



Presbytery of Des Moines

REV. PHILIP W. BARRETT, GENERAL PRESBYTER & STATED CLERK
EMAIL: PBARRETT@DMPRESBYTERY.ORG

March 22, 2013

TO: Commissioners to the 491st Stated Meeting (January 19, 2013)
FROM: Philip W. Barrett, Stated Clerk
SUBJECT: Minutes

You will find the Minutes of the 491st Stated Meeting of the Presbytery of Des Moines held on January 19, 2013 at the Covenant Presbyterian Church of West Des Moines following this letter. Most members are receiving the minutes by going online to download them from our Presbytery web site. Only those without Internet access receive printed copies.

Please read through these Minutes to both remind yourself of what occurred and to check them for accuracy. Please send any corrections directly to me, preferably in writing. This includes use of e-mail. (pbarrett@dmpresbytery.org).

We worshiped and received the Sacrament of the Lord's Supper. We spent a more informal time in conversing with committees and persons at tables rather than on the floor of the meeting. We had an exciting time as we installed Teaching Elder Katherine Pater as our new Mission Co-Worker in El Salvador. We dealt with Proposed Amendments to the Constitution of our denomination. We commissioned Teaching Elder Jim Woodworth to the National Response Team of the Presbyterian Disaster Assistance organization. Hearing that a unique set of circumstances left us with a surplus, we approved our 2013 Budget and did not increase the Per Capita Assessment. We formally dissolved the United Presbyterian Church of Pitzer. We commissioned Sara Hopkins as a Commissioner Ruling Elder at 1st Church in Newton. You may remember some other things as well.

If you are attending the May 21, 2013 Presbytery Meeting as a commissioner, please remember to bring this minutes packet with you. Extra copies are not provided for those who neglect to bring them. If you are not attending as a commissioner, please pass this packet on to the person who is.

Thanks to all of you for your participation and service.

REMEMBER – The Call for the May, 2013 Presbytery Meeting will be posted on the Presbytery's Web site at www.dmpresbytery.org approximately 10 days prior to the meeting. Paper copies will only be sent to those who inform us that they do not have Internet access.

The Presbytery of Des Moines of the Presbyterian Church (U.S.A.) held its 491st Stated Meeting at the Covenant Presbyterian Church of West Des Moines, Iowa, on January 19, 2013. The meeting was convened at 9:30 a.m. with prayer by Moderator Teaching Elder Jim Howland.

FORMATION OF THE ROLL

The following commissioners and members were registered for this meeting (Present, Absent, Excused):

CHURCH	MINISTER	P/A/E	COMMISSIONER
Adair, First	Char Rief	A	A
Allerton, United	Ross Blount	P	Paul Niday
Ankeny	Jim Koopman	E	Kent Berry
Atlantic, First United	Holly Smith	P	Margaret Magill
Audubon, First	Roger Claxton	A	A
Bedford, United	Randy S. Allman	E	A
Brooklyn, First	John Reynolds, Jr.	P	Brad Mullen
Carlisle, Scotch Ridge	Doug Bolsem, CRE	P	Mitch Lacquement
Centerville, First	Suzanne Gorhau	P	Kathleen Ramsey
Chariton, First	VACANT	-	S. Kay Montgomery
Clive, Heartland	D. Mark Davis	P	Kathy Mahler
Clive, Heartland	Barbara Nish	A	-
Clive Heartland	Martie Larsen, CRE	A	-
Clive Heartland	Scott Valentine, CRE	A	-
Corning, First	Ken Rummer	P	Doug Leonard
Creston, First	Jim Woodworth	P	Colleen Gangestad
Creston, Platte Center	Dolores Doench	P	Don Ide
Dallas Center, First	Adam Smith	A	Dennis Britson
Deep River, United	Michelle Williamson	A	A
Des Moines, Central (2)	James Wallace	P	A
Des Moines, Central	-	-	A
Des Moines, Cottage Grove Avenue	David Madsen	P	Roberta Victor
Des Moines, Douglas Avenue	Rich Harbart	E	A
Des Moines, First	Ken Stuber	P	Midge Slater
Des Moines, Fort Des Moines	Greg Smith (HR)	P	Linda Francisco
Des Moines, Highland Park	Dawn M. Linder	P	Jean Deeds
Des Moines, Park Avenue	Claude J. Jones (HR)	P	Jeanne Burnett
Des Moines, Union Park	John W. Gilmore	P	Joyce Rash
Des Moines, Westminster (3)	Scott Paczkowski	E	Ted Coppock
Des Moines, Westminster	Ken Arentson	P	Jack Ratekin
Des Moines, Westminster	Dick Kiefer (HR)	E	Scott Blacketer
Des Moines, Westminster	Bill Ekhardt	A	-
Dexter, First	David Kincaide	P	Linda Rummel
Diagonal, United	VACANT	-	A
Earlham, First	Robert Waldron, CRE	P	Frank Smith
Gibson, First	Hans Cornelder	E	A
Gibson, White Oak	Hans Cornelder	E	A
Greenfield, First	David Kincaide	P	Pam Kincaide
Grimes, First	Lynn Williams	P	Vivian Kerns
Grinnell, First	Kirsten Klepfer	P	Jim Ahrens

CHURCH	MINISTER	P/A/E	COMMISSIONER
Guthrie Center, First	Denis R. James, Sr.	P	George Hemmen
Hartford, Community United	Nathan Lamb	P	Chuck Casson
Indianola, Trinity United	David Endriss	P	Bob Hunter
Johnston, St. Paul	Robert Cook (HR)	P	A
Knoxville, First	Josyph Andrews	E	A
Lenox, United	Tim Maxa	P	David Walter
Leon, First	Jack DePond (HR)	P	Mary Ellen Stanley
LeRoy, First	Dale O'Connell (HR)	P	A
Lucas, First	VACANT	-	A
Malcom, First United	John Reynolds, Jr.	P	Sue Helleso
Monroe	Ann Johnson	A	A
Mount Ayr, United	Mike Maddy	A	A
New Sharon, First	VACANT	-	A
Newton, First	John J. Duling	P	Steve Hopkins
Newton, First	Sara Hopkins	P	-
Newton, United	Donald Freeman	P	Verle Summers
Oskaloosa, First	Dennis Morey	E	Darlene Shepherd
Ottumwa, East End	Jane Martinez	P	A
Ottumwa, First	David Klanderman	E	A
Ottumwa, Westminster	Jane Martinez	P	A
Perry, First	Joan White	P	LaJune Magill
Sharpsburg	Tim Maxa	P	A
Sigourney, First	Kim Alten	A	A
West Des Moines, Covenant	Jan Scott	P	Dave Hamilton
Windsor Heights, Windsor	Shamaine Chambers King	P	Jody Cox
Winterset, First United	Jim Howland	P	Laura Silverthorn

OTHER MEMBERS OF PRESBYTERY (MINISTERS)

Present: Philip Barrett, General Presbyter/Stated Clerk; Robert Burnett (HR); Marcy Campbell; Goanar Chol; Tom Conrey (HR); Donald Elly (HR); Elizabeth Knott (HR); Aaron Koskamp (HR); Mary Beth Mardis-LeCroy; Linda O'Connell (HR); Sara Speer Palmer (HR); Katherine Pater; Elizabeth Sandy (HR); Patricia Summers (HR); and Sue Tomlinson.

Excused: John Beran (HR); Stephen Bowie; Carl Cooper (HR); Ane Fitzgerald; Bill LeMosy (HR); Ray Martin (HR); John McElroy; Adam Nardini; Marvin Potter (HR); Kay E. Steddom (HR); Russell Tomlinson (HR); Erasmo Vélez (HR); and Francis Younkin (HR).

Absent: David Braak; Pete Brantner; Bruce Giese; Christopher (Kip) Harris; Jeffrey Means; and Sarai Schnucker Rice.

LAY MEMBERS OF COUNCIL

Present: Moderator RE Leland Smith (Newton, First); Vice-Moderator RE Nancy Lister-Settle (Dallas Center, First); RE Chris Schnucker (Clive, Heartland); and RE Jon Kimple (Dallas Center, First).

VISITORS

Marcia McAdoo, Mark McAdoo and Sandy Wagener (Ankeny); Jack Ramsey and Jane Sheston (Centerville, First); Carol Ferrell (Clive, Heartland); Patty Howard (Dallas Center, First); Mike Bassett

(DM, Central); Mary Lou Aspengren (DM, First); Patti Spencer Burdette (DM, Fort Des Moines); Jan Davison (DM, Westminster); Maurice Dyer, Sue Kimball and Barbara Koskamp (Indianola, Trinity United); Cindy Ray (Leon, First); Larry Anderson, Linda Anderson and Mickey Van Baale (Newton, First); John Sprole (West Des Moines, Covenant); and Betty Dyer, Presbytery staff (Indianola, Trinity United).

<u>MINISTERS (89 on roll)</u>		<u>ELDER COMMISSIONERS AND OTHERS</u>	
Present:	50	Present:	62
Excused:	22	Excused:	0
Absent:	17	Absent:	22

QUORUM STATEMENT

A quorum was present and declared so by the Moderator.

