



Presbytery of Des Moines

REV. PHILIP W. BARRETT, GENERAL PRESBYTER & STATED CLERK
E-MAIL: PBARRETT@DMPRESBYTERY.ORG

July 8, 2015

CALL TO A SPECIAL MEETING

A Special Meeting of the Presbytery of Des Moines has been called for Saturday, July 18, 2015. The meeting will be held at the Covenant Presbyterian Church in West Des Moines, Iowa. Directions and a map are included with this Call.

This meeting has been requested by the Leadership Council of the Presbytery. Using guidance from the 2009-2011 *Book of Order*, Section G-11.0201, the makeup of the Council meets the criteria of members required for the calling of a special meeting – two Ruling Elders and two Teaching Elders, the two Ruling Elders being from different churches.

Registration will begin at 8:30 a.m., and the meeting will convene at 9:00 a.m. It is anticipated that the meeting will end by 2:00 p.m. Refreshments will be served during the registration time.

A box lunch will be served. If you plan on attending this meeting, you must make a reservation for lunch, which will be \$10. Your reservation must be received by **12:00 Noon on Wednesday, July 15, 2015**. You may pay your \$10 when you register for the meeting on Saturday, July 18, 2015, as has been the normal procedure. This will now be our regular routine to make reservations for each new meeting. This applies to all minister members, commissioners or visitors, which includes all council, committee, commission or task force members that also wish to attend. All are welcome and this will help us provide our host church with a number of those to expect for lunch at each meeting. Please call the Presbytery Office at 515-276-4991 or email Betty Dyer at bdyer@dmpresbytery.org to make your reservation.

The purpose of the meeting is to:

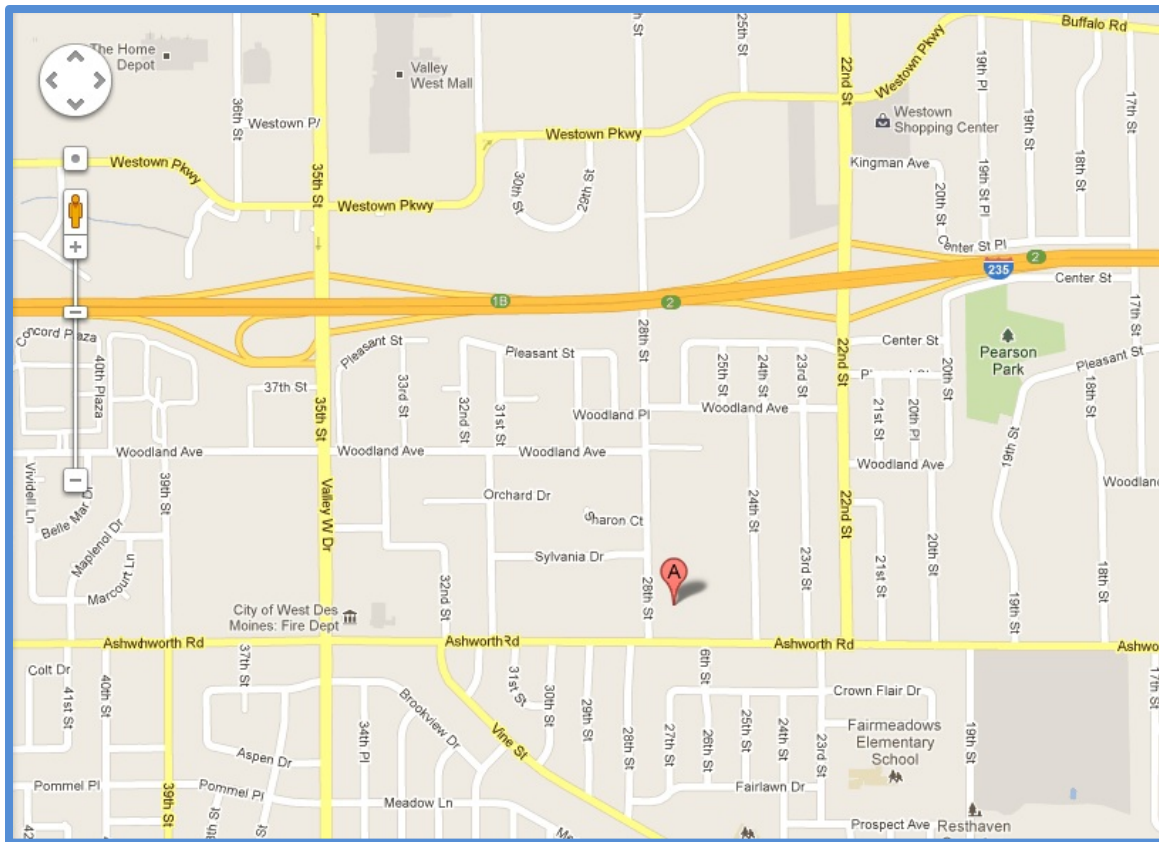
- receive and discuss initial new staffing plan
- receive and discuss State of the Presbytery Report
- receive a report on transition plans for the Presbytery

No other business may be conducted at this meeting.

Materials related to the business for the meeting will be sent out early next week.

If there are any questions about this meeting, please contact me at 515-276-4991 or pbarrett@dmpresbytery.org.

Philip W. Barrett
Stated Clerk

Map to Covenant Presbyterian Church in West Des Moines, Iowa:

Driving Directions: Covenant Presbyterian Church is located at 1025 28th St., West Des Moines, Ia. It is located on the north side of the street. Please use the **east** entrance of the building to enter for the meeting.

