



## Presbytery of Des Moines

REV. PHILIP W. BARRETT, GENERAL PRESBYTER & STATED CLERK  
E-MAIL: PBARRETT@DMPRESBYTERY.ORG

May 12, 2014

### CALL TO THE 496<sup>th</sup> STATED MEETING

The 496<sup>th</sup> Stated Meeting of the Presbytery of Des Moines will be held on Tuesday, May 20, 2014, at the Lucas Community Center in Lucas, Iowa, hosted by the First Presbyterian Church of Lucas. Directions and a map are included in this packet.

As usual, this will be an all-day meeting. It will be a full day of meeting and exploring the city of Lucas. Special worship is planned, along with a presentation by the Budget and Finance Committee, commissioning of our General Assembly Commissioners, hearing the preliminary report of the Administrative Commission working with the Cottage Grove Church, and hearing from our Ministry Task Forces. We will again share in dialogue groups, visit with committee and task force leaders, and hear from other committees.

→ Registration and coffee fellowship begin at **8:30 a.m.**, and not before. People will be setting up and preparing food up until that time. **The Presbytery will convene at 9:30 a.m.**

The *Proposed Docket* is enclosed, along with items for information and action. Commissioners should make sure to bring these, as we only have a few extras for visitors.

→ We will continue to handle much of our “usual” business in what is called a “consent agenda” process. This means we can handle –in one action – votes to approve or adopt actions or recommendations that do not require debate or conversation. Only items included in the packet will be included in the Consent Agenda. The Proposed Consent Agenda appears following the Proposed Docket in this packet. You will notice that the reports contain a letter designation with parts of them having numbers for easy identification.

At 9:00 a.m. there is an opportunity for orientation to presbytery procedures. This is generally for those attending a meeting for the first time and for guests, although any interested persons are welcome to attend. Look for a room sign or ask for directions at the Registration Table.

The activities mentioned early in this letter, along with the other things before us and our always outstanding worship experience, will make for an interesting and active meeting.

The Minutes of the February Presbytery Meeting were distributed to ministers and commissioners in March. Please be sure to bring these to the meeting. You may download them for printing by going online to [www.dmpresbytery.org](http://www.dmpresbytery.org). Under the *Resources* tab, you may find them under *Stated Meetings*. Again, extra copies will be at a minimum.

**Meeting Format:** Under our structure and style of operating in our presbytery, meetings do not have business as the central focus and purpose for our gathering. Worship, dialogue and fellowship are primary reasons for meeting. Worship and fellowship will play an especially important part in this particular meeting. There is still business – after all, we cannot be Presbyterians if we do not have business – but most of our meeting time will be more conversational than parliamentary in nature. It will help our meetings to be carried on in this kind of spirit if members and commissioners come expecting such a spirit to be present.

As is our regular practice, the meeting begins at 9:30 a.m. All of the items on the docket require presbytery attention or fit in with what we have said we want to happen at our meetings.

- Plans are in place to keep our time together moving quickly so we can be done by midafternoon. We encourage each commissioner and minister member to be present for the entire meeting. Avoidable late arrivals and early departures are discourteous to those presenting reports and rob other people of the opportunity to share in work and ministry with those not present

We have a time for announcements early in the afternoon. We use this time only for announcements. A time for sharing joys and concerns is part of worship.

**Participation Guidelines:** Every once in a while, those attending a presbytery meeting ask who may participate in discussions during a meeting. *Guidelines for Participation in Presbytery Meetings*, included in this packet, will hopefully help in answering these questions.

**Child Care:** Those needing care for their children should call Becky Allen, the Clerk of Session at the Lucas Church at 641-766-6544 by noon on Friday, May 16 to let her know of your needs. Please bring a bagged meal for your child. Milk will be provided.

**A/V Equipment:** A computer, projector and screen will be available in the meeting area. Another computer and projector will be available for other areas. If you need any other equipment, please let the Presbytery Office know so we can make arrangements for you.

