



Presbytery of Des Moines

REV. PHILIP W. BARRETT, GENERAL PRESBYTER & STATED CLERK
E-MAIL: PBARRETT@DMPRESBYTERY.ORG

November 1, 2012

CALL TO THE 490TH STATED MEETING

The 490th Stated Meeting of the Presbytery of Des Moines will be held on Tuesday, November 13, 2012, at the Community United Presbyterian Church in Hartford. Directions and a map are included in this packet.

As is our regular practice, this meeting will be an all-day meeting. **Please do not arrive before 8:30 a.m.** The people preparing the materials and process for registration, and those preparing the refreshments will not be ready until then. **The Presbytery will convene at 9:30 a.m.**

The *Proposed Docket* is enclosed, along with items for information and action. Commissioners should bring these to the meeting. Limited copies are available at the meeting for visitors only.

Another of our regular practices is to handle much of our “usual” business in what is called a “consent agenda” process. This means we can handle –in one action – votes to approve or adopt actions or recommendations that do not require debate or conversation. Only items included in the packet will be included in the Consent Agenda. The Proposed Consent Agenda appears following the Proposed Docket in this packet. You will notice that the reports contain a letter designation with parts of them having numbers for easy identification.

At 9:00 a.m. there are two opportunities for orientation to presbytery procedures. One is for those attending a meeting for the first time and guests, the other is for anyone interested in learning more or talking about our budget. Look for room signs or ask for directions at the registration table.

As you look at the docket, you will notice that this is an interesting day. We will be electing new officers and committee members for presbytery positions. The Older Adult Ministries Task Force will be recognizing folks who have been *Faithful Through the Years*. The Budget and Finance committee will be giving us a first look at a Proposed Budget for 2013. A proposal will be coming from the Professional Care and Development Committee that will add even more importance to the Mission Co-worker position with our partners in El Salvador. The folks from the agency that provides insurance for most of us will bring us an update on what’s coming in 2013. Also, we’ll be meeting in the sanctuary of a congregation that celebrated its 150th Anniversary just last month. They have some great stories to tell, as well as excitement about an elevator project. This meeting will move pretty quickly, so be ready for some fast-paced activity.

The Minutes of the August Presbytery Meeting were distributed to ministers and commissioners in September. Please remember to bring these to the meeting. You may download them for printing by going online to www.dmpresbytery.org. Again, extra copies are at a minimum.

Meeting Format: Under our structure and style of operating in our presbytery, meetings do not have business as the central focus and purpose for our gathering. Worship, dialogue and fellowship are primary reasons for meeting. Worship and dialogue will play an especially important part in this particular meeting. There is still business – after all, we cannot be Presbyterians if we do not have business – but much of our meeting time is more conversational than parliamentary in nature. It will help our meetings to be carried on in this kind of spirit if members and commissioners come expecting such a spirit to be present.

Looking at the plans for this meeting you will see that it begins at 9:30 a.m. and last until approximately 2:30 p.m. We will have time to enjoy time together and still be home before it gets dark. All of the items on the docket require presbytery attention or fit in with what we have said we want to happen at our meetings.

Plans are in place to keep our time together moving quickly so we can be done by 2:30 p.m. We encourage each commissioner and minister member to be present for the entire meeting. Avoidable late arrivals and early leavings are discourteous to those presenting reports and rob other people of the opportunity to share in work and ministry with those not present

Immediately following lunch is a time for announcements. We use this time only for announcements. A time for sharing joys and concerns is part of worship.

Participation Guidelines: Every once in a while, those attending a presbytery meeting ask who may participate in discussions during a meeting. *Guidelines for Participation in Presbytery Meetings*, included in this packet, will hopefully help in answering these questions.

Child Care: Those needing care for their children should call the Hartford Church at 515-989-3426 by noon on Friday, November 9, to let them know of your needs. Please bring a bagged meal for your child. Milk will be provided.

A/V Equipment: The Hartford Church has an excellent video projection and sound system. Members of their media team will be present to operate their computers and projectors for you. If you need any other equipment, please let the Presbytery Office so we can make arrangements for you.

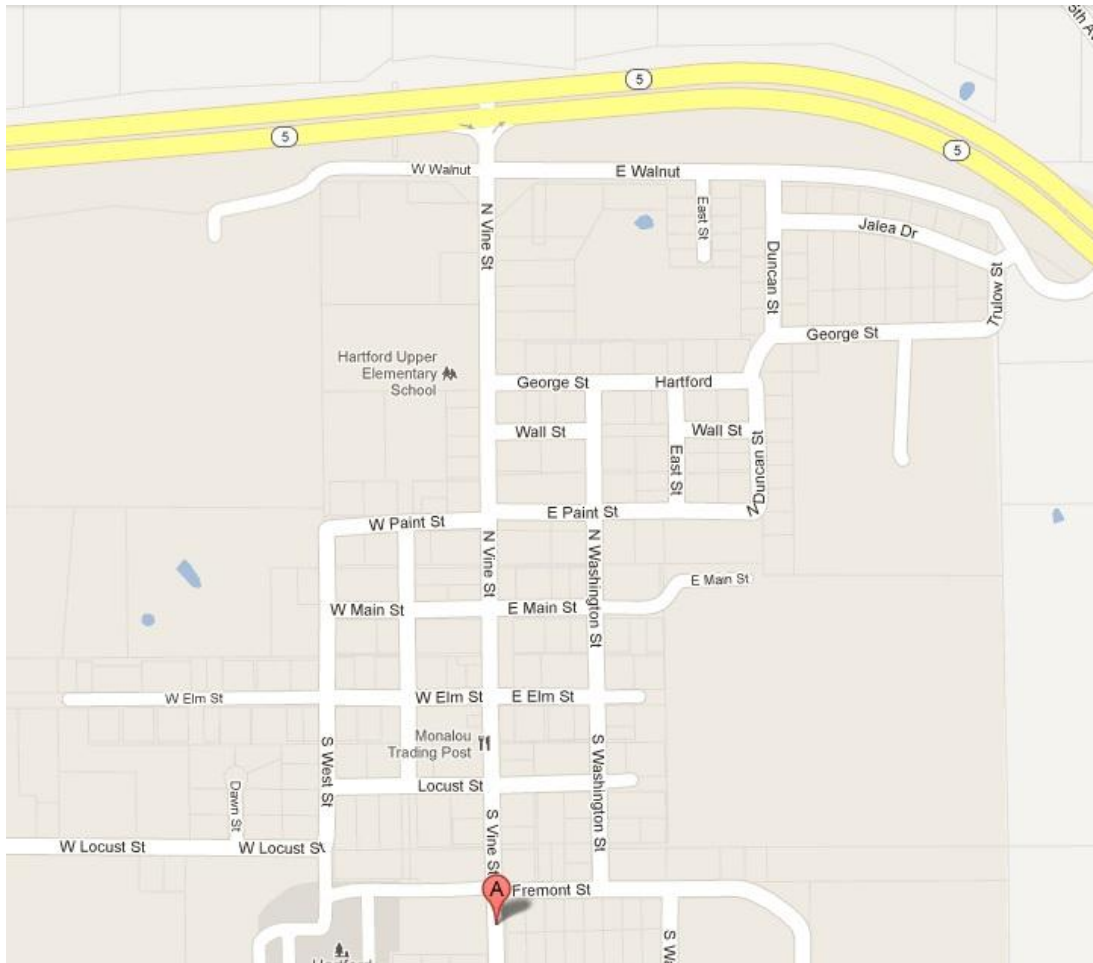
We continue to have a registration process that requires all attendees to sign in. **A Reminder:** congregations are not excused from having an elder in attendance. If you plan to bring extra visitors, please call the church to let them know.