ADOPTION OF DOCKET

The Presbytery VOTED to adopt the Proposed Docket as included with the Call to this meeting with the following changes:

- 11:00 a.m. Commissioning of Jim Woodworth
- 11:05 Visit with committees, commissions, task forces.
- 2:40 p.m. Leadership Council Report
- 2:45 Committee on Preparation for Ministry
- 2:50 Budget and Finance Committee
- 3:05 Other Business
- 3:15 Adjourn

CONSENT AGENDA

The Presbytery VOTED to approve the Consent Agenda as printed and distributed with the Call to this meeting with the exception of items:

- A-A-5 (Terms of Call for Mission Co-Worker)
- A-A-6 (Sara Hopkins as Commissioned Ruling Elder)

APPROVAL OF EXCUSED ABSENCES

The Presbytery VOTED to grant excused absences to those requesting them.

INTRODUCTION OF FIRST TIMERS AND GUESTS

Persons who were attending a presbytery meeting for the first time or who were guests were introduced.

APPOINTMENT OF PARLIAMENTARIAN

Moderator Jim Howland announced that he had appointed Teaching Elder Ken Rummer, pastor of the First Presbyterian Church in Corning as Parliamentarian for this meeting.

APPOINTMENT OF RECORDING CLERK

Stated Clerk Phil Barrett announced that Ruling Elder Dave Hamilton, a member of the Covenant Church, had been appointed as Recording Clerk for this meeting.

WELCOME BY HOST CHURCH

Teaching Elder Jan Scott, pastor of the Covenant Church, welcomed the Presbytery.

WORSHIP

The Presbytery entered into a time of worship. Leaders for worship were Teaching Elders David Kincaide (Dexter, First and Greenfield, First), Tim Maxa (Lenox United, Sharpsburg), Sara Palmer (HR), and Ruling Elder Carol Ferrell (Clive, Heartland). Ruling Elder Cindy Ray (Leon, First) and Teaching Elder Don Elly (HR) offered the sermon based on John 9 focusing on seeing the light and being the light. Cindy focused on what might happen to the blind man when Jesus gives him sight, and what it cost him as he told about Jesus. Don focused on in sights gained from the passage and from Cindy, calling our attention to how we resist change, even when it comes from God. Music Leaders were Teaching Elder Mary Beth Mardis-LeCroy (At Large), and Julianne Lawrence as well as the Crescendo Bell Choir from the Covenant Church. Teaching Elder Jan Scott, pastor of the Covenant Church, administered the Sacrament of the Lord's Supper. The offering for the day goes to disaster relief.

APPROVAL OF NOVEMBER MEETING MINUTES

The Presbytery VOTED to approve the Minutes of the November 13, 2012 Stated Meeting of the Presbytery with the following correction:

Professional Care and Development Committee Report

A-A-24 Terms of Call as Designated Pastor of the First Presbyterian Church, Knoxville – Should include the following line:

Full Pension, Major Medical, Death and Disability Dues

REPORT OF THE STATED CLERK

Stated Clerk Phil Barrett presented the following items of information to the Presbytery:

- I-I-1 All reports have been filed with the Synod of Lakes and Prairies and the General Assembly as of this date, and all correspondence received on behalf of the Presbytery has been assigned, referred or answered.
- I-I-2 The current *Form of Government* (G-3.0301) is significantly less prescriptive than previous editions regarding determination of the balance of ruling elders and teaching elders as members of a presbytery. It simply states that the number of elders should be “as equal as possible.” As part of this, ruling elders who are officers of the presbytery are members and that presbyteries may provide for enrollment of ruling elders who are moderators of committees and commissions as members. It does not address Commissioned Ruling Elders who are serving in pastoral positions. (A change to this will be addressed in the Bills and Overtures Task Group report today.) Following this section brings us to 76 Teaching Elders and 65 Ruling Elders, requiring us to ask 11 congregations to send an extra ruling elder commissioner. If we follow the section in the *2009-2011 Edition of the Book of Order*, which we have followed until we have developed a new structure and manuals, we could also have ruling elders who are members by virtue of serving as moderators or members of a committee on ministry as well. This would make the count 76 Teaching Elders and 78 Ruling Elders. Attempting to follow the two editions, I think we are in compliance with them, and we especially fit the current edition's “as equal as possible” language.
- I-I-3 In accordance with Section D-5.0206b of the Rules of Discipline of the *Book of Order*, the following members of the Permanent Judicial Commission constitute the roll of those available to serve the commission if necessary to constitute a quorum:

Class of 2012

TE Ross Blount (Allerton, United)

TE Barbara Nish (Clive, Heartland)

TE Ken Rummer (Corning, First)

Class of 2008

RE T. Polk Davison (Des Moines, Westminster)

Class of 2006

TE Claude Jones (HR)

I-I-4 The Presbytery has the following insurance coverage for 2013 through a Master Policy with the GuideOne Insurance Company:

Property	Each enrolled church and the Presbytery Office are covered by a specific amount	
General Liability	\$3,000,000	General Limit
	3,000,000	Products Aggregate
	1,000,000	Each Occurrence
	1,000,000	Personal Liability
	1,000,000	Rented Damage
Medical	5,000	
Violent Incident Response	300,000	Aggregate Limit
Individual Counseling Response	2,500	Each Person Limit
Medical Expenses	50,000	Each Person Limit
Individual Expenses	200,000	Each Person Limit
Organizational Expenses	100,000	Aggregate Limit
Legal Expense Reimbursement	15,000	Each Incident Limit
	45,000	Aggregate Limit
Employee Benefits Liability	1,000,000	Each Employee Limit
	3,000,000	Aggregate Limit
Sexual Misconduct Liability	250,000	Each Claim
	500,000	Aggregate Limit
	10,000	Medical Limit
Director and Office Liability	1,000,000	Each Claim Limit
	1,000,000	Aggregate Limit
Employment Practices Liability	500,000	Each Occurrence
Crime		
Employee/Officers Dishonesty	10,000	
Forgery	10,000	
Theft	5,000	
Ministers Personal Business Property	5,000	
Shared Umbrella Policy	5,000,000	Each Occurrence
	5,000,000	Aggregate Limit
Workers Compensation		

Bodily Injury	100,000	Each Accident
Bodily Injury by Disease	500,000	Policy Limit
	100,000	Each Employee
Presbytery Office		
Building Limit	131,000	
Personal Property	65,300	

I-I-5 We are still open for presbytery meeting hosts in May (21) and November (12).

I-I-6 This is to provide notice to you that I will be bringing the following recommendation for a change in the Presbytery By-Laws to the May 21, 2013 Stated Meeting of the Presbytery:

- That the Presbytery change its January meeting date from the third Saturday in January to the second Saturday in February beginning in 2014.

There are two reasons for this. First is the difficulty we have in getting year end reports and General Mission Pledges received in the office in enough time to close the prior year's books and prepare the Expense Budget and financial reports in time to get them in the call to the meeting. Second is the relatively short time sessions and congregations have to study Proposed Amendments to the Constitution of our denomination. The booklets with these proposals are distributed in early November and voted on in mid-January. In between are Thanksgiving, Advent, Christmas and New Year's, limiting available time for thoughtful and thorough conversations. We must vote on these in January because the May date generally occurs after the date voting results are due from presbyteries.

I am providing this information to meet the requirements of our presbytery's By-Laws which require a 30 day notice for proposed By-Law changes.

The Presbytery VOTED to adopt the following recommendations from the Stated Clerk:

I-R-1 That the following churches be given permission to pay their 2013 Per Capita Assessments in monthly, quarterly or other regular installments:

Des Moines, Westminster
Grimes, First

I-R-2 That the Presbytery transfer the Rev. D. Scott Vandenheuvel to the Presbytery of Blackhawk so that he may serve as Pastor of the First Presbyterian Church of Pontiac, IL.

CONGREGATIONAL CARE AND DEVELOPMENT COMMITTEE

Teaching Elder David Kincaide, a member of the Committee, presented the report.

In November, 2012, the Committee took the following actions:

A-A-1 Approved the addition of the Rev. Michelle Parsons to the approved *Pulpit Supply List* of the Presbytery.

- A-A-2 Approved a Temporary Supply contract between Lucas, First and the Rev. Marcy Campbell for \$75 plus mileage for each worship service.

In December, 2012 the Committee took the following action:

- A-A-3 Approved an interim ministry contract between the Rev. James Koopman and the Ankeny Presbyterian Church:

Salary	\$28,100.00
Housing	28,100.00
Medical Insurance	4,450.00
Pension	14,264.00
Into the pension package of Rev. Koopman's choice)	
Mileage	IRS Rate
Continuing Education	1,500.00
Professional Expenses	1,500.00
Vacation - one full week per quarter cumulative	

In January, 2013 the Committee took the following actions:

- A-A-4 Approved the terms of call for the First Presbyterian Church of Audubon and the Rev. Roger Claxton. This is a shared position between the Audubon congregation and the Ebenezer Lutheran Church of Audubon.