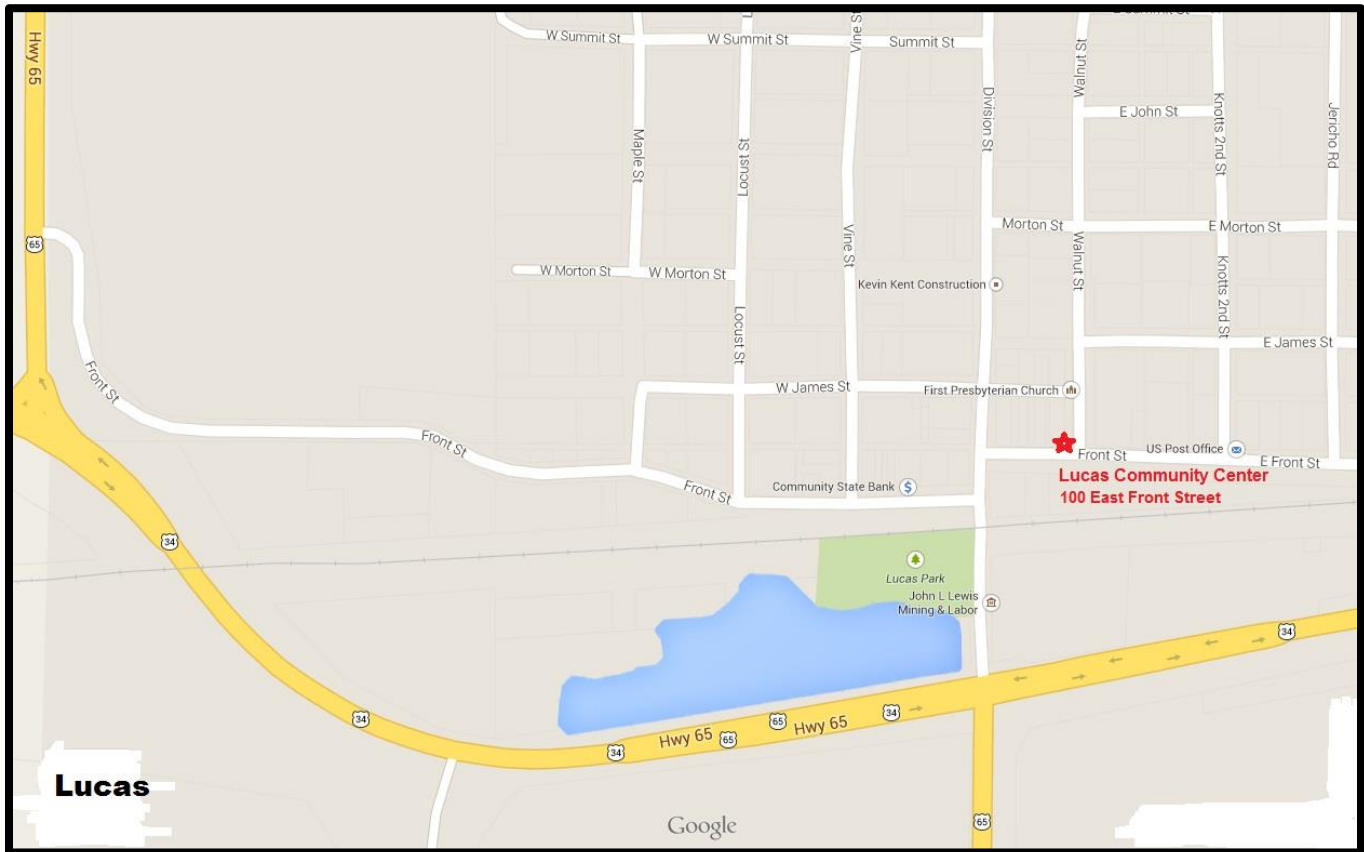
We continue to have a registration process that requires all attendees to sign in. **A Reminder: Congregations are not excused from having an elder in attendance.** If you plan to bring extra visitors, please call the church to let them know.

In case of bad weather, call the Presbytery Office (515-276-4991) for information about any changes in time, date or location.

I look forward to this great day with all of you on Tuesday, May 20.



Philip W. Barrett  
Stated Clerk

**Map to Lucas Community Center, Lucas, Iowa:**

**Driving Directions:** The Lucas Community Center is located at 100 East Front Street, Lucas, Iowa.

The entrance into Lucas is at the junction of where Hwy 65 goes south and Hwy 34.

- Turn right into Lucas when coming from the east on Hwy 34.
- Go straight into Lucas when coming from the south on Hwy 65.
- Turn left into Lucas when coming from the west on Hwy 34.
- When coming from the north on Hwy 65, take a left onto Hwy 34. Take the first left into Lucas.

Cross the railroad tracks and take the first right on Front Street. The Lucas Community Center will be on your left at the end of the block.

**Parking:** There is a parking lot directly behind the building. There will also be plenty of street parking.

**Building Accessibility:** The building is completely accessible.

**Entrance:** The main entrance to the building is on the street side – south side of the building.

## **GUIDELINES FOR PARTICIPATION IN PRESBYTERY MEETINGS**

Meetings of our Presbytery are always special because it is a time for the Presbytery family to gather for conversations, business and fellowship. Many different people come to a Presbytery meeting for many different reasons.

When our Presbytery meets, we welcome and encourage participation. There are times, however, that participation is limited. Those times are ordinarily when our Presbytery is conducting its formal business. Because our Presbyterian structure calls for elected Commissioners to determine direction and act on business, only those who are elected Commissioners or are members of our Presbytery are allowed to participate in discussions or voting. Visitors and guests become observers of the process at that time.

At other times in our meetings, each person present is invited to participate in dialogues, conversations, or other activities. Such times include worship, special thematic presentations and small group discussions.

If you are not sure when you may participate in what is happening in the meeting, please talk to the Moderator or Stated Clerk individually.

## PARLIAMENTARY PROCEDURES AT-A-GLANCE

TO DO THIS	YOU SAY THIS:	MAY YOU INTERRUPT SPEAKER?	MUST YOU BE SECONDED?	IS THE MOTION DEBATABLE?	IS THE MOTION AMENDABLE?	WHAT VOTE IS REQUIRED?
Adjourn the meeting	"I move that we adjourn."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Majority vote required
Recess the meeting	"I move that we recess until..."	May not interrupt speaker	Must be seconded	Not debatable	Amendable	Majority vote required
Complain about noise, room temp, etc.	"Point of privilege."	May interrupt speaker	No second needed	Not debatable	Not amendable	No vote required <sup>3</sup>
Suspend further consideration of something	"I move we table it."	May not interrupt speaker	Must be seconded	Not Debatable	Not amendable	Majority vote required
End debate	"I move the previous question."	May not interrupt speaker	Must be seconded	Not Debatable	Not amendable	Two-thirds vote required
Postpone consideration of something	"I move we postpone this matter until..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Have something studied further	"I move we refer this matter to a committee."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Amend a motion	"I move that this motion be amended by..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Introduce business (a primary motion)	"I move that..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
<sup>1</sup> The motions or points above are listed in established order or precedence. When any one of them is pending, you may not introduce another that is listed below it. But you may introduce another that is listed above it. <sup>2</sup> In this case, any resulting motion is debatable. <sup>3</sup> Chair decides						
Object to procedure or to a personal affront	"Point of order."	May interrupt speaker	No second needed	Not debatable	Not amendable	No vote required, chair decides
Request information	"Point of information."	If urgent, may interrupt speaker	No second needed	Not debatable	Not amendable	No vote required
Ask for a vote by actual count to verify a voice vote	"I call for a division."	May not interrupt speaker <sup>2</sup>	No second needed	Not debatable	Not amendable	No vote required unless someone objects <sup>3</sup>
Object to considering some undiplomatic or improper matter	"I object to consideration of this question."	May interrupt speaker	No second needed	Not debatable	Not amendable	Two-thirds vote required
Take up a matter previously tabled	"I move we take from the table..."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Majority vote required
Reconsider something already disposed of	"I move we now (or later) reconsider our action relative to..."	May interrupt speaker	Must be seconded	Debatable if original motion is debatable	Not amendable	Majority vote required
Consider something out of its scheduled order	"I move we suspend the rules and consider..."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Two-thirds vote required
Vote on a ruling by the chair	"I appeal the chair's decision."	May interrupt speaker	Must be seconded	Debatable	Not amendable	Majority vote required
<sup>1</sup> The motion, points, and proposals listed above have no established order of precedence. Any of them may be introduced at any time – except when the meeting is considering one of the top three matters listed in the above chart (motion to adjourn, motion to recess, point of privilege). <sup>2</sup> But division must be called for before another motion is stated. <sup>3</sup> Then majority vote is required.						

