



## Presbytery of Des Moines

REV. PHILIP W. BARRETT, GENERAL PRESBYTER & STATED CLERK  
EMAIL: PBARRETT@DMPRESBYTERY.ORG

June 21, 2013

**TO:** Commissioners to the 492<sup>nd</sup> Stated Meeting (May 21, 2013)  
**FROM:** Philip W. Barrett, Stated Clerk  
**SUBJECT:** Minutes

You will find the Minutes of the 492<sup>nd</sup> Stated Meeting of the Presbytery of Des Moines held on May 21, 2013 at First Presbyterian Church of Oskaloosa following this letter. Most members are receiving the minutes by going online to download them from our Presbytery web site. Only those without Internet access receive printed copies.

Please read through these Minutes to both remind yourself of what occurred and to check them for accuracy. Please send any corrections directly to me, preferably in writing. This includes use of e-mail. ([pbarrett@dmpresbytery.org](mailto:pbarrett@dmpresbytery.org)).

We shared in a time of creative worship. We again spent a more informal time in conversing with committees and persons at tables rather than on the floor of the meeting. We heard from Ryan D. Smith, Presbyterian Representative to the United Nations, about human trafficking, and from Bob and Keiko Butterfield about their mission work in Portugal. We appointed several task forces and elected persons to fill some vacant positions in the Presbytery. We acted to change the first Stated Meeting of the year from the third Saturday in January to the second Saturday in February. We viewed a video from a cable television show, *Bizarre Foods*, which featured a meal involving the Sudanese folks at the Cottage Grove Church. You may remember some other things as well.

If you are attending the August 17, 2013 Presbytery Meeting as a commissioner, please remember to bring this minutes packet with you. Extra copies are not provided for those who neglect to bring them. If you are not attending as a commissioner, please pass this packet on to the person who is.

Thanks to all of you for your participation and service.

**REMEMBER** – The Call for the August, 2013 Presbytery Meeting will be posted on the Presbytery's Web site at [www.dmpresbytery.org](http://www.dmpresbytery.org) approximately 10 days prior to the meeting. Paper copies will only be sent to those who inform us that they do not have Internet access.

The Presbytery of Des Moines of the Presbyterian Church (U.S.A.) held its 492<sup>nd</sup> Stated Meeting at the First Presbyterian Church of Oskaloosa, Iowa, on May 21, 2013. The meeting was convened at 9:30 a.m. with prayer by Moderator Teaching Elder Jim Howland.

### FORMATION OF THE ROLL

The following commissioners and members were registered for this meeting (Present, Absent, Excused):

CHURCH	MINISTER	P/A/E	COMMISSIONER
Adair, First	Char Rief	A	A
Allerton, United	Ross Blount	E	A
Ankeny	Jim Koopman	P	Sue Nelson
Ankeny	Sue Tomlinson	P	-
Atlantic, First United	Holly Smith	P	Jill Rudy
Audubon, First	Roger Claxton	P	Tom Barnes
Bedford, United	Randy S. Allman	E	A
Brooklyn, First	John Reynolds, Jr.	P	A
Carlisle, Scotch Ridge	VACANT	-	A
Centerville, First	Suzanne Gorhau	P	Jane Sheston
Chariton, First	VACANT	-	S. Kay Montgomery
Clive, Heartland	D. Mark Davis	E	Jude Conway
Clive, Heartland	Barbara Nish	A	-
Clive Heartland	Martie Larsen, CRE	P	-
Clive Heartland	Scott Valentine, CRE	A	-
Corning, First	Ken Rummer	P	Bev McMahon
Creston, First	Jim Woodworth	P	Frank Gale
Creston, Platte Center	Dolores Doench	E	Marilyn Francis
Dallas Center, First	Adam Smith	P	A
Deep River, United	Michelle Williamson	A	A
Des Moines, Central (2)	James Wallace	E	Susan Stroope
Des Moines, Central	-	-	A
Des Moines, Cottage Grove Avenue	David Madsen	P	Roberta Victor
Des Moines, Douglas Avenue	Rich Harbart	P	A
Des Moines, First	Ken Stuber	E	A
Des Moines, Fort Des Moines	Greg Smith (HR)	E	Linda Francisco
Des Moines, Highland Park	Dawn M. Linder	P	A
Des Moines, Park Avenue	Claude J. Jones (HR)	E	Jeanne Burnett
Des Moines, Union Park	John W. Gilmore	P	Joyce Rash
Des Moines, Westminster (3)	Scott Paczkowski	E	Ted Coppock
Des Moines, Westminster	Ken Arentson	A	Clayton Murphy
Des Moines, Westminster	Dick Kiefer (HR)	E	Jan Davison
Des Moines, Westminster	Bill Ekhardt	P	-
Dexter, First	David Kincaide	P	Doris King
Diagonal, United	VACANT	-	A
Earlham, First	Robert Waldron, CRE	P	Frank Smith
Gibson, First	Hans Cornelder	P	A
Gibson, White Oak	Hans Cornelder	P	Marjorie Gale
Greenfield, First	David Kincaide	P	A
Grimes, First	Lynn Williams	P	A
Grinnell, First	Kirsten Klepfer	P	Donna Ricks

<b>CHURCH</b>	<b>MINISTER</b>	<b>P/A/E</b>	<b>COMMISSIONER</b>
Guthrie Center, First	Denis R. James, Sr.	P	George Hemmen
Hartford, Community United	Nathan Lamb	P	Chuck Casson
Indianola, Trinity United	David Endriss	P	Deanne Herr
Johnston, St. Paul	Robert Cook (HR)	P	Gerald Foley
Knoxville, First	Josyph Andrews	P	A
Lenox, United	Tim Maxa	P	David Walter
Leon, First	VACANT	-	A
LeRoy, First	Dale O'Connell (HR)	P	Randy Coffey
Lucas, First	VACANT	-	A
Malcom, First United	John Reynolds, Jr.	P	Sue Helleso
Monroe	Ann Johnson	P	A
Mount Ayr, United	Mike Maddy	A	A
New Sharon, First	VACANT	-	A
Newton, First	John J. Duling	P	A
Newton, First	Sara Hopkins	A	-
Newton, United	Donald Freeman	P	Verle Summers
Oskaloosa, First	Dennis Morey	P	Sharon Falck
Ottumwa, East End	Jane Martinez	P	A
Ottumwa, First	David Klanderman	P	A
Ottumwa, Westminster	Jane Martinez	P	Joan Simpson
Perry, First	Joan White	P	A
Sharpsburg	Tim Maxa	P	A
Sigourney, First	Kim Alten	E	Leroy James
West Des Moines, Covenant	Jan Scott	P	John Sprole
Windsor Heights, Windsor	Shamaine Chambers King	P	Dwight Tomes
Winterset, First United	Jim Howland	P	Donna Vaughan

### **OTHER MEMBERS OF PRESBYTERY (MINISTERS)**

**Present:** Philip Barrett, General Presbyter/Stated Clerk; John Beran (HR); Marcy Campbell; Elizabeth Knott (HR); Aaron Koskamp (HR); Linda O'Connell (HR); Michelle Parsons; Patricia Summers (HR); and Ron Van Heukelom (HR).