Salary	\$36,000.00	(\$11,500 to be paid by Audubon First)
Housing	Manse provided	(value - \$8,000.00)
Utilities	5,000.00	(\$5,000.00 to be paid by Audubon First)
SECA	3,493.00	(\$1,746.50 to be paid by Audubon First)
Medical/Pension	14,180.00	(\$7,090.00 to be paid by Audubon First)
Auto Allowance	3,000.00	(\$1,500.00 to be paid by Audubon First)
Continuing Education	1,500.00	(\$750.00 to be paid by Audubon First)
Vacation	Four Weeks	
Study Leave	Two Weeks	

- A-A-5 In response to the Committee's action to approve the terms of call for new Mission Co-Worker Rev. Katherine Pater, the following recommendations were presented from the floor:

1. That the Presbytery temporarily set aside its guidelines for clergy and salary minimums in order to process the call to the Mission Co-Worker to El Salvador.

Rationale: The terms of call as presented do not meet the standards of our guidelines for clergy in this presbytery.

2. That we add the following items to the terms of call:
 - a) Four weeks' vacation

- b) One week study leave
 - c) Continuing Education Allowance of \$600.00
3. That the Moderator of the Leadership Council appoint a five person task force with the following representatives:
- Leadership Council – Will serve as Moderator of the Task Force
 - Compañeros
 - Congregational Care and Development Committee
 - Social Ministries Task Force
 - Budget and Finance Committee

Purpose of Task Force:

1. Consult with our national PC(USA) World Mission office personnel, namely Ben Albers, to learn of their guidelines for compensation and care of mission personnel.
2. Develop a plan to underwrite the ministry of our Mission Co-Worker that reflects our national church's guidelines and be funded by a line item in our presbytery's budget in 2014; and if at all possible, appropriate adjustments be made to her terms of call in this calendar year.
3. Report to the Leadership Council at its April meeting so that the Council can make its report with recommendations to the Presbytery at its Stated Meeting in May.

Rationale: In a telephone conversation with Ben Albers in Louisville on January 17, Teaching Elder Liz Knott (HR) learned that the national church makes no distinction between clergy and lay mission workers in their salary. Their uniform start-up salary base for a single mission co-worker is \$29,920 for El Salvador. Following the national church's standards may enable us to meet our financial obligations more readily fair.

The assumption is that, since the Presbytery is calling and commissioning our Mission Co-Worker, she is a presbytery point of mission; therefore, she should be integral to our budgeting process and mission commitment.

Following discussion, the Presbytery VOTED to approve the recommendations.

The Presbytery then VOTED to approve the terms of call for the Mission Co-Worker as amended as follows:

Cash Salary	\$15,600.00
Housing Allowance (wired to Pastoral Team)	1,800.00
Transportation Allowance	1,920.00
Office and Copier Supplies	1,200.00
Phone	600.00
Travel (itineration)	2,500.00
Continuing Education	600.00
Study Leave	Two Weeks
Vacation	Four Weeks

Full Pension, Major Medical, Death and Disability Dues

- A-A-6 Approved Sara Hopkins to be commissioned as a Commissioned Ruling Elder in the First Presbyterian Church of Newton, Iowa.
- A-A-7 Approved the Rev. Jim Woodworth to serve as Interim Pastor of the First Presbyterian Church of Creston, Iowa. Terms will be approved at a later date.
- A-A-8 Approved the terms of call to the Rev. Jim Woodworth as Interim Pastor of the First Presbyterian Church of Creston, Iowa, from January 13, 2013 to January 12, 2014, as follows:

Cash Salary	\$24,669.00
Housing Allowance	13,230.00
SECA	2,571.00
Mileage/Auto	Use of church van for professional duties
Continuing Education Allowance	2,000.00
Pension Dues	12,222.00
Study Leave	Two Weeks
Vacation	Four Weeks

- A-R-1 The Presbytery VOTED to adopt the following recommendation from the Committee:

That the Rev. Katherine Pater be approved as a member of the Presbytery and that she be installed as Mission Co-Worker with our Sister Parish in El Salvador at the January 13, 2013 Stated Meeting of the Presbytery. The Installation Commission will be:

TE D. Mark Davis, moderator (Clive, Heartland)
 TE Jim Wallace (Des Moines, Central)
 TE Linda O'Connell (HR)
 RE Kathy Mahler (Clive, Heartland)
 RE Maurice Dyer (Indianola, Trinity, United)

VISITS WITH COMMITTEES, COMMISSIONS AND TASK FORCES

The Presbytery entered into a time of informal conversations with various Presbytery committees, commission, task forces, related organizations, staff members and each other.

LUNCH

The Presbytery recessed for a time to enjoy a delicious lunch provided by the folks from the Covenant Church. TE Jan Scott offered grace for the meal.

ANNOUNCEMENTS

The Presbytery reconvened with a time for announcements. Among these were: TE David Kincaide (Greenfield, First and Dexter, First) regarding a theological convocation to be held in Greenfield; TE Nathan Lamb (Hartford, Community United) regarding proposed changes by the Board of Pensions in medical dues payments; RE Darlene Shepherd (Oskaloosa, First) informing the Presbytery about the Older Adult Ministries Event; TE Mark Davis (Clive, Heartland) inviting the Presbytery to participate in

a creative worship planning event to be held at the Heartland Church on April 16, and to the Celebration of the new Sanctuary at the Heartland Church on January 20; TE Dave Madsen (Des Moines, Cottage Grove Avenue) telling about the church and Sudanese participants being featured on the “Bizarre Foods” Program on the Travel Channel on February 25, and that a movie about the Lost Boys of Sudan is being made and some Sudanese from Des Moines could be chosen to appear in the film; RE Roberta Victor (Des Moines, Cottage Grove) giving thanks to the Presbytery for its support of the CROSS Ministries Program, which served 9,305 people in 2012; RE Ted Coppock (Des Moines, Westminster) about a seminar and concert on April 20 sponsored by the Westminster Church; RE Jan Davison (Des Moines, Westminster) informing the Presbytery that the Worship Task Group will be focusing on the fine arts during the worship time at the May 21, 2013 Stated Meeting of the Presbytery, and that people with creative juices will be welcome to participate in this worship; RE Nancy Lister-Settle (Dallas Center, First) asking for nominees for the “Just Neighbors” award given by the Social Ministries Task Force; TE Linda O’Connell (HR) encouraging churches to get their youth signed up for our denomination’s National Youth Triennium being held this summer.

SOCIAL MINISTRIES TASK FORCE

The Task Force presented a written report. (This Report appears as **Appendix A** at the end of these Minutes.)

The Presbytery then proceeded to install the Rev. Katherine Pater as Presbytery Mission Co-Worker in El Salvador. Ruling Elder Kathy Mahler presented solidarity gifts to Katherine. Ruling Elder Maurice Dyer shared reflections on taking a trip with Katherine to El Salvador to meet folks and candidate there. Teaching Elder Mark Davis, using the symbol of running water, encouraged Katherine to fill up and live it up as she does thoughtful work. His charge to her was, “Whatever Jesus says, do it!”

GENERAL PRESBYTER REPORT

General Presbyter Phil Barrett presented a written report. (This Report appears as **Appendix B** at the end of these Minutes.)

Phil also reported on the death of the Rev. Harold Butz, an honorably retired member of the Presbytery.

He then shared thoughts on some reasons why people are not attending churches and the things that chase people away.

BILLS AND OVERTURES TASK GROUP

Teaching Elder Shamaine Chambers King, a member of the Task Group, presented the report. (The written Report with comments and recommendations appears as **Appendix C** at the end of these Minutes.)

E-R-1 The Task Group recommended concurrence with the Proposed Amendments to the Constitution of the Presbyterian Church (U.S.A.).

In an omnibus motion, the Presbytery VOTED to concur with the following Proposed Amendments:

- 12-C Presbytery Registers – On Amending G-3.0104 and G-3.0305
- 12-D (Items D-1 through D-9) – Shared Synod Permanent Judicial Commission

- 12-F Concurrences for Overtures – On Amending G-3.0302d
- 12-G Service of Ordination, Installation, or Commissioning – On Amending W-4.4002
- 12-H Jurisdiction in Judicial Process – On Amending D-3.0102b(2)
- 12-J Investigating Committee Responsibilities – On Amending D-10.0202

In individual actions and after dialogue and debate, the Presbytery VOTED to concur with the following Proposed Amendments:

- 12-1 Heidelberg Catechism – On amending the *Book of Confessions 4.001*
- 12-A Business Proper for Congregational Meetings – On Amending G-1.0503
- 12-B Gifts and Qualifications – On Amending G-2.0104a
- 12-E Enrolling Ruling Elders as Members of Presbytery – On Amending G-3.0301
- 12-I Administrative Leave – On Amending D-10.0106

Vice Moderator Nancy Lister-Settle assumed the Chair.

PTIZER ADMINISTRATIVE COMMISSION

TE Jim Howland presented the Report.

The Presbytery VOTED to adopt presented the following recommendations from the Commission:

O-4-R-1 That the \$9,928.01 obtained from the sale of the property of the former United Presbyterian Church of Pitzer be placed in the Presbytery's Albia Sale Fund.

O-4-R-2 That the name of the Albia Sale Fund be changed to the Albia-Pitzer Fund.

