



Presbytery of Des Moines

REV. PHILIP W. BARRETT, GENERAL PRESBYTER & STATED CLERK
E-MAIL: PBARRETT@DMPRESBYTERY.ORG

January 11, 2013

CALL TO THE 491st STATED MEETING

The 491st Stated Meeting of the Presbytery of Des Moines will be held on Saturday, January 19, 2013 at the Covenant Presbyterian Church in West Des Moines. Directions and a map are included in this packet.

As is our regular practice, this meeting will be an all-day meeting. **Please do not arrive before 8:30 a.m.** The people preparing the materials and process for registration, and those preparing the refreshments will not be ready until then. **The Presbytery will convene at 9:30 a.m.**

The *Proposed Docket* is enclosed, along with items for information and action. Commissioners should bring these to the meeting. Limited copies are available at the meeting for visitors only.

When you come, be prepared for some different ways of doing some things. The major change is how we will deal with items not requiring action. Instead of reviewing or asking questions about these things while we are gathered in the Sanctuary, there will be tables set up around the church at which folks from the various committees and groups simply bringing reports will be located. Commissioners will have time to visit these tables, ask questions and have more informal conversation with representatives of these groups. It is hoped that this time of conversation with these groups and each other will both add a special dimension to our time together and make for a more efficient time of dealing with actions.

We will continue to handle much of our “usual” business in what is called a “consent agenda” process. This means we can handle –in one action – votes to approve or adopt actions or recommendations that do not require debate or conversation. Only items included in the packet will be included in the Consent Agenda. The Proposed Consent Agenda appears following the Proposed Docket in this packet. You will notice that the reports contain a letter designation with parts of them having numbers for easy identification.

At 9:00 a.m. there are two opportunities for orientation to presbytery procedures. One is for those attending a meeting for the first time and guests; the other is for anyone interested in learning more or talking about our budget. Look for room signs or ask for directions at the Registration Table.

We have some exciting and interesting pieces coming to us this meeting. We will meet and, if approved, install our new Mission Co-Worker for El Salvador. Our Bills and Overtures Task Group will be bringing recommendations for action on Proposed Amendments to our denomination’s Constitution. The Commission to deal with the closing of the Pitzer Church will be bringing its final report. We will make decisions about our 2013 budget. These items, along with the other things before us and our always outstanding worship experience, will make for an interesting and fun meeting.

The Minutes of the November Presbytery Meeting were distributed to ministers and commissioners in December. Please remember to bring these to the meeting. You may download them for printing by going online to www.dmpresbytery.org. Again, extra copies are at a minimum.

Meeting Format: Under our structure and style of operating in our presbytery, meetings do not have business as the central focus and purpose for our gathering. Worship, dialogue and fellowship are primary reasons for meeting. Worship and fellowship will play an especially important part in this particular meeting. There is still business; after all, we cannot be Presbyterians if we do not have business, but most of our meeting time will be more conversational than parliamentary in nature. It will help our meetings to be carried on in this kind of spirit if members and commissioners come expecting such a spirit to be present.

Looking at the plans for this meeting you will see that it begins at 9:30 a.m. All of the items on the docket require presbytery attention or fit in with what we have said we want to happen at our meetings.

Plans are in place to keep our time together moving quickly so we can be done by mid-afternoon. We encourage each commissioner and minister member to be present for the entire meeting. Avoidable late arrivals and early leavings are discourteous to those presenting reports and rob other people of the opportunity to share in work and ministry with those not present.

Immediately following lunch is a time for announcements. We use this time only for announcements. A time for sharing joys and concerns is part of worship.

Participation Guidelines: Every once in a while, those attending a presbytery meeting ask who may participate in discussions during a meeting. *Guidelines for Participation in Presbytery Meetings*, included in this packet, will hopefully help in answering these questions.

Child Care: Those needing care for their children should call the Covenant Church at 515-225-2254 by noon on Wednesday, January 16th, to let them know of your needs. Please bring a bagged meal for your child. Milk will be provided.

A/V Equipment: The Covenant Church has an excellent video projection and sound system. Members of their media team will be present to operate their computers and projectors for you. If you need any other equipment, please let the Presbytery Office so we can make arrangements for you.