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**PROPOSED DOCKET****May 20, 2014**

8:30 a.m.	Registration Begins Fellowship and Refreshments	
9:00	Orientation of “First-Timers”	Shamaine Chambers King
9:30	Call to Order and Opening Prayer	Nancy Lister-Settle
9:35	Worship	
10:35	Opening Processes	Nancy Lister-Settle
10:45	D – Budget and Finance Presentation	Kirsten Klepfer
11:15	Dialogue Groups	
12:15 p.m.	Lunch	
12:45	Visit Committee Tables	
1:15	Announcements	
1:25	F – Nominating Committee Report	John Gilmore
1:30	I – Stated Clerk Report Approval of August Minutes	Phil Barrett
1:40	O-3 – Cottage Grove Administrative Commission Report	Rich Harbart
1:55	Commissioning of General Assembly Commissioners	Nancy Lister-Settle
2:05	A – Moderators Task Force Report	David Endriss
2:10	A-1 – Church Professional Task Force Report	Tom Conrey
2:20	A-3 – Congregational Health Task Force Report	Jan Scott
2:30	A-4 – Congregational Transition Task Force Report	Joyce Rash
2:35	E – Leadership Council Report	Jim Howland

2:45	K – Compassion, Peace and Justice Task Force Report	Michelle Parsons
2:55	C – Committee on Preparation for Ministry Report	Shamaine Chambers King
3:00	J – General Presbyter Report	Phil Barrett
3:05	Other Business	
3:15	Adjournment and Benediction	

## **CONSENT AGENDA**

**May 20, 2014**

### **A – Congregational Task Forces**

#### **A-3 – Congregational Health Task Force Report**

A-3-I-1 Task Force Contact Information

#### **A-4 – Congregational Transition Task Force Report**

A-4-A-1 Marcy Campbell Moderator  
A-4-A-2 Approve Judy Winkelpleck  
A-4-A-3 Co-Opting John Reynolds  
A-4-A-4 David Klanderman Moderating  
A-4-A-5 Ramona Wink to Knoxville  
A-4-A-6 Kip Harris to Scotch Ridge  
A-4-A-7 John Cole as Interim at Heartland

### **D – Budget and Finance Committee Report**

D-I-1 Meet with Council Representatives  
D-A-2 Gibson, First Manse Sale  
D-R-2 Approve Reports  
Income & Expense Reports as of March 31, 2014  
Consolidated Statement of Financial Position as of March 31, 2014  
Restricted Funds as of March 31, 2014

### **E – Leadership Council Report**

E-I-1 North Central Iowa Conversations  
E-I-2 Cottage Grove Commission Updates  
E-I-3 Consultation with Budget and Finance  
E-Q-8 Assigned Committee Contacts

### **I – Stated Clerk's Report**

I-I-2 Reports Filed and Correspondence Handled  
I-I-3 Judicial Commission Members  
I-I-4 Insurance Coverage  
I-I-5 Synod Approval of Records



**A-3 - CONGREGATIONAL HEALTH TASK FORCE****May 20, 2014**

*Working to affirm and support the health of our 57 congregations and to strengthen their mission of serving our Lord.*

- **Permanent liaisons assigned to the congregations**
- **Assembling resources for the churches to promote ministry health**
- **Building trust in our connectional system**
- **Referring when needed to other task forces or other presbytery groups**
- **Conducting biennial visits**
- **Ensuring regular contacts and communication**
- **Coordinating special fund requests**

A-3-I-1 **Feel free to contact any member of the task force** with your questions, needs or suggestions. Interested in joining our task force? Contact John Gilmore, Nominating Committee.

**Task Force Members:**

Pat Summers	<a href="mailto:patsummers@iowatelecom.net">patsummers@iowatelecom.net</a>	641-792-7536
Polk Davison	<a href="mailto:janpolk@msn.com">janpolk@msn.com</a>	515-277-0444
Dennis Morey	<a href="mailto:presby2@mahaska.org">presby2@mahaska.org</a>	641-673-8879
Mary Beth Mardis-LeCroy	<a href="mailto:mardis_lecroy@yahoo.com">mardis_lecroy@yahoo.com</a>	515-979-9681
	(underline _ between s and l)	
Susan Stroope	<a href="mailto:sustroope@gmail.com">sustroope@gmail.com</a>	515-266-1376
Joe Weinman	<a href="mailto:joe@weinmaninsurance.com">joe@weinmaninsurance.com</a>	515-979-2017
Jan Scott	<a href="mailto:janscott@wdmcovenant.org">janscott@wdmcovenant.org</a>	515-225-2254
Adam Smith	<a href="mailto:pastor@dcpresbyterian.org">pastor@dcpresbyterian.org</a>	515-992-3531
Don Freeman	<a href="mailto:unitedprespastor@iowatelecom.net">unitedprespastor@iowatelecom.net</a>	641-792-4158
Stephanie Cornelder	<a href="mailto:sjcornelder@churchandworld.com">sjcornelder@churchandworld.com</a>	641-673-9389