Rationale:

Since the church was a rural church in Madison County located in the area of the former community known as Pitzer, the Commission felt that the funds should continue the ministry legacy of rural churches. In reviewing the intentions of the monies currently located in the Albia Sale Fund, the Commission felt that the use of funds for small member congregational needs fit well with the history and nature of ministry of the United Presbyterian Church of Pitzer.

In addition, the Commission desired to continue the memory of this congregation's ministry in the years to come, so felt changing the current name of the Albia Sale Fund by adding the Pitzer name would help carry the legacy into future generations.

LEADERSHIP COUNCIL

Presbytery Moderator Jim Howland presented the report on behalf of Council Moderator RE Leland Smith.

The Leadership Council presented the following items of information to the Presbytery:

- E1-I-1 The Council will be holding its annual planning/visioning retreat on February 15.
- E1-I-2 The Council discussed how it might interact with the Budget and Finance Committee in helping Commissioners and Members better understand the budget process and what exactly is done through the budget.

The Presbytery VOTED to adopt the following recommendation from the Council:

- E1-R-1 That the Administrative Commission dealing with the closing of the United Presbyterian Church of Pitzer be dismissed with our thanks for its hard work.

Presbytery Moderator Jim Howland assumed the Chair.

COMMITTEE ON PREPARATION FOR MINISTRY

TE Sue Tomlinson, Moderator of the Committee, presented the Report.

The Committee presented the following recommendation to the Presbytery for adoption:

- C-R-1 That the following persons be elected as Readers for our denomination's Standard Ordination Examinations in 2013:

RE Val Smith (Des Moines, Central)
 TE Sue Tomlinson (At Large)
 TE Dawn Linder, alternate (Des Moines, Highland Park)

BUDGET AND FINANCE COMMITTEE

RE Gary Modlin, moderator of the committee, presented the Report.

Gary called our attention to the Proposed Income and Expense Budgets for 2013, Gary explained that, due to income from a fund that GuideOne Insurance had been holding on our behalf and from the resignation of the Director of Communications, the Presbytery ended 2012 with a surplus.

Corrections were made to two items in the Personnel Section of the Proposed Expense Report:

2012 Actual Column –

- Part Time Helper Wages and FICA should be moved down to the Hunger Action Enabler Benefits and FICA locations
- Hunger Action Enabler Benefits should be moved down to Sudanese Ministry RP Salary

- D-R-1 The Presbytery VOTED to adopt the Committee's recommendation that the Proposed Income and Expense Budgets for 2013 be approved. (These Reports, as well as the 2012 Income and Expense Reports, and 2012 Restricted Funds Report, appear as **Appendix D** at the end of these Minutes.)

OTHER BUSINESS

NOMINATING COMMITTEE

RE Mary Lou Aspengren, a member of the committee, presented the report.

F-R-1 The Committee placed the name of Teaching Elder Dawn Linder in nomination for the Congregational Care and Development Committee, Class of 2015. There being no nominations from the floor, the Presbytery VOTED to close nominations and instruct the Clerk to cast an electing ballot.

COMMISSIONING SERVICES

The Presbytery participated in a Service of Commissioning of TE Jim Woodworth (At Large) to the National Response Team of Presbyterian Disaster Assistance.

The Presbytery then participated in a service commissioning RE Sara Hopkins as a Commissioned Ruling Elder at the First Presbyterian Church, Newton, Iowa.

PROFESSIONAL CARE AND DEVELOPMENT COMMITTEE

The committee presented a written report that was approved as part of the Consent Agenda. The report is as follows:

The Committee reported the following actions to the Presbytery:

B-A-1 Approved a seminary debt assistance application for a presbytery pastor.

B-A-2 Approved TE Tom Conrey as part time Co-Pastor of the Berwick Congregational Christian Church, beginning January 1, 2013.

B-A-3 Approved TE Jim Wallace to labor outside the bounds of the Presbytery for a wedding on February 23, 2013.

ADJOURNMENT AND BENEDICTION

The Presbytery VOTED to adjourn. Moderator Jim Howland offered the closing prayer.

Respectfully Submitted,
Philip W. Barrett
Stated Clerk

Dave Hamilton
Recording Clerk

The next Stated Meeting of the Presbytery will be held on Tuesday, May 21, 2013, at a location to be determined.

K – SOCIAL MINISTRIES TASK FORCE REPORT**January 19, 2013****JUST NEIGHBORS:**

Having received no nominations for the Just Neighbors Award, the Task Force has elected to recognize itself!

The Social Ministries Task Force is a dedicated group committed to serving the Presbytery of Des Moines and its ministries of compassion, peace and justice. The members are knowledgeable and passionate about a wide range of issues, eager to assist individuals and congregations in developing their own ministries or connecting with ministries of the PC(USA). Individual members have considerable expertise in peacemaking, environmental justice, hunger action, elder issues, the Middle East, LGBT issues, and the presbytery's international partnerships (El Salvador and Egypt).

SMTF MEMBERS ARE:

- Nancy Lister-Settle, Moderator (Dallas Center, First and Hunger Action Enabler for the Presbytery of Des Moines)
- Midge Slater (Des Moines, First)
- Susan Stroope (Des Moines, Central)
- Ted Coppock (Des Moines, Westminster)
- Margaret Blair (Indianola, Trinity United)
- Rev. Liz Knott (Honorably Retired)
- Sue Burns (Des Moines, Westminster and Compañeros representative)
- Rev. Betty Sandy (Staff, Indianola, Trinity United)

[Attached to this report is a nomination form for the Just Neighbors Award and traveling banner. It can also be found on the Presbytery of Des Moines website. Please help the Task Force identify individuals, groups and/or congregations who should be recognized for their social justice work!]

WELCOME!

Help us welcome Teaching Elder Katherine Pater, the Presbytery of Des Moines' new Mission Co-worker in El Salvador! Compañeros is helping Katherine prepare for her move to Berlín where she will begin her work with the Pastoral Team in February.

SAVE THE DATE!

A 5-6 day stay with Borderlinks in Tucson, Arizona is being planned for September 24-29, 2013. Watch for more information as it becomes available. www.borderlinks.org

* * * * *

The Social Ministries Task Force meets on the first Saturday of every month at the Presbytery Office in Urbandale. We **welcome** anyone with an interest in peace and justice and a desire to help promote social ministries in the Presbytery of Des Moines.

Respectfully Submitted,
Nancy Lister-Settle, moderator

J – REPORT OF THE GENERAL PRESBYTER**January 19, 2013**

Like most teaching elders, I enjoy reading. Believe it or not, one type of reading I like to do is church newsletters. This probably sounds strange to many of you, but reading your newsletters does at least two things for me. First, it helps me learn what's going on in our congregations. It is hard to keep track of all that's going on in our presbytery, so your newsletters help me be aware of what's happening around our presbytery. The second thing is that I get lots of helpful information beyond what activities are happening. I glean wisdom and insight from what others have been learning and saying.

For this meeting, I'm thankful to Suzanne Gorhau, Pastor of the Centerville Church, for calling my attention to a piece related to a subject many of our congregations seem to focus on – being a successful church. She shares a blog post by Presbyterian minister J. Barrett Lee entitled *A Growing Church is a Dying Church*. Here's what he says:

“Whenever a congregation goes looking for a new pastor, the first question on their minds when the committee interviews a new candidate is: *Will this pastor grow our church?*

“I'm going to go ahead and answer that question right now: *No, she will not.*

“No amount of pastoral eloquence, organization, insightfulness, amicability or charisma will take your congregation back to its glory days.

“What then *can* your pastor do? She can make your board meetings longer with prayer and bible study. She can mess with your sense of familiarity by changing the order of worship and the arrangement of the sanctuary. She can play those strange new songs and forget about your favorite old hymns. She can keep on playing those crusty old hymns instead of that hot new contemporary praise music. She can bug you incessantly about more frequent celebration of communion. She can ignore your phone call because she's too busy praying. She can ruin your perfectly balanced budget with appeals for more funds to be allocated toward mission and outreach. She can take up your precious evenings with kooky new book studies and meditation groups. She can take up your precious weekends with exhausting volunteer projects. She can open your church building to the ugliest and meanest freaks in town, who show up at odd hours, beg for handouts, track muddy snow into the building, leave their cigarette butts in the parking lot, and spill their coffee on the carpet during their Junkies Anonymous meetings.

“She can come off sounding like a Jesus freak evangelical, gushing on and on about the Bible and your personal relationship with God. She can come off sounding like a smells n' bells Catholic, pontificating on and on about tradition and sacraments. She can come off sounding like a bleeding-heart liberal, prattling on and on about social justice and the need to constantly question old interpretations.

“What can she do to grow your church? *Nothing*. There’s nothing your pastor can do to make your church grow. She can’t save your church. Your church already has a Savior and it’s not her. She can push you. She can open doors. She can present you with opportunities. It’s up to you to take advantage of them. She can plant seeds and water them. It’s up to god to make them grow.

“And what if that happens? What will growth look like? Will all those old, inactive members suddenly return? Will you need to start a second service and buy the lot next door in order to expand the parking lot? No. You *might* see a *few* new faces in the crowd. There won’t be many of them. Some might stick around but most won’t. Those who stay won’t fit in with the old guard. They won’t know about *how you’ve always done it*. They’ll want to make changes of their own. Their new ideas will make you uncomfortable. Your church won’t look or feel like it used to. You’ll feel like you’re losing control of this place that you’ve worked so hard to preserve. It will feel like your church is dying.