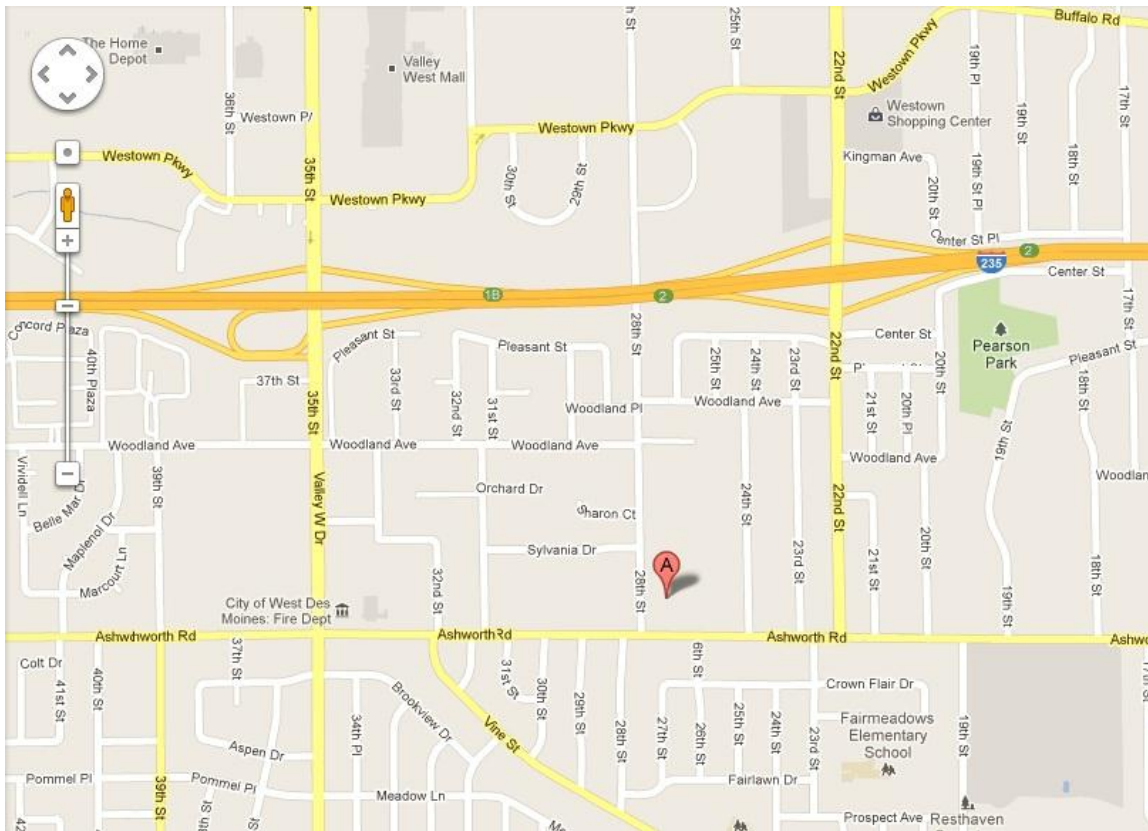
We continue to have a registration process that requires all attendees to sign in. **A Reminder:** Congregations are not excused from having an elder in attendance. If you plan to bring extra visitors, please call the church to let them know.

In case of bad weather (a distinct possibility this year), call the Presbytery Office (515-276-4991) for information about any changes in time, date or location.

I look forward to being with all of you on Saturday, January 19.



Philip W. Barrett, Stated Clerk

Map to Covenant Presbyterian Church in West Des Moines, Iowa:

Driving Directions: Covenant Presbyterian Church is located at 1025 28th St., West Des Moines, Ia. It is located on the north side of the street. Please use the **east** entrance of the building to enter for the meeting.

- **From the east:** From I80 east of Des Moines, take Exit 137A. Follow I235 through Des Moines and take Exit 2 into West Des Moines/Clive. Turn left onto 22nd Street and follow it to Ashworth Road. Turn right onto Ashworth and the church will be on the right. Please enter the building on the **east** side.
- **From the west:** From I80 west of Des Moines, continue on into West Des Moines on I235. Take Exit 2 – the 22nd Street Exit in West Des Moines/Clive. Turn right onto 22nd Street. When you reach Ashworth Road, take a right. The church will be on your right. Please enter the building on the **east** side.
- **From the south:** Join up with Hwy 5 North at any entrance on the south side of Des Moines. Follow Hwy 5 until it flows into I35 North. Take Exit 72A onto I235 East. Take Exit 2 – the 22nd Street Exit into West Des Moines/Clive. Turn right onto 22nd Street. When you reach Ashworth Road, take a right. The church will be on your right. Please enter the building on the **east** side.

Parking: Parking is available in the parking lot areas to the north and east of the church

Building Accessibility: Every door into the building is handicapped accessible.

GUIDELINES FOR PARTICIPATION IN PRESBYTERY MEETINGS

Meetings of our Presbytery are always special because it is a time for the Presbytery family to gather for conversations, business and fellowship. Many different people come to a Presbytery meeting for many different reasons.