In case of bad weather (a distinct possibility this year), call the Presbytery Office (515-276-4991) for information about any changes in time, date or location.

I look forward to being with all of you on Tuesday, November 13.



Philip W. Barrett, Stated Clerk

Map to Community United Presbyterian Church in Hartford, Iowa:

Driving Directions: The First Presbyterian Church is located at 315 N. Vine St., Hartford, Ia. It is located on the east side of the street.

- **From the east and west:** Hartford is located on Hwy 5, southeast of Carlisle and northwest of Knoxville. When you reach Hartford, go south onto N. Vine St. and proceed to the church, which will be on your left.
- **From the south:** Take Co. Rd. S23 north off of Hwy 92. Take a right when you reach Hwy 5. When you reach Hartford, take a right onto N. Vine St. and proceed to the church, which will be on your left.
- **From the north & I80:** Take the Mitchellville exit (#149) and turn south. Take Co. Rd. S27 until it turns into Hwy 316. Follow Hwy 316 until you reach Hwy 5. Take a right and follow it into Hartford. Take a left on N. Vine St. and proceed to the church, which will be on your left.

Parking: Parking is available in the parking lot to the south and east of the church and also in the street in the area of the church.

Building Accessibility: There is accessibility to the lower floor (fellowship room) from the door at the southwest corner of the building, near the front of the church.

GUIDELINES FOR PARTICIPATION IN PRESBYTERY MEETINGS

Meetings of our Presbytery are always special because it is a time for the Presbytery family to gather for conversations, business and fellowship. Many different people come to a Presbytery meeting for many different reasons.

When our Presbytery meets, we welcome and encourage participation. There are times, however, that participation is limited. Those times are ordinarily when our Presbytery is conducting its formal business. Because our Presbyterian structure calls for elected Commissioners to determine direction and act on business, only those who are elected Commissioners or are members of our Presbytery are allowed to participate in discussions or voting. Visitors and guests become observers of the process at that time.

At other times in our meetings, each person present is invited to participate in dialogues, conversations, or other activities. Such times include worship, special thematic presentations and small group discussions.

If you are not sure when you may participate in what is happening in the meeting, please talk to the Moderator or Stated Clerk individually.

PARLIAMENTARY PROCEDURES AT-A-GLANCE

TO DO THIS	YOU SAY THIS:	MAY YOU INTERRUPT SPEAKER?	MUST YOU BE SECONDED?	IS THE MOTION DEBATABLE?	IS THE MOTION AMENDABLE?	WHAT VOTE IS REQUIRED?
Adjourn the meeting	"I move that we adjourn."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Majority vote required
Recess the meeting	"I move that we recess until..."	May not interrupt speaker	Must be seconded	Not debatable	Amendable	Majority vote required
Complain about noise, room temp, etc.	"Point of privilege."	May interrupt speaker	No second needed	Not debatable	Not amendable	No vote required ³
Suspend further consideration of something	"I move we table it."	May not interrupt speaker	Must be seconded	Not Debatable	Not amendable	Majority vote required
End debate	"I move the previous question."	May not interrupt speaker	Must be seconded	Not Debatable	Not amendable	Two-thirds vote required
Postpone consideration of something	"I move we postpone this matter until..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Have something studied further	"I move we refer this matter to a committee."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Amend a motion	"I move that this motion be amended by..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Introduce business (a primary motion)	"I move that..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
¹ The motions or points above are listed in established order or precedence. When any one of them is pending, you may not introduce another that is listed below it. But you may introduce another that is listed above it. ² In this case, any resulting motion is debatable. ³ Chair decides						
Object to procedure or to a personal affront	"Point of order."	May interrupt speaker	No second needed	Not debatable	Not amendable	No vote required, chair decides
Request information	"Point of information."	If urgent, may interrupt speaker	No second needed	Not debatable	Not amendable	No vote required
Ask for a vote by actual count to verify a voice vote	"I call for a division."	May not interrupt speaker ²	No second needed	Not debatable	Not amendable	No vote required unless someone objects ³
Object to considering some undiplomatic or improper matter	"I object to consideration of this question."	May interrupt speaker	No second needed	Not debatable	Not amendable	Two-thirds vote required
Take up a matter previously tabled	"I move we take from the table..."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Majority vote required
Reconsider something already disposed of	"I move we now (or later) reconsider our action relative to..."	May interrupt speaker	Must be seconded	Debatable if original motion is debatable	Not amendable	Majority vote required
Consider something out of its scheduled order	"I move we suspend the rules and consider..."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Two-thirds vote required
Vote on a ruling by the chair	"I appeal the chair's decision."	May interrupt speaker	Must be seconded	Debatable	Not amendable	Majority vote required
¹ The motion, points, and proposals listed above have no established order of precedence. Any of them may be introduced at any time – except when the meeting is considering one of the top three matters listed in the above chart (motion to adjourn, motion to recess, point of privilege). ² But division must be called for before another motion is stated. ³ Then majority vote is required.						