**Excused:** Stephen Bowie; Robert Burnett (HR); Goanar Chol; Tom Conrey (HR); Carl Cooper (HR); Jack DePond (HR); Donald Elly (HR); Ane Fitzgerald; Bill LeMosy (HR); Mary Beth Mardis-LeCroy; Ray Martin (HR); John McElroy; Jeffrey Means; Adam Nardini; Sara Speer Palmer (HR); Katherine Pater; Marvin Potter (HR); Sarai Schnucker Rice; Elizabeth Sandy (HR); Kay E. Steddum (HR); Russell Tomlinson (HR); Erasmo Vélez (HR); and Francis Younkin (HR).

**Absent:** David Braak; Pete Brantner; Bruce Giese; and Christopher (Kip) Harris.

### **LAY MEMBERS OF COUNCIL**

**Present:** Vice-Moderator RE Nancy Lister-Settle (Dallas Center, First) and RE Mary Lou Briles (Des Moines, Park Avenue)

### **VISITORS**

Marilyn Vanderlinden (Centerville, First); Ruby Stephens (Creston, Platte Center); Patti Spencer Burdette (DM, Fort Des Moines); Joanne Page (Des Moines, Union Park); Margaret Blair, Maurice

Dyer, Sue Kimball, Barbara Koskamp, and Dru McLuen (Indianola, Trinity United); Jo Rainer (Oskaloosa, First); Bob Butterfield and Keiko Butterfield (PCUSA, Portugal, Mission Co-Workers); Ryan Smith (Presbyterian Ministry at the UN); and Betty Dyer, Presbytery staff (Indianola, Trinity United).

<b><u>MINISTERS (92 on roll)</u></b>		<b><u>ELDER COMMISSIONERS AND OTHERS</u></b>	
Present:	46	Present:	51
Excused:	34	Excused:	0
Absent:	11	Absent:	26

**QUORUM STATEMENT**

A quorum was present and declared so by the Stated Clerk.

**ADOPTION OF DOCKET**

The Presbytery VOTED to adopt the Proposed Docket with one change and one insertion: to replace the Budget and Finance Committee Report with the Congregational Care and Development Committee Report and to insert the Khadamat Sudaniya Report at the Moderator’s discretion.

**CONSENT AGENDA**

The Presbytery VOTED to approve the Consent Agenda as printed and distributed with the Call to this meeting with one exception: Budget and Finance Committee item D-R-4 was pulled for discussion during other business.

**APPROVAL OF EXCUSED ABSENCES**

The Presbytery VOTED to grant excused absences to those requesting them.

**INTRODUCTION OF FIRST TIMERS AND GUESTS**

Persons who were attending a presbytery meeting for the first time or who were guests were introduced.

**APPOINTMENT OF PARLIAMENTARIAN**

Moderator Teaching Elder Jim Howland announced that he had appointed Teaching Elder Ken Rummer, pastor of the First Presbyterian Church in Corning as Parliamentarian for this meeting.

**APPOINTMENT OF RECORDING CLERK**

Stated Clerk Phil Barrett announced that Ruling Elder Joan Moore, a member of the Oskaloosa Church, had been appointed as Recording Clerk for this meeting.

**WELCOME BY HOST CHURCH**

Teaching Elder Dennis Morey, pastor of the Oskaloosa Church, welcomed the Presbytery, informing folks of several spots they might like to visit during breaks in the meeting.

**VISITS WITH COMMITTEES, COMMISSIONS, AND TASK FORCES**

The Presbytery entered into a time of informal conversations with various Presbytery committees, commissions, task forces, related organizations, staff members, and each other.

**WORSHIP**

The Presbytery entered into a time of worship. Leaders and presenters of creative presentations were Ruling Elders Ted Coppock (Des Moines, Westminster) and Roberta Victor, (Des Moines, Cottage Grove Avenue), Teaching Elder Pat Summers (HR), Ruling Elder Maurice Dyer (Indianola, Trinity United), Teaching Elders Ann Johnson (Monroe) and Ken Rummer (Corning, First). Preacher for the

day was Teaching Elder Bill Ekhardt (Des Moines, Westminster) whose sermon was “Bringing Our Heart to Worship,” based on 2 Samuel 6:12-23 – David bringing the Ark of the Covenant to the Temple in Jerusalem. In dancing before the Lord, David brought his heart and whole self before the Lord. Bill encouraged us to ask how we might bring more of ourselves to worship of God. Musicians for the day were Sally Hart (Oskaloosa, First), John Cook (Des Moines, Westminster), and Phil Barrett (General Presbyter).

### **SOCIAL MINISTRIES TASK FORCE**

Ruling Elder Nancy Lister-Settle, Moderator of the Task Force, presented a written report. (This report appears as **Appendix A** at the end of these Minutes.).

Nancy then presented the Just Neighbors Award to representatives of the Tutoring/Mentoring Program of the Central Presbyterian Church in Des Moines.

She provided information about a BorderLinks Seminar, Crossing the Desert of Hope and Fear, in Tucson, as well as the new Compassion, Peace and Justice Sermon Contest on the topic of “Welcoming the Stranger,” with the focus on immigration.

Nancy then introduced Ryan D. Smith, Presbyterian Representative to the United Nations, who spoke to the Presbytery about Human Trafficking: Modern Day Slavery. Ryan shared information about the situation and scope of issues and persons impacted by human trafficking. He explained that work at the United Nations and in the faith community takes a human rights approach to the issue – that everyone has a right to live in freedom and dignity. He also talked about the lack of necessary resources to combat human slavery/trafficking. Ryan shared ways that the PCUSA is working to address the problem, and in its attempts to help congregations learn more about the issues, including resources available for information. A period of questions from the presbytery completed the presentation.

### **LUNCH**

The Presbytery then recessed to enjoy a delicious lunch provided by folks from the Oskaloosa Church and for table conversations about the morning’s presentation. Dennis Morey offered grace for the lunch.

### **ANNOUNCEMENTS**

The Presbytery reconvened with a time for announcements. These included: TE Nathan Lamb (Hartford, Community United) sharing his experience in the CREDO Program provided by the Board of Pensions, RE Darlene Shepherd (Oskaloosa, First) reporting that the *Faithful Through the Years* Award will be presented at the November Presbytery meeting; TE Jane Martinez (Ottumwa East End & Westminster) inviting people to the 125<sup>th</sup> Anniversary Celebration for the East End Church in Ottumwa on July 20 from 2:00-4:00 p.m.; RE Roberta Victor (Des Moines, Cottage Grove Avenue) announcing that the Annual Back-to-School Giveaway at the Cottage Grove Church will be August 8-9.

### **STEWARDSHIP AND MISSION INTERPRETATION COMMITTEE**

Bob and Keiko Butterfield, Mission Co-Workers of our denomination serving in Portugal, shared about their ministry and the challenges they face, including lack of education and poverty.

### **VICE MODERATOR ASSUMES CHAIR**

Vice Moderator Ruling Elder Nancy Lister-Settle assumed the chair for this portion of the meeting.

### **LEADERSHIP COUNCIL**

Teaching Elder Jim Howland, Acting Moderator of the Leadership Council, presented the report. Items E-A-1 through E-A-3, and E-I-3 were approved in the Consent Agenda.