When our Presbytery meets, we welcome and encourage participation. There are times, however, that participation is limited. Those times are ordinarily when our Presbytery is conducting its formal business. Because our Presbyterian structure calls for elected Commissioners to determine direction and act on business, only those who are elected Commissioners or are members of our Presbytery are allowed to participate in discussions or voting. Visitors and guests become observers of the process at that time.

At other times in our meetings, each person present is invited to participate in dialogues, conversations, or other activities. Such times include worship, special thematic presentations and small group discussions.

If you are not sure when you may participate in what is happening in the meeting, please talk to the Moderator or Stated Clerk individually.

PARLIAMENTARY PROCEDURES AT-A-GLANCE

TO DO THIS	YOU SAY THIS:	MAY YOU INTERRUPT SPEAKER?	MUST YOU BE SECONDED?	IS THE MOTION DEBATABLE?	IS THE MOTION AMENDABLE?	WHAT VOTE IS REQUIRED?
Adjourn the meeting	"I move that we adjourn."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Majority vote required
Recess the meeting	"I move that we recess until..."	May not interrupt speaker	Must be seconded	Not debatable	Amendable	Majority vote required
Complain about noise, room temp, etc.	"Point of privilege."	May interrupt speaker	No second needed	Not debatable	Not amendable	No vote required ³
Suspend further consideration of something	"I move we table it."	May not interrupt speaker	Must be seconded	Not Debatable	Not amendable	Majority vote required
End debate	"I move the previous question."	May not interrupt speaker	Must be seconded	Not Debatable	Not amendable	Two-thirds vote required
Postpone consideration of something	"I move we postpone this matter until..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Have something studied further	"I move we refer this matter to a committee."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Amend a motion	"I move that this motion be amended by..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Introduce business (a primary motion)	"I move that..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
¹ The motions or points above are listed in established order or precedence. When any one of them is pending, you may not introduce another that is listed below it. But you may introduce another that is listed above it. ² In this case, any resulting motion is debatable. ³ Chair decides						
Object to procedure or to a personal affront	"Point of order."	May interrupt speaker	No second needed	Not debatable	Not amendable	No vote required, chair decides
Request information	"Point of information."	If urgent, may interrupt speaker	No second needed	Not debatable	Not amendable	No vote required
Ask for a vote by actual count to verify a voice vote	"I call for a division."	May not interrupt speaker ²	No second needed	Not debatable	Not amendable	No vote required unless someone objects ³
Object to considering some undiplomatic or improper matter	"I object to consideration of this question."	May interrupt speaker	No second needed	Not debatable	Not amendable	Two-thirds vote required
Take up a matter previously tabled	"I move we take from the table..."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Majority vote required
Reconsider something already disposed of	"I move we now (or later) reconsider our action relative to..."	May interrupt speaker	Must be seconded	Debatable if original motion is debatable	Not amendable	Majority vote required
Consider something out of its scheduled order	"I move we suspend the rules and consider..."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Two-thirds vote required
Vote on a ruling by the chair	"I appeal the chair's decision."	May interrupt speaker	Must be seconded	Debatable	Not amendable	Majority vote required
¹ The motion, points, and proposals listed above have no established order of precedence. Any of them may be introduced at any time – except when the meeting is considering one of the top three matters listed in the above chart (motion to adjourn, motion to recess, point of privilege). ² But division must be called for before another motion is stated. ³ Then majority vote is required.						

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PROPOSED DOCKET**January 19, 2013**

8:30 a.m.	Registration Begins Fellowship and Refreshments	
	Orientation of “First Timers” Budget Orientation	Nancy Lister-Settle Gary Modlin
9:30	Convene Presbytery	Jim Howland
9:40	Worship	
10:40	I – Stated Clerk Report Approval of November Minutes	Phil Barrett
10:50	A – Congregational Care and Development Committee	Sarai Rice
11:00	Visit with committees, commissions, task forces	
Noon	Lunch	
1:00 p.m.	Announcements	
1:10	K – Social Ministries Task Force K-1 – Compañeros	Nancy Lister-Settle Mark Davis
1:55	J – General Presbyter Report	Phil Barrett
2:05	E-1 – Bills and Overtures Task Group	Shamaine Chambers King
2:35	O-4 – Pitzer Administrative Commission	Jim Howland
2:40	C – Committee on Preparation for Ministry	Sue Tomlinson
2:45	D – Budget and Finance Committee	Gary Modlin
3:00	Other Business	
3:10	Adjournment	

CONSENT AGENDA

January 19, 2013

A Congregational Care and Development Committee

- A-A-1 Approval for Pulpit Supply
- A-A-2 Marcy Campbell Contract
- A-A-3 Jim Koopman Contract
- A-A-4 Audubon Call to Roger Claxton
- A-A-5 Terms of Call for Mission Co-Worker
- A-A-6 Sara Hopkins as Commissioned Ruling Elder
- A-A-7 Jim Woodworth as Interim in Creston