Compiled by the Houston, Texas Chronicle – Used with permission

PROPOSED DOCKET**November 13, 2012**

8:30 a.m.	Registration Begins Fellowship and Refreshments	
9:00 a.m.	Orientation of “First Timers” Budget Orientation Moderators’ Meeting	David Endriss Jim Howland
9:30	Convene Presbytery	Leland Smith
9:45	I – Stated Clerk Report Approval of August Minutes	Phil Barrett
10:00	E-2 – Worship Task Group Report	Jan Davison & Suzanne Gorhau
10:05	Worship	
11:05	F – Nominating Committee	John Gilmore
11:15	Lee Agency Insurance Presentation	Diane Thiering &/or Tom Norton
11:25	D – Budget and Finance Committee	Kirsten Klepfer
11:35	B – Professional Care and Development Committee	James Wallace
11:45	T-4 – Older Adult Ministries Task Force	Darlene Shepherd
Noon	Lunch	
1:00 p.m.	Announcements	
1:10	S – Stewardship and Mission Interpretation Committee	Sandy Wagener
1:25	J – General Presbyter Report	Phil Barrett
1:35	K – Social Ministries Task Force	Nancy Lister-Settle

1:55	A – Congregational Care and Development Committee	Sarai Schnucker Rice
2:05	E – Leadership Council	David Endriss
2:10	Other Business	
	C – Committee on Preparation for Ministry	Shamaine Chambers King
2:20	Passing of the Gavel	
2:25	Adjournment	

CONSENT AGENDA

November 13, 2012

B – Professional Care and Development Committee

B-A-13 Emergency Grant Given

B-A-14 Permission to Labor Within Bounds

D – Budget and Finance Committee

D-I-2 Audit Report Letter

Financial Statement

Restricted Funds

Consolidated Statement of Financial Position

I – Stated Clerk’s Report

I-I-13 Reports Filed and Correspondence Handled

K – Social Ministries Task Force

Written Report

R – Presbyterian Women of the Presbytery

Written Report

B – PROFESSIONAL CARE AND DEVELOPMENT COMMITTEE REPORT**November 13, 2012**

The Committee reports taking the following actions:

- B-A-13 Approved an emergency grant for a pastor on (10/2/12)
- B-A-14 Approved for the Rev. David Dornack, Pastor of the Rose City Park Presbyterian Church in Portland, OR to labor within the bounds of Presbytery and conduct his grandson's baptism at Creston, First on November 25, 2012. (10/30/12)

The Committee presents the following recommendation to the Presbytery:

- B-R-8 That the Mission Co-worker position with Our Sister Parish in Berlin, El Salvador be considered a Validated Ministry. (10/30/12)

Rationale:

- 1) In its search for a new Mission Co-worker, the search committee received applications from candidates who are presently ordained, or are moving toward ordination, as a Teaching Elder.
- 2) In order for a candidate to be called to the Co-worker position as a Teaching Elder, it must be designated a Validated Ministry by the Presbytery. Presently it is not.
- 3) According to the requirements in the Book of Order (G-2.0503 a. 1-5), and the responsibilities for the Mission Co-worker position, as defined by the CIF, the position meets the criteria for a Validated Ministry.
- 4) In the same way a church personnel committee will provide oversight and evaluation of a pastor, and ultimately the Presbytery, Compañeros will serve a similar role with the Mission Co-worker.

Respectfully Submitted.
Jim Wallace, moderator

D – BUDGET AND FINANCE COMMITTEE REPORT

November 13, 2012

The Budget & Finance Committee met on October 22, 2012 for the purpose of preparing a budget for 2013. The committee reviewed the Presbytery budget requests submitted to the office. The proposed expense budget and forecast estimate for revenue/giving for 2013 is a part of this report. The committee does not yet have general mission giving figures to complete a final budget for 2013.

D-R-2 The proposed budget is short of the revenue/ giving to balance the budget for 2013 by \$60,000 based on current forecasts. This is significant revenue/giving short fall so the challenge to bring revenue/giving in line with expenses continues. The committee reviewed options to make up this shortfall and recommends the following options to balance the budget for 2013:

- 1) Use the CD funds from the closing of the Montezuma church to close the revenue short fall in full. This is the best option and the recommendation of the committee. This option allows time for the Presbytery to review and plan for how to bring revenue/giving in line with expenses going forward into 2014 and beyond. The funds in the CD from the closing of the Montezuma church are not designated funds and a large portion of the funds are from previously unpaid Per Capita Funds.
- 2) Use stream of income from Clifton Heights church which is approximately \$6,000 per month net of expenses to fund the budget short fall for 2013 and perhaps into 2014. The other option is to use income from the Knox church sale on contract and cell phone tower income of approximately \$4,600 per month to fund specific mission giving in the 2013 budget such as for Cross Ministries. This is a second option but not preferred as it would require the approval of the Presbytery Commission for either church to approve such a measure.

It was previously discussed that the Presbytery would attempt to hold 2013 Per Capita assessment at the 2012 level. When that discussion took place, it was before we found out the GA was raising their assessment up by 24 cents. It was discussed among the committee members that in order to maintain Per Capita at the same level as 2012, that each church in the Presbytery have some fun with ideas on how to raise the money without making it a formal part of the Per Capita assessment. One idea suggested was to have each church have a campaign to raise 25 cents for each active member with a small change/ quarter fund raiser. This would help offset the lower revenue/income from Per Capita we need to pay onto GA without formally raising the Per Capita Assessment for 2013.

We continue to need the support of general mission giving for 2013 which is 22% of the budget and encourage each church to increase their support to general mission giving by 3% for 2013.

The committee reports the following for information:

D-I-2 Received the audit report for the Presbytery. The audit report letter follows this report.
Copies of the report are available in the Presbytery Office.

Respectfully Submitted,
Gary Modlin, moderator

MERIWETHER, WILSON AND COMPANY, PLLC

CERTIFIED PUBLIC ACCOUNTS
OFFICES at

TELEPHONE

WILLIAM H. BOORN, CPA
DENNIS L. MUELLER, CPA
STEPHEN L. KOEHN, CPA
SUSAN K. CHANTLAND, CPA
C. MARK LINCOLN, CPA
SCOTT W. MILLER, CPA
WILLIAM J. BAUER, CPA
WENDY G. WEIDNER, CPA
JON J. PAULSEN, CPA
MICHAEL T. BURTON, CPA
TODD E. GLYNN, CPA
RANDALL A. JONES, CPA
BENJAMIN A. PETERSON, CPA
BARRY W. BOORN, CPA

REGENCY WEST 6
4500 WESTOWN PARKWAY, SUITE 140
WEST DES MOINES, IOWA 50266-6717

WEST DES MOINES.....515/223-0002
PERRY.....515/465-3591

FAX

1307 2ND STREET
PERRY, IOWA 50220

WEST DES MOINES.....515/223-0430
PERRY.....515/465-3593

May 10, 2012

Budget and Finance Committee
The Presbytery of Des Moines
of the Presbyterian Church (U.S.A.)
Des Moines, Iowa