“And that’s just the thing. A growing church is a dying church. It has got to be. It cannot be otherwise. The way to Easter Sunday goes through Good Friday. The way to the empty tomb goes through Golgatha. The way to resurrection goes through crucifixion. When Jesus told you to take up your cross and follow, did you expect it to lead anywhere else? What Jesus told us about himself is also true of churches: *Unless a grain of wheat falls to the ground and dies, it bears no fruit*.

“But what if it doesn’t work? What if you let your pastor do all that crazy stuff and nobody new shows up? What if the church still goes under? What if all that time you spend studying the bible, expanding your horizons, deepening your spiritual life, and serving your community turns out to be time waster? What if it does?

“Tell you what: if that’s what happens, if you commit yourself to all this and still feel like it was a waste of time in the end, then maybe your church really needed to die.”

Some thought-provoking words: I wonder what the conversation might look like if, using Pastor Lee’s words as a starting point, we started a new conversation about what makes a church successful.

I have been somewhat successful in getting out and about, and in connecting with various folks and groups. Since we last met, this has meant:

- Attended a “Crossroads” Event featuring one of the editorial staff of the *Des Moines Register* discussing how the Editorial Board of the paper makes its decision on persons/items the paper endorses during the election process
- Got my first real vacation in the year
- Resourced the Synod Personnel Committee as it did annual reviews of the Synod staff and as it interviewed candidates for the Interim Synod Executive position

- Attended one of my annual study leave events – the Western Area Staff Conference in Burlingame, CA
- Attended the Retired Pastors' Christmas Lunch at Bob and Jeanne Burnett's home
- Met with representatives of the Lee Agency which manages our Presbytery insurance
- Represented the Presbytery at the Memorial Service for former General Assembly Moderator Cindy Balbach in Arlington, VA
- Hosted Des Moines area ecumenical leaders
- Met with several pastors
- Met with Gary Gansmer, Executive Director of Hillcrest Family Services in Dubuque
- Visited the Ankeny Church for worship
- Participated in the Installation of Tom Conrey as Co-Pastor of the Berwick Congregational Christian Church

As we begin a new calendar year together, I continue to be thankful to serve with you and I look forward to discovering what surprises God has in store for us this year.

Respectfully Submitted,
Phil Barrett

E-1 – BILLS AND OVERTURES TASK GROUP REPORT**January 19, 2012**

The Task Group recommends the following actions to the Presbytery:

E1-R-1 Proposed Amendments to the Constitution of the PC(USA) –

12-1 Heidelberg Catechism: On Amending the *Book of Confessions 4.001* YES

Brief Description

The Special Committee on the Heidelberg Catechism was appointed in response to the action of the 218th General Assembly (2008) to correct specific translation problems in five sections of the Heidelberg Catechism in *The Book of Confessions*. The 219th General Assembly (2010) took action to instruct this already constituted special committee to recommend to the 220th General Assembly (2012) a new translation of the Heidelberg Catechism in cooperation with the Christian Reformed Church in North America (CRCNA) and the Reformed Church of America (RCA). The special committee continued to work with the representatives of the CRCNA and the RCA in finalizing a common new translation of the Heidelberg Catechism that was in keeping with the original 16th century versions of the catechism.

The special committee unanimously approved the common new translation and recommended this new translation to the 220th General Assembly (2012). The CRCNA and the RCA, in their respective national synods, have approved the new translation. Regarding inclusion of appropriate Scriptural citations, the special committee decided to restore the Scripture citations that were originally published with the Heidelberg Catechism in 1563. The hope of the special committee was to give the catechism back to the church in full as it was first presented, with the Scripture citations that allow the readers to explore the text in conversation with the texts of the Bible that informed the people who wrote it.

Assembly Action

The vote of the Confessions of the Church Committee on this amendment was 28 for, 1 against.

Rationale for Recommendation

- This amendment will fix the 30 to 40 serious problems with the previous translation in this document that was intended to be ecumenical.
- Question 87 contains the word “homosexuality” which had been added in the 1960’s and is not a term used in the Latin or German.
- The more correct translation reminds us that we are called to live in holiness and chastity.
- This translation returns us to the original text, not just for the PC(USA) but also two other denominations who are more impacted by this than our denomination.

12-A Business Proper for Congregational Meetings – On Amending G-1.0503 YES

Brief Description

The Presbytery of Plains and Peaks, originators of the proposal provided this description: The adoption of the revised Form of Government in 2011 was intended to create greater flexibility in governance to meet the mission needs of congregations. However, in the revision of former G-7.0304, language was removed that had provided congregations the power to conduct business necessary for the government of the church.

Assembly Action

The Assembly Committee on Church Polity voted 34 in favor, 6 against and 2 abstentions. The General Assembly approved the proposed amendment on a voice vote.

Rationale for Recommendation

Adding this subsection is necessary and a good change.

12-B Gifts and Qualifications – On Amending G-2.0104a**YES****Brief Description**

This overture would amend G-2.0104a by inserting as the fourth sentence the following: “This includes repentance of sin and diligent use of the means of grace.” The effect of the insertion of this sentence is to define the requirement of the third sentence that those called to the church’s ordered ministry exhibit a manner of life that is “a demonstration of the Christian gospel in the church and in the world” by requiring repentance and diligent use of the means of grace.

Assembly Action

The Assembly Committee on Church Orders and Ministry voted 28 in favor, 20 against and 5 abstentions. The General Assembly approved the proposed amendment with 329 in favor, 275 against and 9 abstentions.

Rationale for Recommendation

- This would return “repentance of sin” and “means of grace” language back to the *Book of Order*.
- This amendment reaches out to those who supported G-6.0106b in the old Form of Government.
- The promise to use the means of grace was in some previous ordination questions.
- This stresses to church leaders that this is an example to be set.
- The admonition to use the means of grace is in the *Rules of Discipline* (D-12.0102).
- Why wouldn’t we want to include repentance? It’s the reason for Christ’s dying for us.

12-C Presbytery Registers – On Amending G-3.0104 and G-3.0305**YES****Brief Description**

This amendment began as an editorial correction request because the current text of G-3.0104 contains a mixture of elements that would properly be separated into different provisions.

Assembly Action

The Assembly Committee on Church Polity voted 42 in favor, 0 against. The General Assembly approved the proposed amendment on a voice vote.

Rationale for Recommendation

This would bring clarity to two sections of the *Book of Order*.

12-D (Items D-1 through D-9) Shared Synod Permanent Judicial Commission**YES****Brief Description**

This proposal actually involves 9 amendments that came as the result of a referral from the 219th General Assembly (2010) to develop and report constitutional amendments to provide for two or more synods sharing common boundaries to form a shared permanent judicial commission.

Assembly Action

The Assembly Committee on Mid Council Review voted 52 in favor, 0 against. The General Assembly approved the proposed amendment by a voice vote.

12-E Enrolling Ruling Elders as Members of Presbytery – On Amending G-3.0301 YES**Brief Description**

This proposal would clear up any question regarding enrollment of ruling elders as members of presbytery while providing flexibility to presbyteries in determining their membership.

Assembly Action

The Assembly Committee on Church Polity voted 38 in favor, 5 against and 1 abstention. The General Assembly approved this proposed amendment on a voice vote.

Rationale for Recommendation

This proposal gives clarity to allow ruling elders who are Moderators of committees or commissions to be enrolled as members of the presbytery during their time of service. In many presbyteries, it would help in the balance of commissioners.

12-F Concurrences for Overtures – On Amending G-3.0302d YES**Brief Description**

The original proposal would have required concurrence of at least 10% of the presbyteries in order to present an overture to the General Assembly with the intent of improving the collaboration among presbyteries and to assure that the business before the General Assembly was of common concern to the mission of the church. The proposal was amended to require concurrence of only one other presbytery. Part of the rationale for this was that not all business is of concern to all presbyteries, for example, transferring a congregation from one presbytery to another.

Assembly Action

The Committee on Review of Biennial Assembly voted 24 in favor, and 2 against. The General Assembly approved the proposed amendment on a voice vote.

Rationale for Recommendation

- This proposal can help reduce the amount of proposed amendments coming to an Assembly.
- This action would help encourage the connectional nature of our denomination.

12-G Service of Ordination, Installation, or Commissioning – On Amending W-4.4002 YES**Brief Description**

This overture proposes to have ordination and installation services scheduled at a convenient time to enable the substantial participation of the presbytery.

Assembly Action

The Assembly Committee on Theological Issues, Institutions, and Christian Education voted 21 in favor, 6 against and 2 abstentions. The General Assembly approved this proposed amendment by a voice vote.

Rationale for Recommendation

- This would increase the opportunities for members of the presbytery to attend these important functions.
- Our presbytery already follows the intention of the proposal.