B Professional Care and Development Committee

- B-A-1 Debt Assistance Approval
- B-A-2 Tom Conrey as Pastor in Berwick
- B-A-3 Laboring Outside of Bounds

D Budget and Finance Committee

Restricted Funds

I Stated Clerk's Report

- I-I-1 Reports Filed and Correspondence Handled
- I-I-3 Quorum for Permanent Judicial Commission
- I-I-4 Presbytery Insurance Coverage
- I-I-5 Need for Host Churches for May and December Meetings

A – CONGREGATIONAL CARE AND DEVELOPMENT COMMITTEE REPORT**January 19, 2013**

In November, 2012, the Committee took the following actions:

- A-A-1 Approved the addition of the Rev. Michelle Parsons to the approved *Pulpit Supply List* of the Presbytery.
- A-A-2 Approved a Temporary Supply contract between Lucas, First and the Rev. Marcy Campbell for \$75 plus mileage for each worship service.

In December 2012, the Committee took the following actions:

- A-A-3 Approved an interim ministry contract between the Rev. James Koopman and the Ankeny Presbyterian Church:

Salary	\$28,100.00
Housing	28,100.00
Med. Ins.	4,450.00
Pension	14,264.00
(into pension package of Rev. Koopman's choice)	
Mileage	IRS rate
Cont. Ed.	1,500.00
Prof. Exp.	1,500.00
Vacation	one full week per quarter cumulative

In January, 2013, the committee took the following actions:

- A-A-4 Approved the terms of call for First Presbyterian Church of Audubon and the Rev. Roger Claxton. (This is a shared position between the Audubon congregation and Ebenezer Lutheran Church.)

Salary	\$36,000.00	(\$11,500.00 to be paid by Audubon First)
Housing	Manse	(value - \$8,000.00)
Utilities	5,000.00	(\$5,000.00 to be paid by Audubon First)
SECA	3,493.00	(\$1,746.50 to be paid by Audubon First)
Med/Pens	\$14,180.00	(\$7,090.00 to be paid by Audubon First)
Auto	3,000.00	(\$1,500.00 to be paid by Audubon First)
Cont. Ed.	1,500.00	(\$750.00 to be paid by Audubon First)
Vacation	Four weeks	
Study Leave	Two weeks	

- A-A-5 Approved the terms of call for Mission Co-Worker Rev. Katherine Pater (see Page 10.)

- A-R-1 CCD recommends that the Rev. Katherine Pater be approved as a member of the Presbytery and that she be installed as a mission co-worker with Our Sister Parish in El Salvador at the January 2013 meeting of the Presbytery. The installation commission will be as follows:

TE Mark Davis (Clive, Heartland)
TE Jim Wallace (Des Moines, Central)
TE Linda O'Connell (HR)
RE Kathy Mahler (Clive, Heartland)
RE Maurice Dyer (Indianola, Trinity United)

A-A-6 Approved Sara Hopkins as a Commissioned Ruling Elder at First Presbyterian Church in Newton.

A-A-7 Approved the Rev. Jim Woodworth as Interim Pastor at First Presbyterian Church in Creston (terms to be approved at a later date.)

Respectfully Submitted,
Sarai Schnucker Rice, moderator

A – CONGREGATIONAL CARE AND DEVELOPMENT COMMITTEE REPORT (cont'd)**Compensation for El Salvador Mission Co-Worker****January 19, 2013**

Item	Method	Rate/Duration	Total
Salary	Direct Deposit	\$1,300/month x 12 months	\$15,600.00
Housing Allowance (to Pastoral Team)	Wired	\$150/month x 12 months	\$1,800.00
Transportation Allowance	Deposited	\$160/month x 12 months	\$1,920.00
Subtotal			\$19,320.00

Pension and Insurance

Item	Rate/Duration	Total
Medical		\$8,400.00
Pension		\$2,125.20
Death & Disability		\$193.20
Subtotal		\$10,718.40

Reimbursable Expenses

Item	Method	Rate/Duration	Total
Office and Computer Supplies	Deposited	\$100/month x 12 months	\$1,200.00
Phone	Deposited	\$50/month x 12 months	\$600.00
Travel (Itineration)	Deposited	\$1,250 x 2	\$2,500.00
Subtotal			\$4,300.00

Total Budget

Item	Subtotal
Compensation	\$19,320.00
Pension and Insurance	\$10,718.40
Reimbursable Expenses	\$4,300.00
TOTAL ANNUAL COMPENSATION	\$34,338.40

B – PROFESSIONAL CARE AND DEVELOPMENT COMMITTEE REPORT

January 19, 2013

The Committee reports the following actions to the Presbytery:

- B-A-1 Approved a seminary debt assistance application for a presbytery pastor.
- B-A-2 Approved the Rev. Tom Conrey as co-pastor, part-time for the Berwick Congregational Church, beginning January 1, 2013.
- B-A-3 Approved the Rev. Jim Wallace to labor outside the bounds of presbytery for a wedding on February 23, 2013.