We have audited the financial statements of The Presbytery of Des Moines for the year ended December 31, 2011, and have issued our report thereon dated May 10, 2012. Professional standards require that we provide you information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated August 12, 2011. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by The Presbytery of Des Moines are described in Note 2 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended December 31, 2010. We noted no transactions entered into by the Organization during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. Material misstatements were detected as a result of audit procedures and corrected by management in the areas of property and equipment, accrued liabilities, and net assets.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated May 10, 2012.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Information in Documents Containing Audited Financial Statements

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content and methods of preparing the information to determine that the information complies with U.S. generally accepted accounting principles, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Other Audit Findings

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors. However, these discussions occurred in the normal course of our professional relationship, and our responses were not a condition to our retention.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements of The Presbytery of Des Moines for the year ended December 31, 2011, in accordance with auditing standards generally accepted in the United States of America, we considered the Organization's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all such deficiencies have been identified. However, as discussed below, we did identify a deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or to detect and correct misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the Organization's internal control.

We consider the following deficiency to be a significant deficiency in internal control:

Segregation of Duties

Our comments pertain to The Presbytery's internal control, which is affected by a lack of segregation of duties due to the limited number of accounting and administrative personnel.

As is common in all small organizations which have a limited number of personnel, it is not possible to assign duties within your accounting system to preclude individuals from having access to assets of the Organization who also have access to related accounting records. One example is the handling cash receipts and making bank deposits while also recording bookkeeping entries to the financial records. Another example would be the writing of checks and recording of

expenditures while also reconciling the bank accounts.

We recognize that for your organization, you do not have sufficient numbers of personnel to provide complete segregation of duties at all times. We call your attention to the situation under our professional responsibilities.

Monitoring functions by management and board members, as has been done in the past, helps provide a compensating control for the lack of segregation of duties.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

We consider the following deficiency in internal control to be a material weakness:

Accounting and Reporting Function

The preparation of financial statements in conformity with generally accepted accounting principles requires the person responsible for the accounting and reporting function to be knowledgeable of current accounting standards and disclosure requirements. Those responsible for the accounting and reporting function within The Presbytery of Des Moines do not have the specific education and continuing training necessary to apply generally accepted accounting principles in recording the Organization's financial activity and preparing its financial statements, including required disclosures. This comment is common for organizations of your size, and is not intended to reflect on the competence of your staff in performing their daily duties in recording the Organization's financial activities and transactions.

We have the following additional comments:

El Salvador Funds

The volume of money that is being received and disbursed to support your Organization's mission in El Salvador continues to be significant and we would like to commend your Organization's staff for a continued concerted effort to obtain support for the use of those funds. We do recognize that there will still be instances where a third party receipt will not be possible to obtain and while we have no reason to believe those funds are being used inappropriately, we would like to again emphasize that striving to obtain as much documentary support for those disbursements as possible would be wise to avoid potential allegations of improper use.

Coffee Funds

During the 2005 fiscal year, the recordkeeping for the Don Justo Coffee With Dignity financial transactions was moved outside of the Presbytery's accounting system and office. The individual who is operating this program has substantial control of the finances and can write and sign checks under \$100, as well as deposit and record all cash receipts. The bank account for this program does still bear the Presbytery's name and the Presbytery is still ultimately fiscally responsible for the proper handling of the proceeds from the sale of the coffee. We would recommend, at a minimum, that the Presbytery continue to regularly review these financial transactions and retain copies of financial records, including bank statements and paid invoices, on site at the Presbytery's office. In addition, controls would be vastly improved if the ability to sign all checks and handle cash receipts was relegated to someone other than the individual who is currently operating the program. While we recognize that steps have been taken by the Presbytery to improve controls through the requirement to have two signatures on all checks over \$100, there still remains a risk of misappropriation of cash.

This information is intended solely for the use of the Budget and Finance Committee, management, and others within the Organization and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

MERIWETHER, WILSON AND COMPANY, PLLC
Certified Public Accountants

D – BUDGET AND FINANCE COMMITTEE REPORT continued...**Presbytery of Des Moines****Income Report
as of September 30, 2012**

	2012 Budget	Year-to-Date
Income		
Total Per Capita	\$240,000.00	\$238,113.50
Total Past Years Per Capita		\$7,024.00
Presbytery General Mission	\$115,734.44	\$84,801.61
Synod Support Staff Salaries	\$40,000.00	\$29,999.97
Hunger Action Enabler Income	\$2,000.00	\$2,000.00
Khadamat Sudaniya Grant Income	\$20,500.00	\$15,375.02
Guide One Funds	\$42,853.72	\$42,853.72
Albia/Knox Knolls Fund (Regional Partnerships)	\$9,500.00	
Knox Knolls Interest (Youth % - Y&C lines)	\$5,300.00	
Knox Knolls Interest (Presbytery %)	\$10,600.00	
Interest Income	\$150.00	\$201.18
Miscellaneous Income	\$150.00	\$558.39
Total Income	\$486,588.16	\$420,927.39
2012 Proposed Expenses		
	\$494,657.03	\$337,899.48
Surplus(Deficit)	(\$7,868.87)	\$83,027.91

D – BUDGET AND FINANCE COMMITTEE REPORT continued...**Presbytery of Des Moines****Expense Report
as of September 30, 2012**