A-3- I-2 ***Coming Next Year - 2015 Presbytery Lenten Devotional***  
 40 days of learning, contemplating and praying for the ministries of our congregations.  
**Created from the stories of faithfulness of our congregations.**  
 To be published mid-January, 2015  
*Presentation by Dennis Morey at May Presbytery Meeting.*

Respectfully submitted,  
 Jan Scott, moderator

## A-4 – CONGREGATIONAL TRANSITION TASK FORCE REPORT

**May 20, 2014**

The Task Force has taken the following actions:

A-4-A-1 Approved Rev. Marcy Campbell as moderator of the Session of the Highland Park Presbyterian Church

A-4-A-2 Approved Rev. Dr. Judy Winkelpleck to serve as Interim Pastor at Central Presbyterian Church. Terms to begin March 1, 2014 are:

Cash Salary	\$52,000
Housing	\$28,000
Medical, Dental	\$6,000
Car, Business allowance	\$2,000
Continuing Education	\$1,500
Cell phone reimbursement	\$1,000
Paid vacation	5 weeks

A-4-A-3 Co-opted Rev. John Reynolds to lead the First Presbyterian Church, Oskaloosa, through the transition process

A-4-A-4 Approved Rev. David Klanderman to moderate the Session of the First Presbyterian Church, Oskaloosa

A-4-A-5 Approved Ramona Wink, CRE, to serve as Temporary Supply Pastor of the First Presbyterian Church, Knoxville. Terms of this half-time position, with 20 hours per week will begin on April 1, 2014 for one year as follows:

Cash Salary	\$22,000
Continuing Education	\$1,500
Mileage	\$200 per month
Vacation	4 weeks

A-4-A-6 Approved Rev. Christopher “Kip” Harris to serve as Stated Supply Pastor at Scotch Ridge Presbyterian Church. Terms at 16-20 hours per week to begin April 20, 2014 for one year are:

Cash Salary	\$14,500
Mileage	\$150 per month
Continuing Education	\$1,500
Housing Allowance	\$600 per month or use of manse
Personal Time Off	4 Weeks
Study Leave	2 Weeks

**D – BUDGET AND FINANCE COMMITTEE REPORT****May 20, 2014**

The committee presents the following:

- D-A-2 The Committee met on April 22, 2014, and voted to approve the recommendation from First Presbyterian Church of Leon, Iowa to contract with DeCarlo Demolition of Des Moines to demolish the present church building structure after all possible salvageable/recyclable items have been salvaged and removed.
- D-I-1 The Committee met with Leadership Council Representatives Jim Howland, and Jon Kimple on 4/22/14 to prepare for the upcoming Presbytery Meeting that will feature a presentation and discussions on the work of the Budget & Finance Committee.

The actions listed below were completed via electronic communications by committee members:

- D-A-3 The committee voted to approve the request from First United Presbyterian Church of Gibson, Iowa seeking permission of the Presbytery to sell the manse located at 202 East Grinnell Street in Gibson, Iowa.
- D-A-4 The committee voted to approve the request from First Presbyterian Church in Knoxville, Iowa seeking permission of the Presbytery to sell the manse.

The committee presents the following recommendation to the Presbytery:

- D-R-2 That the Presbytery approve the 2014 Income and Expense Reports, the Consolidated Statement of Financial Position as of March 31, 2014, and the Restricted Funds Report as of March 31, 2014.

Respectfully Submitted,  
Gary Modlin, moderator

**Easter Lake Property Info  
2900 Easter Lake Drive  
Des Moines, IA 50320**

<b>Mortgage</b>	<b>Iowa State Bank</b>
Original Note Amount	\$270,267.46
Original Note Date	4/7/2006
Maturity Date	4/28/2026
Interest Rate	4.83%
Note Balance as of 1/1/14	\$202,755.63
Monthly Mortgage Payment	\$1,827.22
Payments drawn from	Easter Lake Mortgage Money Market
Balance of account as of 1/1/14	\$76,227.80
Property Taxes for 2014	\$24,202.00
Federal Income Taxes for 2014	\$1,977.00
Iowa State Income Taxes for 2014	\$760.00
<b>Tenant</b>	<b>Color My World Child Care Center</b>
Owner	Peggy White
Monthly Lease Payment	\$6,825.00
Average Monthly Expenses	\$2,200.00

**D – BUDGET AND FINANCE COMMITTEE REPORT continued...****Presbytery of Des Moines****2014 Income Report  
as of March 31, 2014**

	<b>2014 Budget</b>	<b>2014 Year to Date</b>
<b>Income</b>		
Carryover from 2013	\$5,266.33	\$5,266.33
Total Per Capita (@ \$37.00)	\$265,000.00	\$117,648.28
Total Past Years Per Capita	\$2,000.00	\$0.00
Presbytery General Mission	\$86,948.36	\$21,074.88
Synod Support Staff Salaries	\$25,000.00	\$6,249.99
Hunger Action Enabler Income	\$3,000.00	\$3,000.00
Khadamat Sudaniya Grant Income	\$10,000.00	\$3,500.00
Montezuma funds	\$79,697.88	
Funds needed to balance	\$10,502.42	
Interest Income	\$200.00	\$35.35
Miscellaneous Income	\$800.00	\$527.19
<b>Total Income</b>	<b>\$488,414.99</b>	<b>\$157,302.02</b>
<b>2014 Expenses</b>	<b>\$488,414.99</b>	<b>\$159,561.58</b>
<b>Surplus(Deficit)</b>	<b>\$0.00</b>	<b>(\$2,259.56)</b>