Respectfully Submitted.
Jim Wallace, moderator

D – BUDGET AND FINANCE COMMITTEE REPORT**Presbytery of Des Moines****Restricted Funds
as of December 31, 2012****New Covenant Funds**

McCahon Fund	\$40,319.51
Annual income to be used for grants for small churches (under 150) for one-time needs. Unused income to be reinvested each year in the trust.	
Swan Fund	\$23,756.31
Interest earnings used for seminary student's assistance.	
Albia Sale	\$8,406.81
To be used for the assistance of small churches in the Presbytery.	
Knox Knolls - Camping Fund	\$275,733.66
$\frac{3}{4}$ of interest earnings used for the camping program.	
$\frac{1}{4}$ of interest earnings used for Presbytery causes.	
Walther Fund	\$21,027.65
To be used for scholarship aid for physically or mentally-challenged youth and/or children in need.	
Colfax Fund	\$22,093.20
To be used for church development with interest to be placed in Colfax Fund Money Market.	
<u>First American Bank - Urbandale</u>	
Pastor Emergency Fund Savings	\$1,846.91
Short term loans for pastors.	
Colfax Fund Money Market	\$1,898.72
To be used for church development	
Clifton Heights Money Market	\$53,876.71

E-1 – BILLS AND OVERTURES TASK GROUP REPORT

January 19, 2012

The Task Group recommends the following actions to the Presbytery:

E1-R-1 Proposed Amendments to the Constitution of the PC(USA) –

12-1 Heidelberg Catechism: On Amending the *Book of Confessions 4.001* YES

Brief Description

The Special Committee on the Heidelberg Catechism was appointed in response to the action of the 218th General Assembly (2008) to correct specific translation problems in five sections of the Heidelberg Catechism in *The Book of Confessions*. The 219th General Assembly (2010) took action to instruct this already constituted special committee to recommend to the 220th General Assembly (2012) a new translation of the Heidelberg Catechism in cooperation with the Christian Reformed Church in North America (CRCNA) and the Reformed Church of America (RCA). The special committee continued to work with the representatives of the CRCNA and the RCA in finalizing a common new translation of the Heidelberg Catechism that was in keeping with the original 16th century versions of the catechism.

The special committee unanimously approved the common new translation and recommended this new translation to the 220th General Assembly (2012). The CRCNA and the RCA, in their respective national synods, have approved the new translation. Regarding inclusion of appropriate Scriptural citations, the special committee decided to restore the Scripture citations that were originally published with the Heidelberg Catechism in 1563. The hope of the special committee was to give the catechism back to the church in full as it was first presented, with the Scripture citations that allow the readers to explore the text in conversation with the texts of the Bible that informed the people who wrote it.

Assembly Action

The vote of the Confessions of the Church Committee on this amendment was 28 for, 1 against.

Rationale for Recommendation

- This amendment will fix the 30 to 40 serious problems with the previous translation in this document that was intended to be ecumenical.
- Question 87 contains the word “homosexuality” which had been added in the 1960’s and is not a term used in the Latin or German.
- The more correct translation reminds us that we are called to live in holiness and chastity.
- This translation returns us to the original text, not just for the PC(USA) but also two other denominations who are more impacted by this than our denomination.

12-A Business Proper for Congregational Meetings – On Amending G-1.0503 YES

Brief Description

The Presbytery of Plains and Peaks, originators of the proposal provided this description: The adoption of the revised Form of Government in 2011 was intended to create greater flexibility in governance to meet the mission needs of congregations. However, in the revision of former G-7.0304, language was

removed that had provided congregations the power to conduct business necessary for the government of the church.

Assembly Action

The Assembly Committee on Church Polity voted 34 in favor, 6 against and 2 abstentions. The General Assembly approved the proposed amendment on a voice vote.

Rationale for Recommendation

Adding this subsection is necessary and a good change.

12-B Gifts and Qualifications – On Amending G-2.0104a

YES

Brief Description

This overture would amend G-2.0104a by inserting as the fourth sentence the following: “This includes repentance of sin and diligent use of the means of grace.” The effect of the insertion of this sentence is to define the requirement of the third sentence that those called to the church’s ordered ministry exhibit a manner of life that is “a demonstration of the Christian gospel in the church and in the world” by requiring repentance and diligent use of the means of grace.