Governance Expense	2012 Budget	Year-to-Date
Committee Preparation Ministry	\$2,100.00	\$580.00
Stewardship & Mission Interpretation Committee	\$2,100.00	\$0.00
Permanent Judicial Commission	\$500.00	\$84.50
Committee on Representation	\$0.00	\$0.00
Budget & Finance Committee	\$0.00	\$0.00
Nominating Committee	\$90.00	\$0.00
Personnel Committee	\$75.00	\$52.80
Sexual Misconduct Response Team	\$50.00	\$0.00
General Assembly Per Capita (adjusted by GA)	\$54,240.03	\$54,240.03
Synod Per Capita	\$41,895.00	\$41,895.00
Subtotal	\$101,050.03	\$96,852.33
Administrative Expense		
Moderator Expense/Task Groups	\$150.00	\$0.00
Administrative Commissions	\$500.00	\$373.00
Presbytery Meetings	\$300.00	\$0.00
Commissioner Orientation	\$100.00	(\$12.00)
Stated Clerk Expense	\$50.00	\$50.00
Communication	\$1,800.00	\$2,555.16
Insurance	\$5,500.00	\$622.23
Legal fees	\$500.00	\$0.00
Subtotal	\$8,900.00	\$3,588.39
Extension of Ministries		
Social Ministries Task Force	\$5,000.00	\$2,830.84
Hunger Action Enabler Travel & Con Ed	\$1,500.00	\$928.60
Broken Bread	\$360.00	\$111.00
Khadamat Sudaniya Committee Expense	\$50.00	\$0.00
Khadamat Sudaniya Grant Expense	\$20,500.00	\$14,833.35
Cross Ministries	\$56,700.00	\$42,825.00
Older Adult Ministries Task Force	\$1,000.00	\$190.20
Camping	\$4,500.00	(\$13,766.99)
Youth	\$800.00	\$186.48
Resources	\$500.00	\$338.55
Women's Advocacy Task Force	\$50.00	\$0.00
Subtotal	\$90,960.00	\$48,177.03
Support of Local Ministries		
Congregational Care & Development Committee	\$1,000.00	\$281.00
Professional Care & Development Committee	\$3,300.00	\$83.09

D – BUDGET AND FINANCE COMMITTEE REPORT continued...

	2012 Budget	Year-to-Date
Regional Partnerships		
Southeast	\$0.00	\$0.00
East	\$0.00	\$0.00
DM West/NW	\$0.00	\$0.00
Southwest	\$5,000.00	\$5,000.00
West	\$0.00	\$0.00
South Central	\$0.00	\$0.00
DM Two Rivers	\$4,500.00	\$2,679.43
Leadership Council	\$450.00	\$340.77
Worship Task Group	\$75.00	\$0.00
Bills & Overtures	\$50.00	\$0.00
Emergency Contingency	\$500.00	\$0.00
Subtotal	\$14,875.00	\$8,384.29
Office Expense		
Condo dues	\$2,400.00	\$2,005.00
Rent-copier lease	\$4,500.00	\$4,370.18
Office supplies	\$4,500.00	\$2,588.54
Postage	\$3,000.00	\$1,847.62
Telephone & Internet	\$4,000.00	\$2,334.50
Utilities	\$2,000.00	\$1,414.74
Janitorial Services	\$3,600.00	\$2,546.13
New Equipment	\$2,000.00	\$46.63
Equipment Maintenance	\$1,500.00	\$852.90
Books & Subscriptions	\$250.00	\$8.00
Office Travel	\$1,000.00	\$534.57
Audit	\$7,000.00	\$7,015.82
Continuing Ed-Support Staff	\$100.00	\$75.00
Church & Staff Appreciation	\$200.00	\$0.00
Subtotal	\$36,050.00	\$25,549.63
Personnel		
General Presbyter Salary	\$73,954.00	\$49,302.72
General Presbyter Benefits	\$23,850.00	\$15,900.08
General Presbyter Prof Expense	\$600.00	\$14.42
General Presbyter Con Ed	\$1,500.00	\$986.28
General Presbyter Travel	\$10,000.00	\$5,432.99
Office Manager Salary	\$35,685.00	\$23,790.08
Office Manager Benefits	\$11,977.00	\$7,984.80
Office Manager FICA	\$2,730.00	\$1,757.39
Communications Director Salary	\$31,003.00	\$10,804.15
Communications Director Benefits	\$3,591.00	\$7,593.00
Communications Director FICA	\$2,368.00	\$826.50
Communications Director Con Ed	\$800.00	\$0.00
Hunger Action Enabler Salary	\$6,500.00	\$4,333.44
Hunger Action Enabler FICA	\$497.00	\$331.47
Sudanese Ministry RP Salary	\$23,072.00	\$15,381.44
Sudanese Ministry RP Benefits	\$10,945.00	\$7,296.80
Sudanese Ministry RP Con Ed	\$750.00	\$0.00
Sudanese Ministry RP Expenses	\$3,000.00	\$2,736.76
Office Worker		\$813.00
Office Worker FICA		\$62.49
Subtotal	\$242,822.00	\$155,347.81
Total Expenses	\$494,657.03	\$337,899.48

D – BUDGET AND FINANCE COMMITTEE REPORT continued...**Presbytery of Des Moines****Restricted Funds
as of September 30, 2012****New Covenant Funds**

McCahon Fund	\$42,374.42
---------------------	--------------------

Annual income to be used for grants for small churches (under 150) for one-time needs.
Unused income to be reinvested each year in the trust.

Swan Fund	\$24,194.56
------------------	--------------------

Interest earnings used for seminary student's assistance.

Albia Sale	\$10,813.02
-------------------	--------------------

To be used for the assistance of small churches in the Presbytery.

Knox Knolls - Camping Fund	\$257,804.72
-----------------------------------	---------------------

$\frac{3}{4}$ of interest earnings used for the camping program.
 $\frac{1}{4}$ of interest earnings used for Presbytery causes.

Walther Fund	\$21,117.78
---------------------	--------------------

To be used for scholarship aid for physically or mentally-challenged youth and/or children in need.

Colfax Fund	\$21,998.41
--------------------	--------------------

To be used for church development with interest to be placed in Colfax Fund Money Market.

First American Bank - Urbandale

Pastor Emergency Fund Savings	\$1,846.67
--------------------------------------	-------------------

Short term loans for pastors.

Colfax Fund Money Market	\$1,981.52
---------------------------------	-------------------

To be used for church development

Clifton Heights Money Market	\$38,879.23
-------------------------------------	--------------------

D – BUDGET AND FINANCE COMMITTEE REPORT continued...**Presbytery of Des Moines****Consolidated Statement of Financial Position
as of September 30, 2012**