12-H Jurisdiction in Judicial Process – On Amending D-3.0102b(2)**YES****Brief Description**

Since there is no longer a provision for “laboring outside or within the bounds of a presbytery,” changes that were made to D-3.0101b(2) created a situation which made the entire paragraph moot. This proposal intends to remedy this language problem by restoring the clarifying language present in the previous Form of Government and so that those serving the councils of the church may be accountable to the councils, agencies and partnerships for which the service is rendered, and to the presbytery of membership for the purposes of discipline.

Assembly Action

The Assembly on Church Polity voted 43 in favor, 0 against. The General Assembly approved the Proposed Amendment by a voice vote.

Rationale for Recommendation

This proposal provides clarification and flexibility in the disciplinary process.

12-I Administrative Leave – On Amending D-10.0106**YES****Brief Description**

The intent of this proposal is to allow the use of administrative leave in any case involving an alleged offense of sexual abuse toward any person without the current limitation that the alleged offense be toward a person under the age of eighteen or who is alleged to lack the mental capacity to consent.

Assembly Action

The Assembly Committee on Church Polity voted 41 in favor, 0 against and 3 abstentions. The General Assembly approved this proposed amendment by a voice vote.

Rationale for Recommendation

- This proposal opens the administrative leave process to any allegation of sexual misconduct.
- The recommendation also provides some protection for the accused person.
- The recommended process is consistent with what happens with such situations in other parts of our society.
- Misconduct actions are harmful for those over 18 as well.

12-J Investigating Committee Responsibilities – On Amending D-10.0202**YES****Brief Description**

The recommended language would allow the investigating committee to first determine whether the statement of an alleged offense, if true, constitutes an offense as defined in the *Rules of Discipline* in D-2.0203b, and if not can end its inquiry without conducting a full investigation.

Assembly Action

The Assembly Committee on Church Polity vote 42 in favor, 0 against and 1 abstention. The General Assembly approved this proposed amendment with a voice vote.

Rationale for Recommendation

- This proposal clarifies who has the responsibility for determining actions requiring discipline.
- It can help reduce the time involved in an investigation.

Respectfully Submitted,

TE Jim Howland

TE Shamaine Chambers King

RE Joyce Rash

D – BUDGET & FINANCE COMMITTEE REPORT**Presbytery of Des Moines****Income Report
as of December 31, 2012**

	2012 Budget	2012 YTD
Income		
Total Per Capita	\$240,000.00	\$261,238.85
Total Past Years Per Capita		\$7,024.00
Presbytery General Mission (pledged)	\$115,734.44	\$119,887.37
Synod Support Staff Salaries	\$40,000.00	\$40,000.00
Hunger Action Enabler Income	\$2,000.00	\$2,000.00
Khadamat Sudaniya Grant Income	\$20,500.00	\$20,500.00
Guide Ones Funds	\$42,853.72	\$42,853.72
Albia/Knox Knolls Fund - (Regional Partnerships)	\$9,500.00	
Knox Knolls Interest - (Youth %) Youth & Camping lines	\$5,300.00	
Knox Knolls Interest - (Presbytery %)	\$10,600.00	
Interest Income	\$150.00	\$201.18
Miscellaneous Income	\$150.00	\$1,687.70
Total Income	\$486,788.16	\$495,392.82
2012 Expenses		
	\$494,632.03	\$463,969.57
Surplus(Deficit)	(\$7,843.87)	\$31,423.25

D – BUDGET AND FINANCE COMMITTEE REPORT continued...

**Presbytery of Des Moines
Expense Report
as of December 31, 2012**

	2012 Budget	2012 YTD
Governance Expense		
Committee Preparation Ministry	\$2,100.00	\$580.00
Stewardship & Mission Interpretation Committee	\$2,100.00	\$845.00
Permanent Judicial Commission	\$500.00	\$84.50
Committee of Representation	\$0.00	\$0.00
Budget & Finance Committee	\$0.00	\$0.00
Nominating Committee	\$90.00	\$0.00
Personnel Committee	\$75.00	\$52.80
Sexual Misconduct Response Team	\$50.00	\$0.00
General Assembly Per Capita (Adjusted by GA)	\$54,240.03	\$54,240.03
Synod Per Capita	\$41,895.00	\$41,895.00
Subtotal	\$101,050.03	\$97,697.33
Administrative Expense		
Moderator Expense/Task Groups	\$150.00	\$0.00
Administrative Commissions	\$500.00	\$373.00
Presbytery Meetings	\$300.00	\$246.94
Commissioner Orientation	\$100.00	(\$12.00)
Stated Clerk Expense	\$50.00	\$50.00
Communication	\$1,800.00	\$2,671.30
Insurance	\$5,500.00	\$4,860.23
Legal fees	\$500.00	\$0.00
Subtotal	\$8,900.00	\$8,189.47
Extension of Ministries		
Social Ministries Task Force	\$5,000.00	\$4,780.84
Hunger Action Enabler Travel & Con Ed	\$1,500.00	\$928.60
Broken Bread	\$360.00	\$224.78
Khadamat Sudaniya Committee Expense	\$50.00	\$0.00
Khadamat Sudaniya Grant Expense	\$20,500.00	\$20,500.04
Cross Ministries	\$56,700.00	\$56,700.00
Older Adult Ministries Task Force	\$1,000.00	\$765.14
Camping	\$4,500.00	\$6,530.81
Youth	\$800.00	\$41.18
Resources	\$500.00	\$547.05
Women's Advocacy Task Force	\$50.00	\$0.00
Subtotal	\$90,960.00	\$91,018.44
Support of Local Ministries		
Congregational Care & Development Committee	\$1,000.00	\$328.00
Professional Care & Development Committee	\$3,300.00	\$915.57
<u>Regional Partnerships</u>		
Southeast	\$0.00	\$0.00
East	\$0.00	\$0.00
DM West/NW	\$0.00	\$0.00
Southwest	\$5,000.00	\$5,000.00

D – BUDGET AND FINANCE COMMITTEE REPORT continued...

West	\$0.00	\$0.00
South Central	\$0.00	\$0.00
DM Two Rivers	\$4,500.00	\$2,916.55
Leadership Council	\$450.00	\$340.77
Worship Task Group	\$75.00	\$0.00
Bills & Overtures	\$50.00	\$0.00
Emergency Contingency	\$500.00	\$0.00
Subtotal	\$14,875.00	\$9,500.89
Office Expense		
Condo dues	\$2,400.00	\$2,405.00
Rent-copier lease	\$4,500.00	\$5,803.21
Office supplies	\$4,500.00	\$3,661.30
Postage	\$3,000.00	\$2,413.65
Telephone & Internet	\$4,000.00	\$3,038.22
Utilities	\$2,000.00	\$2,896.85
Janitorial Services	\$3,600.00	\$3,343.69
New Equipment	\$2,000.00	\$46.63
Equipment Maintenance/Tech Services	\$1,500.00	\$1,487.33
Books & Subscriptions	\$250.00	\$462.09
Office Travel	\$1,000.00	\$545.67
Audit	\$7,000.00	\$7,015.82
Church & Staff Appreciation	\$200.00	\$464.07
Subtotal	\$35,950.00	\$33,583.53
Personnel		
General Presbyter Salary	\$73,954.00	\$73,954.08
General Presbyter Benefits	\$23,850.00	\$23,850.12
General Presbyter Prof Expense	\$600.00	\$14.42
General Presbyter Con Ed	\$1,500.00	\$986.28
General Presbyter Travel	\$10,000.00	\$8,641.27
Office Manager Salary	\$35,685.00	\$35,685.12
Office Manager Benefits	\$11,977.00	\$11,977.20
Office Manager ConEd	\$75.00	\$135.02
Office Manager FICA	\$2,730.00	\$2,636.11
Communications Director Salary	\$31,003.00	\$10,804.15
Communications Director Benefits	\$3,591.00	\$7,593.00
Communications Director FICA	\$2,368.00	\$826.50
Communications Director Con Ed	\$800.00	\$0.00
Hunger Action Enabler Salary	\$6,500.00	\$6,500.16
Hunger Action Enabler Benefits		\$1,197.00
Hunger Action Enabler FICA	\$497.00	\$497.22
Sudanese Ministry RP Salary	\$23,072.00	\$23,072.16
Sudanese Ministry RP Benefits	\$10,945.00	\$10,945.20
Sudanese Ministry RP Con Ed	\$750.00	\$0.00
Sudanese Ministry RP Expenses	\$3,000.00	\$3,258.92
Communications		\$1,266.38
Office Worker FICA		\$139.60
Subtotal	\$242,897.00	\$223,979.91
Total Expenses	\$494,632.03	\$463,969.57

D – BUDGET AND FINANCE COMMITTEE REPORT continued...**Presbytery of Des Moines****2013 Proposed Income Budget
January 19, 2013**

	2012 Budget	2012 Actual	2013 Proposed
Income			
Carryover from 2012			\$31,423.21
Total Per Capita	\$240,000.00	\$261,238.85	\$259,600.00
Total Past Years Per Capita		\$7,024.00	\$5,000.00
Presbytery General Mission (pledged as of 1/18/13)	\$115,734.44	\$119,887.37	\$73,875.72
Synod Support Staff Salaries	\$40,000.00	\$40,000.00	\$40,000.00
Hunger Action Enabler Income	\$2,000.00	\$2,000.00	\$3,000.00
Khadamat Sudaniya Grant Income	\$20,500.00	\$20,500.00	\$14,500.00
Guide Ones Funds	\$42,853.72	\$42,853.72	
Montezuma Funds - to balance the budget			\$47,477.48
Albia/Knox Knolls Fund - (Regional Partnerships)	\$9,500.00		\$10,500.00
Knox Knolls Interest - (Youth %) Youth & Camping lines	\$5,300.00		\$5,300.00
Knox Knolls Interest - (Presbytery %)	\$10,600.00		
Interest Income	\$150.00	\$201.18	\$150.00
Miscellaneous Income	\$150.00	\$1,687.70	\$500.00
Total Income	\$486,788.16	\$495,392.82	\$491,326.41
2013 Estimated Expenses			
	\$494,632.03	\$463,969.57	\$491,326.41
Surplus(Deficit)	(\$7,843.87)	\$31,423.25	\$0.00

D – BUDGET AND FINANCE COMMITTEE REPORT continued...