**D – BUDGET AND FINANCE COMMITTEE REPORT continued...****Presbytery of Des Moines****2014 Expense Report  
as of March 31, 2014**

	2014 Budget	2014 Year to Date
<b>Governance Expense</b>		
Committee Preparation Ministry	\$1,000.00	\$0.00
Stewardship & Mission Interpretation Committee	\$2,200.00	\$0.00
Permanent Judicial Commission	\$500.00	\$0.00
Committee of Representation	\$50.00	\$0.00
Budget & Finance Committee	\$0.00	\$0.00
Nominating Committee	\$90.00	\$0.00
Personnel Committee	\$100.00	\$0.00
Sexual Misconduct Response Team	\$50.00	\$0.00
General Assembly Per Capita	\$54,082.08	\$54,082.08
Synod Per Capita	\$38,520.00	\$38,520.00
<b>Subtotal</b>	<b>\$96,592.08</b>	<b>\$92,602.08</b>
<b>Administrative Expense</b>		
Moderator Expense/Task Groups	\$150.00	\$0.00
Administrative Commissions	\$500.00	\$0.00
Presbytery Meetings	\$300.00	\$0.00
Commissioner Orientation	\$300.00	\$0.00
Stated Clerk Expense	\$0.00	\$0.00
Insurance	\$6,000.00	(\$202.00)
Legal fees	\$500.00	\$0.00
<b>Subtotal</b>	<b>\$7,750.00</b>	<b>(\$202.00)</b>
<b>Extension of Ministries</b>		
Compassion Peace & Justice Task Force	\$5,000.00	\$400.00
Hunger Action Enabler Travel & Con Ed	\$1,500.00	\$630.00
Broken Bread & Postage	\$500.00	\$153.40
Khadamat Sudaniya Committee Expense	\$50.00	\$0.00
Khadamat Sudaniya Grant Expense	\$10,000.00	\$3,500.00
Cross Ministries	\$50,000.00	\$12,500.10
Older Adult Ministries Task Force	\$1,000.00	\$0.00
Camping	\$3,500.00	\$0.00
Youth	\$1,500.00	\$0.00
Resources	\$500.00	(\$60.45)
Women's Advocacy Task Force	\$50.00	\$0.00
<b>Subtotal</b>	<b>\$73,600.00</b>	<b>\$17,123.05</b>

<b>Page 2 – Expense Report as of March 31, 2014</b>	<b>2014 Budget</b>	<b>2014 Year to Date</b>
<b>Support of Local Ministries</b>		
Moderators Task Force	\$1,000.00	\$0.00
Congregational Health Task Force	\$1,000.00	\$21.80
Congregational Transition Task Force	\$1,000.00	\$191.00
Congregational Challenge Task Force	\$1,000.00	\$340.20
Church Professional Task Force	\$1,000.00	\$61.31
<b>Regional Partnerships</b>		
Southeast	\$0.00	\$0.00
East	\$0.00	\$0.00
DM West/NW	\$0.00	\$0.00
Southwest	\$6,000.00	\$1,500.00
West	\$0.00	\$0.00
South Central	\$0.00	\$0.00
DM Two Rivers	\$5,050.00	\$349.23
Leadership Council	\$700.00	\$176.38
Worship Task Group	\$50.00	\$0.00
Bills & Overtures	\$50.00	\$0.00
Emergency Contingency	\$500.00	\$0.00
<b>Subtotal</b>	<b>\$17,350.00</b>	<b>\$2,639.92</b>
<b>Office Expense</b>		
Condo dues	\$2,700.00	\$675.00
Rent-copier lease	\$4,725.00	\$1,385.15
Office supplies	\$4,725.00	\$504.30
Postage	\$3,150.00	\$561.45
Telephone & Internet	\$6,000.00	\$1,006.22
Utilities	\$2,100.00	\$294.42
Janitorial Services	\$3,780.00	\$915.11
New Equipment	\$3,000.00	\$795.54
Equipment Maintenance/Tech Services	\$3,000.00	\$322.94
Books & Subscriptions	\$250.00	\$44.00
Office Travel	\$1,000.00	\$0.00
Audit	\$7,000.00	\$0.00
Church & Staff Appreciation	\$200.00	\$0.00
<b>Subtotal</b>	<b>\$41,630.00</b>	<b>\$6,504.13</b>
<b>Personnel</b>		
General Presbyter Salary	\$75,433.00	\$12,572.20
General Presbyter Benefits	\$26,401.55	\$4,400.26
General Presbyter Prof Expense	\$600.00	\$0.00
General Presbyter Con Ed	\$1,500.00	\$0.00
General Presbyter Travel	\$10,000.00	\$1,776.80
Office Manager Salary	\$39,254.00	\$6,542.36
Office Manager Benefits	\$13,738.90	\$2,395.08
Office Manager ConEd	\$750.00	\$0.00
Office Manager FICA	\$3,003.00	\$484.84
Hunger Action Enabler Salary	\$7,500.00	\$1,250.00
Hunger Action Enabler Benefits	\$7,488.00	\$1,248.00
Hunger Action Enabler FICA	\$574.00	\$95.63
Sudanese Ministry RP Salary	\$23,533.00	\$3,922.20
Sudanese Ministry RP Benefits	\$12,483.96	\$2,080.66
Sudanese Ministry RP Con Ed	\$1,500.00	\$0.00
Sudanese Ministry RP Expenses	\$3,000.00	\$939.35
Mission Co-Worker Benefits	\$15,260.00	\$1,958.00
Communications Coordinator Salary	\$7,800.00	\$992.21
Communications FICA	\$597.00	\$57.38
Part-Time Office Worker	\$1,000.00	\$173.05
Part-time Office Worker FICA	\$76.50	\$6.38
<b>Subtotal</b>	<b>\$251,492.91</b>	<b>\$40,894.40</b>
<b>Total Expenses</b>	<b>\$488,414.99</b>	<b>\$159,561.58</b>