ASSETS		LIABILITIES AND NET ASSETS	
Current Assets		Current Liabilities	
Cash in Bank	\$209,944.98	2301.02 GA – General Mission	\$22,505.65
1112.01 Savings Account	\$1,846.67	2302.02 GA – Designated Mission	\$595.00
1114.08 Colfax MM	\$1,981.60	2303.02 GA – Disaster	\$800.00
1115.06 Clifton MM	\$38,880.72	2304.02 GA – OGHS	\$1,377.88
1116.01 Montezuma CD Acct	\$78,227.23	2306.02 GA – Christmas Joy	\$463.00
1117.02 Walther Fund	\$21,117.78	2307.02 GA – Pentecost	\$969.40
1122.01 McCahon Fund	\$42,374.42	2308.02 GA – Theological Fund	\$466.01
1122.02 Knox Knolls Fund	\$257,804.72	2309.02 GA – CentsAbility	\$366.60
1123.01 Albia Fund	\$10,543.02	2321.02 Synod – General Mission	\$9,176.21
1126.02 Life Inc Char Int-Restricted	\$775.00		
1132.05 Swan Fund	\$24,194.56	2342.02 Presbytery Designated	\$1,525.80
1133.07 Pastors Seminar Fund	\$15,475.89	2411.01 Pastor Emergency Fund	\$1,846.61
1134.08 Colfax Fund	\$21,988.41	2510.01 Special In & Out	\$3.54
1212.06 Knox Contract Principal	\$778,535.55	2525.02 Sudanese Ministry Resources	\$3,561.71
		2530.02 Sudanese Undesignated-Khad Sud	\$7,739.76
Total Current Assets	\$1,503,690.55	2535.02 Sudanese Water Project	\$577.50
		2540.02 Sudanese Designated	\$2,000.00
		2545.02 Sudanese Peace Fund	(\$0.64)
		2580.02 Disaster Fund Grants	\$9,603.29
		2700.03 Hunger-CentsAbility	\$633.65
		2701.03 Peacemaking Task Force	(\$33.17)
		2702.03 Rural Partnership Offering	\$2,924.06
		2703.03 Joining Hands Task Force	\$3,753.40
		2705.03 El Sal-Water Filter Project	\$10,256.50
		2706.03 El Salvador Undesignated Funds	\$15,693.93
		2707.03 El Salvador Designated Funds	\$382.10
		2708.03 Compañeros	\$28.78
		2709.03 Coffee	\$5,949.26
		2712.03 El Salvador Scholarship Fund	\$1,200.00
		2713.03 Two Rivers Synod School Scholarship	\$550.00
		2714.03 Two Rivers Meals for Heartland	\$633.25
		2715.03 Triennium Scholarship Fund	\$850.99
		Total Current Liabilities	\$106,400.07
Property and Equipment		Net Assets	
1511.01 Office Equipment	\$31,137.36	3910.01 Net Assets	(\$81,832.70)
1512.01 Accumulated Depreciation	(\$43,568.89)	3910.02 Net-Assets – Program Fund	\$491,991.24
1611.01 Real Estate - Presby Office	\$97,500.00	3910.03 Net Assets – In & Out Fund	\$5,350.70
		3910.05 Net Assets – Swan Fund	\$20,139.12
Total Property & Equipment	\$85,068.47	3910.06 Net Assets – Commissions	\$809,596.50
		3910.07 Net Assets – Endowment Fund	\$15,475.89
		3910.08 Net Assets – Colfax Fund	\$24,881.28
		Surplus/(Deficit)	\$196,756.92
Other Assets	\$0.00	Total Net Assets	\$1,482,358.95
Total Assets	\$1,588,759.02	Total Liabilities & Net Assets	\$1,588,759.02

D – BUDGET AND FINANCE COMMITTEE REPORT continued...**Presbytery of Des Moines****2013 Proposed Income Budget**

	2012 Budget	2013 Proposed
Income		
Total Per Capita	\$240,000.00	\$259,600.00
Total Past Years Per Capita		\$5,000.00
Presbytery General Mission	\$115,734.44	\$109,200.00
Synod Support Staff Salaries	\$40,000.00	\$40,000.00
Hunger Action Enabler Income	\$2,000.00	\$2,000.00
Khadamat Sudaniya Grant Income	\$20,500.00	\$14,500.00
Guide One Funds	\$42,853.72	
Albia/Knox Knolls Fund (Regional Partnerships)	\$9,500.00	
Knox Knolls Interest (Youth % - Y&C lines)	\$5,300.00	
Knox Knolls Interest (Presbytery %)	\$10,600.00	
Interest Income	\$150.00	\$150.00
Miscellaneous Income	\$150.00	\$500.00
Total Income	\$486,588.16	\$430,950.00
2012 Proposed Expenses		
	\$494,657.03	\$491,326.41
Surplus(Deficit)	(\$7,868.87)	(\$60,376.41)

D – BUDGET AND FINANCE COMMITTEE REPORT continued...**Presbytery of Des Moines****2013 Proposed Expense Budget**

Governance Expense	2012 Budget	2013 Proposed
Committee Preparation Ministry	\$2,100.00	\$2,100.00
Stewardship & Mission Interpretation Committee	\$2,100.00	\$2,200.00
Permanent Judicial Commission	\$500.00	\$500.00
Committee on Representation	\$0.00	\$50.00
Budget & Finance Committee	\$0.00	\$0.00
Nominating Committee	\$90.00	\$90.00
Personnel Committee	\$75.00	\$75.00
Sexual Misconduct Response Team	\$50.00	\$50.00
General Assembly Per Capita	\$54,240.03	\$54,877.56
Synod Per Capita	\$41,895.00	\$39,940.00
Subtotal	\$101,050.03	\$99,882.56
Administrative Expense		
Moderator Expense/Task Groups	\$150.00	\$150.00
Administrative/Investigative Commissions	\$500.00	\$500.00
Presbytery Meetings	\$300.00	\$300.00
Commissioner Orientation	\$100.00	\$0.00
Stated Clerk Expense	\$50.00	\$50.00
Communication	\$1,800.00	\$1,800.00
Insurance	\$5,500.00	\$6,000.00
Legal fees	\$500.00	\$500.00
Subtotal	\$8,900.00	\$3,588.39
Extension of Ministries		
Social Ministries Task Force	\$5,000.00	\$5,000.00
Hunger Action Enabler Travel & Con Ed	\$1,500.00	\$1,500.00
Broken Bread	\$360.00	\$300.00
Khadamat Sudaniya Committee Expense	\$50.00	\$50.00
Khadamat Sudaniya Grant Expense	\$20,500.00	\$14,500.00
Cross Ministries	\$56,700.00	\$60,000.00
Older Adult Ministries Task Force	\$1,000.00	\$1,000.00
Camping	\$4,500.00	\$4,500.00
Youth	\$800.00	\$8,300.00
Resources	\$500.00	\$500.00
Women's Advocacy Task Force	\$50.00	\$50.00
Subtotal	\$90,960.00	\$95,700.00
Support of Local Ministries		
Congregational Care & Development Committee	\$1,000.00	\$1,000.00
Professional Care & Development Committee	\$3,300.00	\$3,300.00

D – BUDGET AND FINANCE COMMITTEE REPORT continued...