**Presbytery of Des Moines
2013 Proposed Expense Budget**

	2012 Budget	2012 Actual	2013 Proposed
Governance Expense			
Committee Preparation Ministry	\$2,100.00	\$580.00	\$2,100.00
Stewardship & Mission Interpretation Comm	\$2,100.00	\$845.00	\$2,200.00
Permanent Judicial Commission	\$500.00	\$84.50	\$500.00
Committee of Representation	\$0.00	\$0.00	\$50.00
Budget & Finance Committee	\$0.00	\$0.00	\$0.00
Nominating Committee	\$90.00	\$0.00	\$90.00
Personnel Committee	\$75.00	\$52.80	\$75.00
Sexual Misconduct Response Team	\$50.00	\$0.00	\$50.00
General Assembly Per Capita	\$54,240.03	\$54,240.03	\$54,877.56
Synod Per Capita	\$41,895.00	\$41,895.00	\$39,940.00
Subtotal	\$101,050.03	\$97,697.33	\$99,882.56
Administrative Expense			
Moderator Expense/Task Groups	\$150.00	\$0.00	\$150.00
Administrative Commissions	\$500.00	\$373.00	\$500.00
Presbytery Meetings	\$300.00	\$246.94	\$300.00
Commissioner Orientation	\$100.00	(\$12.00)	\$0.00
Stated Clerk Expense	\$50.00	\$50.00	\$50.00
Communication	\$1,800.00	\$2,671.30	\$1,800.00
Insurance	\$5,500.00	\$4,860.23	\$6,000.00
Legal fees	\$500.00	\$0.00	\$500.00
Subtotal	\$8,900.00	\$8,189.47	\$9,300.00
Extension of Ministries			
Social Ministries Task Force	\$5,000.00	\$4,780.84	\$5,000.00
Hunger Action Enabler Travel & Con Ed	\$1,500.00	\$928.60	\$1,500.00
Broken Bread	\$360.00	\$224.78	\$300.00
Khadamat Sudaniya Committee Expense	\$50.00	\$0.00	\$50.00
Khadamat Sudaniya Grant Expense	\$20,500.00	\$20,500.04	\$14,500.00
Cross Ministries	\$56,700.00	\$56,700.00	\$60,000.00
Older Adult Ministries Task Force	\$1,000.00	\$765.14	\$1,000.00
Camping	\$4,500.00	\$6,530.81	\$4,500.00
Youth	\$800.00	\$41.18	\$8,300.00
Resources	\$500.00	\$547.05	\$500.00
Women's Advocacy Task Force	\$50.00	\$0.00	\$50.00
Subtotal	\$90,960.00	\$91,018.44	\$95,700.00
Support of Local Ministries			
Congregational Care & Development Comm	\$1,000.00	\$328.00	\$1,000.00
Professional Care & Development Committ	\$3,300.00	\$915.57	\$3,300.00
Regional Partnerships			
Southeast	\$0.00	\$0.00	\$0.00
East	\$0.00	\$0.00	\$0.00
DM West/NW	\$0.00	\$0.00	\$0.00
Southwest	\$5,000.00	\$5,000.00	\$5,000.00

D – BUDGET AND FINANCE COMMITTEE REPORT continued...

West	\$0.00	\$0.00	\$0.00
South Central	\$0.00	\$0.00	\$0.00
DM Two Rivers	\$4,500.00	\$2,916.55	\$5,500.00
Leadership Council	\$450.00	\$340.77	\$450.00
Worship Task Group	\$75.00	\$0.00	\$75.00
Bills & Overtures	\$50.00	\$0.00	\$50.00
Emergency Contingency	\$500.00	\$0.00	\$500.00
Subtotal	\$14,875.00	\$9,500.89	\$15,875.00
Office Expense			
Condo dues	\$2,400.00	\$2,405.00	\$2,520.00
Rent-copier lease	\$4,500.00	\$5,803.21	\$4,725.00
Office supplies	\$4,500.00	\$3,661.30	\$4,725.00
Postage	\$3,000.00	\$2,413.65	\$3,150.00
Telephone & Internet	\$4,000.00	\$3,038.22	\$4,200.00
Utilities	\$2,000.00	\$2,896.85	\$2,100.00
Janitorial Services	\$3,600.00	\$3,343.69	\$3,780.00
New Equipment	\$2,000.00	\$46.63	\$3,000.00
Equipment Maintenance	\$1,500.00	\$1,487.33	\$2,500.00
Books & Subscriptions	\$250.00	\$462.09	\$250.00
Office Travel	\$1,000.00	\$545.67	\$1,000.00
Audit	\$7,000.00	\$7,015.82	\$7,000.00
Church & Staff Appreciation	\$200.00	\$464.07	\$200.00
Subtotal	\$35,950.00	\$33,583.53	\$39,150.00
Personnel			
General Presbyter Salary	\$73,954.00	\$73,954.08	\$75,433.00
General Presbyter Benefits	\$23,850.00	\$23,850.12	\$24,892.89
General Presbyter Prof Expense	\$600.00	\$14.42	\$600.00
General Presbyter Con Ed	\$1,500.00	\$986.28	\$1,500.00
General Presbyter Travel	\$10,000.00	\$8,641.27	\$10,000.00
Office Manager Salary	\$35,685.00	\$35,685.12	\$37,000.00
Office Manager Benefits	\$11,977.00	\$11,977.20	\$12,840.00
Office Manager Con Ed	\$75.00	\$135.02	\$200.00
Office Manager FICA	\$2,730.00	\$2,636.11	\$2,831.00
Communications Director Salary	\$31,003.00	\$10,804.15	\$0.00
Communications Director Benefits	\$3,591.00	\$7,593.00	\$0.00
Communications Director FICA	\$2,368.00	\$826.50	\$0.00
Communications Director Con Ed	\$800.00	\$0.00	\$0.00
Part-time Helper Wages		\$1,266.38	\$10,500.00
Part-time Helper FICA		\$139.60	\$803.00
Hunger Action Enabler Salary	\$6,500.00	\$6,500.16	\$7,500.00
Hunger Action Enabler Benefits		\$1,197.00	\$7,488.00
Hunger Action Enabler FICA	\$497.00	\$497.22	\$574.00
Sudanese Ministry RP Salary	\$23,072.00	\$23,072.16	\$23,533.00
Sudanese Ministry RP Benefits	\$10,945.00	\$10,945.20	\$11,223.96
Sudanese Ministry RP Con Ed	\$750.00	\$0.00	\$1,500.00
Sudanese Ministry RP Expenses	\$3,000.00	\$3,258.92	\$3,000.00
Subtotal	\$242,897.00	\$223,979.91	\$231,418.85
Total Expenses	\$494,632.03	\$463,969.57	\$491,326.41

D – BUDGET AND FINANCE COMMITTEE REPORT continued...**Presbytery of Des Moines****Restricted Funds
as of December 31, 2012****New Covenant Funds**

McCahon Fund	\$40,319.51
Annual income to be used for grants for small churches (under 150) for one-time needs. Unused income to be reinvested each year in the trust.	
Swan Fund	\$23,756.31
Interest earnings used for seminary student's assistance.	
Albia Sale	\$8,406.81
To be used for the assistance of small churches in the Presbytery.	
Knox Knolls - Camping Fund	\$275,733.66
$\frac{3}{4}$ of interest earnings used for the camping program.	
$\frac{1}{4}$ of interest earnings used for Presbytery causes.	
Walther Fund	\$21,027.65
To be used for scholarship aid for physically or mentally-challenged youth and/or children in need.	
Colfax Fund	\$22,093.20
To be used for church development with interest to be placed in Colfax Fund Money Market.	
<u>First American Bank - Urbandale</u>	
Pastor Emergency Fund Savings	\$1,846.91
Short term loans for pastors.	
Colfax Fund Money Market	\$1,898.72
To be used for church development	
Clifton Heights Money Market	\$53,876.71

CROSS Ministries

Annual Report 2012

A Message From The Director

These are exciting and critical times at CROSS Ministries! Reflecting the commitment of our volunteer board, the faith community, and our loyal contributors, CROSS has remained a major force in addressing and solving issues faced by low and no income Iowans.