- **From the east:** From I-80 east of Des Moines, take Exit 137A. Follow I-235 through Des Moines and take Exit 2 into West Des Moines/Clive. Turn left onto 22nd Street and follow it to Ashworth Road. Turn right onto Ashworth and the church will be on the right. Please enter the building on the **east** side.
- **From the west:** From I-80 west of Des Moines, continue on into West Des Moines on I-235. Take Exit 2 – the 22nd Street Exit in West Des Moines/Clive. Turn right onto 22nd Street. When you reach Ashworth Road, take a right. The church will be on your right. Please enter the building on the **east** side.
- **From the south:** Join up with Hwy 5 North at any entrance on the south side of Des Moines. Follow Hwy 5 until it flows into I-35 North. Take Exit 72A onto I-235 East. Take Exit 2 – the 22nd Street Exit into West Des Moines/Clive. Turn right onto 22nd Street. When you reach Ashworth Road, take a right. The church will be on your right. Please enter the building on the **east** side.

Parking: Parking is available in the parking lot areas to the north and east of the church

Building Accessibility: Every door into the building is handicapped accessible.

GUIDELINES FOR PARTICIPATION IN PRESBYTERY MEETINGS

Meetings of our Presbytery are always special because it is a time for the Presbytery family to gather for conversations, business and fellowship. Many different people come to a Presbytery meeting for many different reasons.

When our Presbytery meets, we welcome and encourage participation. There are times, however, that participation is limited. Those times are ordinarily when our Presbytery is conducting its formal business. Because our Presbyterian structure calls for elected Commissioners to determine direction and act on business, only those who are elected Commissioners or are members of our Presbytery are allowed to participate in discussions or voting. Visitors and guests become observers of the process at that time.

At other times in our meetings, each person present is invited to participate in dialogues, conversations, or other activities. Such times include worship, special thematic presentations and small group discussions.

If you are not sure when you may participate in what is happening in the meeting, please talk to the Moderator or Stated Clerk individually.

PARLIAMENTARY PROCEDURES AT-A-GLANCE

TO DO THIS	YOU SAY THIS:	MAY YOU INTERRUPT SPEAKER?	MUST YOU BE SECONDED?	IS THE MOTION DEBATABLE?	IS THE MOTION AMENDABLE?	WHAT VOTE IS REQUIRED?
Adjourn the meeting	"I move that we adjourn."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Majority vote required
Recess the meeting	"I move that we recess until..."	May not interrupt speaker	Must be seconded	Not debatable	Amendable	Majority vote required
Complain about noise, room temp, etc.	"Point of privilege."	May interrupt speaker	No second needed	Not debatable	Not amendable	No vote required ³
Suspend further consideration of something	"I move we table it."	May not interrupt speaker	Must be seconded	Not Debatable	Not amendable	Majority vote required
End debate	"I move the previous question."	May not interrupt speaker	Must be seconded	Not Debatable	Not amendable	Two-thirds vote required
Postpone consideration of something	"I move we postpone this matter until..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Have something studied further	"I move we refer this matter to a committee."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Amend a motion	"I move that this motion be amended by..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Introduce business (a primary motion)	"I move that..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
¹ The motions or points above are listed in established order or precedence. When any one of them is pending, you may not introduce another that is listed below it. But you may introduce another that is listed above it. ² In this case, any resulting motion is debatable. ³ Chair decides						
Object to procedure or to a personal affront	"Point of order."	May interrupt speaker	No second needed	Not debatable	Not amendable	No vote required, chair decides
Request information	"Point of information."	If urgent, may interrupt speaker	No second needed	Not debatable	Not amendable	No vote required
Ask for a vote by actual count to verify a voice vote	"I call for a division."	May not interrupt speaker ²	No second needed	Not debatable	Not amendable	No vote required unless someone objects ³
Object to considering some undiplomatic or improper matter	"I object to consideration of this question."	May interrupt speaker	No second needed	Not debatable	Not amendable	Two-thirds vote required
Take up a matter previously tabled	"I move we take from the table..."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Majority vote required
Reconsider something already disposed of	"I move we now (or later) reconsider our action relative to..."	May interrupt speaker	Must be seconded	Debatable if original motion is debatable	Not amendable	Majority vote required
Consider something out of its scheduled order	"I move we suspend the rules and consider..."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Two-thirds vote required
Vote on a ruling by the chair	"I appeal the chair's decision."	May interrupt speaker	Must be seconded	Debatable	Not amendable	Majority vote required
¹ The motion, points, and proposals listed above have no established order of precedence. Any of them may be introduced at any time – except when the meeting is considering one of the top three matters listed in the above chart (motion to adjourn, motion to recess, point of privilege). ² But division must be called for before another motion is stated. ³ Then majority vote is required.						

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PROPOSED DOCKET

July 18, 2015

Special Meeting

8:30 a.m.	Registration Begins Fellowship and Refreshments	
9:00	Call to Order & Morning Prayers	Shamaine Chambers King
	Opening Processes	Shamaine Chambers King
	Quorum Statement	
	Adoption of Docket	
	Reading and Explanation of Call	Phil Barrett
	Future Staffing Design Report	Tom Conrey
	State of the Presbytery Report	Kirsten Klepfer
12:00 Noon	Lunch & Discussions	
	Transition Report	Jim Howland
2:00	Adjournment and Benediction	