He reported that the Council had taken the following actions:

- E-A-1 Appointed the following persons to serve as an administrative commission to work with the session of the Cottage Grove Avenue Presbyterian Church as it struggles to carry out its ministry. This commission will have the authority to act on behalf of the Presbytery, and will report actions and recommendations to the Presbytery. The commission will elect one of its members to serve as Moderator:

TE Shamaine Chambers King (Windsor Heights, Windsor)  
 RE Harold Eklund (Des Moines, Douglas Avenue)  
 RE Ron Grohe (Windsor Heights, Windsor)  
 RE Ginny Hancock (Des Moines, Central)  
 TE Richard Harbart (Des Moines, Douglas Avenue)  
 TE Elizabeth (Liz) Knott (HR)  
 RE Joanne Page (Des Moines, Union Park)

- E-A-2 Appointed the following persons to serve as an administrative commission to consider and oversee and act on potential options for the Easter Lake property, site of the former Clifton Heights Presbyterian Church. This commission will have the authority to act on behalf of the Presbytery in all matters and will report actions and recommendations to the Presbytery:

RE Jeanne Burnett (Des Moines, Park Avenue)  
 TE Nathan Lamb (Hartford, Community United)  
 TE Dawn Linder (Des Moines, Highland Park)  
 RE Joanne Mahaffey (Des Moines, Union Park)  
 TE Scott Paczkowski (Des Moines, Westminster)

- E-A-3 Appointed TE Ann Johnson to fill the position of Moderator of the Mission Co-Worker Task Force formed at the January Stated Meeting of the Presbytery. Other members representing the groups specific groups are:

RE Mark McAdoo, Compañeros (Ankeny)  
 RE John Sprole, CCD (West Des Moines, Covenant)  
 RE Susan Stroope, Social Ministries Task Force (Des Moines, Central)

- E-A-4 Voted to nominate the following persons to serve the terms noted on the Presbytery Nominating Committee:

**CLASS OF 2013**

RE David Boyd (Des Moines, Central)  
 RE Bob (Mac) MacKenzie (Indianola, Trinity United)

**CLASS OF 2015**

RE Jo Rainer (Oskaloosa, First)  
 TE Sara Speer Palmer (HR)

The Council presented the following recommendations to the Presbytery for adoption:

E-R-2 That there be two offices for the Leadership Council: Moderator and Vice Moderator.

E-R-3 That the Leadership Council elect its Moderator and Vice Moderator from among its members.

These two recommendations come from the recent experience of the Council. The Council Moderator, Leland Smith, has been ill for quite a while and there is no provision in the job description of the Leadership Council that provides for a person to act in the absence of the Moderator. Presbytery Moderator Jim Howland has been doing double duty in also serving as the Acting Moderator of the Council. These two recommendations seek to provide a way for there to be a person available to moderate the Council as well as to allow for more continuity in the leadership of the Council.

The Council presents the following information to the Presbytery:

I-I-3 The Council is seeking a person to serve as Co-Moderator of the Worship Task Group. We would welcome any ideas of a person to fill this role.

### **APPROVAL OF JANUARY MEETING MINUTES**

The Presbytery VOTED to approve the Minutes of the January 19, 2013 Stated Meeting as printed and distributed.

### **REPORT OF THE STATED CLERK**

Stated Clerk Phil Barrett presented the following items of information to the Presbytery:

I-I-7 All reports have been filed with the Synod of Lakes and Prairies and the General Assembly as of this date, including the Annual Reports to the General Assembly. All correspondence received on behalf of the Presbytery has been referred, assigned or answered.

I-I-8 I have filed the presbytery's Biennial Report of a Non-Profit Corporation with the Office of the Iowa Secretary of State.

I-I-9 I have filed the Annual AAEEEO Report for the Presbytery with the Office of Research Services in our denomination's Office of the General Assembly.

I-I-10 The Synod of Lakes and Prairies has reviewed the 2012 Minutes of the Presbytery – January 21 (Pages 2736-2775), May 15 (Pages 2776-2806), August 18 (Pages 2807- 2829), and November 13 (Pages 2830-2876) and approved them without exception. This being so, other than a hearty round of applause, no presbytery action is required.

Phil presented the following recommendations to the Presbytery:

I-R-3 That the Presbytery change its January Stated Meeting from the third Saturday in January to the second Saturday in February beginning in February 2014. Written notice of the recommendation was provided at the January 19, 2013 Stated Meeting of the Presbytery, thus meeting the criteria of giving 30-days' notice of any proposed changes in the by-Laws. There are two reasons for this proposal:

1. There is great difficulty in getting year-end reports finished, mission pledges collected, and the Expense Budget prepared in time for them to appear in the Call for a January Meeting.

2. There is a relatively short time for sessions and congregations to study Proposed Amendments to the Constitution of our denomination. The booklets with these proposals are distributed in early November and voted on in mid-January. In between are Thanksgiving, Advent, Christmas and New Year's, limiting available time for thoughtful and thorough conversations. We must vote on these in January because the date for our May meeting generally occurs after the voting results from presbyteries are due to the General Assembly office.

I-R-4 That the following churches be permitted to pay their 2013 Per Capita Assessment in monthly, quarterly or other regular installments:

Ankeny	Audubon, First
Centerville, First	Deep River, United
Des Moines, First	Des Moines, Westminster
Grimes, First	Hartford, Community, United
Monroe	Oskaloosa, First
Windsor Heights, Windsor	Winterset, First United

I-R-5 That the Session Records of the First United Presbyterian Church in Winterset be approved with exceptions.

### **NOMINATING COMMITTEE REPORT**

Teaching Elder John Gilmore, Moderator of the Committee, presented the report.

F-R-2 The Committee places the following names in nomination for the positions noted:

#### **CONGREGATIONAL CARE AND DEVELOPMENT COMMITTEE**

##### **Class of 2015**

RE Joe Weinman (Indianola, Trinity United)

#### **PROFESSIONAL CARE AND DEVELOPMENT COMMITTEE**

##### **Class of 2013 and Moderator**

TE Jan Scott (West Des Moines, Covenant)

#### **LEADERSHIP COUNCIL**

##### **Class of 2013**

RE Jude Conway (Clive, Heartland)

TE Suzanne Gorhau (Centerville, First)

##### **Class of 2015**

RE Maurice Dyer (Indianola, Trinity United)

### **GENERAL PRESBYTER REPORT**

General Presbyter Phil Barrett provided a written report. (This Report appears as **Appendix B** at the end of these Minutes.)

Phil then provided information on the upcoming changes in Medical Dues from the Board of Pensions. This presentation included a packet of background information and frequently asked questions as well as specifics on amounts and percentages for the upcoming changes.



**CONGREGATIONAL CARE AND DEVELOPMENT COMMITTEE**

Teaching Elder Sarai Rice, Moderator of the Committee, presented a written report. Items A-A-9 through A-A-14 were approved in the consent Agenda.

In February, 2013, the Committee took the following actions:

A-A-9 Approved the renewal of the annual contract between the First Presbyterian Church of Chariton and RE Sarah Keyser as Stated Pulpit Supply. She provides sermons and bulletin information, with compensation of \$95 per service.