Throughout 2012 growing economic challenges led to an increased need and demand for our services at a time when many of our loyal donors were similarly experiencing financial limitations. CROSS has consistently stepped up and helped to fill the void in social services created by shrinking government budgets. We remain committed to being an effective and compassionate service provider for those who are in crisis, a collaborative partner with all who are committed to finding solutions, and a passionate advocate that will consistently challenge our community to make it normative that all individuals and families have access to services that alleviate poverty.

With your help we can continue to make a difference together in 2013!

Dr. Roberta Victor



Waiting for Mom to receive food at the Food Pantry.

Our Mission

- To prevent homelessness and to provide food, and other basics to people in need.
- To advocate for changing social, economic, and political systems which perpetuate poverty and oppression.
- To create a vision of justice and provide educational opportunities to churches, organizations, and the community concerning the plight of the poor.

**9,305
acts of
service
provided!**



THE POVERTY LINE

2012 Major Accomplishments

- Assisted 377 households representing 763 individuals with rent, deposits, mortgage, or utility bills to prevent homelessness.
- Provided 626 households representing 1,799 individuals with personal hygiene items, cleaning supplies, laundry vouchers, bus tokens, baby items, and/or storage costs for households in transition.
- In partnership with the Des Moines Area Religious Council gave food boxes 1,756 times feeding 5,243 hungry bodies (some duplicated).
- Served 1,500 children from low income households with a new backpack filled with grade appropriate school supplies.
- Advocated to improve the quality of life for all Iowans facing issues of poverty.
- Offered informational lectures, sermons, and workshops on poverty.

CROSS Ministries 2012

Committee

The CROSS Committee meets monthly to receive reports, make decisions regarding the ministry, and to provide support for the Director. Monthly and/or annual reports are given to the Cottage Grove Presbyterian Church Session, the Des Moines Presbytery, and various grantors. The membership of the committee consists of volunteer representatives from various Presbyterian congregations, the CG Pastor, and the Director.

Mary Kay Barker
Presbytery Liaison
Covenant Presbyterian Church, DM

Rhonda Heggen
Treasurer
Central Presbyterian Church, DM

Joyce Hoffman
Volunteer Coordinator
Heartland Presbyterian Church, Clive

Walter Johnson
Founding Member
Cottage Grove Presbyterian Church, DM

Rev. Dr. David Madsen
Pastor
Cottage Grove Presbyterian Church, DM

Linda Myers
1st Presbyterian Church, Dallas Center

Joanne Page
Union Park Presbyterian Church, DM

Steve Rech
Douglas Ave. Presbyterian Church, DM

Pam Rees
Secretary
Cottage Grove Presbyterian Church, DM

Barb Schmidt
Central Presbyterian Church, DM

Chris Schnucker
Heartland Presbyterian Church, Clive

Susan Van Essen
St. Paul Presbyterian Church, Johnston

Dr. Roberta Victor
Executive Director
Cottage Grove Presbyterian Church, DM

Staff

Dr. Roberta Victor, Executive Director
(Full time)

Amanda Duncan, Administrative Assistant
(Part time)

Joyce Hoffman, Volunteer Coordinator
(Volunteer)

David Moore, Food Pantry Assistant
(Part time)

Volunteers

are the foundation of our organization providing over 2,000 hours of dedicated labor each year, most notably in the operation of the CROSS Food Pantry, the Annual Back to School Giveaway, and with fundraisers. Special thanks go to Joyce Hoffman for the many hours she spends coordinating those volunteers.

Making a difference one family at a time!

Carla, Ron and their eight year old daughter are typical of many low income households struggling to make ends meet. Even in the best of times, their financial situation was challenging. Then one day while doing some odd jobs, Ron fell off the roof of a house and severely injured his back. As an independant contractor who wasn't able to work for several weeks, the family struggled to meet even their most basic needs. CROSS came to the aid of this family assisting with a portion of the rent because they were not eligible for governmental assistance.

Homelessness Prevention

CROSS Ministries, formed in 1974, is a social outreach ministry of Cottage Grove Avenue Presbyterian Church with the financial support of the Presbytery of Des Moines and its member congregations. Additional funding sources include grants from Prairie Meadows, the Iowa Finance Authority, fundraisers, churches, and private donors. Food grants are received from the Des Moines Area Religious Council (DMARC) Food Pantry Network.

CROSS provides direct financial emergency assistance to low and no income households for homelessness prevention and utility bills; assists with a one week supply of food once every calendar month; and provides an array of basic needs including personal hygiene boxes, cleaning supplies, bus tokens, and laundry vouchers.

Back to School Giveaway

Recognizing that education is an important step in ending the cycle of poverty, for the 20th year CROSS has provided a new backpack filled with grade appropriate school supplies to the children of low and no income families. While the Giveaway is one of the most labor intensive endeavors of each year, with approximately 140 volunteers of all ages providing more than 450 hours of work, it is also one of the most rewarding! This year CROSS was able to provide supply packs and reading books to 1,500 children!



Food Pantry

Volunteers working in the food pantry.

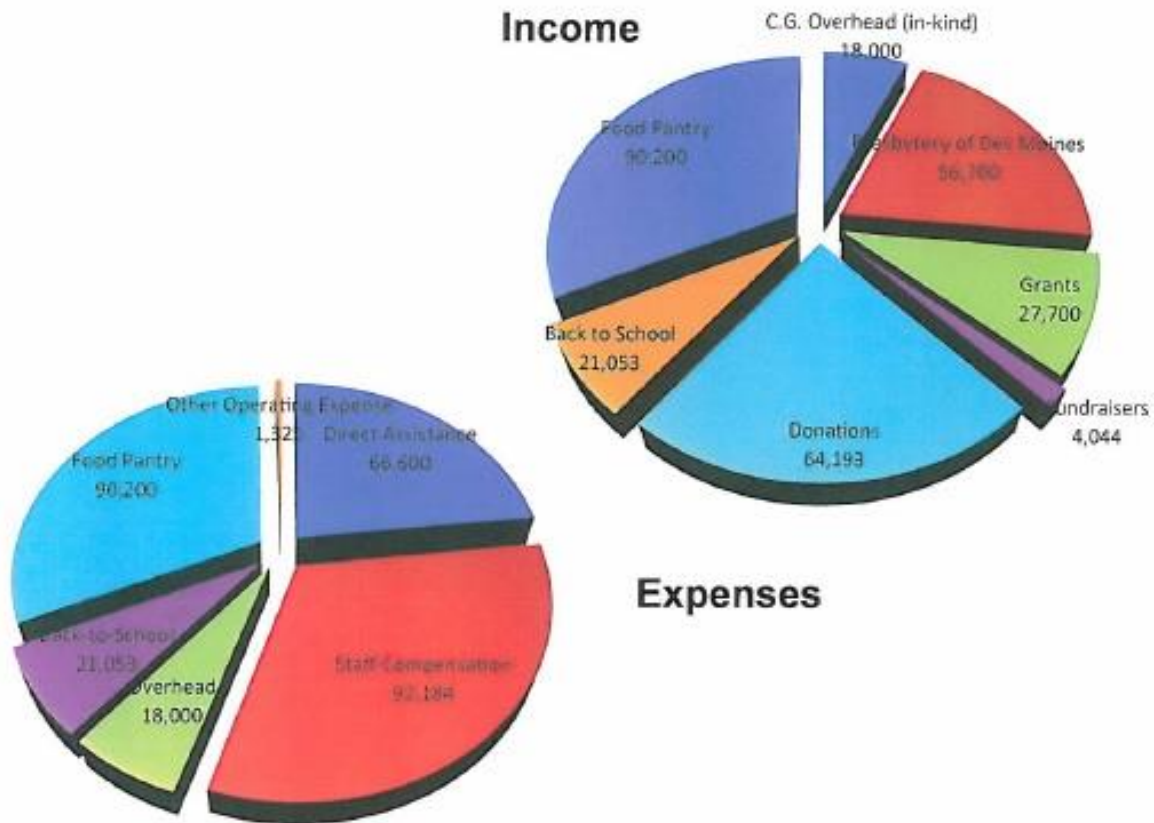


Through a partnership with the Des Moines Area Religious Council (DMARC) Food Pantry Network, in 2010 CROSS Ministries opened the first alternative hours food pantry. Recognizing that many of the working poor are unable to access food pantries during standard business hours, the opening of a centrally located evening and weekend pantry, and without geographic boundaries, helped to ensure greater food access for all.

With more than 30,000 residents of Polk County living at or below the poverty line, it isn't surprising that 20% of children in Polk County live in households without enough food. As a result,

CROSS works to end food insecurity. Special thanks to Trader Joe's for supplementing our pantry with extra produce, breads, and even flowers and thanks to JOPPA Outreach for delivering the items to our door!

CROSS Ministries 2012 Budget



Notes

1. The C.G. Overhead is an in-kind donation.
2. The Food Pantry income and expenses include the cost of donated food as determined by the Des Moines Area Religious Council Move the Food program.
3. The Back-to-School income includes cash and the value of donated supplies.

Donations may be made to:

CROSS Ministries
 1050 24th Street
 Des Moines, IA 50311