**D – BUDGET AND FINANCE COMMITTEE REPORT continued...****Presbytery of Des Moines****Consolidated Statement of Financial Position  
as of March 31, 2014**

ASSETS			LIABILITIES AND NET ASSETS		
<b>Current Assets</b>			<b>Current Liabilities</b>		
	Cash in Bank	\$79,887.67	2342.02	Presbytery Designated	\$2,347.80
1112.01	Savings Account	\$3,848.64	2411.01	Pastor Emergency Fund	\$3,848.58
1114.08	Colfax Fund MM	\$2,642.83	2525.02	Sudanese Ministry Resources	\$2,566.73
1115.06	Easter Lake MM	\$78,332.54	2530.02	Sudanese Undesignated-Khad Sud	\$5,906.41
1116.01	Montezuma CD Acct	\$78,904.22	2535.02	Sudanese Water Project	\$1,052.00
1117.02	Walther Fund	\$23,801.03	2540.02	Sudanese Designated	\$3,000.00
1118.06	Easter Lake Mortgage MM	\$70,764.52	2700.03	Hunger-Cents-a-bility	\$251.55
1120.06	Easter Lake DayCare Acct	\$6,664.00	2701.03	Peacemaking Task Force	\$329.62
1122.01	McCahon Fund	\$46,320.04	2702.03	Rural Partnership Offering	\$1,811.97
1122.02	Knox Knolls Fund	\$341,387.09	2703.03	Joining Hands Task Force	\$6,765.40
1123.01	Albia Fund	\$20,607.04	2705.03	El Sal-Water Filter Project	\$6,256.50
1126.02	Life Inc Char Int-Restricted	\$1,029.00	2706.03	El Salvador-Undesignated Funds	\$10,199.60
1132.05	Swan Fund	\$28,320.33	2707.03	El Salvador Designated Funds	\$1,132.10
1133.07	Pastors Seminar Fund	\$17,204.50	2708.03	Compañeros	\$1,706.60
1134.08	Colfax Fund	\$23,255.09	2709.03	Coffee	(\$412.11)
1211.01	Accounts Receivable	\$61.31	2712.03	El Salvador Scholarship Fund	\$1,200.00
1211.02	Accounts Receivable	(\$61.31)	2713.03	Two Riv. Synod S. Scholarship	\$550.00
1212.06	Knox Contract Principal	\$762,275.64	2714.03	Two Rivers - Special Offerings	\$636.50
			4871.06	Easter Lake Mortgage	\$77,427.76
	<b>Total Current Assets</b>	<b>\$1,585,244.18</b>	4872.06	Easter Lake Daycare Deposit	\$0.76
				<b>Total Current Liabilities</b>	<b>\$126,577.77</b>
<b>Property and Equipment</b>			<b>Long-Term Liabilities</b>		
1511.01	Office Equipment	\$25,391.70	2114.06	Real Estate Note Payable	\$203,800.76
1512.01	Accumulated Depreciation	(\$46,364.24)			
1512.06	Accumulated Depreciation	(\$1,045.45)			
1611.01	Real Estate - Presby Office	\$97,500.00			
1611.06	Real Estate - Easter Lake	\$162,222.76		<b>Total Long-Term Liabilities</b>	<b>\$203,800.76</b>
1612.06	Real Estate - Land	\$54,432.00			
				<b>Total Liabilities</b>	<b>\$330,378.53</b>
	<b>Total Property and Equipment</b>	<b>\$292,136.77</b>			
			<b>Net Assets</b>		
			3910.01	Net Assets	\$5,583.86
			3910.02	Net Assets-Program Fund	\$516,983.17
			3910.03	Net Assets - In & Out Fund	\$5,350.70
			3910.05	Net Assets - Swan Fund	\$22,013.31
			3910.06	Net Assets - Commissions	\$918,169.48
			3910.07	Fund Balance - Endowment Fund	\$16,280.57
			3910.08	Net Assets-Colfax Fund	\$25,842.75
	<b>Other Assets</b>	<b>0.00</b>		Surplus/(Deficit)	\$36,778.58
	<b>Total Other Assets</b>	<b>\$0.00</b>		<b>Total Net Assets</b>	<b>\$1,547,002.42</b>
	<b>Total Assets</b>	<b>\$1,877,380.95</b>		<b>Total Liabilities &amp; Net Assets</b>	<b>\$1,877,380.95</b>

**D – BUDGET AND FINANCE COMMITTEE REPORT continued...****Presbytery of Des Moines****Restricted Funds  
as of March 31, 2014*****New Covenant Funds***

McCahon Fund	<i>Annual Income to be used for grants for small churches (under 150) for one-time needs. Unused income to be reinvested each year in the trust.</i>	\$46,320.04
Swan Fund	<i>Interest earnings to be used for seminary students' assistance.</i>	\$28,320.33
Albia/Pitzer Fund	<i>To be used for the assistance of small churches in the Presbytery.</i>	\$20,607.04
Knox Knolls-Camping Fund	<i>3/4 of interest to be used for camping program. 1/4 of interest to be used for Presbytery causes.</i>	\$341,387.09
Walther Fund	<i>To be used for scholarship aid for physically or mentally-challenged youth and/or children in need.</i>	\$23,801.03
Colfax Fund	<i>To be used for church development with interest to be placed in Colfax Fund Money Market.</i>	\$23,255.09