Assembly Action

The Assembly Committee on Church Orders and Ministry voted 28 in favor, 20 against and 5 abstentions. The General Assembly approved the proposed amendment with 329 in favor, 275 against and 9 abstentions.

Rationale for Recommendation

- This would return “repentance of sin” and “means of grace” language back to the *Book of Order*.
- This amendment reaches out to those who supported G-6.0106b in the old Form of Government.
- The promise to use the means of grace was in some previous ordination questions.
- This stresses to church leaders that this is an example to be set.
- The admonition to use the means of grace is in the *Rules of Discipline* (D-12.0102).
- Why wouldn’t we want to include repentance? It’s the reason for Christ’s dying for us.

12-C Presbytery Registers – On Amending G-3.0104 and G-3.0305

YES

Brief Description

This amendment began as an editorial correction request because the current text of G-3.0104 contains a mixture of elements that would properly be separated into different provisions.

Assembly Action

The Assembly Committee on Church Polity voted 42 in favor, 0 against. The General Assembly approved the proposed amendment on a voice vote.

Rationale for Recommendation

This would bring clarity to two sections of the *Book of Order*.

12-D (Items D-1 through D-9) Shared Synod Permanent Judicial Commission

YES

Brief Description

This proposal actually involves 9 amendments that came as the result of a referral from the 219th General Assembly (2010) to develop and report constitutional amendments to provide for two or more synods sharing common boundaries to form a shared permanent judicial commission.

Assembly Action

The Assembly Committee on Mid Council Review voted 52 in favor, 0 against. The General Assembly approved the proposed amendment by a voice vote.

12-E Enrolling Ruling Elders as Members of Presbytery – On Amending G-3.0301 YES**Brief Description**

This proposal would clear up any question regarding enrollment of ruling elders as members of presbytery while providing flexibility to presbyteries in determining their membership.

Assembly Action

The Assembly Committee on Church Polity voted 38 in favor, 5 against and 1 abstention. The General Assembly approved this proposed amendment on a voice vote.

Rationale for Recommendation

This proposal gives clarity to allow ruling elders who are Moderators of committees or commissions to be enrolled as members of the presbytery during their time of service. In many presbyteries, it would help in the balance of commissioners.

12-F Concurrences for Overtures – On Amending G-3.0302d YES**Brief Description**

The original proposal would have required concurrence of at least 10% of the presbyteries in order to present an overture to the General Assembly with the intent of improving the collaboration among presbyteries and to assure that the business before the General Assembly was of common concern to the mission of the church. The proposal was amended to require concurrence of only one other presbytery. Part of the rationale for this was that not all business is of concern to all presbyteries, for example, transferring a congregation from one presbytery to another.

Assembly Action

The Committee on Review of Biennial Assembly voted 24 in favor, and 2 against. The General Assembly approved the proposed amendment on a voice vote.

Rationale for Recommendation

- This proposal can help reduce the amount of proposed amendments coming to an Assembly.
- This action would help encourage the connectional nature of our denomination.

12-G Service of Ordination, Installation, or Commissioning – On Amending W-4.4002 YES**Brief Description**

This overture proposes to have ordination and installation services scheduled at a convenient time to enable the substantial participation of the presbytery.

Assembly Action

The Assembly Committee on Theological Issues, Institutions, and Christian Education voted 21 in favor, 6 against and 2 abstentions. The General Assembly approved this proposed amendment by a voice vote.

Rationale for Recommendation

- This would increase the opportunities for members of the presbytery to attend these important functions.
- Our presbytery already follows the intention of the proposal.

12-H Jurisdiction in Judicial Process – On Amending D-3.0102b(2) YES

Brief Description

Since there is no longer a provision for “laboring outside or within the bounds of a presbytery,” changes that were made to D-3.0101b(2) created a situation which made the entire paragraph moot. This proposal intends to remedy this language problem by restoring the clarifying language present in the previous Form of Government and so that those serving the councils of the church may be accountable to the councils, agencies and partnerships for which the service is rendered, and to the presbytery of membership for the purposes of discipline.

Assembly Action

The Assembly on Church Polity voted 43 in favor, 0 against. The General Assembly approved the Proposed Amendment by a voice vote.

Rationale for Recommendation

This proposal provides clarification and flexibility in the disciplinary process.

12-I Administrative Leave – On Amending D-10.0106 YES

Brief Description

The intent of this proposal is to allow the use of administrative leave in any case involving an alleged offense of sexual abuse toward any person without the current limitation that the alleged offense be toward a person under the age of eighteen or who is alleged to lack the mental capacity to consent.

Assembly Action

The Assembly Committee on Church Polity voted 41 in favor, 0 against and 3 abstentions. The General Assembly approved this proposed amendment by a voice vote.