	2012 Budget	2013 Proposed
Regional Partnerships		
Southeast	\$0.00	\$0.00
East	\$0.00	\$0.00
DM West/NW	\$0.00	\$0.00
Southwest	\$5,000.00	\$5,000.00
West	\$0.00	\$0.00
South Central	\$0.00	\$0.00
DM Two Rivers	\$4,500.00	\$5,500.00
Leadership Council	\$450.00	\$450.00
Worship Task Group	\$75.00	\$75.00
Bills & Overtures	\$50.00	\$50.00
Emergency Contingency	\$500.00	\$500.00
Subtotal	\$14,875.00	\$15,875.00
Office Expense		
Condo dues	\$2,400.00	\$2,520.00
Rent-copier lease	\$4,500.00	\$4,725.00
Office supplies	\$4,500.00	\$4,725.00
Postage	\$3,000.00	\$3,150.00
Telephone & Internet	\$4,000.00	\$4,200.00
Utilities	\$2,000.00	\$2,100.00
Janitorial Services	\$3,600.00	\$3,780.00
New Equipment	\$2,000.00	\$3,000.00
Equipment Maintenance	\$1,500.00	\$2,500.00
Books & Subscriptions	\$250.00	\$250.00
Office Travel	\$1,000.00	\$1,000.00
Audit	\$7,000.00	\$7,000.00
Church & Staff Appreciation	\$200.00	\$200.00
Subtotal	\$36,050.00	\$39,150.00
Personnel		
General Presbyter Salary	\$73,954.00	\$75,433.00
General Presbyter Benefits	\$23,850.00	\$24,892.89
General Presbyter Prof Expense	\$600.00	\$600.00
General Presbyter Con Ed	\$1,500.00	\$1,500.00
General Presbyter Travel	\$10,000.00	\$10,000.00
Office Manager Salary	\$35,685.00	\$37,000.00
Office Manager Benefits	\$11,977.00	\$12,840.00
Office Manager Con Ed	75.00	200.00
Office Manager FICA	\$2,730.00	\$2,831.00
Communications Director Salary	\$31,003.00	
Communications Director Benefits	\$3,591.00	
Communications Director FICA	\$2,368.00	
Communications Director Con Ed	\$800.00	
Hunger Action Enabler Salary	\$6,500.00	\$7,500.00
Hunger Action Enabler Benefits		\$7,488.00
Hunger Action Enabler FICA	\$497.00	\$574.00
Sudanese Ministry RP Salary	\$23,072.00	\$23,533.00
Sudanese Ministry RP Benefits	\$10,945.00	\$11,223.96
Sudanese Ministry RP Con Ed	\$750.00	\$1,500.00
Sudanese Ministry RP Expenses	\$3,000.00	\$3,000.00
Communications		\$10,500.00
Communications FICA		\$803.00
Subtotal	\$242,822.00	\$231,418.85
Total Expenses	\$494,657.03	\$491,326.41

F – NOMINATING COMMITTEE REPORT

November 13, 2012

The Committee places the following persons in nomination for the offices or positions noted:
(RE = Ruling Elder; TE = Teaching Elder)

PRESBYTERY MODERATOR

TE James Howland (Winterset, First United)

PRESBYTERY VICE MODERATOR

RE Nancy Lister-Settle (Dallas Center, First)

LEADERSHIP COUNCIL MODERATOR 2013

RE Leland Smith (Newton, First)

LEADERSHIP COUNCIL

CLASS OF 2015

TE Ann Johnson (Monroe)

TE Elizabeth (Liz) Knott (HR)

RE Robert Waldron (Earlham, First)

CONGREGATIONAL CARE AND DEVELOPMENT COMMITTEE MODERATOR – 2012

VACANT

CLASS OF 2015

TE Robert Burnett (HR)

TE David Kincaide (Greenfield, First and Dexter, First)

TE David Klanderman (Ottumwa, First)

TE John Reynolds (Brooklyn, First and Malcom, First United)

TE Pat Summers (HR)

RE Mickey Van Baale (Newton, First)

VACANT

PROFESSIONAL CARE AND DEVELOPMENT COMMITTEE MODERATOR – 2013

VACANT

CLASS OF 2015

TE David Endriss (Indianola, Trinity United)

TE Elizabeth (Betty) Sandy (HR)

RE T. Polk Davison (Des Moines, Westminster)

BUDGET AND FINANCE COMMITTEE

MODERATOR – 2013

RE Gary Modlin (Des Moines, Park Avenue)

CLASS OF 2015

RE Ron Grohe (Windsor Heights, Windsor)

TE Kirsten Klepfer (Grinnell, First)

PERMANENT JUDICIAL COMMISSION

CLASS OF 2018

TE Dennis Morey (Oskaloosa, First)

TE Linda O’Connell (HR)

TE Jan Scott (West Des Moines, Covenant)

PERSONNEL COMMITTEE

MODERATOR – 2013

TE Theron (Tom) Conrey (HR)

CLASS OF 2015

TE Theron (Tom) Conrey)

COMMITTEE ON PREPARATION FOR MINISTRY

MODERATOR – 2013

VACANT

CLASS OF 2015

RE Jonathan Kimple (Dallas Center, First)

TE Holly Smith (Atlantic, First United)

TE Susan Tomlinson (At Large)

COMMITTEE ON REPRESENTATION

MODERATOR – 2013

RE Cindy Ray (Leon, First)

CLASS OF 2015

TE Erasmo Velez (HR)

TE Jane Martinez (Ottumwa, East End and Westminster)

STEWARDSHIP AND MISSION INTERPRETATION COMMITTEE

MODERATOR – 2015

RE Sandy Wagener (Ankeny)

CLASS OF 2015

TE John Beran (HR)

RE Joyce Hoffman (Clive, Heartland)

SEXUAL MISCONDUCT RESPONSE TEAM

MODERATOR – 2013

RE Roberta Victor (Des Moines, Cottage Grove Avenue)

CLASS OF 2015

TE Marcy Campbell (At Large)

RE Sara Hopkins (Newton, First)

RE Lola Peters (Ankeny)

ELDER COMMISSIONER TO SYNOD

CLASS OF 2015

VACANT

Respectfully Submitted,
John Gilmore, moderator

I – REPORT OF THE STATED CLERK

November 13, 2012

I present the following item of information to the Presbytery:

- I-I-13 All reports have been filed with the Synod of Lakes and Prairies and the General Assembly as of this date, and all correspondence received on behalf of the Presbytery has been assigned, referred or answered.