**Total of Funds****\$483,690.62*****First American Bank***

Pastor Emergency Fund	<i>To be used for short-term loans for pastors.</i>	\$3,848.64
Colfax Fund Money Market	<i>To be used for church development.</i>	\$2,632.23
Easter Lake Money Market	<i>Income from Color My World Childcare Center &amp; Expense to maintain the property &amp; building.</i>	\$78,333.18
Easter Lake Mortgage Money Market	<i>Fund from which monthly mortgage is paid.</i>	\$70,764.52
Easter Lake/Color My World Money Market	<i>Deposit paid when CMW began relationship with church.</i>	\$6,664.00
Montezuma CD	<i>Funds from settlement with church.</i>	\$78,933.97

**Total of Funds****\$241,176.54**



## **E – LEADERSHIP COUNCIL REPORT**

**May 20, 2014**

The Council presents the following items of information to the Presbytery:

- E-I-1 Received reports on conversations with the Presbytery of North Central Iowa about sharing services.
- E-I-2 Received updates on the work of the Cottage Grove Administrative Commission and Congregational Task Forces
- E-I-3 The Council consulted with the Budget and Finance Committee about the Committee's presentation and small group conversations for the May 20 Stated Meeting of the Presbytery.

The Council has taken the following actions:

- E-A-8 Assigned Council contacts to some of the Presbytery committees.
- E-A-9 Dismissed the Easter Lake Administrative Commission.

Respectfully Submitted,  
Jim Howland, moderator

## **F – NOMINATING COMMITTEE REPORT**

**May 20, 2014**

The Committee places the following name in nomination for the position noted:

### **PRESBYTERY STATED CLERK**

**Class of 2016**

TE Philip W. Barrett

Respectfully Submitted,  
John Gilmore, moderator

**I –STATED CLERK REPORT****May 20, 2014**

I present the following items of information to the Presbytery:

I-I-2 All reports have been filed with the Synod of Lakes and Prairies and the General Assembly as of this date, including Annual Reports to the General Assembly, and all correspondence received on behalf of the Presbytery has been assigned, referred or answered.

I-I-3 In accordance with Section D-5.0206b of the Rules of Discipline of the *Book of Order*. The following members of the Permanent Judicial Commission constitute the roll of those available to serve on the commission if necessary to constitute a quorum:

Class of 2012

TE Ross Blount (Allerton, United)

TE Barbara Nish (Clive, Heartland)

TE Ken Rummer (Corning, First)

Class of 2010

TE Hans Cornelder (Gibson, First; Keswick, White Oak)

Class of 2008

RE T. Polk Davison (Des Moines, Westminster)

I-I-4 The Presbytery has the following insurance coverage for 2014 through a Master Policy with the GuideOne Insurance Company:

Property	Each enrolled church and the Presbytery Office are covered by a specific amount
General Liability	\$3,000,000 General Limit
	3,000,000 Products Aggregate
	1,000,000 Each Occurrence
	1,000,000 Personal Limit
	1,000,000 Rented Damage
Medical	5,000
Violent Incident Response	3,000,000 Aggregate Limit
Individual Counseling Expense	2,500 Each Person Limit
Medical Expenses	50,000 Each Person Limit
Individual Expenses	200,000 Individual Limit
Organizational Expenses	100,000 Aggregate Limit
Legal Expense Reimbursement	15,000 Each Incident Limit
	45,000 Aggregate Limit
Employee Benefits Liability	1,000,000 Each Employee Limit
	3,000,000 Aggregate Limit
Sexual Misconduct Liability	250,000 Each Claim
	500,000 Aggregate
	10,000 Medical Limit
Director and Officer Liability	1,000,000 Each Claim Limit
	1,000,000 Each Occurrence

Employment Practices Liability	500,000	Each Occurrence
Crime		
Employee/Officers Dishonesty	10,000	
Forgery	10,000	
Theft	5,000	
Ministers Personal Business Property	5,000	
Shared Umbrella Policy	5,000,000	Each Occurrence
	5,000,000	Aggregate Limit
Workers Compensation		
Bodily Injury	100,000	Each Accident
Bodily Injury by Disease	500,000	Policy Limit
	100,000	Each Employee
Presbytery Office		
Building Limit	131,000	
Personal Property	65,400	

- I-I-5 The Synod of Lakes and Prairies has reviewed the 2013 Records of the Presbytery – January 19 (Pages 2877-2909), May 21 (Pages 2910-2935), August 17 (Pages 2936-2991) and November 12 (Pages 2992-3017), as well as the Presbytery Roll Book, and approved all of these without exception. Since this is the case, other than thunderous applause, no presbytery action is required.
- I-R-4 The *Form of Government* (G-3.0301) is significantly less prescriptive than previous editions regarding determination of the balance of ruling elders and teaching elders as members of a presbytery. It simply states that the number of elders should be “as equal as possible.” As part of this, ruling elders who are officers of the presbytery are members and that presbyteries may provide for enrollment of ruling elders who are moderators of committees and commissions, as well as those serving as Commissioned Ruling Elders in congregations. Following these broad guidelines, I find that we have 77 teaching elders and 76 Ruling elders who are members of the presbytery. This is very close to an exactly equal number of ruling and teaching elders service, so I recommend that the Presbytery affirm that it meets the “as equal as possible” requirement of the *Book of Order*.