Rationale for Recommendation

- This proposal opens the administrative leave process to any allegation of sexual misconduct.
- The recommendation also provides some protection for the accused person.
- The recommended process is consistent with what happens with such situations in other parts of our society.
- Misconduct actions are harmful for those over 18 as well.

12-J Investigating Committee Responsibilities – On Amending D-10.0202 YES

Brief Description

The recommended language would allow the investigating committee to first determine whether the statement of an alleged offense, if true, constitutes an offense as defined in the *Rules of Discipline* in D-2.0203b, and if not can end its inquiry without conducting a full investigation.

Assembly Action

The Assembly Committee on Church Polity vote 42 in favor, 0 against and 1 abstention. The General Assembly approved this proposed amendment with a voice vote.

Rationale for Recommendation

- This proposal clarifies who has the responsibility for determining actions requiring discipline.
- It can help reduce the time involved in an investigation.

Respectfully Submitted,

TE Jim Howland

TE Shamaine Chambers King

RE Joyce Rash

I – REPORT OF THE STATED CLERK

January 19, 2013

I present the following items of information to the Presbytery:

- I-I-1 All reports have been filed with the Synod of Lakes and Prairies and the General Assembly as of this date, and all correspondence received on behalf of the Presbytery has been assigned, referred or answered.
- I-I-2 The current *Form of Government* (G-3.0301) is significantly less prescriptive than previous editions regarding determination of the balance of ruling elders and teaching elders as members of a presbytery. It simply states that the number of elders should be “as equal as possible.” As part of this, ruling elders who are officers of the presbytery are members and that presbyteries may provide for enrollment of ruling elders who are moderators of committees and commissions as members. It does not address Commissioned Ruling Elders who are serving in pastoral positions. (A change to this will be addressed in the Bills and Overtures Committee report today.) Following this section brings us 76 Teaching Elders and 65 Ruling Elders, requiring us to ask 11 congregations to send an extra ruling elder commissioner. If we follow the section in the *2009-2011 Edition* of the *Book of Order*, which we have followed until we develop a new structure and manuals, we could also have ruling elders who are members by virtue of serving as moderators or members of a committee on ministry counted as well. This would make the count 76 Teaching Elders and 78 Ruling Elders. Attempting to follow the two different editions, I think we are in compliance with them, and we especially fit the current edition” “as equal as possible” language.
- I-I-3 In accordance with Section D-5.0206b of the Rules of Discipline of the *Book of Order*, the following members of the Permanent Judicial Commission constitute the roll of those available to serve on the commission if necessary to constitute a quorum:

Class of 2012

TE Ross Blount (Allerton, United)

TE Barbara Nish (Clive, Heartland)

TE Ken Rummer (Corning, First)

Class of 2008

RE T. Polk Davison (Des Moines, Westminster)

Class of 2006

TE Claude Jones (HR)

Property

Each enrolled church and the Presbytery Office are covered by a specific amount.

General Liability	\$3,000,000	General Limit
	3,000,000	Products Aggregate
	1,000,000	Each Occurrence
	1,000,000	Personal Liability
	1,000,000	Rented Damage
Medical	5,000	
Violent Incident Response	300,000	Aggregate Limit
Individual Counseling Expense	2,500	Each Person Limit
Medical Expenses	50,000	Each Person Limit
Individual Expenses	200,000	Individual Limit
Organizational Expenses	100,000	Aggregate Limit
Legal Expense Reimbursement	15,000	Each Incident Limit
	45,000	Aggregate Limit
Employee Benefits Liability	1,000,000	Each Employee Limit
	3,000,000	Aggregate Limit
Sexual Misconduct Liability	250,000	Each Claim
	500,000	Aggregate Limit
	10,000	Medical Limit
Director and Office Liability	1,000,000	Each Claim Limit
	1,000,000	Aggregate Limit
Employment Practices Liability	500,000	Each Occurrence
Crime		
Employee/Officers Dishonesty	10,000	
Forgery	10,000	
Theft	5,000	
Ministers Personal Business Property	5,000	
Shared Umbrella Policy	5,000,000	Each Occurrence
	5,000,000	Aggregate Limit
Workers Compensation		
Bodily Injury	100,000	Each Accident
Bodily Injury by Disease	500,000	Policy Limit
	100,000	Each Employee
Presbytery Office		
Building Limit	131,000	
Personal Property	65,300	

I-I-5 We are still open for presbytery meeting hosts in May (21) and November (12).

I-I-6 This is to provide notice to you that I will be bringing the following recommendation to the May 21, 2013 Stated Meeting of the Presbytery:

- That the Presbytery change its January meeting dates from the third Saturday in January to the Second Saturday in February beginning in 2014.