I present the following recommendations to the Presbytery for adoption:

- I-R-6 That the Session Records of the following churches be approved without exception:

Ankeny; Audubon, First; Carlisle, Scotch Ridge; Chariton, First; Clive, Heartland; Corning, First; Creston, First; Dallas Center, First; Des Moines, Central, First, Park Avenue, Union Park and Westminster; Dexter, First; Gibson, First; Greenfield, First; Grinnell, First; Guthrie Center, First; Indianola, Trinity United; Lenox, United; LeRoy, First; Lucas, First; Newton First and United; Oskaloosa, First; Ottumwa, East End, First and Westminster; Perry, First; Platte Center; Sharpsburg; West Des Moines, Covenant; Windsor Heights, Windsor.

- I-R-7 That the Session Records of the following churches be approved with exception:

Adair, First; Allerton, United; Atlantic, First United; Bedford, United Christian Presbyterian; Brooklyn, First; Des Moines, Douglas Avenue, Fort Des Moines, and Highland Park; Earlham, First; Knoxville, First; Lenox, United; Malcom, First United; Mt. Ayr, United Baptist/Presbyterian; Sigourney, First; White Oak.

Churches not yet submitting their records for review are:

Centerville, First; Deep River, United; Des Moines, Cottage Grove Avenue; Diagonal, United; Hartford, Community United; Johnston, St. Paul; Leon, First; Monroe; New Sharon, First.

Respectfully Submitted,
Philip W. Barrett, Stated Clerk

K – SOCIAL MINISTRIES TASK FORCE REPORT

November 13, 2012

The Task Force has set goals for 2013, including some ongoing projects and programs, and some new opportunities for individuals and congregations to engage in social justice ministries. Some of these new proposals are:

- An information session at each Meeting of Presbytery related to social justice issues, offered before the meeting begins or during lunch
- Re-establish the Just Neighbors Award for congregations engaged in peace and justice ministries
- Host an environmental justice event in February especially for young adults
- Identify congregations that might participate in just.good.food, a hunger ministry of the Synods of Lakes and Prairies, Lincoln Trails and Mid-America
- Sponsor a spring trip to Borderlinks in Tucson, Arizona
- Recruit congregations to engage in Cents-Ability to support hunger action in the Presbytery of Des Moines, the local community, and with the Presbyterian Hunger Program.

The Task Force is hopeful that each congregation will find a way to connect to one of these 2013 goals as we “**seek to equip local congregations and sensitize their members to the Gospel’s call for God’s people to promote social justice and peace thorough education and advocacy**” (Manual of Operations).

The Fall 2012 issue of *Broken Bread* has been distributed on line and by mail, and can be accessed on the Presbytery web site.

This edition focuses on HUNGER ACTION, and includes examples of activities and programs to help congregations engage in the Presbyterian Church (USA)’s efforts to address hunger and eliminate its causes. Our Presbytery of Des Moines Hunger Action Enabler, Nancy Lister-Settle is eager to help connect churches and communities to opportunities for action.

The Social Ministries Task Force meets on the first Saturday of every month at the Presbytery Office in Urbandale. We **welcome** anyone with an interest in peace and justice and a desire to help promote social ministries in the Presbytery of Des Moines.

Respectfully Submitted,
Nancy Lister-Settle, moderator

R – PRESBYTERIAN WOMEN in the DES MOINES PRESBYTERY REPORT

November 13, 2012

The Fall Connection met on October 13th, 2012 at Park Avenue Presbyterian Church in Des Moines. Seventy women attended the event with great hospitality of the host church.

Rev. Betty Sandy led worship and shared a meditation on Psalm 46:4-5—knowing and being ripples of hope. She closed with the words, “Lord, let me join you in what you are doing today.” The Thank Offering was received, \$693.90, as was a special offering for CROSS Ministries’ Backpack Give-Away (\$524.50).

The women were blessed to hear from Veeda Javid, executive director of the Presbyterian Education Board (PEB) in Pakistan. She shared compelling personal stories intertwined with the history of the Presbyterian Church and schools in Pakistan—building bridges between Christians and Muslims and between the East and the West. A video presentation highlighted Pasrur School in the Punjab which is supported by First Presbyterian Church in Iowa City, Iowa. A time for questions following Veeda’s talk revealed great interest and appreciation for her presentation and the work of the PEB. Special thanks to Sandy Wagener for the transportation she provided for Veeda.

Resources Representative Margaret Magill, encouraged the women to subscribe to Horizons magazine and provided PW resources for the women to take home to their circles.

Mission Matters Representative Denise England, led the day’s mission activity—making 170 diapers from t-shirts—providing opportunities for all skill levels to take part.

After a break, the women attended one of two breakout sessions: the Church World Service/Lutheran World Relief hands-on mission project or hearing news from the Churchwide Gathering attendees: Susan Tinder (Indianola, Trinity United); Rev. Linda O’Connell (HR), voting representative; and Karen Sanders-Kelley (Des Moines, Westminster).

A delicious lunch was served by the women of Park Avenue Church, and everyone enjoyed time together at tables.

A creative and lively overview of the 2012-2013 Bible study was presented by Rev. Sara Palmer (HR). *Dispatches to God’s Household: the General Epistles* was illustrated as a series of gifts. Sara encouraged PWs to take advantage of other resources beyond the lesson book, and to **sing!**

A second round of breakout sessions was offered including the diaper mission project as well as an opportunity to hear from three other women who had attended the Churchwide Gathering: Dorothea Trotter and Mary Lou Briles (Des Moines, Park Avenue) and Sue Kimball, (Indianola, Trinity United), voting representative.

The Fall Connection concluded with worship and communion, led by Rev. Betty Sandy.

Moderator Sue Kimball, also attended the Synod of Lakes and Prairies Coordinating Team meeting in Omaha October 25-27th. I have made it a personal goal to make a personal contact with every church in our presbytery to encourage Presbyterian Women in their church ministries and in their mission work.

Respectfully Submitted,
Sue Kimball, Moderator

T-4 – OLDER ADULT MINISTRIES TASK FORCE REPORT

November 13, 2012

The Older Adult Ministries Task Force will honor the individuals that have been nominated for *Faithful Through the Years* recognition at the November Presbytery Meeting. This will take place prior to lunch time in the fellowship room. This is an annual recognition of the remarkable ministries that have been accomplished in the process of aging. It is not necessary that these nominees be chosen by your session. Any group in the church can nominate an individual, a couple, or a group in future years.

We are tentatively planning an Older Adult Ministries Spring Seminar in April. Further details will be available at a later date.

Respectfully Submitted,
Darlene Shepherd, Moderator