A-A-10 Approved the renewal of the Temporary Supply Pastor contract (50% time) between Park Avenue Presbyterian Church, Des Moines, and TE Claude Jones, (HR):

Salary and Housing	\$21,800.00
Continuing Education	1,500.00
Study Leave	Two Weeks – including Sundays
Other accountable reimbursable expenses, including auto, books, vestments, and dues	2,400.00
Vacation	One month

In March, 2013, the Committee took the following action:

A-A-11 Approved the transfer of membership of the Rev. Ron Van Heukelom (HR) from the Presbytery of Missouri River Valley.

In April, 2031, the Committee took the following action:

A-A-12 Approved the following part-time Intentional Interim Associate Pastor contract between Ankeny Presbyterian Church and TE Sue Tomlinson:

Salary	\$12,000.00	
Auto/Travel	2,500.00	Reimbursable
Continuing Education	1,500.00	Reimbursable
Professional Expense	1,500.00	Reimbursable
Cell phone, if necessary for the work		

In May, 2013, the Committee took the following actions:

A-A-13 Approved TE Bruce Geise (HR) for inclusion on the approved Pulpit Supply List.

A-A-14 Approved the Temporary Supply contract between the First Presbyterian Church of Lucas and TE Marcy Campbell.

On behalf of the Committee, General Presbyter Phil Barrett presented the following recommendation for adoption by the Presbytery:

A-R-2 That the following Agreement for Termination and Separation between the Rev. Dawn Linder and Highland Park Presbyterian Church be approved following congregational approval on May 20, 2013:

**Terms:**

- A. Amount of salary to be paid: 151 days of salary, or \$14,207.56
- B. Housing arrangements: Rev. Linder may live in Church's manse until December 31, 2013. Highland Park Presbyterian Church will cover utilities and continue with manse care (lawn, etc.) through that date.
- C. Vacation to be paid: 33 days of vacation and continuing education, or \$3,124.63.
- D. Pension/Medical to be paid: 184 days of Pension/Medical, or \$7,450.08
- E. Repayment of loans: \$5,625.00
- F. Any special financial arrangements made and whether to be paid in a lump sum or over a period of time:
  - 1. Moving expenses up to \$2,000.00
  - 2. Counseling expenses up to \$1,000.00 [See Addendum below]

**Spell Out Time and Date of Separation:**

- Pastor Dawn's last day of service will be June 30, 2013. Her last day to receive severance from the church will be December 31, 2013.
- A. The relationship will end on a date set by the congregation and approved by the Presbytery: July 1, 2013
  - B. Date set for the congregational meeting: May 20, 2013
  - C. Date for Presbytery action and completion of the separation agreement: May 21, 2013.

**Other Items to be Spelled Out:**

- A. Waiver for right to pursue legal action unless this agreement is not completed. [See Addendum below]
- B. It is understood that all salary and benefits for the Rev. Dawn Linder will be discontinued at any time between August 31, 2013 should she receive another call to a full-time employment position [See Addendum below]
- C. Salary and benefits will be reduced by the amount of any salary wages gained from regular employment during the time between August 3, 2013 and December 31, 2013. Not included in regular employment are pulpit supply, honorariums, expense reimbursement or other occasional employment [See Addendum below]

**Addendum:**

- A. In signing this document, both parties agree to waive the right to legal action unless this agreement is not followed or completed.
- B. If Rev. Linder receives a full-time job between August 31, 2013 and December 31, 2013, the church will no longer be obligated to pay any severance or benefits to her. If Rev. Linder receives a part-time job between August 31, 2013 and December 31, 2013, salary and benefits, as outlined in this agreement, will be reduced by the amount of any salary or wages gained in her new employment.
- C. Highland Park Presbyterian Church has the right to obtain all receipts from Rev. Linder's counseling expenses and moving expenses.

The Presbytery VOTED to adopt this recommendation.

**OTHER BUSINESS**

**PROFESSIONAL CARE AND DEVELOPMENT COMMITTEE**

Stated Clerk Phil Barrett provided a written report on behalf of the Committee. This report was acted upon in the consent Agenda

The Presbytery VOTED to approve the following action taken by electronic vote by the Committee:

B-A-1 Transfer the following persons to the presbyteries noted:

- TE Richard (Rick) Carus to Presbytery of Sierra Blanca
- TE Julie Sterling to Presbytery of West Virginia
- TE Stuart Ritter to Presbytery of Detroit

**COMMITTEE ON PRREPARATION FOR MINISTRY**

Teaching Elder Sue Tomlinson, Moderator of the Committee, presented the following written report:

The committee brings the following information to the Presbytery:

C-1-1 We currently have 8 persons under care of our committee:

Inquirers: Laurie Berry, Ekram Katchu, and Chad Schwickerath.

Candidates: Patti Spencer Burdette and Cindy Ray

In training as Commissioned Ruling Elders: Paul Niday, Val Smith and Linda Curtis Stolper.

We ask for the prayers of the Presbytery for each of these sisters and brothers in Christ as they explore their call and giftedness to ministry. Pray also for the committee as we seek to support and guide these individuals in being ready for the ministries to which God is calling them.

We ask you to keep us informed of persons who may be gifted for ordained or commissioned ministries within the Presbyterian Church. If you know of anyone who feels God may be calling them in this direction, I would be happy to have a conversation with them.

**BUDGET AND FINANCE COMMITTEE**

Ruling Elder Gary Modlin, presented a written report. Items D-A-1 through 3 and D-A-5 were approved in the Consent Agenda.

The Committee reports having taken the following actions:

- D-A-1 Reviewed request from Central Presbyterian Church, Des Moines, for support for camping experiences. This request was referred back to the church with a request for the figures on the amount of financial support being requested.
- D-A-2 Approved borrowing authority up to \$160,000 towards the elevator project of the Community United Presbyterian Church of Hartford.
- D-A-3 Approved Verizon Lease Agreement for a cell phone tower on the property of the First Presbyterian Church, Des Moines, property. The annual rent payable to the church is \$10,000 per year. The initial lease term is 5 years.

- D-A-4 Granted permission to the First United Presbyterian Church of Winterset to borrow up to \$80,000 to purchase a home that will be used as a transitional home for homeless families.

The legal description of the property is as follows:

1506 West South Street, Winterset, IA 50273  
 Lot Eight (8) of the Subdivision of Lots Seven (7) and Eight (8) in Valley View Addition to the City of Winterset, Madison County, Iowa.

This item was acted upon separately so that the Presbytery could commend the congregation for making this bold decision.

- D-A-5 Recommended that financials being reported at presbytery meetings be up to the last full current month rather than through the last quarter end statements, to provide the most up-to-date information for Presbytery meetings, provided that there is no extra work involved for the Presbytery staff.

The Committee also provided the 2013 Proposed Income and Expense Budgets, Income and Expense Reports, Consolidated Statement of Financial Position and Restricted Funds Report. These appear as **Appendix C** at the end of these Minutes.

On behalf of the Committee, committee member TE Kirsten Klepfer presented the following recommendation to the Presbytery:

- D-R-2 That the Office Manager salary be changed to \$39,254.00 with a corresponding change in benefits to \$13,110.42, that the Office Manager continuing education be changed to \$750.00, and that these changes be retroactive to January 1, 2013.

