistics (BLS), inflation has been picking up in a big way over the past year. On Aug. 11, the BLS released data showing a 6% increase in the CPI-W over the trailing 12 months. New consumer price index data points to a possible 6.2% cost-of-living adjustment for Social Security recipients for 2022, according to the latest estimates.

Social Security's annual COLA is calculated each year based on the Consumer Price Index for Urban Wage Earners and Clerical Workers, or CPI-W. The official calculation, which is typically released by the Social Security Administration in October, is based on the average of July, August and September data. "With one third of the data needed to calculate the COLA already in, it increasingly appears that the COLA for 2022 will be the highest paid since 1983 when it was 7.4%," said Mary Johnson, Social Security policy analyst. In 2021, the Social Security COLA was 1.3%.

Gasoline, for example, has risen 41.8% over the past 12 months, and is helping to push the COLA estimate up. The broader consumer price index rose 5.4% in July compared to a year earlier, driven mostly by rising food and energy prices, according to data released by the Bureau of Labor Statistics on Wednesday.

While people may think an approximate 6% benefit increase is good news, it's important to remember it's not necessarily additional income, said Patrick Hubbard, research associate at the Center for Retirement Research at Boston College. "Everything is 6% more expensive these days and is only the minimum needed to maintain the purchasing power that you've had all along," Hubbard said.

With all this in mind, the Des Moines Presbytery COM is recommending a 6% increase to the minimum effective salary rate, effective January 1, 2022. The 2021 rate is \$49,926 – the 2022 rate would be \$52,920.

2. **The Commission on Ministry recommends that Amy McGriff be commissioned to serve the Oskaloosa First Presbyterian Church as commissioned ruling elder/pastor.** Assuming the way be clear, we propose that the commissioning service be held during September 18 presbytery meeting.

3. **The Commission on Ministry recommends to the presbytery the following changes to the Manual of Operations of the Presbytery of Des Moines. Items to be removed shown with a strikethrough and items to be added in bold.**

1. 13.2.5.1

Schedule boundaries/ethics training ~~at least every two years~~ and to keep a record of those who have attended such events.

2. 13.2.7

The commission is authorized to act on behalf of Presbytery:

13.2.7.1 to ~~find in order~~ **confirm** calls issued by churches;

and then adjust the numbering for the current 13.2.7.1 through 13.2.7.4

3. 13.2.7.2 (with the new numbering this will be 13.2.7.3)

to approve the examination of and approve membership of ministers of the Word and Sacrament and ~~lay pastors~~ **Commissioned Ruling Elders** transferring from other presbyteries;

4. 13.2.8

~~Commissioned Lay Pastors~~ **Commissioned Ruling Elders**: The Commission shall recommend to Presbytery for approval of all actions with regard to commissioning **ruling elders** ~~lay pastors~~.

5. 13.2.13

Pension Representative: The ~~Stated Clerk of the Presbytery~~ **Pastor to the Presbyteries** shall serve as the Board of Pension's' Representative, to resource the Commission and the Presbytery and to coordinate retirement and memorial recognitions of ministers.

6. 13.2.14

Continuing Education and Pastoral Care: The Commission shall review regularly the continuing education and personal well-being of ministers of the Word and Sacrament **and Commissioned Ruling Elders** ~~lay pastors~~.

7. 13.2.15

The Commission shall provide for ~~ethics/boundaries~~ boundaries/ethics training opportunities ~~at least every other~~ year.

The Commission on Ministry took the following actions, and we are reporting them to the presbytery for information.

1. Approved the updated temporary covenant for Mount Ayr United Baptist Presbyterian and TE Ed Wegele.
2. Approved TE Pat Summers as Moderator for Malcom First Presbyterian Church session.
3. Approved the Dissolution of the Call between TE Ben Nti and Brooklyn First Presbyterian Church.
4. Approved TE Kristin Pike as Moderator for Brooklyn First Presbyterian Church session.
5. Approved our 2022 Budget Request to the Budget and Finance Committee
6. Approved granting the status of Honorably Retired to the Rev. Judy Winkelpleck.

Additional Information for the presbytery:

1. The COM is working on coordinating a boundary training event for the last weekend in October to be held via Zoom. Also, we are reviewing some other online training programs that might be used to satisfy the boundary training requirement.
2. Platte Center Presbyterian Church will celebrate its 150th Anniversary on Sunday, October 10, 2021. Worship will be at 10:00 a.m. and a time of fellowship and refreshments will follow.
3. We continue to work with Ian as Pastor to the Presbyteries and our webmaster to get all the necessary forms on the website so in the future you may be able to submit those electronically.
4. Three COM members have completed the 5-day Mediation Skills Training Institute offered by the Lombard Mennonite Peace Center.

The Commission continues to work diligently to serve the pastors and churches of this presbytery.

Respectfully submitted,

Myrna Rummer
COM Moderator

Rev. Jessica Paulsen
COM Secretary