There are two reasons for this. First is the difficulty we have in getting year end reports and General Mission Pledges received in the office in enough time to close the prior year's books and prepare the January meeting budget and financial reports for the call to the meeting. The second is the relatively short time sessions and congregations have to study Proposed Amendments to the Constitution of our denomination. The booklets with these proposals are distributed in early November and voted on in mid-January. In between are Thanksgiving, Advent, Christmas and New Year's, limiting available time for thoughtful and thorough conversations. We must vote on these in January because the May date generally occurs after the date voting results are due from presbyteries.

I am providing the information to meet the requirements of our presbytery's By-Laws, which require a 30 day notice for proposed by-law changes.

I present the following recommendation to the Presbytery for adoption:

I-R-1 That the following churches be given permission to pay their 2013 Per Capita Assessments in monthly, quarterly or other regular installments:

Des Moines, Westminster
Grimes, First

Respectfully Submitted,
Philip W. Barrett, Stated Clerk

K – SOCIAL MINISTRIES TASK FORCE REPORT

January 19, 2013

JUST NEIGHBORS:

Having received no nominations for the Just Neighbors Award, the Task Force has elected to recognize itself!

The Social Ministries Task Force is a dedicated group committed to serving the Presbytery of Des Moines and its ministries of compassion, peace and justice. The members are knowledgeable and passionate about a wide range of issues, eager to assist individuals and congregations in developing their own ministries or connecting with ministries of the PC(USA). Individual members have considerable expertise in peacemaking, environmental justice, hunger action, elder issues, the Middle East, LGBT issues, and the presbytery's international partnerships (El Salvador and Egypt).

SMTF MEMBERS ARE:

- Nancy Lister-Settle, Moderator (Dallas Center, First and Hunger Action Enabler for the Presbytery of Des Moines)
- Midge Slater (Des Moines, First)
- Susan Stroope (Des Moines, Central)
- Ted Coppock (Des Moines, Westminster)
- Margaret Blair (Indianola, Trinity United)
- Rev. Liz Knott (Honorably Retired)
- Sue Burns (Des Moines, Westminster and Compañeros representative)
- Rev. Betty Sandy (Staff, Indianola, Trinity United)

[Attached to this report is a nomination form for the Just Neighbors Award and traveling banner. It can also be found on the Presbytery of Des Moines website. Please help the Task Force identify individuals, groups and/or congregations who should be recognized for their social justice work!]

WELCOME!

Help us welcome Teaching Elder Katherine Pater, the Presbytery of Des Moines' new Mission Co-worker in El Salvador! Compañeros is helping Katherine prepare for her move to Berlín where she will begin her work with the Pastoral Team in February.

SAVE THE DATE!

A 5-6 day stay with Borderlinks in Tucson, Arizona is being planned for September 24-29, 2013. Watch for more information as it becomes available. www.borderlinks.org

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The Social Ministries Task Force meets on the first Saturday of every month at the Presbytery Office in Urbandale. We **welcome** anyone with an interest in peace and justice and a desire to help promote social ministries in the Presbytery of Des Moines.

Respectfully Submitted,
Nancy Lister-Settle, moderator



Presbytery of Des Moines
Social Ministries Task Force

**JUST NEIGHBORS AWARD
NOMINATION FORM**



NOMINEE (congregation, small group or church member engaged in compassion, peace and justice ministry):

NOMINATOR (name, church, contact information): _____

DESCRIPTION OF MINISTRY / ACTIVITY: _____

(Use additional page as necessary)

BRIEF STATEMENT OF WHY NOMINEE SHOULD RECEIVE THE JUST NEIGHBORS AWARD:

Return to: Presbytery of Des Moines, 2400 – 86th Street, Suite 20, Urbandale, IA 50322-4306, Attn: SMTF, or email to neitherthecat@gmail.com

O-4 – PITZER ADMINISTRATIVE COMMISSION

January 19, 2013

The Commission presents the following recommendations to the Presbytery for adoption:

- O-4-R-1 That the \$9,928.01 obtained from the sale of the property of the former United Presbyterian Church of Pitzer be placed in the presbytery's Albia Sale Fund.
- O-4-R-2 That the name of the Albia Sale Fund be changed to the Albia-Pitzer Fund.

Rationale:

Since the church was a rural church in Madison County located in the area of the former community known as Pitzer, the Commission felt that the funds should continue the ministry legacy of rural churches. In reviewing the intentions of the monies currently located in the Albia Sale Fund, the Commission felt that the use of funds for small member congregational needs fit well with the history and nature of ministry of the United Presbyterian Church of Pitzer.

In addition, the Commission desired to continue the memory of this congregation's ministry in the years to come so felt changing the current name of the Albia Sale Fund by adding the Pitzer name would help carry the legacy into future generations.

Respectfully Submitted,
Jim Howland, moderator