Following conversation that included the rationale for these changes and support from the Personnel Committee, the Presbytery VOTED to adopt this recommendation.

### **KHADAMAT SUDANIYA**

On behalf of the Khadamat Sudaniya, Teaching Elder Dave Madsen shared a video that was shown on a national cable network on the show *Bizarre Foods*. This episode featured Iowa, and a significant portion involved a Sudanese meal experience at the Cottage Grove Church.

### **PRESBYTERIAN WOMEN**

The Presbyterian Women of the Presbytery presented a written report. Action receiving this report was taken during the Consent Agenda. (This Report appears as **Appendix D** at the end of these Minutes.)

### **OLDER ADULT MINISTRIES TASK FORCE**

The Older Adult Ministries Task Force presented a written report. Action receiving this report was taken during the Consent Agenda. (This Report appears as **Appendix E** at the end of these Minutes.)

The Presbytery VOTED to express their appreciation for the wonderful hospitality of the congregation of the Oskaloosa Church. This was especially appreciated as the church took this on with much shorter notice than usual.

### **ADJOURNMENT**

The Presbytery VOTED to adjourn. Moderator Jim Howland offered a closing prayer.

The next Stated Meeting of the Presbytery of Des Moines will be on Saturday, August 17, 2013, at the Heartland Presbyterian Church in Clive, Iowa.

Respectfully Submitted,  
Philip W. Barrett  
Stated Clerk

Joan Moore  
Recording Clerk

**K – SOCIAL MINISTRIES TASK FORCE REPORT**

**May 21, 2013**

**JUST NEIGHBORS**

SMTF is pleased to present the Just Neighbors Award and brand new traveling banner to the Tutoring/Mentoring Program of Central Presbyterian Church in Des Moines! We are now accepting nominations for the August award; nomination forms are available at our display table, at the Presbytery Office, and online.

**CROSSING THE DESERT OF HOPE AND FEAR SEMINAR**

*BorderLinks, Tucson, AZ, September 24-29, 2013*

Applications to participate in this experience are due June 1<sup>st</sup>; application forms are available at our display table, at the Presbytery Office, and online. SMTF members are present at this Meeting of Presbytery to answer questions and help with the application process.

**SERMON CONTEST**

*\$300 Cash Prize!*

Submissions for the first annual Compassion, Peace and Justice Sermon Contest are due June 1<sup>st</sup>. Entries are being accepted from clergy and lay preachers on the topic: Welcoming the Stranger, focusing on immigration. Written sermons should be emailed to Rev. Elizabeth Knott at [elizabethknott84@gmail.com](mailto:elizabethknott84@gmail.com), or mailed to the Presbytery Office. We are pleased to have two professors from Austin Theological Seminary as judges: Dr. Kristin Saldine and Dr. Gregory Cuellar.

**HUMAN TRAFFICKING: MODERN DAY SLAVERY**

SMTF is proud to sponsor the program for the May Meeting of Presbytery and the speaker, Ryan D. Smith, Presbyterian representative to the United Nations. Resources for study and action are available in meeting packets, and SMTF members offer assistance in planning and/or presenting workshops or education opportunities in your congregation or community.

\* \* \* \* \*

The Social Ministries Task Force meets on the first Saturday of every month at the Presbytery Office in Urbandale. We **welcome** anyone with an interest in peace and justice and a desire to help promote social ministries in the Presbytery of Des Moines

Respectfully Submitted,  
Nancy Lister-Settle, moderator

**APPENDIX B****J – GENERAL PRESBYTER REPORT****May 21, 2013**

We all crave success, whether it's in relationships, business, sports, academics, and, yes, the church. One of the problems about this for a church is that the criteria for judging a "successful" congregation are not as clearly measurable as in other activities. We tend to focus on membership numbers, how many "young" people are in a church, how magnificent our buildings are, and how great our pastor is. All of these are really artificial, and even if we think we're doing ok, because success is about as easy to grasp as unset Jell-O, we are frustrated and discouraged, leading us to complain or comment on how we're really not as successful as we want to be, beginning the downward spiral into depression and concern about failure.

There are many writers or academics or politicians who have commented on what is a success. Manny Novak, a business coach, has written in his February newsletter about success, and while this is focused on business, the language is easily translated into the church culture. Here's what he says in his article, *Success: Focus On the Positive*:

"Why does the weather person say, 'we have a 20% chance of rain,' instead of, 'we have an 80% chance of sunshine and it will be mostly fair.'" Zig Zigler

Why do we focus on the bad employee instead of the great ones? Why do we focus on weakness instead of strength?

What has happened to us? What are we doing? No need to wonder why we as a nation are in trouble. No need to wonder why we are in a depression. It is time we focused on the right stuff. So, of course today's six pack is simply – six ways to focus on the right stuff.

**1. Focus on strengths.**

What are you good at? – focus at getting even better at it. What is working for you? – focus on doing more and more and more of it.

**2. Focus on Solutions.**

Listen to the news and you focus on failure. Listen to the government and you focus on failure. Listen to most people and you focus on the problem.

**3. Focus on Action.**

Stop talking about it. Stop thinking about it. Stop worrying about it. Instead, take some action today, right now. Any of the right action can. Start moving toward the solution. It is harder to hit a moving target. Do something, anything and watch what happens. While most people are still thinking about it. And others are still weighing all the options. You have already solved the problem and are moving forward. Don't get caught saying, "I had that idea but never moved on it." Move.

**4. Focus on Others.**

Stop with the me. Me is so small. Focus on what you can do for others and you will be amazed at what happens. When we as a nation focused on helping the world, we became great. When we changed our focus to us – well? When I am

having a problem selling, I help others well. When I am having a problem thinking, I give others ideas. When I am having a problem, I help others with their problems. Then – wow – I move forward myself.

**5. Focus on What is Right.**

Not what is popular. Not what is “politically correct”. Not what others think you should focus on. Focus on what you know is right. Look deep enough and you will see it. When you focus on what is right, you move mountains. You never question yourself. You sleep so much better.

**6. Focus on the Journey.**

Stop worrying so much about the end game. I need this by? I want this by? Instead, enjoy the journey. Learn from every day. Take it all in. When you focus only on the end game, it seems you never get there. When you enjoy the journey and you look up – you find you have arrived.

Six simple steps that will change your life and the lives of many others. Just think about what could happen to your life if you changed your focus – to your business? To our nation?

Wow – come on. Failure creates success. Why are you staying focused on the wrong point? Get with it.

Start down the road to growth, victory and a better life – Today!”

Interesting points. I especially like the last 3. We can take all of these, put them in our church language and focus, and do some good stuff. Actually, as I connect with congregations in various ways, I find we are doing some good stuff, it’s just that we seem to always think it’s not enough or not good enough. How about we start by looking up instead of down?