Respectfully Submitted,  
Philip W. Barrett

## K – COMPASSION, PEACE & JUSTICE TASK FORCE REPORT

May 20, 2014

### JUST NEIGHBORS AWARD

Do you know of a congregation, small group or church member within our Presbytery engaged in compassion, peace and justice ministry? Make a nomination for the Just Neighbors Award! At each meeting of the Des Moines Presbytery, the Compassion, Peace and Justice Task Force recognizes a group or individual doing good work on behalf of others. Nomination forms can be found online at: [presbyteryofdesmoines.org/missions/social-justice.html](http://presbyteryofdesmoines.org/missions/social-justice.html). Recipients have included a diverse array of programs and people. Each receives a certificate, is recognized and lifted up at a Presbytery meeting, and takes home the traveling banner until the next meeting.

This meeting's recipient of the Just Neighbors Award is the **Johnston Community Garden**, coordinated by the **St. Paul Presbyterian Church of Johnston, Iowa Mission Committee**. Congratulations and blessings for a successful growing season dedicated to feeding hungry people!

### RURAL PARTNERSHIP OFFERING

For over three decades, the Presbytery of Des Moines has answered the call of rural congregations and communities and global neighbors with our own special offering. Since this offering was established in 1978, Presbyterians have supported some very creative ministries with a rural focus within the Presbytery and around the world.

- One-third of the offering supports our Presbytery's partnership with Joining Hands-Egypt, as they seek solutions to the causes of poverty in Egypt.
- One-third of the offering supports the Presbytery's partnership in El Salvador, making it possible for our Mission Co-worker Rev. Katherine Pater to coordinate this partnership from La Casa Pastoral in Berlin, El Salvador.
- One third of the offering supports programs and projects in rural and small-town Iowa. Particular emphasis has been on lifting up struggling farmers and farming communities, and for agricultural education.

Our latest grant recipient in Iowa was the United Christian-Presbyterian Church in Bedford, Iowa, which has created a partnership with other community organizations to carry out the Food Backpack Project to provide food and hygiene supplies to local school children in need. Grant requests are considered throughout the year at meetings of the CPJ Task Force. Applications are welcome and can be downloaded and submitted at any time.

Because of congregations and individuals who give to the Rural Partnership Offering, we are able to support great projects like the one in Bedford as well as our global partners working in rural communities overseas.

A limited amount of printed resources are available for the 2014 Rural Partnership Offering at the CPJ Task Force display. Digital materials can be downloaded from the Presbytery's website, [www.dmpresbytery.org/missions/social-justice.html](http://www.dmpresbytery.org/missions/social-justice.html). Please promote the RPO and encourage your congregations to give generously so that, together, we can make a greater impact at home and around the world!

Respectfully Submitted, Michelle Parsons, moderator

## **R – PRESBYTERIAN WOMEN of the PRESBYTERY (PWP) REPORT**

**May 20, 2014**

The Spring Connection was held at St. Paul Presbyterian Church in Johnston on April 5<sup>th</sup>. Lois Watson and the women of the church did a wonderful job of hosting the day. Sixty-nine women were present. Worship was led by Rev. Betty Sandy (Indianola, Trinity United). The theme was “*Pass It On.*” Speakers for the day were Ruth Hardin from Crossroads in Iowa, a ministry for women leaving prison. Our offering of \$442.72 will benefit this organization greatly in its start up. The Birthday Offering was also collected that day.

Two workshops were offered in the morning: Margaret Magill (Atlantic, First United) led one on making Alzheimer lap quilts and Denise England (Audubon, First) and Deanne Herr (Indianola, Trinity United) showed women how to make crocheted necklaces that Denise will take when she attends the 2014 Global Exchange to the Caribbean. She is representing our synod on this exchange in November. PW Resources were available on tables, along with some Fair Trade items from El Salvador and Egypt. Mary Lou Briles (Des Moines, Park Avenue), Rev. Linda O’Connell (HR) and Denise shared information about a caravan of women attending the Dakota Presbytery PW meeting in August, from 7 a.m. on August 8 until 10:00 on August 10. The Coordinating Team has designated a scholarship of \$100 per person, making the cost of the trip \$60. Deanne has applications with the deadline being June 6<sup>th</sup>. A meeting will be held for those going.

Marcia and Mark McAdoo (Ankeny) spoke on the topic, “*Helping Others: Going beyond Giving Handouts.*” They stressed the importance of working *for* and *with* others, not just doing things for them; “being the heart, hands, and feet of Jesus.”

A second Mini-Connection will be held on July 19<sup>th</sup> at Trinity United Presbyterian Church in the morning. Rev. Sara Palmer (HR) will provide instruction for leaders of the new Horizon’s Bible Study, “Reconciling Paul.” The workshop is from 9:30-11:30 AM. There will be coffee and light refreshment. Bring your own copies of the new study book, please.

New Coordinating Team members were installed at the Connection: Susan Tinder – Horizons and Resources (Indianola, Trinity United); Marilyn Finney – Search Committee Chair (Clive, Heartland); Pam Deichmann – Search Committee (Winterset, First United); Marilyn Ehrsam – Area #1 Coordinator (Greenfield, First); and Vivian Thatcher – Area #2 Coordinator (Des Moines, Westminster). Installed in absentia were Angie Williams – Treasurer (Audubon, First) and Darlene Shepherd – Historian (Oskaloosa, First). Special thanks and appreciation were expressed towards outgoing Coordinating Team members Margaret Magill (Atlantic, First United) and Lila Jean Jensen (Audubon, First) for their faithful service.

Sue Kimball (Indianola, Trinity United) attended the synod coordinating team meeting in Windham, Minnesota on April 10-12 and presented training on leadership. She also went to the North Central Iowa Presbytery Spring Gathering in Boone, IA on April 26<sup>th</sup> and presented a talk about leadership. A coordinating team planning meeting will take place on June 21<sup>st</sup> at Windsor Presbyterian Church for the Fall Connection scheduled on October 11<sup>th</sup>.

*We are blessed to have active, motivated, hard-working women in our presbytery! Praise God!*

Respectfully Submitted, Sue Kimball, moderator