I’ve managed to keep pretty busy since we last met. Here are the “non-routine” things I’ve been doing:

- Participated in the dedication of the new worship center at the Heartland Church
- Along with Sue Tomlinson and Kathryn Roblee, attended the Synod COM/CPM Training Event. I also taught a couple of workshops.
- Preached at 1<sup>st</sup> Church, Atlantic, 1<sup>st</sup> Church, Guthrie Center, and two ELCA congregations in the Kimballton area
- Along with a good group of folks, attended the event where the Cottage Grove Church /CROSS Ministries were recognized as finalists for the Aurora Award given by the *Des Moines Register*. They didn’t win the award but just being a finalist was an honor.
- Met with several pastors
- Participated in the Transformation Team Retreat
- Attended worship at 1<sup>st</sup> Church, Audubon – Roger Claxton’s first Sunday. In April, with Jim Howland, I returned to Audubon to participate in Roger’s Installation



- Attended a meeting in Chicago of the Heartland Resource Leadership Team – a gathering of three synods seeking to find a way to share resources. Later was in St. Louis for a meeting of the entire network. Craig Palmer, a former member of our presbytery, was there.
- Along with our Personnel Moderator, Tom Conrey, met with the Personnel Chair of the Highland Park Church
- Introduced Goanar Chol to World Government classes at Atlantic High School
- Met with Iowa EP/GP Colleagues
- Attended a Board of Pensions Consultation in Dallas, TX.
- Along with Tom and Sue Conrey, attended our Synod Spring Assembly

Feel free to ask about any of these events, or anything else you're interested in.

I continue to be grateful for the opportunity to share in ministry with the great people and congregations in our presbytery.

Respectfully Submitted,  
Philip W. Barrett

**D – BUDGET & FINANCE COMMITTEE REPORT****APPENDIX C****Presbytery of Des Moines  
2013 Proposed Income Budget**

	2012 Budget	2012 Actual	2013 Proposed
<b>Income</b>			
Carryover from 2012			\$32,182.40
Total Per Capita	\$240,000.00	\$260,834.34	\$259,600.00
Total Past Years Per Capita		\$7,027.54	\$5,000.00
Presbytery General Mission	\$115,734.44	\$119,887.37	\$117,285.26
Synod Support Staff Salaries	\$40,000.00	\$40,000.00	\$40,000.00
Hunger Action Enabler Income	\$2,000.00	\$2,000.00	\$3,000.00
Khadamat Sudaniya Grant Income	\$20,500.00	\$20,500.00	\$14,500.00
Guide Ones Funds	\$42,853.72	\$42,853.72	
Montezuma Funds - amt needed to balance the budget			\$19,108.75
Albia/Knox Knolls Fund - <b>Regional Partnerships</b>	\$9,500.00		
Knox Knolls Interest - <b>(Youth %) Youth &amp; Camping lines</b>	\$5,300.00		
Knox Knolls Interest - <b>(Presbytery %)</b>	\$10,600.00		
Interest Income	\$150.00	\$265.99	\$150.00
Miscellaneous Income	\$150.00	\$899.80	\$500.00
<b>Total Income</b>	<b>\$486,788.16</b>	<b>\$494,268.76</b>	<b>\$491,326.41</b>
<b>2013 Estimated Expenses</b>			
	<b>\$494,632.03</b>	<b>\$462,086.36</b>	<b>\$491,326.41</b>
<b>Surplus(Deficit)</b>	<b>(\$7,843.87)</b>	<b>\$32,182.40</b>	<b>\$0.00</b>

**D – BUDGET AND FINANCE COMMITTEE REPORT continued...**

**Presbytery of Des Moines  
2013 Proposed Expense Budget**

	2012 Budget	2012 Actual	2013 Proposed
<b>Governance Expense</b>			
Committee Preparation Ministry	\$2,100.00	\$580.00	\$2,100.00
Stewardship & Mission Interpretation Committee	\$2,100.00	\$845.00	\$2,200.00
Permanent Judicial Commission	\$500.00	\$84.50	\$500.00
Committee of Representation	\$0.00	\$0.00	\$50.00
Budget & Finance Committee	\$0.00	\$0.00	\$0.00
Nominating Committee	\$90.00	\$0.00	\$90.00
Personnel Committee	\$75.00	\$52.80	\$75.00
Sexual Misconduct Response Team	\$50.00	\$0.00	\$50.00
General Assembly Per Capita	\$54,240.03	\$54,240.03	\$54,877.56
Synod Per Capita	\$41,895.00	\$41,895.00	\$39,940.00
<b>Subtotal</b>	<b>\$101,050.03</b>	<b>\$97,697.33</b>	<b>\$99,882.56</b>
<b>Administrative Expense</b>			
Moderator Expense/Task Groups	\$150.00	\$0.00	\$150.00
Administrative Commissions	\$500.00	\$373.00	\$500.00
Presbytery Meetings	\$300.00	\$246.94	\$300.00
Commissioner Orientation	\$100.00	(\$12.00)	\$0.00
Stated Clerk Expense	\$50.00	\$50.00	\$50.00
Communication	\$1,800.00	\$2,671.30	\$1,800.00
Insurance	\$5,500.00	\$4,860.23	\$6,000.00
Legal fees	\$500.00	\$0.00	\$500.00
<b>Subtotal</b>	<b>\$8,900.00</b>	<b>\$8,189.47</b>	<b>\$9,300.00</b>
<b>Extension of Ministries</b>			
Social Ministries Task Force	\$5,000.00	\$4,780.84	\$5,000.00
Hunger Action Enabler Travel & Con Ed	\$1,500.00	\$928.60	\$1,500.00
Broken Bread	\$360.00	\$224.78	\$300.00
Khadamat Sudaniya Committee Expense	\$50.00	\$0.00	\$50.00
Khadamat Sudaniya Grant Expense	\$20,500.00	\$20,500.04	\$14,500.00
Cross Ministries	\$56,700.00	\$56,700.00	\$60,000.00
Older Adult Ministries Task Force	\$1,000.00	\$765.14	\$1,000.00
Camping	\$4,500.00	\$6,530.81	\$4,500.00
Youth	\$800.00	\$41.18	\$8,300.00
Resources	\$500.00	\$547.05	\$500.00
Women's Advocacy Task Force	\$50.00	\$0.00	\$50.00
<b>Subtotal</b>	<b>\$90,960.00</b>	<b>\$91,018.44</b>	<b>\$95,700.00</b>
<b>Support of Local Ministries</b>			
Congregational Care & Development Committee	\$1,000.00	\$328.00	\$1,000.00
Professional Care & Development Committee	\$3,300.00	\$915.57	\$3,300.00
<b>Regional Partnerships</b>			
Southeast	\$0.00	\$0.00	\$0.00
East	\$0.00	\$0.00	\$0.00
DM West/NW	\$0.00	\$0.00	\$0.00
Southwest	\$5,000.00	\$5,000.00	\$5,000.00
West	\$0.00	\$0.00	\$0.00

South Central	\$0.00	\$0.00	\$0.00
DM Two Rivers	\$4,500.00	\$2,916.55	\$5,500.00
Leadership Council	\$450.00	\$340.77	\$450.00
Worship Task Group	\$75.00	\$0.00	\$75.00
Bills & Overtures	\$50.00	\$0.00	\$50.00
Emergency Contingency	\$500.00	\$0.00	\$500.00
<b>Subtotal</b>	<b>\$14,875.00</b>	<b>\$9,500.89</b>	<b>\$15,875.00</b>
<b>Office Expense</b>			
Condo dues	\$2,400.00	\$2,405.00	\$2,520.00
Rent-copier lease	\$4,500.00	\$5,803.21	\$4,725.00
Office supplies	\$4,500.00	\$3,661.30	\$4,725.00
Postage	\$3,000.00	\$2,413.65	\$3,150.00
Telephone & Internet	\$4,000.00	\$3,038.22	\$4,200.00
Utilities	\$2,000.00	\$2,896.85	\$2,100.00
Janitorial Services	\$3,600.00	\$3,343.69	\$3,780.00
New Equipment	\$2,000.00	\$46.63	\$3,000.00
Equipment Maintenance	\$1,500.00	\$1,487.33	\$2,500.00
Books & Subscriptions	\$250.00	\$462.09	\$250.00
Office Travel	\$1,000.00	\$545.67	\$1,000.00
Audit	\$7,000.00	\$7,015.82	\$7,000.00
Church & Staff Appreciation	\$200.00	\$464.07	\$200.00
<b>Subtotal</b>	<b>\$35,950.00</b>	<b>\$33,583.53</b>	<b>\$39,150.00</b>
<b>Personnel</b>			
General Presbyter Salary	\$73,954.00	\$73,954.08	\$75,433.00
General Presbyter Benefits	\$23,850.00	\$23,850.12	\$24,892.89
General Presbyter Prof Expense	\$600.00	\$14.42	\$600.00
General Presbyter Con Ed	\$1,500.00	\$986.28	\$1,500.00
General Presbyter Travel	\$10,000.00	\$8,641.27	\$10,000.00
Office Manager Salary	\$35,685.00	\$35,685.12	\$37,000.00
Office Manager Benefits	\$11,977.00	\$11,977.20	\$12,840.00
Office Manager Con Ed	\$75.00	\$135.02	\$200.00
Office Manager FICA	\$2,730.00	\$2,636.11	\$2,831.00
Communications Director Salary	\$31,003.00	\$10,804.15	\$0.00
Communications Director Benefits	\$3,591.00	\$7,593.00	\$0.00
Communications Director FICA	\$2,368.00	\$826.50	\$0.00
Communications Director Con Ed	\$800.00	\$0.00	\$0.00
Part-time Helper Wages		\$1,266.38	\$10,500.00
Part-time Helper FICA		\$139.60	\$803.00
Hunger Action Enabler Salary	\$6,500.00	\$6,500.16	\$7,500.00
Hunger Action Enabler Benefits		\$1,197.00	\$7,488.00
Hunger Action Enabler FICA	\$497.00	\$497.22	\$574.00
Sudanese Ministry RP Salary	\$23,072.00	\$23,072.16	\$23,533.00
Sudanese Ministry RP Benefits	\$10,945.00	\$10,945.20	\$11,223.96
Sudanese Ministry RP Con Ed	\$750.00	\$0.00	\$1,500.00
Sudanese Ministry RP Expenses	\$3,000.00	\$3,258.92	\$3,000.00
<b>Subtotal</b>	<b>\$242,897.00</b>	<b>\$223,979.91</b>	<b>\$231,418.85</b>
<b>Total Expenses</b>	<b>\$494,632.03</b>	<b>\$463,969.57</b>	<b>\$491,326.41</b>

**D – BUDGET AND FINANCE COMMITTEE REPORT continued...****Presbytery of Des Moines****2013 Income Report  
as of April 30, 2013**

	2013 Budget	2013 YTD
<b>Income</b>		
Carryover from 2012	\$32,182.40	\$32,182.40
Total Per Capita	\$259,600.00	\$176,441.30
Total Past Years Per Capita	\$5,000.00	\$0.00
Presbytery General Mission <b>(pledged)</b>	\$117,285.26	\$41,975.79
Synod Support Staff Salaries	\$40,000.00	\$13,333.32
Hunger Action Enabler Income	\$3,000.00	\$3,000.00
Khadamat Sudaniya Grant Income	\$14,500.00	\$5,499.96
Montezuma funds-amt to balance budget	\$19,108.75	
Interest Income	\$150.00	\$101.61
Miscellaneous Income	\$500.00	\$33.75
<b>Total Income</b>	<b>\$491,326.41</b>	<b>\$272,568.13</b>
<b>2013 Expenses</b>		
	<b>\$491,326.41</b>	<b>\$191,418.70</b>
<b>Surplus(Deficit)</b>	<b>\$0.00</b>	<b>\$81,149.43</b>

**D – BUDGET AND FINANCE COMMITTEE REPORT continued...****Presbytery of Des Moines****2013 Expense Report  
as of April 30, 2013**

	2013 Budget	2013 YTD
<b>Governance Expense</b>		
Committee Preparation Ministry	\$2,100.00	\$0.00
Stewardship & Mission Interpretation Committee	\$2,200.00	\$0.00
Permanent Judicial Commission	\$500.00	\$0.00
Committee of Representation	\$50.00	\$0.00
Budget & Finance Committee	\$0.00	\$0.00
Nominating Committee	\$90.00	\$0.00
Personnel Committee	\$75.00	\$0.00
Sexual Misconduct Response Team	\$50.00	\$0.00
General Assembly Per Capita	\$54,877.56	\$54,877.56
Synod Per Capita	\$39,940.00	\$39,940.00
<b>Subtotal</b>	<b>\$99,882.56</b>	<b>\$94,817.56</b>
<b>Administrative Expense</b>		
Moderator Expense/Task Groups	\$150.00	\$0.00
Administrative Commissions	\$500.00	\$40.00
Presbytery Meetings	\$300.00	\$0.00
Commissioner Orientation	\$0.00	\$0.00
Stated Clerk Expense	\$50.00	\$0.00
Communication	\$1,800.00	\$149.79
Insurance	\$6,000.00	\$0.00
Legal fees	\$500.00	\$0.00
<b>Subtotal</b>	<b>\$9,300.00</b>	<b>\$189.79</b>
<b>Extension of Ministries</b>		
Social Ministries Task Force	\$5,000.00	\$2,810.00
Hunger Action Enabler Travel & Con Ed	\$1,500.00	\$519.88
Broken Bread	\$300.00	\$0.00
Khadamat Sudaniya Committee Expense	\$50.00	\$0.00
Khadamat Sudaniya Grant Expense	\$14,500.00	\$5,041.63
Cross Ministries	\$60,000.00	\$20,000.00
Older Adult Ministries Task Force	\$1,000.00	\$0.00
Camping	\$4,500.00	\$0.00
Youth	\$8,300.00	\$0.00
Resources	\$500.00	(\$45.00)
Women's Advocacy Task Force	\$50.00	\$0.00
<b>Subtotal</b>	<b>\$95,700.00</b>	<b>\$28,326.51</b>
<b>Support of Local Ministries</b>		
Congregational Care & Development Committee	\$1,000.00	\$27.60
Professional Care & Development Committee	\$3,300.00	\$961.10
<b>Regional Partnerships</b>		
Southeast	\$0.00	\$0.00
East	\$0.00	\$0.00
DM West/NW	\$0.00	\$0.00

Southwest	\$5,000.00	\$2,500.00
West	\$0.00	\$0.00
South Central	\$0.00	\$0.00
DM Two Rivers	\$5,500.00	\$259.29
Leadership Council	\$450.00	\$442.61
Worship Task Group	\$75.00	\$0.00
Bills & Overtures	\$50.00	\$0.00
Emergency Contingency	\$500.00	\$0.00
<b>Subtotal</b>	<b>\$15,875.00</b>	<b>\$4,190.60</b>

<b>Office Expense</b>		
Condo dues	\$2,520.00	\$875.00
Rent-copier lease	\$4,725.00	\$1,637.39
Office supplies	\$4,725.00	\$1,657.77
Postage	\$3,150.00	\$488.78
Telephone & Internet	\$4,200.00	\$941.66
Utilities	\$2,100.00	\$927.33
Janitorial Services	\$3,780.00	\$861.06
New Equipment	\$3,000.00	\$0.00
Equipment Maintenance/Tech Services	\$2,500.00	\$484.43
Books & Subscriptions	\$250.00	\$0.00
Office Travel	\$1,000.00	\$0.00
Audit	\$7,000.00	\$0.00
Church & Staff Appreciation	\$200.00	(\$56.35)
<b>Subtotal</b>	<b>\$39,150.00</b>	<b>\$7,817.07</b>

<b>Personnel</b>		
General Presbyter Salary	\$75,433.00	\$18,858.30
General Presbyter Benefits	\$24,892.89	\$6,223.23
General Presbyter Prof Expense	\$600.00	\$0.00
General Presbyter Con Ed	\$1,500.00	\$0.00
General Presbyter Travel	\$10,000.00	\$2,675.96
Office Manager Salary	\$37,000.00	\$9,250.02
Office Manager Benefits	\$12,840.00	\$3,210.00
Office Manager Con Ed	\$200.00	\$0.00
Office Manager FICA	\$2,831.00	\$683.17
Hunger Action Enabler Salary	\$7,500.00	\$1,875.00
Hunger Action Enabler Benefits	\$7,488.00	\$3,843.00
Hunger Action Enabler FICA	\$574.00	\$143.44
Sudanese Ministry RP Salary	\$23,533.00	\$5,883.30
Sudanese Ministry RP Benefits	\$11,223.96	\$2,805.99
Sudanese Ministry RP Con Ed	\$1,500.00	\$0.00
Sudanese Ministry RP Expenses	\$3,000.00	\$625.76
Part-time Officer Worker	\$10,500.00	\$0.00
Office Worker FICA	\$803.00	\$0.00
<b>Subtotal</b>	<b>\$231,418.85</b>	<b>\$56,077.17</b>

<b>Total Expenses</b>	<b>\$491,326.41</b>	<b>\$191,418.70</b>
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**D – BUDGET AND FINANCE COMMITTEE REPORT continued...****Presbytery of Des Moines****Restricted Funds  
as of April 30, 2013****New Covenant Funds**

McCahon Fund	Annual Income to be used for grants for small churches (under 150) for one-time needs. Unused income to be reinvested each year in the trust.	\$42,100.21
Swan Fund	Interest earnings to be used for seminary students' assistance.	\$24,805.45
Albia/Pitzer Fund	To be used for the assistance of small churches in the Presbytery.	\$18,706.08
Knox Knolls-Camping Fund	3/4 of interest to be used for camping program. 1/4 of interest to be used for Presbytery causes.	\$311,383.94
Walther Fund	To be used for scholarship aid for physically or mentally-challenged youth and/or children in need.	\$21,956.30
Colfax Fund	To be used for church development with interest to be placed in Colfax Fund Money Market.	\$23,043.99
<b>Total of Funds</b>		<b>\$441,995.97</b>

**First American Bank**

Pastor Emergency Fund	To be used for short-term loans for pastors.	\$2,847.23
Colfax Fund Money Market	To be used for church development.	\$1,899.11
Clifton Heights Money Market		\$78,261.86
Montezuma CD		\$78,640.01
<b>Total of Accounts</b>		<b>\$161,648.21</b>

**R – PRESBYTERIAN WOMEN OF THE PRESBYTERY****APPENDIX D****May 21, 2013****Sixty-six women collected 180 purses for delivery at the PW Spring Connection at Heartland Presbyterian Church in Clive on April 13th!**

Those purses were then carried north, south, east and west in our presbytery to women in need to brighten their lives. The purses were packed with belongings that most women carry in their purses and included some cash to be used at their own discretion.



Susan Barlow from Illinois shared her experience on the Mission Global Exchange to India in a plenary session, along with two workshops in the afternoon, Nancy Lister-Settle presented the Modern Day Slavery Toolkit for churches and Ekram Kachu, student at University of Dubuque Theological Seminary, spoke of her spiritual journey from Sudan. Ekram took two boxes of purses with her for her mission trip to the Dominican Republic in May. That's really going south!

Worship was led by Rev. Dawn Linder. The Birthday Offering was received and dedicated. We also had an installation of new coordinating team members. Ann McGowan will be the recording secretary and Rev. Betty Sandy, the new clergywoman. The Heartland PW hosts served a delicious meal and were so hospitable throughout the day.

A promotional skit was given to encourage women to attend the PW Synod Gathering on June 12-15<sup>th</sup> at Buena Vista University in Storm Lake. At the present time, we have seven women registered from our presbytery for the event. Three \$100 scholarships remain, plus one for a clergy person.

A Mini-Connection will be held on July 20<sup>th</sup> at Trinity United Presbyterian Church in Indianola from 9:30-11:30 a.m. Rev. Sara Palmer, honorably retired, will introduce women to the new Horizon's Bible Study, "*An Abiding Hope: The Presence of God in Exodus and Deuteronomy.*" The Des Moines Presbytery Coordinating Team will meet that afternoon for the planning of the Fall Connection and other business.

If you have questions or would like to know more about Presbyterian Women, please call Moderator Sue Kimball at 515-961-2493 or email at [kimballsusan53@yahoo.com](mailto:kimballsusan53@yahoo.com).

Respectfully Submitted,  
Sue Kimball, moderator

**T-4 – OLDER ADULT MINISTRIES TASK FORCE REPORT****APPENDIX E****May 21, 2013**

**The Spring Seminar, *Growing Closer to God***, held on Saturday, April 27<sup>th</sup> was an enjoyable learning experience. Topics touched on the following:

- The history of POAMN (Presbyterian Older Adult Ministries Network)
- The connection of POAMN and ARMSS (Association of Retired Ministers, Spouses & Survivors) and their yearly combined conferences
- Issues and costs of area nursing facilities
- Through the afternoon speaker, Diane Glass, spiritual advisor for *Tending Your Inner Garden* ([www.tendingyourinnergarden.com](http://www.tendingyourinnergarden.com)), we connected with the need to feed our own souls to be of greater use to those whom we serve.

Thanks to Rev. Marcy Campbell for the worship session and Val Smith, II for information needed prior to admission in a nursing facility. There was a good time of sharing ideas in each session. Cost of the seminar was covered through a grant from POAMN to enrich and further grow older adult ministries.

**Coming up soon – *Faithful Through the Years*** recognition at the November 12<sup>th</sup> Presbytery Meeting. If your session does not meet during the summer months, you should be working on this right away.

This year we will be looking at the valuable time so many have given so willingly and faithfully. There will be no single winner. Each person will be recognized. **The deadline for your nominations is: September 30, 2013.**

Respectfully Submitted,  
Darlene Shepherd, moderator